

Agenda

SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
Thursday, June 15, 2023

Luncheon
Enoch Kelly Haney Center – Room #204
12:15 P.M.

Business Session
Enoch Kelly Haney Center – Board Room
1:00 P.M.

- I. **CALL TO ORDER**
- II. **ROLL CALL OF MEMBERS**
- III. **INTRODUCTION OF GUESTS**
- IV. **READING AND APPROVAL OF MINUTES**
 - Regular Meeting May 18, 2023
- V. **COMMUNICATIONS TO THE BOARD**

Financial Report – May 31, 2023

Report on Purchases over \$15,000 for May:

- Air Products Supply - \$16,080.00
- Oklahoma HI-TECH Inc - \$30,767.32
- Bytespeed - \$16,473.00
- Howard Industries - \$17,547.00

- VI. **HEARING OF DELEGATIONS**
None at the time of the filing of the agenda
- VII. **PRESIDENT'S REPORT**
 - Personnel Update
 - Campus Activities
 - Academic Recognitions – Sports
 - Sports Update
 - Natatorium Renovations
- VIII. **BUSINESS**

- A. Review and consider approval of contract, pending review and subsequent changes recommended by legal counsel, with Artic Solutions for purchase and implementation of managed detection and response information technology security monitoring system in the amount of \$63,932.48

Board Action: Approve/Reject Contract

B. Review and consider approval of the Educational and General Budget for FY24

Board Action: Approve/Reject/Revise Budget

C. Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the posting of the agenda

Board Action: As Appropriate

IX. CONSENT AGENDA

Approval of the following items:

- 2023-2024 Holiday Schedule
- D2L/Brightspace for Online Course Service - \$32,167.47

X. ADJOURNMENT

**If you need a disability-related accommodation or wheelchair access information, please contact: Office of ADA compliance at 405-382-9216.
Requests should be made by June 14, 2023**

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING May 18, 2023

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Utterback Ballroom of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regent Franklin and Regent Cain were absent. The Regents present were Morgan, Ready, Hyden, Pitts, and Donaho.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting.

IV. Minutes

There being no additions or corrections to the minutes of the special meeting held March 27, 2023; Regent Donaho made a motion to approve the minutes as written and Regent Hyden seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes and Pitts, yes.

V. Communications to the Board

Financial Report – Ms. Melanie Rinehart, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through April 30, 2023. Regent Morgan made a motion to approve the Financial Report as presented and Regent Ready seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes and Pitts, yes.

- *E&G and Auxiliary Purchases over \$15,000 for March:*

Air Force 1 A/C & Heating LLC \$33,423.00

- *E&G and Auxiliary Purchases over \$15,000 for April – None*

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Minutes

SSC Board of Regents Regular Meeting

May 18, 2023

Page 2

Personnel Update – President Reynolds informed the Board of new hires as follows: Lisa Knight, PT Instructor; Marissa Shaffer, Recruitment Specialist; Jerrinesha Turner, SSS STEM Academic Advisor; and Jay Williams, Upward Bound Coordinator. The following employees have submitted letters of intent to retire: Mike St. John, Athletic Director; Ronnie Williamson, Upward Bound Coordinator; Mary Ann Hill, Talent Search Director; and Dr. Noble Jobe, Assistant Professor of Life Science. Leslie Sewell, Assistant Athletic Director has been appointed to the position of Athletic Director, effective July 1, 2023. Jonathan Bennett, GEAR UP Director; Jeanie Nix, Director of Sponsored Programs and Dianna O’Connell, Academic Advisor have all submitted letters of resignation.

Campus Activities – President Reynolds gave the Board members information about the following campus activities:

- All-Academic Team members and President’s Tuition Waiver recipients were honored at the State Capitol on March 28th
- A Counselor’s Workshop was held on campus on March 29th
- PTK student officers, Abbey and Hannah Ridley attended the Oklahoma/Arkansas 2023 Regional Convention
- SSC Trojan Baseball Team members assisted with the “A League of Their Own” program
- The Seminole Chamber of Commerce honored Julie Hix, Comptroller and Damaila Lester, Assistant Professor of Nursing
- SSC Students attended Oklahoma’s Promise Day at the Capitol on April 11th
- The SSC Aggie Club held their Interscholastic Meet on April 13th
- SGA Officers Danielle Sullivan and Benjamin Parker attended the SGA Spring Conference at the State Capitol
- Psi Beta Honor Society inducted SSC Students
- A Veterans Education Conference was held on campus on April 20th
- SSC students attended a “Understanding Disabilities in the Workplace” development program presented by South Central Industries Executive Director Tina Hanna
- The PLC students visited the Port of Catoosa and participated in Clean Up Day in the City of Seminole
- The TANF program has taken over the supervision of an additional location in Ada, Oklahoma
- The SSC Educational Foundation Spring Recognition Banquet was held on April 28th
- The Student Activities “End of Year Bash” was held on May 1st
- PLC sophomores were honored for completing two years in the President’s Leadership Class Program
- The State Regents honored the partnership between SSC and the Avedis Foundation on May 4th
- Commencement and the Nursing Pinning was held on May 5th
- SSC Global Studies toured Northern Italy
- Region II Softball and Baseball All-Region Team members received honors

- Amber Flores was given the title of Region II Softball Coach of the Year
- President Reynolds gave the Regents information about the upcoming Golf and Softball national tournaments and the baseball district tournament
- Regent Ryan Pitts' confirmation for another 7-year term was held on May 17th

Sports Complex Update – President Reynolds gave the Regents an update on recent activities at the Sports Complex. The OSSA district 2A and 3A baseball tournaments were held at the complex.

Legislative Update – President Reynolds gave the Regents an update on legislative activities.

Maintenance Project Update – President Reynolds and Dr. Bill Knowles gave an update on current maintenance projects on campus.

VIII. Business

Approval of revisions to Board Policy III-5-6 – President Reynolds presented the Board with proposed revisions to Board Policy III-5-6 regarding service and emotional support/assistance animals. Vice President for Student Affairs Dr. Bill Knowles stated that with these revisions the policy will align with state and federal guidelines. The changes clarify contact information for those seeking accommodations and added details regarding the owner's responsibilities for the support animal. President Reynolds recommended approval. Regent Morgan made a motion to approve the revisions to Policy III-5-6 as presented and Regent Hyden seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes; and Pitts, yes.

Approval of revisions to Board Policy II-6-10 – President Reynolds presented the Board with proposed revisions to Board Policy II-6-10 regarding faculty tenure. The policy update specifies if a tenured faculty member should leave the College and then return at a later date, the faculty member may be eligible to have their tenure status reinstated following one year of service. President Reynolds recommended approval. Regent Donaho made a motion to approve the revisions to Policy II-6-10 as presented and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes; and Pitts, yes.

Approval of revisions to Board Policy II-4-10 – President Reynolds presented the Board with proposed revisions to Board Policy II-4-10 regarding outside employment. She told the Regents that this revision comes from suggestions made by the SSC Faculty Senate and recommended approval. Regent Donaho made a motion to approve the revisions to Board Policy II-4-10 regarding outside employment as presented. Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes; and Pitts, yes.

Approval of proposed Board Policy regarding information security – President Reynolds a proposed Board Policy regarding information security. The addition of this

policy has been proposed in response to federal requirements and safeguard rules of the Gramm-Leach-Bliley Act. President Reynolds recommended approval to keep the college in compliance with federal guidelines. Regent Donaho made a motion to approve the addition of this proposed policy as presented. Regent Hyden seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes; and Pitts, yes.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Morgan made a motion to approve the Consent Agenda items and Regent Donaho seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; Hyden, yes and Pitts, yes.

Approval of the following items:

- Ratification of Contract with TransAct for Student Payment Services - ID System
- Program Deletion – Associate in Applied Technology in Business Operations (114)

X. Adjournment

There being no further business or discussion Regent Morgan made a motion to adjourn the meeting at 1:56 p.m. Regent Hyden seconded the motion. This motion was approved unanimously.

Ryan Pitts, Chair

**Seminole State College
Combining Statement of Net Assets
As of May 31, 2023**

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	4,027,243	386,906	870,950	2,135	(5,244)	57,918	(2,800)	-	5,337,108
Accounts Receivable, net	-	-	-	-	-	-	-	-	-
Other Accrued Income	32,446	-	-	-	-	-	-	-	32,446
Capital Assets, net	-	-	-	-	-	-	-	16,062,551	16,062,551
Total Assets	4,059,688	386,906	870,950	2,135	(5,244)	57,918	(2,800)	16,062,551	21,432,105
Accounts Payable	(650)	8,365	-	-	-	-	-	-	7,715
Other Accrued Expenses	-	-	-	2,135	-	-	-	-	2,135
Due To/From Other Funds	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	12,216,443	12,216,443
Total Liabilities	(650)	8,365	-	2,135	-	-	-	12,216,443	12,226,294
Beginning Net Position	3,797,846	366,674	1,016,194	-	(5,244)	75,062	678	3,846,108	9,097,316
Change in Net Position	262,493	11,867	(145,244)	-	-	(17,144)	(3,478)	-	108,495
Ending Net Position	4,060,339	378,541	870,950	-	(5,244)	57,918	(2,800)	3,846,108	9,205,811

Seminole State College
Combining Statement of Revenues, Expenses and Changes in Net Assets
For the Period July 1 through May 31, 2023

