

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING June 20, 2024

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regent Franklin, Regent Morgan and Regent Cain were absent. The members present were Marci Donaho, Ryan Pitts, Robyn Ready and Kim Hyden.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to Jessica Isaacs, English Professor; Kelli McBride, Language Arts and Humanities Division Chair; Edie Cathey, Director of Advising and Enrollment Management; and Whitney Herzog, Assistant Attorney General.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held May 16, 2024; Regent Donaho made a motion to approve the minutes as written and Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes and Hyden, yes.

V. Communications to the Board

Financial Report – Melanie Rinehart, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through May 31, 2024. Regent Pitts made a motion to approve the Financial Report as presented and Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes and Hyden, yes.

Purchases over \$15,000 for May

- Village Tours, LLC - \$15,400

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds gave a personnel update. Blake Cummings, GEAR UP Advisor has submitted a letter of resignation. Amanda Thomas has been hired as a Talent Search Advisor. Josh Hutton has been promoted to Director of Communications. Jeffrey Christiansen has taken the position of Division Chair for the Social Sciences Division. Dr. Bill Knowles has been placed on the Executive Committee for the Council on Student Affairs.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ Carson Newton, SSC Golf Player, traveled to the National Tournament and place 9th overall
- ✓ Teresa Burnett has been appointed to the SSC Board of Regents. Her term will begin in July, 2024
- ✓ SSC recently opened a Career Center in the David L. Boren Library
- ✓ The SSC campus said, "Farewell" to Dr. Amanda Estey, Vice President for Academic Affairs
- ✓ Summer Camps are and will be held on campus. Talent Search held a "Roller Coaster Camp." Upward Bound Summer Camp is ongoing, and the "Kids on Campus" will start next week.
- ✓ President Lana Reynolds completed her service as Chair of the Council of Presidents for 2023-2024
- ✓ Juneteenth is being observed in June with a traveling display about 13 All Black Oklahoma Towns
- ✓ A retirement reception was held for Malinda Browning, Assistant Professor of MLT

Regents Education Program – President Reynolds informed the Board that the date for the Oklahoma State Regents – Regents Education Program has been set for October 9th.

VIII. Business

Approval of Memorandum of Understanding with Gordon Cooper for the Physical Therapist Assistant Program - President Reynolds presented the Board with a copy of a memorandum of understanding with Gordon Cooper Technology Center for the continuation of the partnership with them in regard to the Physical Therapist Assistant program. President Reynolds recommended approval. Regent Ready seconded this motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes and Hyden, yes.

Approval of Memorandum of Understanding with Gordon Cooper for the Medical Laboratory Technology Program - President Reynolds presented the Board with a copy of a memorandum of understanding with Gordon Cooper Technology Center for the continuation of the partnership with them in regard to the Medical Laboratory Technology program. President Reynolds recommended approval. Regent Ready seconded this motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes and Hyden, yes.

Approval of a Declaration of a State of Emergency – President Reynolds recommended approval of ratification of a Declaration of a State of Emergency because of the June 2024 flooding. Regent Pitts made a motion to approve a Declaration of a State of Emergency and Regent Ready seconded this motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes; and Hyden, yes.

Approval of the FY25 Educational and General Budget – Melanie Rinehart presented the Board with a copy of materials for the FY25 budget for review. She highlighted several aspects of this year’s budget including information about appropriations history, revenue history, expenditure history and expenditures by function and object. Included in this budget is a 1% Professional, Faculty and Classified Staff salary raise. Through the restructuring of the administration cost savings allowed the College to implement this raise and helps the institution to meet the federal salary requirements of the Fair Labor Standards Act (FSLA) which go into effect July 1, 2024. President Reynolds recommended approval of the FY25 Educational and General Budget. President Reynolds commended Vice President Rinehart and her staff. Regent Pitts made a motion to approve the FY25 Educational and General Budget as presented, and Regent Ready seconded this motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes; and Hyden, yes.

Approval of Title Change for Dr. Bill Knowles – President Reynolds recommended a title change for Dr. Bill Knowles from Vice President for Student Affairs to Vice President for Academic and Student Affairs. This change is part of the restructuring of the administration after the position of Vice President for Academic Affairs was vacated. Regent Ready made a motion to approve the title change for Dr. Bill Knowles to Vice President for Academic and Student Affairs and Regent Donaho seconded this motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes; and Hyden, yes.

Approval of Title Change for Melanie Rinehart – President Reynolds recommended a title change for Melanie Rinehart from Vice President for Fiscal Affairs to Vice President for Finance, Grants, and Enrollment. This change is part of the restructuring of the administration after the position of Vice President for Academic Affairs was vacated. Regent Pitts made a motion to approve the title change for Melanie Rinehart to Vice President for Finance, Grants, and Enrollment and Regent Ready seconded this motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes; and Hyden, yes.

Motion to Enter into Executive Session to discuss EEOC Charge #564-2023-02134 –

The Board retired into executive session to discuss EEOC Charge #564-2023-02134. Regent Donaho made a motion to enter into executive session and Regent Pitts seconded this motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes and Hyden, yes.

Motion to Enter into Open Session – Regent Pitts made a motion that the Board go back into open session. Regent Ready seconded this motion to enter back into open session. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes and Hyden, yes.

Consideration of Motion for items discussed in Executive Session – The SSC Board of Regents stated that no motion or action was required on this matter at this time.

Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Pitts, yes; Ready, yes; and Hyden, yes.

Consent agenda items included:

- 2024-2025 Holiday Schedule
- D2L/Brightspace for Online Course Service - \$34,126.47

IX. Special Presentation

On behalf of the Regents, President Reynolds made a special presentation to Seminole State College Board of Regents Chair Kim Hyden who completes her service as Chair in June.

X. Adjournment

The meeting was adjourned at 2:24 p.m.
