

**SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
Thursday, May 15, 2025**

**Lunch
Enoch Kelly Haney Center – Room #204
2701 Boren Blvd., Seminole, OK
12:15 p.m.**

**Business Session
Enoch Kelly Haney Center – Board Room
2701 Boren Blvd., Seminole, OK
1:00 P.M.**

- I. CALL TO ORDER**
- II. ROLL CALL OF MEMBERS**
- III. INTRODUCTION OF GUESTS**
- IV. CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE MINUTES**
Regular Meeting March 27, 2025

Board Action: Approve/Reject/Revise

- V. COMMUNICATIONS TO THE BOARD**
Financial Report – April 30, 2025
Report on Purchases over \$15,000 for March and April:

- None

Board Action: Approve/Reject

- VI. HEARING OF DELEGATIONS**
None at the time of filing of the agenda.

- VII. PRESIDENT’S REPORT**
 - Personnel Update
 - Campus Activities
 - Sports Update

- VIII. BUSINESS**

- A. Review and consider approval of bid from Dave Haynie, Inc. for bathroom remodel project

Board Action: Approve/Reject

- B. Review and consider approval of resolution for Seminole County Education Sales Tax Proposal

Board Action: Approve/Revise/Reject

- C. Consider approval to move forward with the application to begin a Paralegal Program

Board Action: Approve/Revise/Reject

- D. Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the posting of the agenda

Board Action: As Appropriate

IX. CONSENT AGENDA

Consider approval of the following items:

- ✓ 2025-2026 SSC Events and Employee Holiday Schedule
- ✓ Degree Program Modification for the Associate in Science in MLT
- ✓ Degree Program Modification for the Associate in Arts in Social Sciences

X. ADJOURNMENT

The Board of Regents may discuss, vote to approve, vote to disapprove, vote to table, vote to take items out of order, or decide not to discuss or vote on any item on the agenda.

If you need disability-related accommodation or wheelchair access information, please contact: Office of ADA compliance at 405-382-9216. Requests should be made by May 14, 2025.

Minutes
SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
March 27, 2025

I. Call to Order

The regular meeting of the Seminole State College Board of Regents was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regents present were: Marci Donaho, Teresa Burnett, Robyn Ready, Bryan Cain, and Curtis Morgan. Regent Franklin and Regent Pitts were absent.

III. Introduction of Guests

President Reynolds introduced administrators and staff present, including members of the Social Sciences Division. Jeffrey Christensen, Chair of the Social Sciences Division, introduced members of his division and highlighted their service and academic contributions to the College and community. Members of the Social Sciences Division present were: Christal Knowles, Marta Osby, Sam Rivera, Twila Kappele, and Dr. Steve Bolin. Special guests included Registrar Sheila Morris, Veterans Affairs Specialist Stacy Foster, and STEM faculty in support of emeritus consideration for Dr. Noble Jobe. Those attending from the STEM Division were Emily Carpenter, Wendy Rich and Dr. Deanna Miles.

IV. Minutes

There being no additions or corrections to the minutes of the Special Meeting held February 24, 2025, Regent Ready made a motion to approve the minutes as presented. Regent Cain seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Cain, yes; Ready, yes; Morgan, yes.

V. Communications to the Board

Financial Report – Vice President Melanie Rinehart presented a review of the College’s revenue and expenses through February 28, 2025. She reported an increase of nearly 9% in revenue and a 10% decrease in expenses compared to the prior year. Compensation and benefits rose by 3%, and auxiliary functions reported a net revenue of \$1.4 million year-to-date.

One purchase over \$15,000 was reported for RobotLAB, Inc. in the amount of \$49,360, for use by the NASNTI grant to support the computer science program with AI language-coded robots.

Regent Donaho made a motion to approve the Financial Report and the reported purchase. Regent Cain seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Cain, yes; Ready, yes; Morgan, yes.

VI. Hearing of Delegations

There were no delegations at the time of the meeting.

VII. President's Report

President Reynolds presented campus updates through a PowerPoint presentation and oral report (see attached):

Personnel Update: Austin Vogel was appointed as the full-time Men's Head Basketball Coach. Sam Rivera announced retirement effective June 1. Mark Spencer and Mindy Stufflebean were also recognized in regard to their upcoming retirements.

Student Recognition: PLC student Melanie Long, a freshman from Yukon, reported on her experience at the Nigh Leadership Academy and was commended for her representation.

Campus Activities:

- PLC visited Black Wall Street and the OKC Bombing Memorial.
- Student Support Services program participants attended a Thunder game and career fair.
- A business advisory committee meeting was held with local business leaders.
- The library launched a young adult book donation initiative.
- "Battle at Bricktown" baseball event drew high attendance.
- Shawnee Educational Coalition meetings continued with positive media coverage.
- Read Across America participation included SSC athletes and staff reading to local elementary students.
- SSC hosted the Oklahoma Two-Year College Presidents' Assistants Network meeting.
- U.S. Congresswoman Stephanie Bice visited SSC and met with local leaders.
- Several events were hosted by SSC grant programs and student organizations.
- Ag Professor Wendy Rich participated in community outreach, including wildlife education and volunteerism.
- Faculty presented at the Oklahoma Learning Innovation Summit.
- SSC teams both reached the second round of basketball playoffs.
- SSC hosted approximately 900 students for the 51st Annual Interscholastic Meet.
- Oklahoma Governor Kevin Stitt visited campus and toured the Nursing Simulation Lab.

VIII. Business

A. **Ratification of Repair Expense** – President Reynolds presented a ratification item for the repair of a 2015 Ford F550 Bus. Regent Cain made a motion to ratify the repair expense for the 2015 Ford F550 bus and Regent Burnett seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Cain, yes; Ready, yes; Morgan, yes.

B. **Revision to Board Policy III-1-3 – Purchasing**

Revisions were proposed to clarify and streamline purchasing policy language. Regent Donaho made a motion to approve the revisions to Policy III-1-3 as presented. Regent Ready seconded

the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Cain, yes; Ready, yes; Morgan, yes.

C. Revision to Board Policy II-6-11 – Academic Rank

Changes were recommended to better reflect current academic ranking practices. Regent Burnett made a motion to approve the revisions to Board Policy II-6-11 as presented and Regent Cain seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Cain, yes; Ready, yes; Morgan, yes.

D. Awarding of Emeritus Status – Dr. Noble Jobe

President Reynolds recommended awarding emeritus status to retired STEM instructor and Division Chair Dr. Noble Jobe in recognition of his years of dedicated service. Regent Cain made a motion award tenure status to Dr. Noble Jobe and Regent Donaho seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Cain, yes; Ready, yes; Morgan, yes.

E. Consideration of Any Other Business Not Known Prior to Posting

No additional items were brought forward.

IX. Consent Agenda

President Reynolds recommended approval of the following degree program modifications:

- ✓ Degree Program Modification for the Associate in Science in Agriculture
- ✓ Degree Program Modification for the Associate in Science in Biology
- ✓ Degree Program Modification for the Associate in Science in Business
- ✓ Degree Program Modification for the Associate in Science in Computer Science
- ✓ Degree Program Modification for the Associate in Science in Criminal Justice
- ✓ Degree Program Modification for the Associate in Science in Elementary Education
- ✓ Degree Program Modification for the Associate in Science in Elementary Education ECU Option
- ✓ Degree Program Modification for the Associate in Science in Enterprise Development Business Administration
- ✓ Degree Modification for the Associate in Arts in Liberal Studies

Regent Donaho made a motion to approve the items on the Consent Agenda and Regent Burnett seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Cain, yes; Ready, yes; Morgan, yes.

X. Adjournment

There being no further business, the meeting was adjourned at approximately 1:47 p.m.

Seminole State College
Combining Statement of Net Assets
As of April 30, 2025

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	1,723,461	1,611,828	1,282,960	2,716	(5,244)	34,754	250	-	4,650,725
Accounts Receivable, net	-	-	-	-	-	-	-	-	-
Other Accrued Income	(63,261)	-	-	-	-	-	-	-	(63,261)
Capital Assets, net	-	-	-	-	-	-	-	21,892,056	21,892,056
Total Assets	1,660,200	1,611,828	1,282,960	2,716	(5,244)	34,754	250	21,892,056	26,479,520
Accounts Payable	(478)	117,126	-	581	-	-	-	-	117,230
Other Accrued Expenses	-	-	-	2,135	-	-	-	-	2,135
Due To/From Other Funds	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	11,307,687	11,307,687
Total Liabilities	(478)	117,126	-	2,716	-	-	-	11,307,687	11,427,052
Beginning Net Position	2,484,730	626,834	756,350	-	(5,244)	29,181	(2,800)	4,546,264	8,435,315
Change in Net Position	(824,053)	867,867	526,610	-	-	5,573	3,050	6,038,105	6,617,152
Ending Net Position	1,660,677	1,494,701	1,282,960	-	(5,244)	34,754	250	10,584,369	15,052,467

Seminole State College
Combining Statement of Revenues, Expenses and Changes in Net Assets
For the Period July 1 through April 30, 2025

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Revenues									
Tuition and fees, net	\$ 3,724,098	\$ 1,466,315	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,190,414
State appropriations	5,153,257	-	2,247,677	-	-	-	-	-	7,400,934
Federal grants and contracts	-	7,981,606	-	-	-	17,000	-	-	7,998,606
State and private grants and contracts	59,885	1,398,175	-	-	-	-	-	-	1,458,060
Housing & Food Service	-	1,072,492	-	-	-	-	-	-	1,072,492
Bookstore	-	1,135,674	-	-	-	-	-	-	1,135,674
Other revenues	1,086,681	1,253,490	301,330	-	-	-	-	-	2,641,501
Total operating revenues	10,023,921	14,307,752	2,549,008	-	-	17,000	-	-	26,897,681
Expenditures									
Compensation and benefits	7,690,006	2,861,584	-	-	-	4,064	-	-	10,555,654
Contractual services	748,008	1,021,183	467,669	-	-	-	-	-	2,236,859
Supplies and materials	454,689	5,160,632	833,793	-	-	4,311	(3,050)	-	6,450,375
Scholarships and fellowships	1,127,198	2,696,336	-	-	-	-	-	-	3,823,534
Communications	54,224	11,270	-	-	-	1,802	-	-	67,296
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	322,403	123,964	-	-	-	-	-	-	446,367
Other expenditures	451,447	1,564,916	720,936	-	-	1,250	-	(6,038,105)	(3,299,556)
Total Operating Expenses	10,847,974	13,439,885	2,022,397	-	-	11,427	(3,050)	(6,038,105)	20,280,529
Operating income (loss)	(824,053)	867,867	526,610	-	-	5,573	3,050	6,038,105	6,617,152
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	(824,053)	867,867	526,610	-	-	5,573	3,050	6,038,105	6,617,152

Seminole State College
Combining Statement of Changes in Cash and Cash Equivalents
For the Period July 1 through April 30, 2025

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	\$ 2,888,940	\$ 484,548	\$ 1,799,249	\$ 2,135	\$ (5,244)	\$ 29,181	\$ (2,800)	\$ -	\$ 5,196,010
Change in Net Position	(824,053)	867,867	526,610	-	-	5,573	3,050	6,038,105	6,617,152
Changes not providing (using) cash	(341,426)	259,413	(1,042,900)	581	-	-	-	(6,038,105)	(7,162,438)
Cash and Cash Equivalents, Ending	<u>\$ 1,723,461</u>	<u>\$ 1,611,828</u>	<u>\$ 1,282,960</u>	<u>\$ 2,716</u>	<u>\$ (5,244)</u>	<u>\$ 34,754</u>	<u>\$ 250</u>	<u>\$ -</u>	<u>\$ 4,650,725</u>