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Revenues									
Tuition and fees, net	\$ 4,827,042	\$ 903,529	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,730,571
State appropriations	5,068,046	-	1,021,675	-	-	-	-	-	6,089,721
Federal grants and contracts	-	7,138,500	-	-	-	32,000	937,736	-	8,108,237
State and private grants and contracts	37,601	1,421,119	-	-	-	-	-	-	1,458,720
Housing & Food Service	-	1,059,840	-	-	-	-	-	-	1,059,840
Bookstore	-	1,237,603	-	-	-	-	-	-	1,237,603
Other revenues	854,434	1,017,445	-	-	-	-	-	-	1,871,879
Total operating revenues	10,787,123	12,778,036	1,021,675	-	-	32,000	937,736	-	25,556,570
Expenditures									
Compensation and benefits	7,455,668	2,860,759	-	-	-	21,508	50,706	-	10,388,640
Contractual services	613,522	985,489	-	-	-	-	2,800	-	1,601,811
Supplies and materials	409,707	4,748,098	380,373	-	-	1,601	714,185	-	6,253,964
Scholarships and fellowships	1,026,351	2,755,669	-	-	-	-	-	-	3,782,020
Communications	55,347	3,342	-	-	-	3,078	-	-	61,766
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	441,689	127,457	-	-	-	-	-	-	569,146
Other expenditures	522,347	1,285,354	786,545	-	-	22,958	173,522	-	2,790,727
Total Operating Expenses	10,524,631	12,766,168	1,166,919	-	-	49,144	941,214	-	25,448,075
Operating income (loss)	262,493	11,867	(145,244)	-	-	(17,144)	(3,478)	-	108,495
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	262,493	11,867	(145,244)	-	-	(17,144)	(3,478)	-	108,495

Seminole State College
Combining Statement of Changes in Cash and Cash Equivalents
For the Period July 1 through May 31, 2023

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	\$ 3,330,994	\$ 828,894	\$ 990,855	\$ 2,705	\$ -	\$ 70,500	\$ 90	\$ -	\$ 5,224,038
Change in Net Position	262,493	11,867	(145,244)	-	-	(17,144)	(3,478)	-	108,495
Changes not providing (using) cash	433,756	(453,855)	25,339	(570)	(5,244)	4,561	588	-	4,575
Cash and Cash Equivalents, Ending	<u>\$ 4,027,243</u>	<u>\$ 386,906</u>	<u>\$ 870,950</u>	<u>\$ 2,135</u>	<u>\$ (5,244)</u>	<u>\$ 57,918</u>	<u>\$ (2,800)</u>	<u>\$ -</u>	<u>\$ 5,337,108</u>

Seminole State College
Education and General - Statement of Budgeted Revenues and Expenditures
For the Period July 1 through May 31, 2023

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
State Appropriations	\$ 402,136	\$ 5,068,046	5,156,388	\$ 4,877,943
Tuition	(101,003)	2,633,818	3,238,082	3,134,463
Non-Resident Tuition Fees	33,980	652,119	350,000	338,800
Remedial Course Fee	1,527	35,596	39,400	38,139
Tuition	<u>(65,496)</u>	<u>3,321,533</u>	<u>3,627,482</u>	<u>3,511,403</u>
STEM Academic Excellence Fee	6,320	109,388	124,200	120,226
LAH Academic Excellence Fee	2,883	44,497	53,700	51,982
Bus & Ed Academic Excellence Fee	5,861	63,832	66,200	64,082
Health Science Academic Excellence Fee	781	11,783	15,000	14,520
Social Science Academic Excellence Fee	2,711	46,960	53,600	51,885
Physical Therapist Assistance Fee	384	3,178	6,600	6,389
Technology Service Fee	11,123	246,547	276,500	267,652
Bus And Ind Additional Fees	-	-	-	-
Nursing Fee	3,903	73,236	87,400	84,603
Laboratory Fees	3,692	68,434	79,900	77,343
Medical Lab Tech Fee	760	8,056	10,900	10,551
Electronic Academic Access Fee	3,735	71,922	84,500	81,796
Dist Education/Outreach Fee	20,594	281,987	265,700	257,198
Academic Course Fees	<u>62,747</u>	<u>1,029,820</u>	<u>1,124,200</u>	<u>1,088,226</u>
Late Payment Fees	150	5,239	10,100	9,777
Application For Admission Fees	315	10,865	14,900	14,423
Assessment Fee	4,114	81,389	92,000	89,056
Refund Per Legal Settlement	-	-	-	-
Ace Testing Fees	-	2,590	-	-
Hybrid Course Fee	-	-	-	-
Sr Citizens Discount	-	-	-	-
Enrollment Seminars	-	79	-	-
Clep Testing Fees	15	190	-	-
Library Automation Fee	3,461	75,277	84,500	81,796
Clearing Other Special Enrollment	-	-	84,501	81,797
Records Fee	2,529	54,591	61,400	59,435
Parking Fees	340	25,980	35,700	34,558
Student Id Fee	590	14,536	19,700	19,070
Accident Shield Fee	6,083	92,152	101,400	98,155
Special Testing Fees	150	3,275	-	-
International Student Fee	640	7,938	3,000	2,904
Compliance Fee	2,989	54,295	61,100	59,145
Safety Fee	2,245	47,293	54,300	52,562
Other Student Fees	<u>23,622</u>	<u>475,690</u>	<u>622,601</u>	<u>602,678</u>
Total Tuition and Fees	<u>20,872</u>	<u>4,827,042</u>	<u>5,374,283</u>	<u>5,202,306</u>
Other Income	<u>33,288</u>	<u>892,035</u>	<u>500,544</u>	<u>484,527</u>
Total Revenue	<u>456,297</u>	<u>10,787,123</u>	<u>11,031,215</u>	<u>10,564,776</u>
<u>EXPENDITURES</u>				
Instruction	435,454	4,413,040	5,095,586	4,642,078
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	65,908	360,110	439,314	400,215
Student Services	113,168	1,246,723	1,206,846	1,099,437
Institutional Support	143,099	1,668,057	1,993,046	1,815,665
Physical Plant	145,137	1,830,785	2,115,460	1,927,184
Scholarships and Tuition Waivers	-	1,005,916	900,000	900,000
Total Expenditures	<u>902,766</u>	<u>10,524,631</u>	<u>11,750,252</u>	<u>10,784,580</u>
Total Revenue Over (Under) Expenditures	<u>\$ (446,469)</u>	<u>262,493</u>	<u>\$ (719,037)</u>	<u>\$ (219,804)</u>

Seminole State College
Auxiliary Summary Statement of Revenue and Expenditures
For the Period July 1 through May 31, 2023

	CURRENT MONTH	YEAR TO DATE	BUDGET	
			ANNUAL	YEAR-TO-DATE
<u>REVENUES</u>				
Contractual Food Service	\$ 32,262	\$ 669,602	\$ 664,530	\$ 620,671
Bookstore	49,929	1,269,069	960,000	923,520
Institutional Support	33,569	587,956	679,637	651,092
Seminole/Roesler Residential Centers	18,688	1,069,214	1,049,100	1,030,216
Student Activities	15,581	333,974	366,267	350,884
Total Revenues	150,029	3,929,814	3,719,534	3,576,383
<u>EXPENDITURES</u>				
Contractual Food Service	40,612	650,343	617,900	590,712
Bookstore	65,436	668,189	859,730	808,146
Institutional Support	37,530	1,193,776	1,067,800	1,067,800
Seminole/Roesler Residential Centers	56,214	700,694	706,448	649,226
Student Activities	47,747	617,524	767,589	767,589
Total Expenditures	247,540	3,830,526	4,019,467	3,883,473
Revenue Over (Under) Expenditures	\$ (97,511)	\$ 99,288	\$ (299,933)	\$ (307,090)

Seminole State College
Food Service - Statement of Revenue and Expenditures
For the Period July 1 through May 31, 2023

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Meals revenue	\$ 32,262	\$ 665,151	\$ 662,530	\$ 618,803
Other revenue	-	4,450	2,000	1,868
Total revenue	<u>32,262</u>	<u>669,602</u>	<u>664,530</u>	<u>620,671</u>
Travel	-	-	-	-
Supplies	525	1,269	-	-
Miscellaneous Expenditures	393	10,950	42,850	40,965
Contractual Service	39,694	638,124	575,000	549,700
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	50	48
Equipment	-	-	-	-
Total expenditures	<u>40,612</u>	<u>650,343</u>	<u>617,900</u>	<u>590,712</u>
Net profit (loss)	<u>\$ (8,350)</u>	<u>\$ 19,259</u>	<u>\$ 46,630</u>	<u>\$ 29,959</u>

Seminole State College
Bookstore Statement of Revenue and Expenditures
For the Period July 1 through May 31, 2023

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Sales revenue	\$ 49,929	\$ 1,237,603	\$ 950,000	\$ 913,900
Other revenue	-	31,465	10,000.00	\$ 9,620
Total revenue	49,929	1,269,069	960,000	923,520
Purchase For Resale	52,786	531,930	693,872	652,240
Professional Salaries, F.T.	3,325	36,575	42,245	39,710
Classified Salaries, F.T.	2,432	26,753	38,049	35,766
Classified Salaries, P.T.	1,543	15,659	1,295	1,217
Student Wages	515	1,683	5,000	4,700
Professional Services	-	395	-	-
Fringe Benefits	3,498	38,090	45,769	43,023
Compensation expenditures	11,313	119,155	132,358	124,417
Travel	-	1,074	1,500	1,410
Supplies	684	3,170	5,000	4,700
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	175	199	1,000	940
Contractual Service	478	13,597	24,800	23,312
Sponsorships	-	139	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	1,200	1,128
Equipment	-	-	-	-
Other expenditures	1,337	17,105	33,500	31,490
Total expenditures	65,436	668,189	859,730	808,146
Net profit (loss)	\$ (15,507)	\$ 600,879	\$ 100,270	\$ 115,374

Seminole State College
Institutional Support- Statement of Budgeted Revenues and Expenditures
For the Period July 1 through May 31, 2023

