

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING January 18, 2024

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regent Cain was absent. The members present were Curtis Morgan, Robyn Ready, Marci Donaho, Ryan Pitts, Ryan Franklin and Kim Hyden.

III. Introduction of Guests

President Reynolds introduced administrators, guests and staff present at the meeting. Special recognition was given to members of the Language Arts Division. Members present included: Kelli McBride, Division Chair; Lynette Atchley, Yasminda Choate, Jessica Isaacs, and Paul Juhaz.

IV. Minutes

There being no additions or corrections to the minutes of the meeting held October 26, 2023; Regent Donaho made a motion to approve the minutes as written and Regent Morgan seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes and Hyden, yes.

V. Communications to the Board

Financial Report – Melanie Rinehart, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through December 31, 2023. Regent Pitts made a motion to approve the Financial Report as presented and Regent Morgan seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes and Hyden, yes..

Purchases over \$15,000 for December:

- Amp Electric Co., Inc \$17,668.88 - NASNTI Jeff Johnston lighting project

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds gave the Board a personnel update. New hires included: Ashley Bagwell, Research Librarian; Cindy Nolen, Academic Advisor; Christine Clay, Assistant Professor of Nursing. Letters of resignation have been received from Crystal Bray, Nursing Division Chair and Kathyren Dean, Upward Bound Coordinator. Position changes included: Edith Cathey, Director of Enrollment Management; Dr. Misty Gray, Nursing Division Chair, and Rich Thornton, Senior Director of Grant Compliance. Dr. Ricky Streight has been granted tenure.

Enrollment Update – President Reynolds gave the Regents an update on enrollment numbers for the Spring 2024 semester.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ Natatorium construction update
- ✓ 2024 Board Meeting Dates
- ✓ Trick-or-Treat Trail – October 26th
- ✓ Congressional Aide Luncheon – October 27th
- ✓ Tribal Fest – November 1st
- ✓ Leadership Class Food Drive
- ✓ Retiree Luncheon – November 7th
- ✓ President's Leadership Etiquette Dinner – November 7th
- ✓ High School Visit Day – November 8th
- ✓ Representative Charles McCall – Oklahoma Speaker of the House Visit – November 9th
- ✓ Soccer Send-off – November 10th
- ✓ Military and Veterans Resource Fair – November 11th
- ✓ Brooks Nickell received the "Rising Star" Award at the OCPRA Fall Conference
- ✓ Women in Higher Education Conference – November 17th
- ✓ SSC Social Sciences Professor Christal Knowles spoke about Human Trafficking in Oklahoma – November 20th
- ✓ Nursing Advisory Committee meeting – November 30th
- ✓ PLC Holiday Gathering – November 30th
- ✓ SSC Night at the Lights – December 4th
- ✓ Young Enterprising Women's Forum – December 5th
- ✓ Firelake Golf Donation
- ✓ Fall Nursing Pinning – December 7th
- ✓ SSC Educational Foundation Holiday Event – December 11th
- ✓ SSC Campus collected holiday cards for veterans

- ✓ December Chamber Honorees – Dr. Deanna Miles and Laura Votaw
- ✓ SSC Classified Staff coordinated donations for Christmas gifts for Angel Tree Angels

- ✓ Upcoming Events
 - Trojan Kick-off Banquet – February 3rd
 - State Regents meeting to be held on campus – February 1st
 - Higher Ed Day at the Capitol – February 8th
 - President’s Day Presentation “Dwight Eisenhower, Soldier and Statesman” – February 16th

2023 Year-in-Review – President Reynolds presented the Regents with the annual year-in-review document that highlights the accomplishments throughout the past year.

VIII. Business

Approval of revision to Board Policy II-4-19 regarding bereavement leave –

President Reynolds presented the Board with a proposed revision to Board Policy II-4-19 regarding bereavement leave. This slight change will remove the requirement of SSC employees to complete the probationary period after beginning work at SSC. Regent Franklin made a motion to approve the change as presented and Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes and Hyden, yes.

Motion to Enter into Executive Session to discuss the Terms of the President’s Employment –

The Board retired into executive session to discuss the terms of the President’s employment. Regent Donao made a motion to enter into executive session and Regent Pitts seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes and Hyden, yes.

Motion to Enter into Open Session – Regent Morgan made a motion that the Board go back into open session to present a motion on the items discussed in executive session. Regent Ready seconded this motion to enter back into open session. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes and Hyden, yes.

Consideration of Terms of Employment of Lana K. Reynolds as President of Seminole State College –

Regent Morgan made a motion to rehire Lana K. Reynolds as President of Seminole State College by extending her contract that will include a 3% increase in her salary to match the pay increase awarded staff last July. President Reynolds expressed her appreciation to the faculty and staff and for the support of the Board. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes and Hyden, yes.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Pitts seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Pitts, yes; Ready, yes and Hyden, yes.

- Ratification of the 2024-2025 Academic Calendar
- Jenzabar Maintenance Contract Renewal
- Program Modification – Applied Associate in Science in Nursing
- Program Modification – New Course Request – All Degrees
- Program Modification – Associate in Science in Business
- Program Modification – Associate in Science in Computer Science
- Program Modification – Associate in Arts in Art
- Program Modification – Associate in Science in Elementary Education
- Program Modification – Associate in Science in Elementary Education – ECU Option
- Program Modification – STEM Division:
 - Associate in Science in Agriculture
 - Associate in Science in Agribusiness
 - Associate in Science in Leadership
 - Associate in Science in Biology
 - Associate in Science in Business
 - Associate in Science in Health Science
 - Medical Laboratory Technician Program
 - Physical Therapy Assistant Program
 - Associate in Arts in Liberal Studies – Math Option
 - Associate in Science in Psychology
 - Associate in Science in Secondary Education
- Program Review – Psychology
- Program Review – Pre-Engineering
- Program Review – Computer Science

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:21 p.m.

Kim Hyden, Chair