Seminole State College
Education and General - Statement of Budgeted Revenues and Expenditures
For the Period July 1 through April 30, 2025

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
<u>REVENUE</u>				
State Appropriations	\$ 446,263	\$ 5,153,257	6,045,148	\$ 5,271,369
Tuition	(472,302)	2,025,450	2,702,742	2,545,983
Non-Resident Tuition Fees	27,887	474,693	650,063	612,359
Remedial Course Fee	1,294	28,486	37,832	35,638
Tuition	(443,121)	2,528,628	3,390,637	3,193,980
STEM Academic Excellence Fee	5,427	94,662	115,470	108,773
LAH Academic Excellence Fee	2,210	40,202	47,456	44,704
Bus & Ed Academic Excellence Fee	3,166	54,494	66,418	62,566
Health Science Academic Excellence Fee	685	7,731	12,457	11,734
Social Science Academic Excellence Fee	2,137	39,754	49,022	46,179
Physical Therapist Assistance Fee	(60)	3,703	3,668	3,455
Technology Service Fee	16,740	197,990	261,000	245,862
Bus And Ind Additional Fees	-	-	500	471
Nursing Fee	5,434	49,428	76,062	71,650
Laboratory Fees	3,535	50,915	70,787	66,681
Medical Lab Tech Fee	280	3,843	8,776	8,267
Electronic Academic Access Fee	5,040	75,534	76,800	72,346
Dist Education/Outreach Fee	12,995	266,027	306,377	288,607
Academic Course Fees	57,588	884,282	1,094,793	1,031,295
Late Payment Fees	256	1,993	5,458	5,141
Application For Admission Fees	489	5,543	11,225	10,574
Assessment Fee	5,552	65,454	86,063	81,071
Refund Per Legal Settlement	-	-	-	-
Ace Testing Fees	75	572	2,590	2,440
Hybrid Course Fee	-	-	-	-
Sr Citizens Discount	-	-	-	-
Enrollment Seminars	-	-	-	-
Clep Testing Fees	15	97	190	179
Library Automation Fee	4,912	60,244	79,643	75,024
Clearing Other Special Enrollment	-	-	-	-
Records Fee	3,535	43,826	57,765	54,415
Parking Fees	525	12,658	27,040	25,472
Student Id Fee	635	7,545	14,964	14,096
Accident Shield Fee	5,110	25,886	97,035	91,407
Special Testing Fees	-	4,336	3,350	3,156
International Student Fee	-	52	8,138	7,666
Compliance Fee	3,741	43,681	57,360	54,033
Safety Fee	2,549	39,304	49,978	47,079
Other Student Fees	27,393	311,189	500,799	471,753
Total Tuition and Fees	(358,141)	3,724,098	4,986,229	4,697,028
Other Income	62,550	1,146,566	500,544	471,512
Total Revenue	150,673	10,023,921	11,531,921	10,439,909
<u>EXPENDITURES</u>				
Instruction	496,346	4,352,369	5,672,273	4,719,331
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	42,189	555,155	639,771	532,289
Student Services	165,764	1,590,302	2,049,133	1,704,879
Institutional Support	142,380	1,554,806	2,023,331	1,683,411
Physical Plant	142,120	1,698,250	2,221,864	1,848,591
Scholarships and Tuition Waivers	478,808	1,097,093	950,000	950,000
Total Expenditures	1,467,608	10,847,974	13,556,372	11,438,502
Total Revenue Over (Under) Expenditures	\$ (1,316,935)	(824,053)	\$ (2,024,451)	\$ (998,592)

Seminole State College
Auxiliary Summary Statement of Revenue and Expenditures
For the Period July 1 through April 30, 2025

	CURRENT MONTH	YEAR TO DATE	BUDGET	
			<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUES</u>				
Contractual Food Service	\$ 41,367	\$ 691,950	\$ 815,542	\$ 707,075
Bookstore	20,563	1,156,194	1,346,480	1,269,731
Institutional Support	45,224	998,401	622,685	562,285
Seminole/Roesler Residential Centers	23,243	1,075,470	1,073,670	950,198
Student Activities	21,978	541,851	353,477	324,492
Total Revenues	152,375	4,463,867	4,211,854	3,813,780
<u>EXPENDITURES</u>				
Contractual Food Service	76,295	615,990	815,542	742,959
Bookstore	63,646	575,052	951,358	853,131
Institutional Support	(456,537)	1,157,023	1,109,000	1,089,038
Seminole/Roesler Residential Centers	108,362	729,381	799,351	678,945
Student Activities	26,037	78,012	141,615	139,066
Total Expenditures	(182,197)	3,155,459	3,816,866	3,503,139
Revenue Over (Under) Expenditures	\$ 334,572	\$ 1,308,408	\$ 394,988	\$ 310,641

Seminole State College
Food Service - Statement of Revenue and Expenditures
For the Period July 1 through April 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Meals revenue	\$ 39,974	\$ 688,294	\$ 800,000	\$ 693,600
Other revenue	1,393	3,656	15,542	13,475
Total revenue	<u>41,367</u>	<u>691,950</u>	<u>815,542</u>	<u>707,075</u>
Supplies	-	6,520	4,826	4,396
Miscellaneous Expenditures	-	-	-	-
Contractual Service	75,880	598,041	800,000	728,800
Professional Services	416	11,430	10,716	9,762
Total expenditures	<u>76,295</u>	<u>615,990</u>	<u>815,542</u>	<u>742,959</u>
Net profit (loss)	<u>\$ (34,928)</u>	<u>\$ 75,959</u>	<u>\$ -</u>	<u>\$ (35,884)</u>

Seminole State College
Bookstore Statement of Revenue and Expenditures
For the Period July 1 through April 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Sales revenue	\$ 20,463	\$ 1,135,674	\$ 1,313,375	\$ 1,238,513
Other revenue	101	20,521	33,105.00	\$ 31,218
Total revenue	<u>20,563</u>	<u>1,156,194</u>	<u>1,346,480</u>	<u>1,269,731</u>
Purchase For Resale	<u>47,808</u>	<u>418,588</u>	<u>781,500</u>	<u>708,821</u>
Professional Salaries, F.T.	3,657	36,573	42,245	35,204
Classified Salaries, F.T.	5,000	50,128	38,049	31,708
Classified Salaries, P.T.	-	-	1,295	1,079
Student Wages	-	-	5,000	4,167
Fringe Benefits	5,455	50,602	45,769	38,141
Compensation expenditures	<u>14,113</u>	<u>137,303</u>	<u>132,358</u>	<u>110,298</u>
Travel	-	1,420	2,000	1,814
Supplies	30	3,203	7,000	6,349
Miscellaneous Expenditures	360	2,040	1,000	907
Contractual Service	1,335	11,974	24,800	22,494
Sponsorships	-	523	1,500	1,361
Postage	-	-	1,200	1,088
Other expenditures	<u>1,725</u>	<u>19,161</u>	<u>37,500</u>	<u>34,013</u>
Total expenditures	<u>63,646</u>	<u>575,052</u>	<u>951,358</u>	<u>853,131</u>
Net profit (loss)	<u>\$ (43,082)</u>	<u>\$ 581,142</u>	<u>\$ 395,122</u>	<u>\$ 416,599</u>

Seminole State College
Institutional Support- Statement of Budgeted Revenues and Expenditures
For the Period July 1 through April 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
Student Service Fee	\$ 18,035	\$ 441,343	\$ 288,042	260,102
Infrastructure Fee	20,266	483,326	313,283	282,895
Student Fees	38,301	924,670	601,325	542,996
Other Income-Overpayment	3,002	38,387	8,368	7,556
ATM other non-revenue	-	4,248	20	18
Refunds / Reimbursements	30	72	1,484	1,340
Interest Income	3,261	24,632	-	-
Seminar fees	-	-	1,243	1,122
Vending maching commissions	96	942	-	-
Photocopy revenue	-	-	-	-
Repair and replacemnet, damaged property	-	-	-	-
Haney Center	535	5,450	10,245	9,251
Other income	6,923	73,731	21,360	19,288
Total Revenue	45,224	998,401	622,685	562,285
<u>EXPENDITURES</u>				
Professional Services	-	170,317	150,000	147,300
Personnel expenditures	-	207,162	150,000	147,300
Travel	-	-	3,000	2,946
Supplies	217	2,864	7,000	6,874
Miscellaneous Expenditures	1,368	33,538	49,000	48,118
Contractual Service	381	4,595	-	-
Housing and book scholarships	(458,502)	908,398	900,000	883,800
Haney Center	-	-	-	-
Total Expenditures	(456,537)	1,157,023	1,109,000	1,089,038
Total Revenue Over (Under) Expenditures	\$ 501,761	\$ (158,622)	\$ (486,315)	(526,753)

Seminole State College
Housing - Statement of Revenue and Expenditures
For the Period July 1 through April 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Rental revenue - Dorms	\$ 22,033	1,066,283	\$ 1,055,388	934,018
Other revenue	1,210	9,187	18,282	16,180
Total revenue	<u>23,243</u>	<u>1,075,470</u>	<u>1,073,670</u>	<u>950,198</u>
Professional Salaries, F.T.	3,657.33	36,573	41,598	34,665
Professional Services	866.79	8,235	41,598	35,399.90
Professional Services	-	1,505	6,000	5,106.00
Fringe Benefits	2,415.95	23,100	32,135	26,779.17
Personnel expenditures	<u>6,940</u>	<u>69,412</u>	<u>121,331</u>	<u>101,950</u>
Travel	71	461	1,500	1,277
Supplies	1,612	12,772	36,320	30,908
Miscellaneous Expenditures	-	766	500	426
Lease Payments	90,904	499,970	500,000	425,500
Contractual Service	2,105	23,506	8,700	7,404
Utilities	6,730	122,493	131,000	111,481
Other expenditures	<u>101,422</u>	<u>659,968</u>	<u>678,020</u>	<u>576,995</u>
Total expenditures	<u>108,362</u>	<u>729,381</u>	<u>799,351</u>	<u>678,945</u>
Net profit (loss)	<u>\$ (85,119)</u>	<u>346,089</u>	<u>\$ 274,319</u>	<u>\$ 271,253</u>

Seminole State College
Student Activities - Statement of Revenue and Expenditures
For the Period July 1 through April 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Student activity fee	\$ 19,666	\$ 486,642	\$ 317,770	\$ 291,713
Cultural & recreation fee	2,312	55,004	35,707	32,779
Softball	-	206	-	-
Total Revenue	<u>21,978</u>	<u>541,851</u>	<u>353,477</u>	<u>324,492</u>
Athletic Administration	-	-	-	-
National Tournaments	-	8,983	50,000	49,100
Golf-Women	1,250	3,250	800	786
Golf-Men	2,000	4,000	800	786
Womens Soccer	8,465	18,360	17,619	17,302
Men's Basketball	4,448	8,664	9,000	8,838
Women's Basketball	500	1,623	3,295	3,236
Volleyball	3,762	7,933	3,600	3,535
Baseball	-	6,129	18,560	18,226
Softball	5,187	6,578	19,441	19,091
Student Government	-	6,858	6,500	6,383
Livestock Judging Team	-	-	-	-
PLC	425	6,448	12,000	11,784
SSC Aggie (AFAC)	-	(400)	-	-
Phi Theta Kappa (AFAC)	-	(200)	-	-
NASA (AFAC)	-	(214)	-	-
Student Nurse Association(AFAC)	-	-	-	-
Total Expenditures	<u>26,037</u>	<u>78,012</u>	<u>141,615</u>	<u>139,066</u>
Revenue Over (Under) Expenditures	<u>\$ (4,059)</u>	<u>\$ 463,839</u>	<u>\$ 211,862</u>	<u>\$ 185,426</u>