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
Student Service Fee	\$ 13,235	\$ 272,358	\$ 298,994	286,436
Infrastructure Fee	16,713	297,197	328,893	315,079
Student Fees	<u>29,948</u>	<u>569,555</u>	<u>627,887</u>	<u>601,516</u>
Other Income-Overpayment	2,280	6,408	15,000	14,370
Refunds / Reimbursements	1	21	35,000	33,530
Interest Income	-	1,485	-	-
Seminar fees	-	-	-	-
Vending machine commissions	90	1,243	1,250	1,198
Photocopy revenue	-	-	-	-
Repair and replacement, damaged property	-	-	-	-
Haney Center	1,250	9,245	500	479
Other income	<u>3,621</u>	<u>18,401</u>	<u>51,750</u>	<u>49,577</u>
Total Revenue	<u>33,569</u>	<u>587,956</u>	<u>679,637</u>	<u>651,092</u>
<u>EXPENDITURES</u>				
Professional Salaries, F.T.	250	500	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	-	139,483	105,000	105,000
Fringe Benefits	74	147	-	-
Personnel expenditures	<u>324</u>	<u>140,130</u>	<u>105,000</u>	<u>105,000</u>
Travel	-	595	9,000	9,000
Supplies	55	6,322	15,000	15,000
Business Office-BOA Payments	27,786	27,786	-	-
Miscellaneous Expenditures	(1,340)	25,827	32,800	32,800
Lease Payments	-	-	-	-
Contractual Service	-	-	-	-
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	-	-
Equipment	-	-	-	-
Housing and book scholarships	10,706	993,116	900,000	900,000
Haney Center	-	-	6,000	6,000
Total Expenditures	<u>37,530</u>	<u>1,193,776</u>	<u>1,067,800</u>	<u>1,067,800</u>
Total Revenue Over (Under) Expenditures	<u>\$ (3,961)</u>	<u>\$ (605,820)</u>	<u>\$ (388,163)</u>	<u>(416,708)</u>

Seminole State College
Housing - Statement of Revenue and Expenditures
For the Period July 1 through May 31, 2023

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Rental revenue - Dorms	\$ 12,623	1,051,351	\$ 1,044,100	1,025,306
Other revenue	6,065	17,863	5,000	4,910
Total revenue	<u>18,688</u>	<u>1,069,214</u>	<u>1,049,100</u>	<u>1,030,216</u>
Professional Salaries, F.T.	-	-	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	-	-	-	-
Fringe Benefits	-	-	-	-
Personnel expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel	-	875	-	-
Supplies	2,467	24,911	20,883	19,191
Miscellaneous Expenditures	1,085	40,289	90,439	83,113
Lease Payments	45,412	500,583	502,126	461,454
Contractual Service	-	-	7,000	6,433
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	54	1,000	919
Utilities	7,249	127,457	85,000	78,115
Postage	-	-	-	-
Equipment	-	6,525	-	-
Other expenditures	<u>56,214</u>	<u>700,694</u>	<u>706,448</u>	<u>649,226</u>
Total expenditures	<u>56,214</u>	<u>700,694</u>	<u>706,448</u>	<u>649,226</u>
Net profit (loss)	<u>\$ (37,526)</u>	<u>368,520</u>	<u>\$ 342,652</u>	<u>\$ 380,990</u>

Seminole State College
Student Activities - Statement of Revenue and Expenditures
For the Period July 1 through May 31, 2023

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Student activity fee	\$ 13,753	\$ 300,145	\$ 328,893	\$ 315,079
Cultural & recreation fee	1,829	33,829	37,374	35,804
Athletic Administration	-	-	-	-
Golf-Women	-	-	-	-
Golf-Men	-	-	-	-
Womens Soccer	-	-	-	-
Men's Basketball	-	-	-	-
Women's Basketball	-	-	-	-
Volleyball	-	-	-	-
Baseball	-	-	-	-
Softball	-	-	-	-
Total Revenue	<u>15,581</u>	<u>333,974</u>	<u>366,267</u>	<u>350,884</u>
Athletic Administration	13,825	188,460	216,915	216,915
National Tournaments	-	14,148	46,756	46,756
Golf-Women	7,435	27,682	29,403	29,403
Golf-Men	3,797	33,298	27,232	27,232
Womens Soccer	3,578	53,717	57,614	57,614
Men's Basketball	3,018	61,497	47,974	47,974
Women's Basketball	1,648	27,317	48,169	48,169
Volleyball	-	22,927	37,614	37,614
Baseball	6,404	88,611	126,889	126,889
Softball	5,838	85,701	92,023	92,023
Student Government	1,601	6,054	12,000	12,000
Livestock Judging Team	-	-	10,000	10,000
PLC	603	8,112	15,000	15,000
SSC Aggie (AFAC)	-	-	-	-
Phi Theta Kappa (AFAC)	-	-	-	-
NASA (AFAC)	-	-	-	-
Student Nurse Association(AFAC)	-	-	-	-
Total Expenditures	<u>47,747</u>	<u>617,524</u>	<u>767,589</u>	<u>767,589</u>
Revenue Over (Under) Expenditures	<u>\$ (32,166)</u>	<u>\$ (283,550)</u>	<u>\$ (401,322)</u>	<u>\$ (416,705)</u>

Seminole State College
Restricted Funds - Statement of Revenue and Expenditures
For the Period July 1 through May 31, 2023

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 2,404,883	\$ 2,402,448	\$ 2,435
PELL Recovery	59	-	59
SEOG	70,152	77,152	(7,000)
Direct Loans	1,354,613	1,333,353	21,260
Student loan repayment	-	-	-
College Work Study	55,604	48,604	7,000
SSC Foundation	47,818	48,270	(452)
Private Scholarships	547,650	588,721	(41,071)
Private Loans	43,111	-	43,111
Cherokee Student Grants	42,745	40,595	2,150
Sac & Fox Student Grants	22,856	18,856	4,000
Creek Tribe Student Grants	14,741	7,000	7,741
Shawnee Tribe Student Grants	13,542	16,125	(2,583)
Choctaw Tribe Student Grants	53,111	49,811	3,300
Citizen Pottawatomie Stud Grnt	44,627	48,527	(3,900)
Chickasaw Tribe Std Grants	74,471	71,071	3,400
OHLAP	343,603	368,967	(25,364)
Misc Indial Tribal Grants	55,258	58,810	(3,552)
Oklahoma Tuition Aid Grant	234,661	234,100	561
Subtotal Financial Aid	<u>5,423,505</u>	<u>5,412,411</u>	<u>11,094</u>
Title III Engaging Students in Science	-	-	-
Ub Math/Science #2	243,716	242,628	1,088
Ub Math/Science #1	256,738	255,790	948
Upward Bound #2	258,299	257,537	762
Upward Bound #1	302,694	301,341	1,353
Talent Search West	253,452	254,200	(748)
Talent Search Central	373,605	372,974	631
Dream Catcher Gear Up	662,660	703,229	(40,569)
STEM Student Support	209,837	217,943	(8,106)
Student Support Serices	274,231	288,031	(13,800)
NASNTI Grant	406,009	369,099	36,910
NASNTI Grant	-	37,755	(37,755)
Scholars for Excellence	-	68,300	(68,300)
Carl Perkins	13,886	-	13,886
Subtotal Federal Grants	<u>3,255,128</u>	<u>3,368,828</u>	<u>(113,700)</u>
Care Bears	36,726	30,056	6,670
Nursing Student'S	1,899	2,030	(131)
Residential Deposits	4,600	-	4,600
Professional Staff Council	2,175	1,137	1,038
Upward Bound #2 Fund Raiser	1,281	2,068	(787)
Upward Bound M/S Fund Raiser	2,615	1,653	962
Ub Ms #2 Fund Raiser	322	1,065	(743)
Upward Bound #1 Fundraiser	867	839	28
Subtoal Other Restricted	<u>50,484</u>	<u>38,848</u>	<u>11,636</u>
Total	<u>\$ 8,729,117</u>	<u>\$ 8,820,087</u>	<u>\$ (90,969)</u>

Seminole State College
Campus Organizations - Statement of Revenue and Expenditures
For the Period July 1 through May 31, 2023

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
NURSING COPY MACHINE	26	9,490	(9,464)
VA REPORT FEE	704	417	287
ART FUND	25	-	25
CARE BEARS	36,726	30,056	6,670
FACULTY SENATE	2,400	4,496	(2,096)
SEMINOLE STATE AGGIE CLUB	2,736	1,791	945
SSC STUDENT PTA ASSOCIATION	20	1,872	(1,852)
NURSING STUDENTS MAILBOXES	25	-	25
UB #1 SUMMER FOOD PROGRAM	4,698	1,904	2,794
PHI THETA KAPPA	936	722	214
UBMS SUMMER FOOD PROGRAM	3,546	3,663	(117)
UB M/S #2 SUMMER FOOD PROGRAM	5,246	5,872	(626)
UB2 SUMMER FOOD PROGRAM	3,728	1,032	2,696
NURSING STUDENT'S	1,899	2,030	(131)
MLT BOC FEE	932	430	502
RESIDENTIAL DEPOSITS	4,600	-	4,600
PROFESSIONAL STAFF COUNCIL	2,175	1,137	1,038
CLASSIFIED STAFF ASSOCIATION	1,373	428	945
MU ALPHA THETA (MATH HONORS)	395	120	275
PSI BETA	275	228	47
OTHER ORGANIZATIONS AND ACTIVITIES	46,639	49,868	(3,229)
	<u>\$ 119,104</u>	<u>\$ 115,556</u>	<u>\$ 3,548</u>



[EXPERIENCED A BREACH?](#)
[REQUEST A DEMO](#)

Managed Security Awareness Solution Terms

Last Updated Date:
May 1, 2023

These Managed Security Awareness – Solution Terms describe the Managed Security Awareness Solution (the “Solution”). The Solution, if purchased by Customer as evidenced by Customer’s election on an Order Form, will be provided in accordance with the terms set forth herein and the Solutions Agreement (the “Solutions Agreement”) made by and between Customer and Arctic Wolf Networks, Inc. (“Arctic Wolf”). The Solution, if purchased by Customer via the Arctic Wolf website, will be provided in accordance with the terms located at <https://arcticwolf.com/terms/> (“Website Terms”). The Solutions Agreement and Website Terms are collectively referred to herein as the “Agreement”. Any capitalized terms not otherwise defined herein shall have the meaning set forth in the applicable Agreement.

Solution. The Solution provides Customers with an Administrator Dashboard and Content. The Content addresses current threat concepts to provide training and assist Users in the identification and prevention of system attacks within Customer’s environment. The administrator dashboard (the “Administrator Dashboard”) is an online, cloud-based learning management tool that allows Customers to manage its security awareness training activities and provides Customer with appropriate metrics, features, and functionalities to manage the security awareness activities of its Users.

