



OFFICE OF REGISTRAR

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INTENT TO RE-ENROLL AFTER MILITARY LEAVE OF ABSENCE

This notification should be used by SSC students who are on a Military Leave of Absence (MLOA) and who are ready to re-enroll. Undergraduates should submit this form at least two weeks prior to the intended term of enrollment. Upon receipt of a completed notification form, SSC will assist in re-opening your matriculation to reflect your last degree program. If you wish to declare changes to your degree or major, please contact your academic advising office.

NAME: _____ Student ID: _____
(last, first, middle)

TERM OF RE-ENROLLMENT: _____ Fall _____ Spring _____ Summer _____ Year _____

Permanent Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Student Signature (Required) _____

STUDENTS: DO NOT WRITE BELOW THE DOTTED LINE

Student's academic program at time of MLOA Request

DEGREE (AA, AS, AAS)	MAJOR	EMPHASIS	CATALOG YEAR

*If you wish to seek an incomplete (I) grade in one or more classes, you are responsible for contacting the instructor to discuss remaining coursework required before your leave begins and to make arrangements with the instructor after your period of service to complete the outstanding coursework.