Seminole State College
Restricted Funds - Statement of Revenue and Expenditures
For the Period July 1 through April 30, 2025

	Revenue	Expenditures	Net
PELL	\$ 3,112,045	\$ 3,105,573	\$ 6,472
PELL Admin	6,610	-	6,610
SEOG	81,827	81,427	400
Direct Loans	1,073,124	1,059,127	13,997
College Work Study	47,884	47,884	-
SSC Foundation	-	25,312	(25,312)
Private Scholarships	499,448	641,586	(142,139)
Private Loans	188,719	-	188,719
Tribal Fest	1,763	1,648	115
Cherokee Student Grants	55,600	60,000	(4,400)
Sac & Fox Student Grants	15,848	15,848	-
Creek Tribe Student Grants	16,989	12,989	4,000
Shawnee Tribe Student Grants	9,714	21,227	(11,513)
Choctaw Tribe Student Grants	32,243	33,488	(1,245)
Citizen Pottawatomie Stud Grnt	39,123	44,473	(5,350)
Chickasaw Tribe Std Grants	90,112	80,512	9,600
OHLAP	315,008	348,606	(33,598)
Misc Indial Tribal Grants	64,651	57,138	7,513
Seminole Tribe Student Grants	29,200	29,200	-
Oklahoma Tuition Aid Grant	247,300	246,800	500
Subtotal Financial Aid	5,927,207	5,912,838	14,369
Title III Engaging Students in Science	-	-	-
Ub Math/Science #2	255,165	239,302	15,863
Ub Math/Science #1	256,862	247,847	9,015
Upward Bound #2	245,636	236,357	9,279
Upward Bound #1	318,312	304,322	13,990
Talent Search West	238,891	239,775	(884)
Talent Search Central	334,122	336,073	(1,950)
Dream Catcher Gear Up	783,109	711,203	71,907
STEM Student Support	225,785	234,230	(8,446)
Student Support Serices	246,341	250,634	(4,293)
NASNTI Grant	563,871	325,618	238,253
Scholars for Excellence	69,000	63,069	5,930
NASNTI Grant Supplemental	-	109,285	(109,285)
NASNTI - Supplemental FY25	-	49,607	(49,607)
CONGRESSIONAL FUNDS - NURSING	-	326,068	(326,068)
GEER FUNDING - OSRHE	82,349	8,754	73,595
TANF	158,696	89,266	69,430
TANF - Ada	-	27,125	(27,125)
Carl Perkins	29,303	-	29,303
Subtotal Federal Grants	3,807,442	3,798,538	8,904
Care Bears	13,799	11,651	2,148
Nursing Student'S	1,020	980	40
Upward Bound #2 Fund Raiser	768	-	768
Upward Bound M/S Fund Raiser	1,326	-	1,326
Ub Ms #2 Fund Raiser	2,020	-	2,020
Upward Bound #1 Fundraiser	108	2,720	(2,612)
Global Studies	-	5,995	(5,995)
Subtotal Other Restricted	19,041	21,346	(2,305)
Total	\$ 9,753,690	\$ 9,732,722	\$ 20,968

Seminole State College
Campus Organizations - Statement of Revenue and Expenditures
For the Period July 1 through April 30, 2025

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
VA REPORT FEE	864	1,772	(908)
FACULTY SENATE	3,310	1,998	1,312
SEMINOLE STATE AGGIE CLUB	6,959	499	6,460
SSC STUDENT PTA ASSOCIATION	350	700	(350)
NURSING STUDENTS MAILBOXES	-	300	(300)
UB #1 SUMMER FOOD PROGRAM	5,854	-	5,854
PHI THETA KAPPA	494	361	133
UBMS SUMMER FOOD PROGRAM	3,753	-	3,753
UB M/S #2 SUMMER FOOD PROGRAM	4,804	5,000	(196)
UB2 SUMMER FOOD PROGRAM	4,065	-	4,065
MLT BOC FEE	-	1,350	(1,350)
RESIDENTIAL DEPOSITS	(1,368)	-	(1,368)
PROFESSIONAL STAFF COUNCIL	2,251	1,672	579
CLASSIFIED STAFF ASSOCIATION	423	770	(347)
MU ALPHA THETA (MATH HONORS)	175	80	95
SHOTGUN SHOOTING TEAM	-	162	(162)
P.R.I.D.E.	84	149	(65)
MU ALPHA THETA - AFAC	-	(300)	300
PSI BETA - DEPOSITS	70	-	70
PSI BETA AFAC	-	(400)	400
FBLA AFAC	-	(800)	800
SIGMA KAPPA DELTA (AFAC)	-	(150)	150
ART CLUB - AFAC	-	(660)	660
PRIDE - AFAC	-	(200)	200
OTHER ORGANIZATIONS AND ACTIVITIES	58,108	538,953	(480,845)
	<u>\$ 90,195</u>	<u>\$ 551,705</u>	<u>\$ (461,510)</u>

JOHNATHAN GERVASI

Oklahoma City, Oklahoma 73112

(918) 237-1722

johnthangervasi@outlook.com

Hiring Committee
Seminole State College
2701 Boren Boulevard
Seminole, Oklahoma 74868

To Whom It May Concern:

I am very interested in the recently posted position of Upward Bound Coordinator with Seminole State. I offer a multifaceted history in career and technical student organizations, business and industry, and education. I served at the highest level possible in CTSOs as a local, state, and national officer in Business Professionals of America. I also have served in various roles in education as an intern at the Oklahoma State Department of Career and Technology Education, as a local DECA advisor, as a BPA advisor, as a business, marketing, and information technology teacher, and as an administrator. I feel I could become an incredible asset to Seminole State.

What my resume cannot show is the passion I have for learning and education, and growth. I started my journey in education in 2014 working with my local business instructor to learn more about the world of business and education, and their meaningful careers. It may be possible to find someone with more experience than myself; however, you will not be able to find someone with the same level of continued devotion I have for education and the continued learning process of those I come into contact with. I have helped in the deployment of leadership development programs both on the national level for Career and Technical Student Organizations, as well as with the private sector, CareerTech Centers, and K-12 schools.

Growth is a key point of reference for me both personally and professionally. I have taken every opportunity to grow, and when there was not an opportunity, I created one for myself. During my time as a teacher, I have created course curriculums for eight different courses during my career, achieved a 200% increase in my student organization membership, and raised over \$20,000 for student activities within our local membership chapter. I also developed a leadership system by awarding points based on various leadership activities students could complete during the academic year to become a Member of Significance. My education from Oklahoma State University has given me a unique perspective by providing training in not only pedagogy but also andragogy by working at both comprehensive high schools and technology center districts. I have demonstrated excellence with technology by gaining a Microsoft Office Specialist certification in Word, PowerPoint, Excel, Outlook, and Access, earning my Apple Certified Teacher credential, becoming a Google Certified Educator Level 1 and Level 2, and achieving the status of Microsoft Certified Educator.

I am excited about the possibility of becoming a member of your team. I respectfully request the opportunity to interview with you at your convenience. You may reach me at (918) 237-1722, or by email at johnthangervasi@outlook.com.

Sincerely,



C. Johnathan Gervasi

Enclosure: Resume, Unofficial Transcript

JOHNATHAN GERVASI

Oklahoma City, Oklahoma
(918) 237-1722
johnthangervasi@outlook.com



EXPERIENCE

CTE Business Instructor | Wellston Public Schools

2023 – 2024

- Increased CTSO membership by 800% from the previous year
- State and National qualifying chapter, received chapter community service
- Managed a \$30,000 yearly budget with both organizational, state, and federal funding sources

CTE Business and Medical Administration Instructor | Canadian Valley Technology Center

2021 – 2023

- Taught over 30 individual courses, including business communications, project management, and accounting
- Facilitated instruction for several students to individualize the program for each student
- Drafted and finalized both verbal and written marketing communications for program recruitment
- Researched positive instruction techniques and approaches, in coordination with my doctoral research

CTE Business Instructor | Yukon Public Schools

2019 – 2021

- Increased CTSO membership by approximately 200% from the previous advisor team
- State and National qualifying chapter, received chapter community service chapter awards
- Planned, created, and implemented our school-based enterprise, Miller Creations
- Managed a \$20,000 yearly budget with both organizational and state funding sources
- 3rd place chapter for statewide service project benefiting Special Olympics for two consecutive years

CTE Marketing Instructor | Duncan Public Schools

2018 – 2019

- Lead the year with a 100% membership increase from the previous year
- Managed a \$25,000 yearly budget with both organizational and state funding sources
- State and National qualifying chapter
- Taught students how to effectively run and operate our school-based enterprise, The Pit



HONORS/AWARDS/CERTIFICATIONS

- National BPA Emerging Professional of the Year
- National BPA Emerging Advisor of the Year
- Yukon Public Schools Rookie of the Year Nominee
- Microsoft/Apple/Google Certified Educator
- Microsoft Office Specialist (all areas)
- Microsoft Technology Associate (Security)
- CareerTech Administrative Council Rep.
- National BPA Classroom Advisory Council Member



EDUCATION

Doctor of Education (Ed. D.) | Southern Nazarene University | Educational Administration and Leadership

2021 – PRESENT (ANTICIPATED GRADUATION MAY 2027)

Master of Education (M.A.) | Southern Nazarene University | Educational Leadership

2018 – 2020

Bachelor of Science (B.S.) | Oklahoma State University | Business Education, Entrepreneurship Minor

2016 – 2018

Associate of Science (A.S.) | Tulsa Community College | Business Administration

2016 – 2018

Associate of Applied Science (A.A.S.) | Oklahoma State University – Okmulgee | Office Info. Systems

2015 – 2016

JOHNATHAN GERVASI

Oklahoma City, Oklahoma 73112
(918) 237-1722

johnthangervasi@outlook.com

Greg Grimmett
Wellston Public Schools
High School Principal
ggrimmett@wellstonschools.org
(405) 668-2591

Athena Frank
Central Technology Center (Retired)
Business Instructor
athena.frank@centraltech.edu
(405) 880-5839

Mark Burch
Oklahoma Department of CareerTech
Business, Marketing, and Information Technology Education Program Manager
mark.burch@careertech.ok.gov
(405) 743-5119

President Reynolds
Seminole State College
2701 Boren Blvd.
Seminole, OK 74868

Dear President Reynolds,

It is with a grateful heart and a deep sense of reflection that I submit my resignation from my position as Nursing Professor at Seminole State College, effective at the end of Spring 2025 Semester.

This decision has been incredibly difficult, as my time at Seminole State has been one of the most fulfilling chapters of my professional life. However, at this time, I feel called to step away in order to care for my elderly parents who now need and deserve my attention and support.

I want to sincerely thank you and the college for the opportunities I've been given throughout my time here. Being a part of this community, working alongside such dedicated faculty and helping shape the future of nursing through our students has been an honor and a blessing. I will always be proud of the work we have done and the lives we have touched together.

Seminole State will always hold a special place in my heart. I hope to remain connected in some way, and I'll continue cheering for the continued success of our nursing program and the college as a whole.

Please know that I am committed to helping with the transition in any way I can to ensure our students remain supported and that the program continues to thrive.

With heartfelt appreciation,

A handwritten signature in cursive script that reads "Ann Benson". The signature is fluid and elegant, with the first letters of the first and last names being capitalized and prominent.