Specific features and services provided as part of the Solution include:

Feature/Functionality:	MA	MA+
Microlearning awareness sessions that address deception tactics used, common red flags that should be recognized, escalation and response duties, and leadership responsibilities	Included	Included
Comprehension quizzes to track basic security posture and Customer’s Users’ comprehension of the Content	Included	Included
Managed phishing simulation built to represent threat vectors that Users are likely to encounter	Included	Included
Leaderboard point earning system for Users	Included	Included
Calculation of Customer’s Secure Culture Score, as more fully described below	Included	Included
Alert issuance via the Administrator Dashboard	Included	Included
Access to reporting and account management	Included	Included
Advisory recommendations intended to improve Customer’s culture of security	Included	Included
Dark web monitoring of Customer’s domains	Included	Included
Access to licensed Content, including learning materials and additional resources contained in the Administrator Resource	Not included	Included





[REQUEST A DEMO](#)

and Users		
Arctic Wolf Report Email Button (O365 deployment required)	Included	Included
Reported Email Details, included in Phishtel Data, available for reporting within the Administrator Dashboard, including, date and time email reported, email address of reporting User, Microsoft Graph API ID	Included	Included
Reported Email Analytics which may be produced using Phishtel Data within the Arctic Wolf Phishtel Engine, including reported simulation details, analysis, and threat level, to aid in malicious email prioritization and management	Not included	Included
Content modifications (“SCORM”) reasonably necessary to conform the Content to Customer’s business format and standards, which shall be performed by Arctic Wolf, and are subject to the Arctic Wolf’s Trademark usage requirements set forth in the Agreement and terms below	Optional Add-on for additional fees*	Optional Add-on for additional fees*
Ability to download certain Arctic Wolf designated Content from the Solution from an Arctic Wolf designated platform	Not included	Optional Add-on for additional fees*
Group-based Content assignment	Not included	Included
If licensed, access to Content Compliance Pack (“CCP”), an optional add-on module which includes compliance course content for common compliance topics that Administrators can assign to their users	Optional Add-on for additional fees*	Optional Add-on for additional fees*
Subject to an executed statement of work, custom professional and/or production services (“Custom Services”)	Not included	Optional Add-on for additional fees*

*Feature and/or functionality is not available to Customer if license to Solution is purchased via the Website Terms.

Data Storage. Notwithstanding anything contrary in the Agreement or Order Form, as applicable, Customer’s Confidential Information, as defined in the Agreement, is stored in Arctic Wolf’s third-party service provider data centers located in the United States.

Tracking. Arctic Wolf will track participation rates, assessment scores, follow up completion rates, and phishing simulation click rates for Customer’s users. This data will be used to calculate Customer’s Secure Culture Score, as further described below, and identify remediation strategies for users.


Secure Culture Score. Customer’s Secure Culture Score provided as part of the Solution is for illustrative and informational purposes only and may be used by Customer for internal benchmarking purposes. The Secure Culture Score is compiled using information related to Customer’s and its users’ participation in the Solution. Customer’s Secure Culture Score is a live number that is calculated every time the Administrator Dashboard is loaded. Customer can download activity reports on demand through the Administrator Dashboard. Customer’s Secure Culture Score will be available on Customer’s online Administrator Dashboard.

Arctic Wolf Report Email Button. The Arctic Wolf Report Email Button, if deployed, provides Customer’s Users the ability to self-report suspicious emails and automatically remove such reported email from a User’s inbox. The Arctic Wolf Report Email Button is intended to provide Customer’s Users with a tool to

Administrative Dashboard, and depending on the Solution deployed, may view certain available reports and analytics of the self-reported Phishtel Data.

SCORM. Subject to the additional qualifications herein and the applicable Agreement, Customer may request and purchase custom SCORM (SCO) modules. SCO modules include, but are not limited to, Arctic Wolf approved customizations such as (a) Customer specific branding, (b) Customer provided video assets, (c) reference or inclusion of Customer specific policies, action items, links, questions, quizzes, and other learning and development related requests, and (d) any available and required language subtitle files (.srt).

Custom Services. Subject to the additional qualifications herein and the applicable Agreement, Custom Services are any requests by Customer to change, edit, customize, or produce from scratch, existing or undeveloped Arctic Wolf Content, artifacts or deliverables, and/or any professional services or consulting. All Custom Services will be quoted and billed in accordance with an executed and agreed upon statement of work on a fixed fee basis.

Product Support. Customer can contact Arctic Wolf for assistance at security@arcticwolf.com or 888-272-8429 x2. Arctic Wolf will evaluate the request and collect related information from Customer. Customer is responsible for providing requested information to Arctic Wolf and implementing, in Customer's sole discretion, any remediation strategies identified by Arctic Wolf.

Customer shall have email access to the Arctic Wolf Support Center (in the location designated as the "Platform Location" on an Order Form, or in the case of a licensed purchased via the Website, in the United States) during standard support hours is available 8:00 am to 5:00 pm (based on the time zone within which the Support Center is located), Monday through Friday (excluding holidays). If Customer has more than one Solution login, Customer may appoint no more than five (5) contacts who are authorized to contact Arctic Wolf directly on behalf of Customer's Solution users.

Updates & Upgrades. Any automated maintenance and update cycles to the Solution will be performed remotely by Arctic Wolf.

Arctic Wolf may perform statistical analysis of the Solution and the Hosting Environment using Metrics Data. "Metric Data" means any machine-generated data, such as metadata derived from tasks, file execution, commands, resources, network telemetry, executable binary files, macros, scripts, and processes, that: (i) Customer provides to Arctic Wolf, or (ii) is collected or discovered during the course of Arctic Wolf's delivery of the Solutions or Customer's use thereof, excluding any such information or data that identifies Customer or to the extent that it includes personal information of Customer's data subjects.

Arctic Wolf Trademarks. Any license to Arctic Wolf Trademarks under the Agreement requires the following:

- All uses of Arctic Wolf Trademarks will comply with any written trademark guidelines that Arctic Wolf may provide to Customer from time to time.
- Customer is prohibited from removing or altering any Arctic Wolf Trademarks displayed with or in the Content or Hosting Environment except with Arctic Wolf's written consent or as otherwise accommodated by Arctic Wolf as part of the Solutions.
- Customer agrees that it will not in any way suggest or imply by the use of Arctic Wolf Trademarks that Customer is affiliated with or endorsed or sponsored by Arctic Wolf.

Additional Terms. To the extent the Solutions Agreement does not include terms related to the licensing of the Solution or specific new features and functionalities that have been added since execution of a Solutions Agreement, Customer and Arctic Wolf agree that the following additional terms and conditions will apply to Arctic Wolf's delivery and Customer's use of the Solution and/or newly added components thereof:

Solutions. Customer may purchase, when set forth on an Order Form, and Arctic Wolf, together with its Affiliates, may provide the applicable Managed Security Awareness Solution (the "Solution", and is contemplated as a "Solution(s)" as defined in the Solutions Agreement). Any terms not otherwise defined

[REQUEST A DEMO](#)



The MA/MA+ Solution will be comprised of the following components:

[REQUEST A DEMO](#)

Software	Phishtel Reporting Engine and Arctic Wolf Report Email Button
Equipment	N/A
Content	Online access and download rights, if licensed by Customer, to learning content and Content Compliance Pack within the Administrator Dashboard and/or Content Library
Content Management Hosting Environment	Access to and use of a cloud-based learning management tool (the "Administrator Dashboard") and metrics related to the use of the Content by Customer's users
Services	Support, onboarding services, and Content modification services, all as described in the Solutions Terms
Professional Services	SCORM and/or Custom Services, if any and as agreed by the parties in accordance with the Agreement
Platform	N/A

License Grant. The Solution is provided on a subscription basis for the Subscription Term for the Fees set forth on the Order Form. Provided Customer is compliant with the terms of the Solutions Agreement, including payment of Fees, Arctic Wolf grants to Customer a limited, non-transferable, non-sublicensable, non-exclusive right and/or license during the Subscription Term, to:

- (i) Install, use, and access the Software,
- (ii) Obtain and use the Services in conjunction with Customer's use of the Solution,
- (iii) Load Customer's users and associated information for delivery of Content and use of the Administrator Dashboard,
- (iv) Access Administrator Dashboard, subject to the Privacy Notice,
- (v) Use Arctic Wolf Trademarks included in the Content in accordance with the Solutions Terms, and
- (vi) Distribute, display, transmit, and, if licensed by Customer, download certain Content in electronic format.

Customer may access and use the Solution, and any Documentation associated therewith, solely for its own internal business purposes and in accordance with the terms and conditions of the Solutions Agreement, associated Documentation, and any scope of use restrictions and license counts, including by server, user, or such other applicable licensing metric.

Restrictions, Responsibilities, and Prohibited Use. In addition to any terms set forth in the Solutions Agreement, Customer agrees not to, directly or indirectly: (i) remove or obscure any proprietary or other notice contained in the Solution, including on any Content, reports, or data printed from the Solution; (ii) unless Customer is an authorized MSP partner of Arctic Wolf, use the Solution in connection with a service bureau, service provider or like activity whereby Customer operates or uses the Solution for the benefit of any third party; or (iii) include material or information that is obscene, defamatory, libelous, slanderous, that violates any person's right of publicity, privacy or personality, or otherwise results in any tort, injury, damage or harm to any person.

Confidentiality. In addition to anything set forth in the Solutions Agreement, Confidential Information includes the following:

First name, last name, corporate email address, phone number, job title, address, and organization hierarchy (collectively, "**Point of Contact information**"); User setup details (User email, work title, and name), Solution metrics related to such Users, including your Users' learning status, training scores, and Phishing results associated with such Users' use of the Solution (collectively "**Learner Data**"); if the Arctic Wolf Report Email Button is deployed by Customer, information pertaining to phishing email(s) self-reported by a User and includes or may include name of User, email address of User, Microsoft Graph API

created and owned content, if any.

Termination. In addition to any other obligations upon termination set forth in the Agreement, Customer agrees to cease all use of the Content, installed, downloaded, or otherwise, and permanently erase or destroy all copies of any Content in its possession or under its control.

[REQUEST A DEMO](#)

ALSO OF INTEREST:

[FAQ - Managed Security Awareness](#)

[Arctic Wolf Revolutionizes Security Awareness...](#)

[Arctic Wolf Expands Content and Program...](#)

GLOBAL HEADQUARTERS >

Arctic Wolf Networks
8939 Columbine Rd, Suite 150
Eden Prairie, MN 55347

[1.888.272.8429](tel:1.888.272.8429)



[REQUEST A DEMO](#)

SOLUTIONS >

- [Managed Detection and Response](#)
- [Cloud Detection and Response](#)
- [Managed Risk](#)
- [Cloud Security Posture Management](#)
- [Managed Security Awareness](#)
- [Incident Response](#)

RESOURCES >



- [Blog](#)
- [Case Studies](#)
- [Webinars](#)
- [Events](#)
- [Analyst Reports](#)
- [Newsletter](#)

© 2023 Arctic Wolf Networks Inc. All Rights Reserved.

[Privacy Notice](#) [Terms of Use](#) [Cookie Policy](#) [Accessibility Statement](#) [Information Security](#) [Cookies Settings](#)

Managed Risk Solution Terms

Last Updated Date:

November 1, 2021

These Managed Risk – Solution Terms set forth the terms and conditions of the Managed Risk Solution (the “Solution”). The Solution, if purchased by Customer as evidenced by Customer’s election on an Order Form, will be provided in accordance with the terms set forth herein and the Solutions Agreement (the “Agreement”) made by and between Customer and Arctic Wolf Networks, Inc. (“Arctic Wolf”). Any capitalized terms not otherwise defined herein shall have the meaning set forth in the Agreement.



The Solution:

The Solution provides Customers with security vulnerability analytics and trends in Customer’s network and endpoints which assist in the prevention of system attacks.

Specific services included as part of the Solution include:

- Arctic Wolf will provide Customer with internal vulnerability assessment (IVA) through an on-premise Managed Risk scanner. Managed Risk scanners, at the election of Customer at the time of order, may be a deployed as a physical piece of equipment or virtual instance.
- During onboarding, Arctic Wolf will work with Customer to determine Customer’s Managed Risk scanner configuration. The scanner, based upon the agreed upon configuration, will scan Customer’s network to identify security vulnerabilities within Customer’s host and/or network infrastructures.
- Information obtained from the IVA scans will be paired with an external vulnerability assessment (“EVA”) function. The EVA will be run from Arctic Wolf’s cloud-hosted environment, will scan Customer’s IP addresses associated with Customer’s organization or such other addresses designated by Customer and for which Customer is legally authorized to scan, and will provide Customer with a comprehensive security risk posture based on an industry-standard and recognized Cybersecurity Framework and Arctic Wolf’s proprietary algorithm.
- The EVA function will also be used to scan external network environments for dark web exposures to identify any Customer personally identifiable information that is publicly accessible through the Account Takeover (ATO) capability.
- Customer may elect not to deploy the Arctic Wolf Agent (the “Agent”), proprietary end point software, which will be configured by Arctic Wolf during onboarding as agreed. Use of the Agent allows Arctic Wolf to run local system scans to augment the Solutions Data used to identify security vulnerability analytics, trends in Customer’s network and endpoints, scan for system misconfigurations through the security controls benchmarking function, and perform host-based vulnerability assessment scan.
- Customer understands and agrees that Arctic Wolf, in the performance of the Solution, may use a GeolIP service (i.e., a method of locating a computer terminal’s geographic location by identifying that terminal’s internet protocol (“IP”) address) to report the location of Customer’s IP address.
- Customer may access and use the Arctic Wolf Analytics platform that aggregates Solutions Data from the Agent and IVA. Analytics will allow Customer the ability to build custom dashboards and reports and will be licensed in accordance with the terms and conditions set forth in the Agreement.

Data Transfer. Any Equipment provided by Arctic Wolf to Customer is physically or virtually monitor Customer’s system traffic. Such system traffic is augmented with additional sources required, to deliver Managed Detection and Response, if licensed by Customer. All such system information is deemed Solutions Data. Essential log sources will be determined by Arctic Wolf during the

 Webinar
  On June 8 join us for Leading the Pack: Building Your Security Dream Team. Arctic Wolf...



¹ Solutions Data also may be referred to in the Agreement as Customer Data.

Any Solutions Data will be transmitted to Arctic Wolf in accordance with the terms of the Agreement via a secure tunnel in compliance with ISO27001 and SOC 2 Type II. The Solution may be provided redundantly to Customer’s high availability (HA) specifications in order to minimize potential service interruptions. Hosting providers used by Arctic Wolf to deliver the Solution may experience service interruptions and service outages outside the control of Arctic Wolf. If such a hosting provider issues an outage notice that could materially impact delivery of the Solutions, Arctic Wolf will use commercially reasonable efforts to promptly notify Customer about the outage and communicate the planned recovery time provided by the hosting provider.

[REQUEST A DEMO](#)

Solutions Data may include personal or confidential information. Customer will provide such personal or confidential information in accordance with the terms of the Agreement.

Data Storage. Arctic Wolf will store Solutions Data in the hosting provider location selected by Customer and set forth on an Order Form.

Additional Modules. Customers may license Cloud Security Posture Management (“CSPM”) for Amazon Web Services (AWS), Microsoft Azure, and any such other cloud and SaaS environments that Arctic Wolf may agree to monitor at a frequency agreed upon with Customer. Customer’s election to license such CSPM feature will be set forth on an Order Form. If licensed as part of the Solution, Arctic Wolf will monitor, evaluate, and track Customer’s agreed upon cloud configurations and compare such configurations to best practices to identify possible configuration errors in Customer’s environment. Any such errors will be displayed within Customer’s dashboard and a report will be provided to Customer outlining any additional details.

Updates & Upgrades. Any automated maintenance and update cycles to the Solution will be performed remotely by Arctic Wolf. Arctic Wolf will provide any services related to the replacement or upgrades of the Equipment. Any costs related to such Equipment replacement or upgrades will be in accordance with the Agreement.

ALSO OF INTEREST:

[Arctic Wolf Announces Arctic Wolf™ Managed...](#)

[FAQ - Managed Security Awareness](#)

[Arctic Wolf Agent for Linux: Extending...](#)

[GLOBAL HEADQUARTERS >](#)

Arctic Wolf Networks
8939 Columbine Rd, Suite 150
Eden Prairie, MN 55347
[1.888.272.8429](tel:18882728429)



[REQUEST A DEMO](#)

[SOLUTIONS >](#)

- [Managed Detection and Response](#)
- [Cloud Detection and Response](#)
- [Managed Risk](#)
- [Cloud Security Posture Management](#)
- [Managed Security Awareness](#)
- [Incident Response](#)

[RESOURCES >](#)

- [Blog](#)
- [Case Studies](#)

[Webinars](#)

[Events](#)

[Analyst Reports](#)

[Newsletter](#)

Managed Detection and Response Solution Terms

Last Updated Date:

February 1, 2023

This Managed Detection and Response – Solution Terms sets forth the terms and conditions of the Managed Detection and Response Solution (the “Solution”). The Solution, if purchased by Customer as evidenced by Customer’s election on an Order Form, will be provided in accordance with the terms set forth herein and the Solutions Agreement (the “Agreement”) made by and between Customer and Arctic Wolf Networks, Inc. (“Arctic Wolf”). Any capitalized terms not otherwise defined herein shall have the meaning set forth in the Agreement.

The Solution is delivered by the Security Services team (which was formerly referred to generally as the Concierge Security™ Team) which is comprised of two (2) teams: (1) the Concierge Security™ Team (“CST”), and (2) the Security Operations Center (“SOC”).

The Solution. Specific features and functionality provided as part of the Solution include:

- collection of Solutions Data¹, including Customer’s system logs, from Customer’s systems using Equipment,
- analysis by Arctic Wolf Security Services of both Equipment and log data through the correlation of Solutions Data with threat and vulnerability information,
- scanning of Customer’s internal and external systems,
- escalation of Security Incidents (as defined below) in need of attention by Customer as set forth herein,
- advisory recommendations intended to improve Customer’s security robustness,
- calculation of Customer’s Security Score, as more fully described below,
- Data Exploration module, if licensed by Customer as reflected on an Order Form (as more fully described below)².
- Host Containment Actions (as more fully described below), and
- regular summary Executive Dashboard reports, as described herein and the Documentation.

NOTE: The performance of the Solution, including specifically, notification of Emergencies or Security Incidents, as defined below, will not commence until after initial deployment is complete. The performance of (i) remediation services for Security Incidents (as defined below), (ii) the re-imaging of Customer’s systems, or (iii) change of policy settings is outside the scope of the Solution.

¹ Solutions Data also may be referred to in the Agreement as Customer Data.

² Existing Arctic Wolf MDR Customers may be, subject to authorization by Arctic Wolf, eligible to license Log Search capabilities only. In such event, Log Search will be included on an Order Form.

Data Transfer. Any Equipment provided by Arctic Wolf to Customer is physically or virtually deployed to monitor Customer’s system traffic. Such system traffic is augmented with additional sources of log data, as required, to deliver Managed Detection and Response. All such system traffic information is deemed Solutions Data. Essential log sources will be determined by Customer and Arctic Wolf during the onboarding process preceding the Order Form Effective Date.

Any Solutions Data will be securely transmitted to Arctic Wolf. The Solution operates redundantly with Customer’s High Availability (HA) specifications in order to minimize potential service interruptions.

service outages outside the control of Arctic Wolf. If such a hosting provider issues an outage notice that could materially impact delivery of the Solutions, Arctic Wolf will use commercially reasonable efforts to promptly notify Customer about the outage and communicate the planned recovery time provided by the hosting provider.

Solutions Data may include personal or confidential information. Customer will provide any such personal or confidential information in accordance with the terms of the Agreement.

Data Retention. Arctic Wolf will store Solutions Data for the Data Retention period specified in Customer's then-current Order Form. Solutions Data may be returned to Customer in accordance with the terms of the Agreement.

Data Storage. Arctic Wolf will store Solutions Data in the hosting provider location set forth on an Order Form.