Ann Benson

April 10, 2025

Seminole State College
Physical Therapist Assistant (PTA) Program
2701 Boren Boulevard
Seminole, OK 74868

To Whom it may concern,

Please accept this document as a resignation letter for my position of PTA Instructor. My intention is to fulfill my current contract, which states my last day of employment as May 9, 2025, Seminole State College graduation day. In addition, I plan to attend the scheduled interview day for 2025-2026 PTA program cohort, on May 19, 2025. I am available to assist in onboarding for the next cohort as needed.

Over the past 2 years, I have enjoyed my position as an instructor with the PTA program. I appreciate the professional support from the college and department, which includes growth as an instructor. I am unable to fulfill the new position of Director of Clinical Education (DCE) offered to me, due to the 11-month contract requirement.

Thank you for the opportunity to instruct advanced students in the Physical Therapist Assistant program.

Sincerely,

A handwritten signature in black ink that reads "Lisa Knight, PT". The signature is written in a cursive, flowing style.

Lisa Knight, PT

March 27, 2025

2701 Boren Blvd

Seminole, OK 74818

To whom it may concern,

After careful consideration, I have made the decision not to sign a contract for the 2025-2026 school year and resume my position as an Assistant Professor of Nursing, as I will be moving forward with an unexpected opportunity. I fully intend to finish out my current contract and fulfill all prior obligations to Seminole State College and the School of Nursing.

I want to extend my heartfelt gratitude for the opportunity to be part of the Seminole State College community. The experiences I've had here have been invaluable, and I am deeply grateful for the support and growth I've experienced during my time at the college.

I will truly miss being a part of this institution and working alongside such talented and dedicated individuals. Thank you again for everything, and I wish Seminole State College, and the School of Nursing continued success in the future.

Thank you,

Miranda Stewart, MSN-Ed, RN

INTEROFFICE MEMORANDUM

TO: LANA REYNOLDS, PRESIDENT

FROM: MELANIE RINEHART, VPFGE
DR. BILL KNOWLES, VPASA

SUBJECT: RFP #202504-01 SSC SIDEWALK AND DRAINAGE REPAIR PROJECT

DATE: 5/5/2025

This RFP was posted on the SSC website and two local newspaper with the required submission deadline published. The RFP was emailed directly to 160 state vendors on various lists related to the project.

There was 1 bid received associated with RPF #202504-01. Based on the needs of the college and after our consultation with Director of Maintenance, Clint Robertson, we recommend that Seminole State College select the following bid:

Approve the bid as submitted to Dave Haynie LLC for SSC Bathroom Renovation Project to be completed as budget funds allow. Initial budget funds of \$400,000 will be used.

You will find the full bid package attached.

Sincerely,



Melanie Rinehart
Vice President of Finance, Grants and Enrollment

SEMINOLE STATE COLLEGE

SSC RESTROOM RENOVATION PROJECT #202504-01

PROPOSAL

BID DUE TUESDAY, APRIL 29, 2025, 8:05 A.M.

HAND-DELIVERED TO

**SEMINOLE STATE COLLEGE
ATTN: BUSINESS OFFICE - RFP
2701 BOREN BLVD
SEMINOLE, OK 74818**

DAVE HAYNIE LLC

P.O. Box 178

McLOUD, OK 74851-0178

EMAIL: DAVHAYNIE@AOL.COM

DAVE HAYNIE
405.834.5888

DEBBIE HAYNIE
405.328.1088

TO: Seminole State College
Attention: Mrs. Melanie Rinehart
Vice President of Fiscal Affairs

FROM: Dave Haynie, General Contractor

DATE: April 29, 2025

RE: SSC RESTROOM RENOVATION BID #202504-01

We are very interested in performing the work at the Seminole State College regarding the renovation of the restrooms located in various buildings on the SSC Campus. In response to the RFP #202504-01, attached are the following documents:

1. Proposal/Contract with Description of Scope of Work and Total Bid.
2. Certification for Competitive Bid and/or Contract
3. Responding Bidder Information Form, along with Vendor information.
4. Oklahoma Sales Tax Permit. No tax is included in the Proposal/Contract.
5. Oklahoma Affidavit of Exempt Status under the Administrative Workers' Compensation Act, dated 08/14/2023.

Exceptions: In regard to Section 4 Exceptions to RFP: "H. Effective Period of Proposals," please note Section 3: Conditions, as listed on Page 2 of the attached Proposal which states that due to current fluctuations in the cost and/or availability of materials to be used on this Project, the Bid quote in the amount of Eight Hundred Eighty Thousand Six Hundred Seventy-Five and no/100 Dollars (\$880,675.00) shall remain in effect for a period of Thirty (30) days from the bid submission date of April 29, 2025 for this Proposal.

Thank you for the opportunity to bid on this Project.

~

DAVE HAYNIE LLC

**P. O. Box 178
McLoud, OK 74851**

GENERAL CONTRACTOR

Dave Haynie, Owner

Cell: 405.834.5888

davhaynie@aol.com

PROPOSAL/CONTRACT

TO: Seminole State College Attention: Mrs. Melanie Rinehart Vice President of Fiscal Affairs Phone: 405.382.9277 Business Office - RFP 2701 Boren Blvd. Seminole, OK 74818 Email: m.rinehart@sscok.edu	Date: Tuesday, April 29, 2025 Bid ID#: #202504-01 SSC-Bid 2025 RR Reno Location: Seminole State College Project: SSC Restroom Renovation #202504-01
--	---

SECTION 1 - PROPOSAL/CONTRACT:

Dave Haynie LLC hereby proposes to furnish to Seminole State College (hereinafter referred to as "Owner or Owner's Representative") material and labor, necessary for completion of the following described Project per the Request for Proposal from Mrs. Melanie Rinehart, Vice President of Fiscal Affairs, Seminole State College, Seminole, OK. The Scope of Work on this Project is renovation of the restrooms in the various buildings located at the Seminole State College Campus as indicated in the RFP. ****Please note that each bid amount listed for each restroom is for the complete and total renovation of each restroom, as follows:***

REF. #	BUILDING	RESTROOM	BID AMOUNT*	LUMP-SUM TOTAL
1	David Boren Library	Men's & Women's	\$ 114,150.00	
2	Jeff Johnson Auditorium	Men's & Women's	\$ 97,290.00	
3	Milt Philips Building	Men's & Women's	\$ 103,420.00	
4	Gymnasium	Men's & Women's	\$ 125,588.00	
5	Student Union Cafeteria North	Men's & Women's	\$ 104,626.00	
6	Student Union Cafeteria South	Men's & Women's	\$ 72,864.00	
7	Tanner Hall South	Men's & Women's	\$ 136,830.00	
8	Tanner Hall North	Men's & Women's	\$ 125,907.00	
NO BID	Colclazier Building	N/A	NO BID	
NO BID	Wellness Center Locker Room	N/A	NO BID	
TOTAL LUMP SUM BID:				\$ 880,675.00

PLEASE NOTE: Attached for your convenience is an Itemized List of all of the new materials that shall be used in the complete renovation of the indicated restrooms (Attachment #1).

CHANGE ORDERS: Any deviation from the work as described herein shall be carried out only upon a written Change Order which shall be agreed to by and between Dave Haynie LLC and Owner or Owner's Representative. The Total Bid for this Project will be adjusted accordingly.

SECTION 2 - EXCLUSIONS TO PROPOSAL/CONTRACT (Tasks to be performed by others):

1. Tax, federal or state or other type

SECTION 3 - PROPOSAL/CONTRACT IS CONDITIONED UPON THE FOLLOWING:

1. Bid price is good for thirty (30) days due to the fluctuation in cost of materials for this Project.

SECTION 4 - PAYMENT TERMS: Request for payment in the form of a written Invoice for work completed on this Project shall be submitted in 30-day intervals to Owner or Owner's Representative by Dave Haynie LLC for payment of a percentage of the Total Bid for this Project. The amount due for each submitted Invoice shall be based upon the percentage of the work completed during the Thirty-Day (30-Day) period prior to the date of each such Invoice. The Invoice amount shall be paid to Dave Haynie LLC on or before the 10th day of the month immediately following the date said Invoice is submitted to Owner or Owner's Representative.

All work on this Project shall be completed in a substantial workmanlike manner according to specifications submitted to Dave Haynie LLC, per standard practices.

By signature below, Owner or Owner's Representative hereby accepts and agrees to the terms and conditions contained in this Proposal/Contract, and agrees that when this document has been fully executed, it constitutes a binding contract between and among Owner or Owner's Representative and Dave Haynie LLC. Owner or Owner's Representative further agrees that by signature below Dave Haynie LLC is authorized to perform the work specified herein on this Project, and that Dave Haynie LLC shall be paid in the manner outlined in the Payment Terms Section contained herein.

Please review this Proposal/Contract thoroughly, and if the terms and conditions contained herein are acceptable to Owner or Owner's Representative, please sign and date where indicated and return to Dave Haynie LLC.

SEMINOLE STATE COLLEGE

Signature: _____

Date: _____

Printed Name: _____

Title: _____

DAVE HAYNIE LLC

Signature: 

Date: 2-29-25

Printed Name: Dave Haynie

Title: Owner and Manager

NOTE: *This Proposal may be withdrawn by Dave Haynie LLC if not accepted, signed by Owner or Owner's Representative, and returned to Dave Haynie LLC within THIRTY (30) DAYS of receipt by Owner or Owner's Representative.*

We Appreciate the Opportunity to Bid on this Project!

ATTACHMENT #1 TO SSC-BID ON PROJECT #202504-01**SEMINOLE STATE COLLEGE RESTROOM RENOVATION PROJECT #202504-01****ITEMIZATION OF NEW MATERIALS TO BE USED IN EACH RESTROOM**

#	DESCRIPTION			
1	Toilet			
2	Urinal			
3	Sink			
4	Toilet Partition			
5	Lay-In Ceiling			
6	LED Lighting			
7	Emergency Lighting			
8	HVAC Register and Grill			
9	Vanity			
10	*Door: 3° 6° Solid Core (<i>Excluding Gymnasium</i>)			
11	(a) Handicap Door Closer at David Boren Library Men's and Women's Restrooms			
	(b) Handicap Door Closer at Tanner Hall South Men's and Women's Restrooms			
12	(a) Floor Tile: 12" x 24"			
	(b) Wall Tile: 12" x 24" x 60" H			
13	Liquid Soap, Liquid Sanitizer, Paper Towel, Toilet Tissue Dispensers			
14	Mirror (as required)			
15	Wall Repair, i.e., Blocking/Painting (as required)			
16	Demolition & Removal of toilets, toilet partitions, urinals, sinks and vanities			
17	Demolition & Removal of Existing Floor Covering			
18	Demolition & Removal of Existing Wall Tile			



**Certification for Competitive
Bid and/or Contract
(Non-Collusion Certification)**

NOTE: A certification shall be included with any competitive bid and/or contract exceeding \$5,000.00 submitted to the State for goods or services.

Agency Name: _____ Agency Number: _____

Solicitation or Purchase Order #: SSC Restroom Renovation RFP # 202504-1

Supplier Legal Name: DAVE HAYNIE LLC

SECTION I [74 O.S. § 85.22]:

A. For purposes of competitive bid,

1. I am the duly authorized agent of the above named bidder submitting the competitive bid herewith, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to said bid;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
 - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
 - b. to any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract, nor
 - d. to any collusion with any state agency or political subdivision official or employee as to create a sole-source acquisition in contradiction to Section 85.45j.1. of this title.

B. I certify, if awarded the contract, whether competitively bid or not, neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring this contract herein.

SECTION II [74 O.S. § 85.42]:

For the purpose of a contract for services, the supplier also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the supplier to fulfill any of the services provided for under said contract.