Updates & Upgrades. Automated maintenance and update cycles to the Equipment will be performed remotely by Arctic Wolf Security Services. Arctic Wolf will provide any services related to the replacement or upgrades of the Equipment. Any costs related to such Equipment replacement or upgrades will be in accordance with the Agreement.

Security Incidents. The CST supporting Customer is available 8:00 am to 5:00 pm (based on the time zone within which the CST is located), Monday through Friday (excluding holidays). The SOC is available 24 hours a day, 7 days a week, including holidays. Customer may schedule specific activities with their CST by contacting the Arctic Wolf SOC at security@arcticwolf.com. Arctic Wolf Security Services will acknowledge any schedule request submitted by Customer to security@arcticwolf.com within one (1) hour of receipt of such request. Arctic Wolf Security Services will provide an estimate of response time determined by scope, size, and urgency.

Arctic Wolf Security Services will notify and escalate to Customer any Security Incidents, the definition of which will be agreed upon by Customer and its CST during the Subscription Term after transition from the deployment team, discovered by Arctic Wolf within two (2) hours of Arctic Wolf's discovery of such Security Incident. Arctic Wolf standard Security Incident notification process is through a ticket to the Customer; however, Arctic Wolf and Customer may agree to alternate notification processes. Security Incident notifications will include a description of the Security Incident, the level of exposure, and a suggested remediation strategy. Customer is responsible for implementing, in its sole discretion, any remediation strategies identified by Arctic Wolf. Customer may request validation by Arctic Wolf that any such implemented remediation strategies are working as expected.

Emergencies. Following transition from the deployment team to the CST, Customer and the CST will agree on and document which Security Incidents will be defined as an "Emergency". Emergencies will typically include the discovery of ransomware and other alerts that could cause degradation/outage to Customer's infrastructure security. Arctic Wolf will escalate Emergencies to Customer within thirty (30) minutes of Arctic Wolf's discovery of the Emergency.

Any Emergency identified by Customer can be escalated to Arctic Wolf's Security Services by calling: [1-888-272-8429](tel:1-888-272-8429), [option 2](#). Customer must describe the Emergency in the initial call and Arctic Wolf will respond within 5 minutes. In addition, with respect to any urgent inquiries, Customer may contact Arctic Wolf's Security Services by calling: 1-888-272-8429, option 2.

Scans. On a monthly basis, Arctic Wolf will use the Solution to conduct external vulnerability assessment scans of Customer's environment. As part of these scans, vulnerability and exploit information will be normalized and correlated with other data sources in order to determine Customer's Security Score and prioritization of any identified remediation strategies. Arctic Wolf will deliver to Customer a summary security report that includes Security Incident and Emergency notification activities on a monthly and quarterly basis.

Coverage Score (fka Configuration Score or Security Score). Customer's Coverage Score is provided as part

[REQUEST A DEMO](#)

benchmarking. The Coverage Score is based on certain information related to the results of the Solution within Customer's environment and is compiled using the Solutions Data made available to Arctic Wolf in conjunction with its delivery of the Solution. Customer's Coverage Score will be communicated in Customer's summary reports in addition to being available on Customer's online Executive Dashboard. Customers may elect to compare their Coverage Score against industry averages from organizations in the same industry vertical to assess how Customer is performing against industry norms.

Host Containment Actions. Arctic Wolf may, if agreed with Customer, using commercially reasonable efforts, perform host containment actions, including removal of host containment, as described below (collectively, "Host Containment Actions"), provided that Customer has deployed the Arctic Wolf Agent or such other agreed upon third party agents. In the event Customer has deployed multiple agents, including the Arctic Wolf Agent, within its environment, Arctic Wolf will contain using the Arctic Wolf Agent. Based on (i) information provided by Customer to its CST following initial deployment, (ii) a mutually agreed upon escalation process set forth in Customer's onboarding document, as updated upon agreement by Customer and its CST during the Subscription Term, and (iii) Arctic Wolf is provided appropriate access to applicable third party security applications, if any, within Customer's environment, the Security Services team may remotely isolate a Customer endpoint device(s) that shows evidence of compromise or other suspicious activity. When the Security Services team identifies certain indicators of attack on an endpoint, the Host Containment Action will be initiated systematically, in accordance with the agreed upon escalation process, and subject to the requirements set forth herein, to rapidly quarantine the suspected compromised system.

The indicators of attack that may drive Host Containment Actions include those relating to ransomware (and other types of advanced malware), malicious command-and-control (C2) activity, or active data exfiltration attempts.

The endpoints under containment will receive a containment notification and the Host Containment Actions will be detailed in an incident ticket. If using the Arctic Wolf Agent, the Customer Portal will display the Customer endpoints that are currently in a contained state. Security Services team is available to Customer to answer questions or provide detailed information on any contained endpoints.

Pre-requisites for Host Containment Actions –

Customer must:

- Complete a checklist in partnership with its CST, which will include further definition, including but not limited to the scenarios where Arctic Wolf will and will not perform Host Containment Actions including specific information regarding which endpoints/servers where Host Containment Actions will and will not be performed, the times of day for Host Containment Actions to occur, notification and escalation preferences related to Host Containment Actions;
- Provide Arctic Wolf with technical permissions to allow Arctic Wolf to perform Host Containment Actions within Customer's environment (Customer understands that should Arctic Wolf have invalid access or is blocked from initiating Host Containment Actions, Arctic Wolf will be unable to provide the agreed upon Host Containment Actions);
- Implement appropriate internal procedures and oversight to the extent Customer utilizes the configuration of workflows and processes, including but not limited to Host Containment Actions and other similar functionalities; and
- Enable software or services, in Customer's discretion, to permit necessary visibility into Customer's environment to perform Host Containment Actions.

Active Directory Deception. If licensed and implemented by Customer either as a standalone or bundled feature within the Solution, Customer may deploy Active Directory Deception ("AD Deception"). With AD Deception, Customer creates, configures and maintains Active Directory decoy account(s) intended to act as a deception trap within Customer's network.

The Active Directory decoy account is not intended to participate in normal business activities and should not log-in to Customer's system. The Active Directory decoy account is intended to provide a high-fidelity mechanism for detecting abnormal activity yielding no false positives. If a decoy account is deployed by Customer, Customer is responsible for creating, configuring, and maintaining the decoy account. The naming of the decoy account should follow Customer's account naming conventions. Arctic Wolf will provide reasonable guidance and assistance to Customer in the configuration of such decoy accounts. Customer will provide Arctic Wolf details of the decoy account to Arctic Wolf for monitoring. Customer understands that any changes to the decoy account configurations may impact the security of Customer's environment.

[REQUEST A DEMO](#)

Microsoft US Government Community and High US Government Community Environment Monitoring. In the event Arctic Wolf monitors applications for Customer within the Microsoft US Government Community environment or US Government Community High environment (each a "GCC environment") as part of the delivery of the Solutions, Customer understands and agrees as follows:

1. Only Arctic Wolf supported, and integrated applications will be monitored in the GCC environment.
2. Solutions Data (i) may be accessed by Arctic Wolf, its Affiliates, and any third-party providers, from locations outside the United States, and (ii) may be accessed by persons who are not United States citizens;
3. Arctic Wolf does not require access to or delivery of Customer's Controlled Unclassified Information;
4. Arctic Wolf will provide reasonable cooperation to Customer in the event of a data breach involving Solutions Data including, but not limited to assistance in responding to any government or regulatory inquiries;
5. Certain Microsoft log sources may be in beta and, consequently, Arctic Wolf makes no representations as to the delivery of the Solutions related to any such beta Microsoft log sources; and
6. Customer will immediately notify Arctic Wolf of non-consent or any change in consent and any monitoring of Customer's GCC environment will immediately cease without further liability to Arctic Wolf.

[REQUEST A DEMO](#)

Additional Modules.

- **Cloud Detection and Response ("CDR").** Customers may license CDR for Amazon Web Services (AWS), Microsoft Azure, and any such other cloud IaaS and SaaS environments that Arctic Wolf may agree to monitor at a frequency agreed upon with Customer. Customer's election to license such CDR feature will be set forth on an Order Form. If licensed as part of the Solution, Arctic Wolf will provide detection and response for the respective IaaS and SaaS environments as described herein.
- **Data Exploration.** Customers may license Data Exploration. Customer's election to license such Data Exploration feature will be set forth on an Order Form. Data Exploration allows Customer to work with its CST to identify and remediate risk in Customer's environment. Customer may access historical and analyzed data for quick, ad-hoc investigations and self-service reporting while working with its CST to understand the results and take actions when needed. Data Exploration includes (i) Data Explorer which includes pre-defined workflows to address common security questions and (ii) Log Search which permits Customer to query its retained Solutions Data in 30-day increments.

ALSO OF INTEREST:

- Endpoint Detection & Response Solution Vendor
- Arctic Wolf® Managed Detection and Response
- Arctic Wolf Wins SE Labs Award for Network...

[GLOBAL HEADQUARTERS >](#)

Arctic Wolf Networks
8939 Columbine Rd, Suite 150
Eden Prairie, MN 55347
[1.888.272.8429](tel:18882728429)



[REQUEST A DEMO](#)

[SOLUTIONS >](#)

- Managed Detection and Response
- Cloud Detection and Response
- Managed Risk
- Cloud Security Posture Management
- Managed Security Awareness
- Incident Response

[RESOURCES >](#)



- Blog
- Case Studies
- Webinars
- Events

© 2023 Arctic Wolf Networks Inc. All Rights Reserved.