The undersigned, duly authorized agent for the above named supplier, by signing below acknowledges this certification statement is executed for the purposes of:

☒ the competitive bid attached herewith and contract, if awarded to said supplier;

OR

☐ the contract attached herewith, which was not competitively bid and awarded by the agency pursuant to applicable Oklahoma statutes.

David T. Haynie
Supplier Authorized Signature

DAVID T. HAYNIE
Printed Name

405.834.5888
Phone Number

Fax Number

4-29-25
Certified This Date

OWNER
Title

davhaynie@aol.com
Email



Responding Bidder Information

"Certification for Competitive Bid and Contract" **MUST** be submitted along with the response to the Solicitation.

1. RE: Solicitation # 202504-01

Bidder General Information:

FEI / SSN : 47-5119660 Supplier ID: _____

Company Name: DAVE Haynie LLC

Bidder Contact Information:

Address: P.O. Box 178

City: McLoud State: OK Zip Code: 74851

Contact Name: DAVE Haynie

Contact Title: Owner

Phone #: 405.834.5888 Fax #: —

Email: davhaynie@aol.com Website: —

Oklahoma Sales Tax Permit¹:

☒ YES – Permit

#: STS-15450442-04

☐ NO – Exempt pursuant to Oklahoma Laws or Rules – Attach an explanation of exemption

Registration with the Oklahoma Secretary of State:

☒ YES - Filing

Number: 3512521940

☐ NO - Prior to the contract award, the successful bidder will be required to register with the Secretary of State or must attach a signed statement that provides specific details supporting the exemption the supplier is claiming (www.sos.ok.gov or 405-521-3911).

Workers' Compensation Insurance Coverage:

Bidder is required to provide with the bid a certificate of insurance showing proof of compliance with the Oklahoma Workers' Compensation Act.

☐ YES – Include with the bid a certificate of insurance.

☒ NO – Exempt from the Workers' Compensation Act pursuant to 85A O.S. § 2(18)(b)(1-11) – Attach a written, signed, and dated statement on letterhead stating the reason for the exempt status.²

¹ For frequently asked questions concerning Oklahoma Sales Tax Permit, see <https://www.ok.gov/tax/Businesses/index.html>

² For frequently asked questions concerning workers' compensation insurance, see <https://www.ok.gov/wcc/Insurance/index.html>

Disabled Veteran Business Enterprise Act

☐ YES – I am a service-disabled veteran business as defined in 74 O.S. §85.44E. Include with the bid response 1) certification of service-disabled veteran status as verified by the appropriate federal agency, and 2) verification of not less than 51% ownership by one or more service-disabled veterans, and 3) verification of the control of the management and daily business operations by one or more service-disabled veterans.

☒ NO – Do not meet the criteria as a service-disabled veteran business.

David T. Haynie
Authorized Signature

4-29-25
Date

David T. Haynie
Printed Name

Owner
Title

Seminole State College
P O Box 351
Seminole, Oklahoma 74818

~~New~~ Vendor Information Form

Vendor Name DAVE HAYNIE LLC
Vendor Contact DAVE HAYNIE Phone 405.834.5888

Please describe the product or service you as a vendor will provide for Seminole State College:

CONSTRUCTION SERVICES / GENERAL CONTRACTOR / MANAGEMENT
NEW AND RENOVATION WORK

Expected Start Date _____

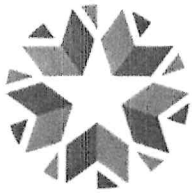
In addition to this form, please attach/include a completed and signed IRS Form W-9. If your organization is an LLC, please enter the tax classification.

Seminole State College will not setup a new vendor without the completion of this form and IRS Form W-9.

Additionally, please note that Seminole State College requires an approved purchase order for all purchases. Verbal purchase requests from anyone representing themselves as an agent of SSC should not be processed. Please help us help you receive timely payment of your invoices.

For Seminole State College Business Office Use Only

Approved for Vendor Setup _____ Date _____



OKLAHOMA Tax Commission



DAVE HAYNIE LLC
PO BOX 178
MCLOUD OK 74851-0178

Date Issued: October 19, 2023

Letter ID: L1100519360

Taxpayer ID: **-***9660

TRO

Licenses/Permits at this Location SALES TAX PERMIT

County POTTAWATOMIE COUNTY

Holders of an Oklahoma Sales Tax Permit will find notice of penalties for violation of the Oklahoma Sales Tax code at tax.ok.gov

If the sales tax permit at this location becomes invalid then all associated permits will become invalid. If the business changes location or ownership or is discontinued for any reason, this permit must be returned to the Oklahoma Tax Commission for cancellation WITH AN EXPLANATION ON THE REVERSE SIDE.

Sales Account ID

STS-15450442-04

Site Permit Number

796041216

Business Location	Industry Code	City Code	Site Effective	Expires
DAVE HAYNIE 35601 MOCCASIN TRAIL RD MCLOUD OK 74851-8277	423810	6388	May 1, 2020	May 1, 2026

PLEASE POST IN CONSPICUOUS PLACE

Mark Wood, Chairman
Shelly Paulk, Vice-Chairman
Charles Prater, Secretary Member

Non-Transferable



OKLAHOMA WORKERS' COMPENSATION COMMISSION

1915 N STILES AVE STE 231 • OKC, OK • 73105 • (405) 522-3222 • WCC.OK.GOV

Tulsa office • 201 Executive Center 5th Fl, 201 West 5th Street • Tulsa, Oklahoma 74103 • (918) 295-3732

AFFIDAVIT OF EXEMPT STATUS UNDER THE ADMINISTRATIVE WORKERS' COMPENSATION ACT

Affidavit Number: AES2023-034153
Effective Date: 08/14/2023,
Expiration Date: 08/14/2025, 12:01AM
Filing Type: New

THIS SPACE FOR COMMISSION USE ONLY

FILED

08/14/2023

WORKERS' COMPENSATION
COMMISSION

I, **DAVID THOMAS HAYNIE**, state under penalty of perjury, as follows:

1. I, **DAVID THOMAS HAYNIE**, in my individual capacity or operating as **DAVE HAYNIE LLC**, have read, signed and attached the Exempt Status Fact Sheet and understand the definition of "employee" and specific exceptions to that definition found in 85A O.S. §2(18). I also understand that an Independent Contractor is one who engages to perform certain services for another, according to his own manner, method, free from control and direction of his contractor in all matters connected with the performance of the service, except as to the result or product of the work. A Contractor may be either (i) the owner of a project or job or (ii) an Independent Contractor in any tier who has subcontracted with a subcontractor.
2. I understand that based upon the representations in this Affidavit of Exempt Status ("Affidavit"), I am requesting that the recipient of this Affidavit consider my business to either (i) be exempt from the definition of "employee" or (ii) be that of an independent contractor, and that no workers' compensation insurance premium be charged for the services performed by my business. I do not want workers' compensation insurance and understand that I am not eligible for workers' compensation on benefits.
3. In the event changed circumstances make securing compensation pursuant to the requirements of the Administrative Workers' Compensation Act necessary, I will execute and file a Cancellation of Affidavit of Exempt Status with the Workers' Compensation Commission. I will obtain workers' compensation and employers' liability insurance for my employees if I have employees, unless they are otherwise exempt from the requirements of the Administrative Workers' Compensation Act.
4. The information I have provided is not the result of force, threats, coercion, compulsion or duress.
5. I understand that the execution of this Affidavit, if I am an independent contractor, shall establish a conclusive presumption that I am not an employee for purposes of the Administrative Workers' Compensation Act.
6. I understand that the execution of this Affidavit shall not affect the rights or coverage of any employee of the individual or business executing this Affidavit.
7. I understand if any contractor or its insurer shall become liable under the Administrative Workers' Compensation Act for the payment of compensation due to a compensable work related injury of my employee(s), the contractor or its insurer may recover from me the amount of such compensation paid or for which liability is incurred.
8. I understand that knowingly providing false information on an executed Affidavit of Exempt Status shall constitute a misdemeanor punishable by a fine not to exceed One Thousand Dollars (\$1,000.00).

Affiant Signature

I declare under PENALTY OF PERJURY that I have examined all statements contained herein, and to the best of my knowledge and belief, they are true, correct and complete.

Affiant Name: DAVID THOMAS HAYNIE	Title: OWNER
Business Name: DAVE HAYNIE LLC	FEIN: 47-5119660
Email: DDHAYNIE@AOL.COM	
Affiant Signature: <i>David Thomas Haynie</i>	Date: 08/14/2023

Any person who commits workers' compensation fraud, upon conviction, shall be guilty of a felony punishable by imprisonment, a fine or both.

EXEMPT STATUS FACT SHEET

Pursuant to 85A O.S., §36, any individual or business entity that is not required to secure compensation under the requirements of the Administrative Workers' Compensation Act (AWCA) may execute an Affidavit of Exempt Status. **Those who are unsure as to whether they may lawfully submit an Affidavit of Exempt Status should seek competent legal advice.**

Employee: 85A O.S., §2(18): The definition of "employee" includes any person, including minors, in the service of an employer under any contract of hire or apprenticeship, written or oral, expressed or implied. It excludes those whose employment is casual and not in the course of the trade, business, profession, or occupation of his or her employer. Additional, specific exceptions may be found in 85A O.S. §2(18)(b).

Independent Contractor: The AWCA does not define "independent contractor." Oklahoma law considers an independent contractor to be one who engages to perform certain services for another, according to his or her own manner and method, free from control and direction of his or her contractor in all matters connected with the performance of the service, except as to the result or product of the work. Independent Contractors are not "employees" for purposes of the AWCA.

Below are statements to help you decide if you are an independent contractor. **No one statement is controlling, and your status is based on all the facts in your situation.**

1. The nature of the contract between you and the contractor. For example: Is there a written contract where you agree that you are an independent contractor? Are you a corporation or limited liability company? Do you maintain commercial general liability insurance or other business insurance?
2. The contractor exercises very little control over your work. For example: By the agreement, can the contractor exercise control on the details of the work or your independence? Do you exercise control over most of the details of the work? Do you create plans or specifications for the job? Do you set your own work hours?
3. You are engaged in a distinct occupation or business for others. For example: Do you work for companies or individuals other than the Contractor? Do you work for competitors of the Contractor? Does your business have a logo or uniform?
4. Your job is the kind of occupation where the work is usually performed by a specialist without supervision, and not under the direction of the contractor. For example: Does the Contractor supervise your work?
5. Your occupation requires special skills, license, education or training.
6. The contractor does not supply the things needed to perform your job such as the tools and the place of work. For example: Do you supply any of the materials or tools for the work? Do you operate a vehicle owned by the contractor? Do you perform the work at your business or the contractor's business location or jobsite? Do you wear a uniform supplied by the contractor?
7. The length and duration of the job does not show that you are really an employee. For example: Is this a one-time job, or will you be doing this for the contractor regularly?
8. You are paid as a separate contractor, not as an employee. For example: Do you invoice the Contractor for your services? Are you paid by the job? Do you file a federal income tax return for your business? Do you expect to receive an IRS Form 1099 from the Contractor? Does the Contractor pay your expenses?
9. Your work is not the regular business of the employer. For example: Is your work customarily done in the Contractor's line of business or as part of the Contractor's daily work? Have you ever been an employee of the Contractor? Do you work with other people hired by the Contractor on the work you perform?
10. You do not consider yourself an employee of the contractor. For example: Will the Contractor withhold taxes or monies from your payment? Have you ever been an employee of the Contractor? Have you or your employees ever filed an insurance claim against the Contractor?
11. You do not have the right to terminate the relationship without liability. For example: If you quit before the job is finished, is there a penalty?