[Privacy Notice](#) [Terms of Use](#) [Cookie Policy](#) [Accessibility Statement](#) [Information Security](#) [Cookies Settings](#)



Pricing Proposal
Quotation #: 23486153
Created On: 5/18/2023
Valid Until: 7/6/2023

OK-Seminole State College

Marc Hunter
P.O.BOX 351
SEMINOLE, OK 74818
United States
Phone: 4053829950
Fax:
Email: m.hunter@sscok.edu

Inside Account Executive

Sean Stewart
SHI International Corp P.O. Box 952121
Dallas, TX 75395-2121
Phone: 732-652-7666
Fax: 732-507-1555
Email: Sean_Stewart@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Arctic Wolf MDR user license Arctic Wolf Networks - Part#: AW-MDR-USER Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	227	\$101.97	\$23,147.19
2 Arctic Wolf MDR server license Arctic Wolf Networks - Part#: AW-MDR-SE Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	50	\$101.97	\$5,098.50
3 Arctic Wolf MDR Log Retention - 1 year Arctic Wolf Networks - Part#: AW-MDR-1YR Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	277	\$7.34	\$2,033.18
4 Arctic Wolf 1000 Series Sensor - 4 x 10G SFP+with Twinax Connectors Arctic Wolf Networks - Part#: AW-MDR-10XX-S-10GT Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	1	\$5,098.50	\$5,098.50
5 Arctic Wolf MDR Data Exploration Arctic Wolf Networks - Part#: AW-MDR-EXPLR Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	277	\$15.30	\$4,238.10
6 Arctic Wolf Managed Risk user license Arctic Wolf Networks - Part#: AW-MR-USER Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	227	\$50.99	\$11,574.73

7	Arctic Wolf Managed Risk server license Arctic Wolf Networks - Part#: AW-MR-SE Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	50	\$50.99	\$2,549.50
8	Arctic Wolf Managed Security Awareness Servicer Arctic Wolf Networks - Part#: AW-MSAT-MA Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	227	\$15.30	\$3,473.10
9	Arctic Wolf IR JumpStart Retainer Arctic Wolf Networks - Part#: AW-IR-JSR Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	1	\$0.00	\$0.00
10	Arctic Wolf Platform - Base Platform Arctic Wolf Networks - Part#: AW-PLATFORMBASE Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	1	\$849.75	\$849.75
11	Arctic Wolf Platform - Users and Servers Arctic Wolf Networks - Part#: AW-PLATFORM Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Coverage Term: 8/14/2023 – 8/13/2024	277	\$7.65	\$2,119.05
12	Arctic Wolf MDR Onboarding Arctic Wolf Networks - Part#: AW-MDR-OB Note: One-Time Fee	1	\$2,673.99	\$2,673.99
13	Arctic Wolf Managed Risk Onboarding Arctic Wolf Networks - Part#: AW-MR-OB Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: One-Time Fee	1	\$953.29	\$953.29
14	Arctic Wolf Sensor/Scanner Shipping Arctic Wolf Networks - Part#: AW-SHP Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: One-Time Fee	1	\$123.60	\$123.60
			Total	\$63,932.48

Additional Comments

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

The price on this quote is for Year 1 of a 3-Year term paid annually. Below is the pricing for Year 2 and Year 3 which includes the Arctic Wolf (6%) renewal services increase

Year 2: \$63,792.50

Year 3: \$67.620.05

Arctic Wolf's delivery of the products, services, and Solutions described herein are governed by the applicable Agreement located at <https://arcticwolf.com/terms> (or such other agreement executed by Arctic Wolf and the end user). The terms of this Order Form are Confidential Information and may not be disclosed except as otherwise provided in the applicable Agreement.

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

Oklahoma State Regents for Higher Education
EDUCATIONAL AND GENERAL BUDGET - FY2023-2024
PART I - PRIMARY BUDGET

Schedule C
REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution Name:	Seminoole State College		
Revenue Description	FY2023-2024 Amount	Percent of Total	
1. Beginning Fund Balance July 1, 2023 (Cash Basis)	4,000,000		
2. Expenditures for Prior Year Obligations	600,000		
3. Unobligated Reserve Balance July 1, 2023 (line 1 - line 2)	3,400,000	<--Formula	
4. Projected FY2024 Receipts:			
State Appropriated Funds - For Operations	5,588,625	46.6%	
State Appropriated Funds - For Grants, Contracts and Reimbursements	437,816	3.7%	
Federal Appropriations	-	0.0%	
Local Appropriations	-	0.0%	
Resident Tuition (includes tuition waivers)	2,649,748	22.1%	
Nonresident Tuition (includes tuition waivers)	654,027	5.5%	
Student Fees - Mandatory and Academic Service Fees	1,511,238	12.6%	
Gifts, Endowments and Bequests	-	0.0%	
Other Grants, Contracts and Reimbursements	548,973	4.6%	
Sales and Services of Educational Departments	2,000	0.0%	
Organized Activities Related to Educational Departments	-	0.0%	
Technical Education Funds	-	0.0%	
Other Sources	95,000	0.8%	
Federal Stimulus Funds - CARES and ARPA	495,383	4.1%	
5. Total Projected FY2024 Receipts	11,982,810	100.0%	
6. Total Available (line 3 + line 5)	15,382,810	<--Formula	
7. Less Budgeted Expenditures for FY2024 Operations	13,223,054	<--Link to Sch A	
8. Projected Unobligated Reserve Balance June 30, 2024 (line 6 - line 7)	2,159,756	<--Formula	

Schedule C-1 Student Fees	Fund 290	Fund 700	Totals
Mandatory Fees	559,663	905,286	1,464,949
Academic Service Fees	951,575	-	951,575
Total Student Fees	1,511,238	905,286	2,416,524
Difference Between Student Fees in cells B23 and C40	-	N/A	N/A

Oklahoma State Regents for Higher Education
EDUCATIONAL AND GENERAL BUDGET - FY2023-2024
PART I - PRIMARY BUDGET
Schedule B
Summary of Educational and General Expenditures by Object

Institution:	Seminole State College
---------------------	-------------------------------

EXPENDITURES BY OBJECT			
Object Number	Object of Expenditure	FY2023-2024 Amount	Percent of Total
1	Personnel Services:		
1a	Teaching Salaries	2,597,557	19.6%
1b	Professional Salaries	2,224,592	16.8%
1c	Other Salaries and Wages	992,737	7.5%
1d	Fringe Benefits	3,339,446	25.3%
1e	Professional Services	922,293	7.0%
	Total Personnel Service	10,076,625	76.2%
2	Travel	211,358	1.6%
3	Utilities	475,000	3.6%
4	Supplies and Other Operating Expenses *	1,001,338	7.6%
5	Property, Furniture and Equipment	433,883	3.3%
6	Library Books and Periodicals	19,850	0.2%
7	Scholarships and Other Assistance	1,005,000	7.6%
8	Transfer and Other Disbursements **	-	0.0%
	Total Expenditures by Object	13,223,054	100.0%

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY2023-2024
PART I - PRIMARY BUDGET

Schedule A

Summary of Educational and General Expenditures by Function

Agency #	62300
Institution Name:	Seminole State College
President:	Lana Reynolds

Date Submitted: June 9, 2023

EXPENDITURES BY ACTIVITY/FUNCTION			
Activity Number	Activity/Function	FY2023-2024 Amount	Percent of Total
	Educational & General Budget - Part I:		
11	Instruction	5,322,846	40.3%
12	Research	-	0.0%
13	Public Service	-	0.0%
14	Academic Support	337,427	2.6%
15	Student Services	2,190,523	16.6%
16	Institutional Support	1,914,437	14.5%
17	Operation and Maintenance of Plant	2,462,821	18.6%
18	Scholarships and Fellowships	995,000	7.5%
	Total Expenditures by Activity/Function:	13,223,054	100.0%

FUNDING			
Fund Number	Fund Name	FY2023-2024 Amount	Percent of Total
	E&G Operating Revolving Fund:		
290	Revolving Funds	6,701,230	50.7%
290	State Appropriated Funds - Operations Budget	6,026,441	45.6%
290	State Appropriated Funds - Grants, Contracts and Reimbursements		0.0%
490	Federal Stimulus Funds - CARES and ARPA	495,383	3.7%
	Total Expenditures by Fund:	13,223,054	100.0%

EDUCATIONAL AND GENERAL BUDGET - FY2023-2024

PART I - PRIMARY BUDGET

Schedule A-1

Summary of Educational and General Expenditures by Function

Institution Name:	Seminole State College
--------------------------	------------------------

EXPENDITURES BY ACTIVITY/FUNCTION			
Activity Number	Activity/Function	FY2023-2024 Amount	Percent of Total
11	Educational & General Budget - Part I:		
	Instruction		
	General Academic Instruction	3,891,020	
	Vocational/Technical Instruction	454,495	
	Community Education	191,331	
	Preparatory/Remedial Instruction	77,487	
	Instructional Information Technology	708,513	
	Total Instruction:	5,322,846	40.3%
12	Research		
	Institutes and Research Centers	-	
	Individual and Project Research	-	
	Research Information Technology	-	
	Total Research:	-	0.0%
13	Public Service		
	Community Service	-	
	Cooperative Extension Service	-	
	Public Broadcasting Services	-	
	Public Service Information Technology	-	
	Total Public Service:	-	0.0%
14	Academic Support		
	Libraries	57,485	
	Museums and Galleries	-	
	Educational Media Services	-	
	Ancillary Support/Organized Activities	-	
	Academic Administration	258,490	
	Academic Personnel Development	-	
	Course and Curriculum Development	21,452	
	Academic Support Information Technology	-	
	Total Academic Support:	337,427	2.6%

Schedule A-1 (continued) - Summary of Educational and General Expenditures by Function

Institution Name: Seminole State College

EXPENDITURES BY ACTIVITY/FUNCTION			
Activity Number	Activity/Function	FY2023-2024 Amount	Percent of Total
15	Student Services		
	Student Services Administration	369,738	
	Social and Cultural Development	842,935	
	Counseling and Career Guidance	85,177	
	Financial Aid Administration	309,215	
	Student Admissions	184,255	
	Student Records	23,157	
	Student Health Services	227,287	
	Student Services Information Technology	148,759	
	Total Student Services:	2,190,523	16.6%
16	Institutional Support		
	Executive Management	592,799	
	Fiscal Operations	640,110	
	General Administration	299,420	
	Public Relations/Development	240,719	
	Administrative Information Technology	141,389	
	Total Institutional Support:	1,914,437	14.5%
17	Operation and Maintenance of Plant		
	Physical Plant Administration	517,055	
	Building Maintenance	539,369	
	Custodial Services	306,923	
	Utilities	475,000	
	Landscape and Grounds Maintenance	38,917	
	Major Repairs and Renovations	-	
	Safety & Security	449,407	
	Logistical Services	136,150	
Operation & Maintenance Information Technology	-		
	Total Operation and Maintenance of Plant:	2,462,821	18.6%
18	Scholarships and Fellowships		
	Scholarships	-	
	Fellowships	-	
	Resident Tuition Waivers	695,000	
	Nonresident Tuition Waivers	300,000	
	Total Scholarships and Fellowships:	995,000	7.5%
	Total Expenditures by Activity/Function:	13,223,054	100.0%