It is a crime to falsify the information on this form

NOW, THEREFORE, BE IT RESOLVED BY SEMINOLE STATE COLLEGE OF SEMINOLE COUNTY, OKLAHOMA;

That a special election be called for the purpose of asking the registered voters of Seminole County, Oklahoma to approve a **\$0.0050** cent sales tax on **September 9, 2025**, on the following question:

SHALL THE COUNTY ADOPT A \$0.0050 CENT (HALF-CENT) SALES TAX FOR THE PURPOSE OF PROVIDING FUNDING FOR EACH OF THE TEN (10) PUBLIC SCHOOL DISTRICTS IN SEMINOLE COUNTY; AND PROVIDING FUNDING FOR THE EDUCATIONAL OUTREACH DIVISION OF THE COUNTY DISTRICT ATTORNEY'S OFFICE; AND PROVIDING FUNDING FOR SEMINOLE STATE COLLEGE. THE PROCEEDS OF THE \$0.0050 CENT SALES TAX WOULD BE DIVIDED \$0.0045 CENTS FOR THE TEN (10) SEMINOLE COUNTY PUBLIC SCHOOL DISTRICTS; AND \$0.0005 CENTS DIVIDED EVENLY BETWEEN THE CHILD ADVOCACY DIVISION OF THE COUNTY DISTRICT ATTORNEY'S OFFICE AND SEMINOLE STATE COLLEGE.

_____ Yes. For the above Proposition.

_____ No. Against the above Proposition

BE IT FURTHER RESOLVED that the proceeds of this levy to be designated and used specifically as follows:

- (1) **\$0.0045** cents to be divided between each of the ten (10) public school districts in Seminole County, Oklahoma based upon an annual accounting of the average daily attendance of students within each school district and to be utilized for the building, transportation, safety, security, and technology needs of the school districts; sales tax revenues shall not be utilized to pay salaries; and
- (2) **\$0.00025** cents to be utilized to raise additional funds to construct, acquire, maintain and to promote the Child Advocacy Division of the County District Attorney's Office.
- (3) **\$0.00025** cents to be utilized for capital needs.

BE IT FURTHER RESOLVED that said sales tax will be permanent, beginning on _____, 2025.

This Resolution adopted on the _____ day of _____, 2025.

SEMINOLE STATE COLLEGE
SEMINOLE COUNTY, OKLAHOMA

Board Chair
Curtis Morgan

Member

MEMO

To: Lana Reynolds, President
From: Bill Knowles, Vice President for Academic and Student Affairs
Date: May 7, 2025

RE: Paralegal Associate of Applied Science Degree

I respectfully request that the Seminole State College Board of Regents consider approval of the addition of a Paralegal Associate of Applied Science Degree program within the Social Science division. If approved by our local board, the request will be submitted to the Oklahoma State Regents for Higher Education for their consideration.

This program will be designed to prepare students for a variety of career paths, including positions in private law offices; federal, state, and local government law-related offices; governmental agencies, banks, real estate firms, brokerage houses; and other institutions requiring legally trained employees.

The rationale for establishing paralegal program strongly align with the Mission of SSC to drive academic success by fostering the personal development of our students and cultivating them as lifelong learners within their chosen legal community. The program would focus on recruiting, engaging, and enriching students to become future leaders in this field.

We believe that SSC's commitment to beginning a Paralegal Program would enhance both enrollment and financial baselines by attracting new students while complementing and augmenting our existing majors. Furthermore, it would address a current void in south central and eastern Oklahoma by providing legal training and marketable skills at the community college level.

It's also worth noting that Paralegal is listed on Oklahoma's Top 100 Critical Occupations List with indications of increased need for trained professionals in this field over the next decade. According to that source, the median annual wage for employment as a Paralegal in 2022 was \$55,560. Nationally, there is an average of approximately 37,300 job openings projected each year.

We believe that starting this program at Seminole State College will help meet a need in our local and state workforce and add vibrancy to the economic development of our area.

2025-26 SSC EVENTS AND EMPLOYEE HOLIDAY SCHEDULE

HOLIDAYS

<u>DATE</u>		<u># OF DAYS</u>
JULY 4, 2025 (Friday)	INDEPENDENCE DAY	(0)*
SEPT 2, 2025	LABOR DAY	(1)
OCT 16-17, 2025	FALL BREAK	(2)
NOV 24-28, 2025	THANKSGIVING	(5)
DEC 22 – JAN 2, 2025	WINTER HOLIDAY BREAK	(10)
JAN 19, 2026	MARTIN L. KING, JR. DAY	(1)
FEB 16, 2026	PRESIDENTS' DAY	(1)
MAR 16-20, 2026	SPRING BREAK	(5)
MAY 25, 2026	MEMORIAL DAY	(1)
JUNE 19, 2026 (Friday)	JUNETEENTH	(0)*

** Campus Closed on Fridays*

SPECIAL ACADEMIC EVENTS

MAR 26, 2026	SSC INTERSCHOLASTIC MEET	Virtual classes; all employees work. Faculty not involved in the meet will be assigned a school-related activity by their Division Chair.
APRIL 9, 2026	SSC/FFA INTERSCHOLASTIC CONT.	Virtual classes; all employees work. Faculty not involved in the meet will be assigned a school-related activity by their Division Chair.
MAY 8, 2026	COMMENCEMENT (Friday)	This is a work day. Offices closed to the public until 1:30 p.m. faculty, Administrators and Professional staff are required to participate in commencement unless exempted by the president.

To meet required instructional seat time, virtual classes will be held Monday and Tuesday of Thanksgiving Week, President's Day and the SSC Interscholastic Meet.

May 15, 2025

May 2025

Updates to Degree Programs:

1. **MLT A.A.S.** – Change MATH requirement and Major Field Requirements to make program more relevant to discipline and occupational expectations
2. **Social Sciences A.A.** – Delete the full Social Sciences A.A. degree program and make it an “emphasis only” under the Liberal Studies A. A. degree. The Social Sciences A.A. has been a low-producing program for several years. Making it an “emphasis only” under the Liberal Studies A.A. would be consistent with our other current general education emphases under the Liberal Studies A.A., which include math, biology, art, language arts, and physical science.

SSC Academic Affairs / Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: April 9, 2025

Action: Change to Existing Degree Program or Emphasis

** MLT A.A.S. Degree Updates*

- Comments / Explanation as needed: Changes needed for MLT AAS Degree Program to bring curriculum up-to-date within the discipline: 1) Change MATH requirement to MATH 1513 OR MATH 1523, 2) DELETE MLT 2462 Mycology / Parasitology course, and ADD new course -- MLT 2102 Immunology, 3) CHANGE TITLE of MLT 2434 to be "Immunohematology"

Full Course Title (35 character max.):

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course):

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: Yes

Student Clock Hours/Semester:

Pass/Fail Grade: No (click to select Yes)

Lab Clock Hours/Semester:

Enrollment Limit:

Faculty Clock Hours/Semester:

Division Code:

Room Clock Hours/Semester:

Hegis Code:

Teaching Load Hours/Semester:

Special Class Type:

OSRHE CEP Matrix:

CIP Code:

Pre-Requisite(s):

Cost Center:

Co-Requisite(s):

Attachments: Choose One

Division Chairperson Signature

Date

Dean of Instruction Signature

Date

VPASA Signature

Date

COMMENTS OR NEXT STEPS – EXPLAIN:

Medical Laboratory Technology Program

General Information

Program Objective

The objective of the Medical Laboratory Technology Program is to prepare students for immediate employment as a Medical Laboratory Technician. Upon completion of the program, students will receive an Associate in Applied Science in Medical Laboratory Technology and be eligible to take the ASCP Board of Certification MLT Exam.

ASCP certified Medical Laboratory Technicians may qualify to take the Medical Laboratory Scientist exam after completing a B.S. and two subsequent years of full-time work experience or by completing a B.S. in Medical Laboratory Science from National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) accredited program.

Program Location

The Medical Laboratory Technology (MLT) Program is the result of a collaborative partnership between Seminole State College and Gordon Cooper Technology Center (GCTC). Students complete general education requirements and technical-occupational support requirements primarily on the SSC campus. MLT lecture /lab courses are completed at the Shawnee campus of GCTC. Practicum courses are completed at an assigned affiliate hospital.

Program Accreditation

Seminole State College's Medical Laboratory Technology Program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). Questions may be directed to NAACLS, 5600 N. River Road, Suite 720, Rosemont, IL 60018-5119. Phone: 773-714-8886.

Majoring in Medical Laboratory Technology

Selecting medical laboratory technology as a major is open to all SSC students and can be accomplished through an advisor just like any other SSC major field of study. However, formal admission to the program is a more rigorous and competitive process as describe in the next section.

MLT Program Admission Requirements

1. High School graduation or G.E.D.
2. Acceptance to Seminole State College.
3. Completion of MLT 1402 Medical Laboratory Technology Orientation.
4. GPA of 2.0 and "C" or better in all required courses.
5. ACT Composite score of 19 (Taken within past 5 years).
6. ACT Reading score of 19 (Taken within the past 5 years).
7. Interview with MLT Program Director.
8. Completion of MLT Admission Packet (obtained during MLT Orientation Course)
9. Submit required and complete immunization records.
10. Completion of background check in accordance with state and federal requirements.

Suggested Plan of Study

Below is a suggested schedule of course study. Each individual's progress will vary depending on their academic background and prerequisite courses required. It is essential that students consult the MLT Program Director prior to enrolling each semester.

First Year/Fall Semester

CHEM	1315	General Chemistry I	5
ENG	1113	Composition I	3
MATH	1523	Functions and Modeling OR	
MATH	1513	Pre-Calculus for Eng-Phys-CS	3
MLT	1402	MLT Orientation	2
SOC or PSY		Elective	3
STSC	1002	Learning Strategies	<u>2</u>
			18

First Year/Spring Semester

BIOL	2114	Human Anatomy OR	
BIOL	2214	Human Physiology	4
BIOL	2224	Microbiology	4
ENG	1213	Composition II	3
GOV	1113	American National Government	3
HIST	1483	American History Survey to 1877 OR	
HIST	1493	American History Survey since 1877	<u>3</u>
			17

Second Year/Fall Semester

MLT	1523	Instrumental Chemical Analysis	3
MLT	2455	Clinical Chemistry	5
MLT	2564	Clinical Microbiology	<u>4</u>
			12

Second Year/Spring Semester

MLT	1515	Hematology	5
MLT	2101	MLT Capstone Seminar	1
MLT	1412	Urinalysis/Body Fluids	2
MLT	2434	Immunohematology	4
MLT	2102	Immunology	<u>2</u>
			14

Second Year/Summer Semester (16 weeks)

MLT	2413	Hematology Clinical Practicum I*	3
MLT	2423	Chemistry Clinical Practicum II*	3
MLT	2433	Microbiology Clinical Practicum III*	3
MLT	2443	Blood Banking Clinical Practicum IV*	<u>3</u>
			12

Total Program Hours

73

The Total Program Hours include 12 credit hours of clinicals, which equal 560 contact hours. The clinicals are completed in the following courses:

- MLT 2413 Hematology Clinical Practicum (4 weeks / 160 contact hours).
- MLT 2423 Chemistry Clinical Practicum (3 weeks / 120 contact hours),
- MLT 2433 Microbiology Clinical Practicum (3 weeks / 120 contact hours), and
- MLT 2443 Blood Banking Clinical Practicum (4 weeks / 160 contact hours).

*All four clinical rotations must be taken in the same semester. The semester in which the student enrolls will depend upon completion of all academic courses and availability of space in affiliated hospital laboratories. **It is essential that students consult with the MLT Program Director prior to enrolling each semester.** Note: BIOL 1214 or BIOL 1234 is recommended for MLT Program students.

Medical Laboratory Technology Associate in Applied Science

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Kelly Hankal

Program Director/Assistant Professor
405-273-7493, ext. 2277
k.hankal@ssocok.edu
Division Office: 405-382-9205

Program Objective

The objective of the Medical Laboratory Technology Associate in Applied Science is to prepare students to enter the workforce as a medical laboratory technician.

Admission Requirements

1. High School graduation or G.E.D.
2. Acceptance to Seminole State College.
3. Completion of MLT 1402 MLT Orientation.
4. GPA of 2.0 and "C" or better in all required courses.
5. ACT Composite score of 19 (Taken within past 5 years).
6. ACT Reading score of 19 (Taken within the past 5 years).
7. Interview with MLT Program Director.
8. Completion of MLT Admission Packet (obtained during MLT Orientation Course)
9. Submit required and complete immunization records.
10. Completion of background check in accordance with state and federal requirements.

Graduation Requirements

1. At least seventy-three designated semester credit hours.
2. Grade of "C" or better required in all courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

General Education Requirements 20

GOV	1113	American National Government	3
HIST	1483	American History Survey to 1877 or	
HIST	1493	American History Survey since 1877	3
ENG	1113	Composition I	3
ENG	1213	Composition II	3
MATH	1523	Functions and Modeling OR	
MATH	1513	Pre-Calculus for Eng-Phys-CS	3
STSC	1002	Learning Strategies	2
ELECTIVE		SOC or PSY	3

Technical-Occupational Requirements 40

With exception of MLT 1402, enrollment in the MLT courses below requires formal admission to the SSC Medical Laboratory Program:

MLT	1402	MLT Orientation	
MLT	1412	Urinalysis/Body Fluids	
MLT	1515	Hematology	
MLT	1523	Instrumental Chemical Analysis	
MLT	2101	MLT Capstone Seminar	
MLT	2413	Hematology Clinical Practicum I*	
MLT	2423	Chemistry Clinical Practicum II*	
MLT	2433	Microbiology Clinical Practicum III*	
MLT	2434	Immunohematology	
MLT	2443	Blood Banking Clinical Practicum IV*	
MLT	2455	Clinical Chemistry	
MLT	2102	Immunology	
MLT	2564	Clinical Microbiology	

*All four clinical rotations must be taken in the same semester. The semester in which the student enrolls will depend upon completion of all prerequisite courses and availability of space in affiliated hospital laboratories. **It is essential that students consult with the MLT Program Director prior to enrolling each semester.** Note: BIOL 1214 or BIOL 1234 is recommended for MLT Program students.

Technical-Occupational Support Requirements 13

BIOL	2114	Human Anatomy OR BIOL 2214 Human Physiology	
BIOL	2224	Microbiology	
CHEM	1315	General Chemistry I	

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE 73

Recommended First-Year Courses for SSC Medical Laboratory Technology Program Applicants

First Year/Fall Semester

ENG	1113	Composition I	3
CHEM	1315	General Chemistry I	5
MATH	1523	Functions and Modeling OR	
MATH	1513	Pre-Calculus for Eng-Phys-CS	3
MLT	1402	MLT Orientation	2
STSC	1002	Learning Strategies	2
PSY	1113	General Psychology OR	
SOC	1113	Introduction to Sociology	3
			18

First Year/Spring Semester

BIOL	2114	Human Anatomy OR	
BIOL	2214	Human Physiology	4
BIOL	2224	Microbiology	4
ENG	1213	Composition II	3
GOV	1113	American National Government	3
HIST	1483	American History Survey to 1877 OR	
HIST	1493	American History Survey since 1877	3
			17



Medical Laboratory Technology- Associate in Applied Science

Degree Requirements Checklist

2025-26

	GENERAL EDUCATION REQUIREMENTS	13 hrs.	TECHNICAL OCCUPATIONAL SUPPORT REQUIREMENTS
6 hrs.	Social Sciences <input type="checkbox"/> GOV 1113 American National Government <input type="checkbox"/> HIST 1483 American History Survey to 1877 OR <input type="checkbox"/> HIST 1493 American History Survey since 1877		<input type="checkbox"/> BIOL 2114 Human Anatomy OR <input type="checkbox"/> BIOL 2214 Human Physiology <input type="checkbox"/> BIOL 2224 Microbiology <input type="checkbox"/> CHEM 1315 General Chemistry I*
6 hrs.	Language Arts <input type="checkbox"/> ENG 1113 Principles of English Composition I <input type="checkbox"/> ENG 1213 Principles of English Composition II	40 hrs.	TECHNICAL OCCUPATIONAL REQUIREMENTS
3 hrs.	Mathematics		<i>With the exception of MLT 1402, enrollment in the MLT courses below requires formal admission to the SSC Medical Laboratory Program:</i>
3 hrs.	<input type="checkbox"/> MATH 1523 Functions and Modeling OR <input type="checkbox"/> MATH 1535 Pre-Calculus for Eng-Phys-CS		<input type="checkbox"/> MLT 1402 MLT Orientation <input type="checkbox"/> MLT 1412 Urinalysis/Body Fluids <input type="checkbox"/> MLT 1515 Hematology <input type="checkbox"/> MLT 1523 Instrumental Chemical Analysis <input type="checkbox"/> MLT 2101 MLT Capstone Seminar <input type="checkbox"/> MLT 2413 Hematology Clinical Practicum I* <input type="checkbox"/> MLT 2423 Chemistry Clinical Practicum II* <input type="checkbox"/> MLT 2433 Microbiology Clinical Practicum III* <input type="checkbox"/> MLT 2434 Immunohematology <input type="checkbox"/> MLT 2443 Blood Banking Clinical Practicum IV* <input type="checkbox"/> MLT 2455 Clinical Chemistry <input type="checkbox"/> MLT 2102 Immunology <input type="checkbox"/> MLT 2564 Clinical Microbiology
1 hr.	Behavioral or Social Sciences Elective		*All four clinical rotations must be taken in the same semester. The semester in which the student enrolls will depend upon completion of all academic courses and availability of space in affiliated hospital laboratories. It is essential that students consult with the MLT Program Director prior to enrolling each semester. Note: BIOL 1214 or BIOL 1234 is recommended for MLT Program students.
	<input type="checkbox"/> PSY or SOC		
	Student Success		
	Required during first semester <input type="checkbox"/> STSC 1002 Learning Strategies		
20 hrs.	TOTAL REQUIRED GENERAL EDUCATION HOURS		
		53 hrs.	TOTAL REQUIRED MAJOR FIELD HOURS
		73 hrs.	TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE

revised 4/2025

SSC Academic Affairs / Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee:

A.A. in Social Sciences

Action: Deletion of Degree Program or Emphasis

- Comments / Explanation as needed: Delete A.A. in Social Sciences

Full Course Title (35 character max.):

* See justification at the bottom of the page

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course):

(This is a "low-productivity" program)

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: Yes

Student Clock Hours/Semester:

Pass/Fail Grade: No (click to select Yes)

Lab Clock Hours/Semester:

Enrollment Limit:

Faculty Clock Hours/Semester:

Division Code:

Room Clock Hours/Semester:

Hegis Code:

Teaching Load Hours/Semester:

Special Class Type:

OSRHE CEP Matrix:

CIP Code:

Pre-Requisite(s):

Cost Center:

Co-Requisite(s):

Attachments: Choose One

J. Christiansen

Division Chairperson Signature

3/11/2025

Date

Dean of Instruction Signature

Date

VPASA Signature

Date

COMMENTS OR NEXT STEPS – EXPLAIN: The productivity of this degree program has been consistently low for several years (avg of 3.5 graduates during past four-year period). Deleting the Social Sciences A.A. and "reestablishing" the spirit of that program as an emphasis within the Liberal Studies A.A. is also consistent with what the college did a few years ago with many of the other "Gen. Ed." degree programs.

**Social Sciences
Associate in Arts**

make program an
"emphasis only" under
Offered Online
the Liberal Studies A.A.

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Jeffrey Christiansen

Assistant Professor

405-382-9233

j.christiansen@ssccok.edu

Division Office: 405-382-9554

Program Objective

The objective of the Social Sciences Associate in Science is to prepare students for transfer to a bachelor's degree granting institution to major in a social science.

Requirements for Graduation

1. Sixty-three designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university with an associate in arts or associate in science degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements

GOV 1113	American National Government	3
HIST 1483	American History to 1877 or	
HIST 1493	American History since 1877	3
ENG 1113	Composition I	3
ENG 1213	Composition II	3
SPCH 1143	Speech	3
HUM	Any class designated as Humanities	6
MATH 1503	Elementary Statistics	3
SCIENCE	One Life Science with lab and	
	One Physical Science with lab	8
CAP 1103	Introduction to Microsoft Office	3
HPER 1012	Wellness and Human Development or	
	Two HPER Activity Courses	2
STSC 1002	Learning Strategies	2
ELECTIVE	met by program	

Major Field Requirements

Select from any of the following. Selecting entirely from a particular area of emphasis is recommended but not required.

Government and History

Emphasis	GOV 1303	State and Local Government
Recommendations	GOV 2013	Introduction to International Relations
	HIST 1223	History of Native Americans to 1890
	HIST 1243	History of Native Americans since 1890
	HIST 1483	American History to 1877*
	HIST 1493	American History since 1877*
	HIST 2113	The American West
	HIST 2203	Native American History and Policy
	HIST/HUM 2223	Early Western Civilization to 1660
	HIST/HUM 2233	Modern Western Civilization since 1660
	HUM 2323	Social Science Issues as Perceived through Movies

*May be used only if **not** used to satisfy General Education Social Sciences requirement.

**Sociology Emphasis
Recommendations**

SOC 1113	Introduction to Sociology
SOC 2033	Sociology of Religion
SOC 2043	Human Sexuality
SOC 2053	Social Psychology
SOC 2123	Social Problems
SOC 2143	Marriage and Family
HUM 2153	Crime, Delinquency and Social Science Issues through Film

Major Field Electives and Support

Select from the following:

ANTH 1113	General Anthropology
ANTH 1203	Native Peoples of North America
HUM 2123	Multiculturalism through Film
CJ 2103	Ethics in Criminal Justice
GEOG 1123	World Regional Geography
PSY 1113	General Psychology
PSY 2023	Developmental Psychology
PSY 2103	Child and Adolescent Psychology

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE

63

FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY

SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY

** making Program an "emphasis" = Social Sciences - only*
SSC Academic Affairs / Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: ** Addition of emphasis*
Action: Addition of Degree Program or Emphasis *to Liberal Studies A.A.*
• Comments / Explanation as needed: Add Social Sciences Emphasis within the Liberal Studies A.A.

Full Course Title (35 character max.):

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course):

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: Yes

Student Clock Hours/Semester:

Pass/Fail Grade: No (click to select Yes)

Lab Clock Hours/Semester:

Enrollment Limit:

Faculty Clock Hours/Semester:

Division Code:

Room Clock Hours/Semester:

Hegis Code:

Teaching Load Hours/Semester:

Special Class Type:

OSRHE CEP Matrix:

CIP Code:

Pre-Requisite(s):

Cost Center:

Co-Requisite(s):

Attachments: Choose One

J. Christiansen
Division Chairperson Signature

3/11/2025

Date

Dean of Instruction Signature

Date

VPASA Signature

Date

COMMENTS OR NEXT STEPS – EXPLAIN: The standalone Social Sciences degree programs, which have experienced low productivity for several years, will be consolidated and reestablished as a Social Sciences Emphasis within the Liberal Studies A.A., which is consistent with other "Gen. Ed." degree programs on campus.