2023-24 SSC EVENTS AND EMPLOYEE HOLIDAY SCHEDULE

HOLIDAYS

<i>DATE</i>		<i># OF DAYS</i>
JULY 3-4	INDEPENDENCE DAY OBSERVANCE	(2)
SEPT 4	LABOR DAY	(1)
OCT 12-13	FALL BREAK	(2)
NOV 22-24	THANKSGIVING	(3)
DEC 18 – JAN 1	WINTER HOLIDAY BREAK	(11)
JAN 15	MARTIN L. KING, JR. DAY	(1)
FEB 19	PRESIDENTS' DAY	(1)
MAR 18-22	SPRING BREAK	(5)
MAY 27	MEMORIAL DAY	(1)
JUNE 19	JUNETEENTH	(1)

SPECIAL ACADEMIC EVENTS

MAR 28	SSC INTERSCHOLASTIC MEET	Classes cancelled; all employees work. Faculty not involved in the meet will be assigned a school-related activity by their Division Chair.
APRIL 3	FACULTY PROF. DEVELOPMENT DAY	All employees work. Professional development sessions will be scheduled.
MAY 3	COMMENCEMENT (Friday)	This is a work day. Offices closed to the public until 1:30 p.m. faculty, Administrators and Professional staff are required to participate in commencement unless exempted by the president.

June 15, 2023

Order Form

ORDER#	Q-26418	D2L Ltd.
ORDER DATE	January 20, 2021	210 West Pennsylvania Avenue, Suite 400A
OFFER EXPIRATION DATE	March 19, 2021	Towson, MD 21204

CLIENT

Seminole State College ("Client")
PO Box 351
Seminole, Oklahoma 74818-0351
US

ORDER START DATE	July 1, 2021	ORDER END DATE	June 30, 2024
CURRENCY	U.S. Dollar		

Pricing Summary

ITEM	YEAR 1	YEAR 2	YEAR 3
Pricing Period	July 1, 2021 - June 30, 2022	July 1, 2022 - June 30, 2023	July 1, 2023 - June 30, 2024
Fees Due	July 1, 2021	July 1, 2022	July 1, 2023
FTE	1300	1300	1300
Software	\$27,157.00	\$27,971.71	\$28,810.86
Services	\$3,400.00	-	-
Support	\$4,073.55	\$4,195.76	\$4,321.63
Total	\$34,630.55	\$32,167.47	\$33,132.49

Pricing quoted is in U.S. Dollar and does not include applicable taxes. Pricing is valid until March 19, 2021.
If Client exceeds its entitled use under this Order, overage fees shall apply.

Pricing Details

Services

Legacy to D2L Standard CSV Migration

Software

Brightspace Core

Support

Plus Administrator Support

SPECIAL TERMS AND CONDITIONS

The parties hereby agree to extend the Agreement through and until June 30, 2024.

This Order Form between D2L and Client is governed by the terms of the existing executed agreement between the Parties ("Agreement"), and may be accepted as a binding agreement under the Agreement provided that (a) it is signed and returned, or (b) a valid Purchase Order ("PO") referencing D2L's Order # above is provided. Unless otherwise indicated on this Order Form, all other terms of the Agreement remain in full force and effect. No modifications to this Order Form or supplemental terms provided on a PO or similar document will have any binding effect.

This Order Form is valid up to and inclusive of the Offer Expiration Date. D2L reserves the right to accept or reject any signed Order Form after the Expiration Date.

To accept this Order Form, sign here:



Print Name: _____

Marc Hunter

Date: _____

3-3-2021

Statement of Work – D2L CSV Migration

Solution Description

D2L will provide consulting to support the migration of an IPSIS Legacy CSV Source System or D2L Standard CSV 1.0 or 1.1 to the D2L Standard CSV 2.0 Source System in the Client's Brightspace environment.

Deliverables

The Legacy to D2L Standard CSV Migration service includes the following D2L deliverables:

- D2L will deploy and configure D2L Standard CSV 2.0 Source system to one production instance and one non-production instance of Brightspace
- D2L will deliver one virtual consulting session (maximum duration of 2 hours) to review the migration steps, milestones and responsibilities required of key stakeholders within the project; and to highlight configuration differences, file preparation differences, new settings (if applicable) and new SFTP location (if applicable)
- D2L will review current source system and identify any areas that require resolution prior to migration
- D2L will provide sample package files and provide assistance in troubleshooting new CSV format, settings, automation during non-production testing
- D2L will perform a migration of data from Legacy to D2L Standard CSV 2.0 Source system on Client's non-production site
- D2L will perform a migration of data from Legacy to D2L Standard CSV 2.0 Source system on Client's production site in mutually agreed cut-over time; validate migration and confirm migration success
- D2L will provide a one-hour follow up session to assist the Client with any outstanding questions; this session must be conducted within one month of the project kickoff date

Acceptance Criteria

Acceptance will be deemed complete when:

- The D2L Standard CSV 2.0 Source system is set up and ready for use to one production and one non-production site, and all supporting tools required for the package are enable in one production and one non-production site
- The D2L Standard CSV format has been successfully validated on a non-production site
- The Legacy source system has been migrated to, and automation workflows validated on, a D2L Standard CSV source system on a non-production site
- The D2L Standard CSV 2.0 Source system has been successfully migrated on a production site, meaning Client is no longer sending files or processing using the legacy source system
- The Legacy Source system has been disabled on the production and test site where exists

Out of Scope

The Legacy to D2L Standard CSV Migration service does not include the following D2L deliverables:

- Configuring a new or additional SIS Integrations or source system other than the D2L Standard CSV source system used for Migration
- Configuration or support on SIS vendor applications
- Consultation on changes to the existing organizational structure
- Consultation support or training on how to create or edit CSV files
- Consultation support or training on Brightspace administrative tools outside of the IPSIS Administration Tool
- Consultation support or training on using the IPSIS Section Association Tool

Assumptions

Client acknowledges that its participation and cooperation are critical for effective completion of the project set out in this Statement of Work (SOW). The following assumptions are based on information provided by Client to D2L and have been used to develop the initial

estimate for D2L's time and fees under this SOW. Deviations from these assumptions may lead to commensurate changes in the time and fees necessary to meet Client's requirements.

- CSV troubleshooting is done only via the D2L Standard CSV interface.
- The migration service is specific for customers using Legacy CSV Source Systems: IPSIS Integration 1.0 (legacy) and Standard CSV (legacy)
- Customer SIS Vendor or technology is not changing
- Customer will not re-enable source systems or continue to send files through to; or use legacy source systems
- All Services in this SOW must be used within 12 months from the Order Start Date unless mutually agreed by the Client and D2L using the Change Request process
- Deliverables not explicitly described as in scope of this SOW are explicitly out of scope of this SOW
- Notwithstanding anything to the contrary in Client's Agreement with D2L, Client understands and agrees that portions of any customization (if applicable) or Services may be hosted, and/or may process and store data, on Amazon Web Services or such other third party hosting services as D2L may use from time to time
- Travel and related expenses are not included in scope of this SOW
- The deliverables will be produced remotely and during regular business hours unless otherwise agreed
- Deliverables will substantially conform to their documentation. Acceptance of each deliverables will be deemed (i) if Client does not issue a written notice of rejection within five (5) business days from D2L's delivery of such deliverable; or (ii) if Client uses the deliverable in production, whichever is earlier
- Client understands and agrees that D2L's ability to provide the Services and deliverables under this SOW is dependent upon the active participation of, and D2L's timely access to, the appropriate Client resources as may be required by D2L and assigned by Client during the performance of this engagement. Delays not caused by D2L that result in the need to reschedule other project deliverables and resources may result in a change request that could impact the project budget and/or schedule. If Client unreasonably and persistently delays D2L in its carrying out of the Services and/or delays the paying of invoices and does not cure such delay within 30 days from receipt of notice from D2L, all fees and related charges for the Services under this SOW will immediately become due and payable to D2L, even if such Services have not been completed by D2L, and D2L's obligations under this SOW shall terminate
- Any proposed or requested changes to requirements documents represent a project change that will be documented using a change request form that summarizes the change and project impact (in terms of scope, budget, and schedule)
- If Client provides, selects, recommends or identifies materials to D2L for inclusion in the deliverables, Client (i) grants to D2L all rights and licenses that are necessary for D2L to fulfill its obligations under this SOW; and (ii) assumes all responsibility for such materials, and holds D2L harmless if the use of such materials in the deliverables infringe a third party's intellectual property rights
- Client has the appropriate Client and user technical requirements based on the **Brightspace Platform Requirements**
- Except for Client Information that may be included in the deliverables, D2L shall retain sole and exclusive ownership of and all intellectual property rights in the deliverables
- Client will provide to D2L at least five (5) business days written notice prior to cancelling any scheduled consulting time (including all onsite or remote technical assistance and/or training); if Client fails to notify D2L within such five (5)- business day period, Client will forfeit the scheduled hours and D2L may, in its sole discretion, charge the Client the full amount for the scheduled consulting time, as well as any rescheduled time, and travel expenses that are not subject to refund
- Client acknowledges that the hours and related charges for this SOW represent a non-binding estimate, and Client agrees to pay for any hours actually performed by D2L if such hours are in excess of the estimate. Unless otherwise agreed in writing between the parties, Services will be invoiced in advance, and payments shall follow the requirements of the payment section of the Agreement
- Upon D2L's commencement of work under this SOW, this SOW will be deemed to be accepted in full by Client
- If D2L believes that additional hours will be required under this SOW, D2L will notify Client as soon as reasonably practicable, and will not perform any additional hours unless Client has agreed in writing to the details. For clarity, D2L is under no obligation to perform any hours in excess of the number of hours agreed to in writing by the Client

- This SOW is subject to Client's signed Agreement and Order with D2L