* Creation of new "Emphasis" under the umbrella degree of Liberal Studies A.A.

Liberal Studies – Social Sciences Emphasis Associate in Arts

Offered Online

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Jeffrey Christiansen

Professor

405-382-9233

j.christiansen@ssocok.edu

Division Office: 405-382-9554

Program Objective

The objective of the Social Sciences Associate in Science is to prepare students for transfer to a bachelor's degree granting institution to major in a social science.

Requirements for Graduation

1. Sixty-three designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university with an associate in arts or associate in science degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements 42

GOV	1113	American National Government	3
HIST	1483	American History to 1877 <u>or</u>	
HIST	1493	American History since 1877	3
ENG	1113	Composition I	3
ENG	1213	Composition II	3
SPCH	1143	Speech	3
HUM		Any class designated as Humanities	6
MATH	1503	Elementary Statistics	3
SCIENCE	One Life Science with lab <u>and</u>		
		One Physical Science with lab	8
CAP	1103	Introduction to Microsoft Office	3
HPER	1012	Wellness and Human Development <u>or</u>	
		Two HPER Activity Courses	2
STSC	1002	Learning Strategies	2
ELECTIVE		Select from Fine Arts, Psychology, or Social Sciences	3

Major Field Electives 21

Select from these recommended courses to meet 21 credit hour requirement. Selecting entirely from the area of emphasis is recommended but not required.

Social Sciences

Emphasis

Recommendations

GOV	1303	State and Local Government
GOV	2013	Introduction to International Relations
HIST	1223	History of Native Americans to 1890
HIST	1243	History of Native Americans since 1890
HIST	1483	American History to 1877*
HIST	1493	American History since 1877*
HIST	2113	The American West
HIST	2203	Native American History and Policy
HIST/HUM	2223	Early Western Civilization to 1660
HIST/HUM	2233	Modern Western Civilization since 1660
HUM	2323	Social Science Issues as Perceived through Movies
SOC	1113	Introduction to Sociology
SOC	2033	Sociology of Religion
SOC	2043	Human Sexuality
SOC	2053	Social Psychology
SOC	2123	Social Problems
SOC	2143	Marriage and Family
HUM	2153	Crime, Delinquency and Social Science Issues through Film
ANTH	1113	General Anthropology
ANTH	1203	Native Peoples of North America
HUM	2123	Multiculturalism through Film
GEOG	1123	World Regional Geography

*HIST 1483 or HIST 1493 may be used as Major Field Electives only if **not** used to satisfy General Education Social Sciences requirement.

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE

63

FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY

SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY



Liberal Studies – Social Sciences Emphasis Associate in Arts 2025-26 Degree Requirements Checklist

A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** will satisfy all freshman and sophomore general education requirements at the four-year university.

6 hrs.	GENERAL EDUCATION REQUIREMENTS	4 hrs.	Physical Science
	Social Sciences <input type="checkbox"/> GOV 1113 American National Government <input type="checkbox"/> HIST 1483 American History Survey to 1877 <u>or</u> HIST 1493 American History Survey since 1877		<i>Select one of the following:</i> <input type="checkbox"/> AGRI 2144 Fundamentals of Soil Science (SO) <input type="checkbox"/> CHEM 1114 Introduction to Chemistry <input type="checkbox"/> CHEM 1315 General Chemistry I <input type="checkbox"/> ENVS 1114 Introduction to Environmental Science (FO) <input type="checkbox"/> PHYS 1114 General Physical Science <input type="checkbox"/> PHYS 1214 Earth Science <input type="checkbox"/> PHYS 1314 Astronomy <input type="checkbox"/> PHYS 1414 Physical Geology <input type="checkbox"/> PHYS 2114 General Physics I (FO) <input type="checkbox"/> PHYS 2224 General Physics II (SO)
9 hrs.	Language Arts <input type="checkbox"/> ENG 1113 Composition I <input type="checkbox"/> ENG 1213 Composition II <input type="checkbox"/> SPCH 1143 Speech		Computer Applications
6 hrs.	Humanities <i>Select two of the following:</i> <input type="checkbox"/> ART/HUM 1153 Art History I (FO) <input type="checkbox"/> ART/HUM 1163 Art History II (SO) <input type="checkbox"/> ART/HUM 1203 Art Appreciation <input type="checkbox"/> ART 2323 Global Studies in Art (TBD Summer) <input type="checkbox"/> ENG/HUM 2033 Survey of Native American Literature (SEO) <input type="checkbox"/> ENG 2043 Global Studies in Language Arts and Humanities (TBD Summer) <input type="checkbox"/> ENG/HUM 2413 Introduction to Literature (FO) <input type="checkbox"/> ENG/HUM 2433 World Literature I (SO) <input type="checkbox"/> ENG/HUM 2443 Introduction to World Mythology (FOO) <input type="checkbox"/> ENG/HUM 2543 British Literature I (FEO) <input type="checkbox"/> ENG/HUM 2653 British Literature II (FOO) <input type="checkbox"/> ENG/HUM 2753 American Literature I (SEO) <input type="checkbox"/> ENG/HUM 2883 American Literature II (SOO) <input type="checkbox"/> HIST/HUM 2223 Early Western Civilization to 1660 <input type="checkbox"/> HIST/HUM 2233 Modern Western Civilization since 1660 <input type="checkbox"/> HUM 1103 Life of Jesus (SO) <input type="checkbox"/> HUM 1113 Old Testament (SO) <input type="checkbox"/> HUM 1143 New Testament (FO) <input type="checkbox"/> HUM 2123 Multiculturalism through Film <input type="checkbox"/> HUM 2153 Crime, Delinquency and Social Science Issues through Film (SO) <input type="checkbox"/> HUM 2173 Introduction to Film & TV (SO) <input type="checkbox"/> HUM 2323 Social Science Issues as Perceived through Movies <input type="checkbox"/> HUM 2333 Leadership Development through the Classics <input type="checkbox"/> HUM 2343 Global Studies in Humanities <input type="checkbox"/> MUS/HUM 1213 Music Appreciation I <input type="checkbox"/> MUS/HUM 1223 Music Appreciation II <input type="checkbox"/> PHIL 1113 Philosophy (FO) <input type="checkbox"/> SOC 2433 Global Studies in Culture and Diversity (TBD Summer)	3 hrs.	<input type="checkbox"/> CAP 1103 Introduction to Microsoft Office
	Mathematics <i>Select one of the following:</i> <input type="checkbox"/> MATH 1503 Elementary Statistics	2 hrs.	Health, Physical Education and Recreation <input type="checkbox"/> HPER 1012 Wellness and Human Development <u>or</u> Two HPER Activity Courses
	Life Science <i>Select one of the following:</i> <input type="checkbox"/> AGRI 1104 Introduction to Animal Science (FO) <input type="checkbox"/> AGRI 1204 Introduction to Plant and Soil Science (SO) <input type="checkbox"/> BIOL 1114 General Biology <input type="checkbox"/> BIOL 1214 Principles of Biology <input type="checkbox"/> BIOL 1224 General Botany (SO) <input type="checkbox"/> BIOL 1234 General Zoology (SO)	2 hrs.	Student Success <i>Required during first semester</i> <input type="checkbox"/> STSC 1002 Learning Strategies
3 hrs.		3 hrs.	Fine Arts, Psychology, or Social Science Elective <i>Select one of the following:</i> <input type="checkbox"/> ANTH 1113 General Anthropology <input type="checkbox"/> ART 1103 Fundamentals of Art I (FO) <input type="checkbox"/> ART 1123 Drawing I (SO) <input type="checkbox"/> ART 2123 Ceramics I (FO) <input type="checkbox"/> ART 2213 Watercolor I (SO) <input type="checkbox"/> ART 2713 Printmaking (FO) <input type="checkbox"/> BA 2113 Macroeconomics <input type="checkbox"/> BA 2213 Microeconomics <input type="checkbox"/> CJ 1113 Introduction to Criminology (FO) <input type="checkbox"/> ENG 1313 Technical Writing (SOO) <input type="checkbox"/> ENG 2103 Fiction Writing (FEO) <input type="checkbox"/> ENG 2113 Creative Writing (FOO) <input type="checkbox"/> ENG 2123 Poetry Writing (SOO) <input type="checkbox"/> GEOG 1123 World Regional Geography <input type="checkbox"/> NAS 1713 Seminole/Creek Language I <input type="checkbox"/> PSY 1113 General Psychology <input type="checkbox"/> SOC 1113 Introduction to Sociology
4 hrs.		42 hrs.	TOTAL REQUIRED GENERAL EDUCATION HOURS
		21 hrs.	MAJOR FIELD ELECTIVES <i>Selected from student's field of interest</i> Grade of "C" or better required in at least 15 credit hours of Major Field Elective courses. <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____
		21 hrs.	TOTAL REQUIRED MAJOR FIELD HOURS
		63 hrs.	MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE

FO=FALL ONLY SO=SPRING ONLY
FOO=FALL ODD YRS ONLY SOO=SPRING ODD YRS ONLY
FEO=FALL EVEN YRS ONLY SEO=SPRING EVEN YRS ONLY

revised 04/2024



Semester by Semester Suggested Degree Plan*

Social Sciences - Associate in Arts

COURSE NUMBER- COURSE DESCRIPTION	HOURS
FRESHMAN YEAR, FALL	
STSC 1002 LEARNING STRATEGIES	2
ENG 1113 COMPOSITION I	3
MATH 1503 ELEMENTARY STATISTICS	3
HPER 1012 WELLNESS AND HUMAN DEVELOPMENT	2
SPCH 1143	3
HIST 1483/1493 AMERICAN HISTORY SURVEY TO 1877 OR SINCE 1877	3
TOTAL:	16
FRESHMAN YEAR, SPRING	
ENG 1213 COMPOSITION II	3
GOV 1113 AMERICAN NATIONAL GOVERNMENT	3
MAJOR FIELD ELECTIVE	3
ELECTIVE GROUP III (FINE ARTS, PSYCHOLOGY, OR SOCIAL SCIENCES ELECTIVE)	3
LIFE SCIENCE**	4
TOTAL:	16
SOPHOMORE YEAR, FALL	
MAJOR FIELD ELECTIVE	3
MAJOR FIELD ELECTIVE	3
HUM	3
CAP 1103 INTRODUCTION TO MICROSOFT OFFICE	3
PHYSICAL SCIENCE+	4
TOTAL:	16
SOPHOMORE YEAR, SPRING	
HUM	3
MAJOR FIELD ELECTIVE	3
MAJOR FIELD ELECTIVE	3
MAJOR FIELD ELECTIVE	3
MAJOR FIELD ELECTIVE	3
TOTAL:	15
TOTAL HOURS:	63

*THIS IS A GUIDE TO HELP STUDENTS WITH PLANNING. A STUDY OF THE COURSE SCHEDULE AND A VISIT WITH YOUR ACADEMIC ADVISOR IS CRUCIAL FOR SUCCESS IN COMPLETING YOUR DEGREE.

**LIFE SCIENCES:

AGRI 1104, AGRI 1204, BIOL 1114, BIOL 1214, BIOL 1224, BIOL 1234

+PHYSICAL SCIENCES:

AGRI 2144, CHEM 1114, CHEM 1315, ENVS 1114, PHYS 1114, PHYS 1214, PHYS 1314, PHYS 1414, PHYS 2114, PHYS 2224

FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY