

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING June 21, 2018

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Enoch Kelly Haney Center Board Room. In the absence of President Reynolds, Vice President for Academic Affairs Dr. Tom Mills presided at the meeting.

II. Roll Call of Members

Roll call was conducted. Regents Franklin and Morgan were absent.

III. Introduction of Guests

Vice President Tom Mills introduced administrators, and staff present at the meeting. Special recognition was given to Matt Stangle with the Office of the Attorney General, Courtney Jones, Director of Human Resources; James Martin, Interim Head Baseball Coach; and Amber Flores, Head Softball Coach

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held May 10, 2018; Regent Donaho made a motion to approve the minutes as written and Regent Sheffield seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Mr. Tony Crouch, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through May 31, 2018. Regent McQuiston made a motion to approve the Financial Report as presented and Regent Sheffield seconded the motion. This motion was approved unanimously.

- *E&G and Auxiliary Purchases over \$15,000 for May:*

- Atlas General Contractors, E&G Fund, Final Payment on Boren Center - \$151,884.55

VI. Hearing of Delegations

None

VII. President's Report

Vice President Mills discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – Vice President Mills informed the Board that Rachel Barker has been hired as an Assistant Professor of Nursing, Kimberly Pringle has been hired as a GEAR UP Advisor, and Michael Murray has been hired as an IT Specialist. Jason Cook has been appointed to the STEM Division Chair. Additionally, Mary Zientek, Assistant Professor of Nursing has tendered her resignation.

Executive Summaries – Vice President Mills presented three executive summaries of committee reviews. These were for the Assessment Committee, the Distance Education Committee and the Student Success Council.

Campus Activities – Vice President Mills told the Board members about several recent and upcoming campus activities. These were:

- The College has received word that the Western Interstate Commission for Higher Education has awarded the College a \$10,000 grant to assist in activities to help Native American and Alaskan students succeed academically
- SSC Sophomores Miranda Shupe and Allyson Sing attended the N.E.W. Leadership Institute
- GEAR UP camps are currently underway on campus
- The Wellness Committee painted the workout room in the Raymond Harber Fieldhouse in an effort to renovate the room
- Athletic camps are being held on campus this summer, including: Basketball, Softball, Baseball and Soccer
- Kids' Camps are being held during the summer months on campus
- A visit from Danish students is being planned for next October
- The SSC Educational Foundation will be holding their annual golf tournament on September 20th
- Vice President Mills gave an update on the land purchase for the new baseball field

Sports Updates – Vice President Mills and Vice President Knowles congratulated the baseball and softball teams on their successful seasons and on the academic success of the Volleyball Team, the Men's and Women's Basketball teams and the Women's tennis team. Thirty-nine athletes from SSC were recognized overall for academic excellence.

VIII. Business

Approval of Tuition Increase – Vice President Tony Crouch presented the Board with information about a proposed tuition increase, a letter of support from the Student Government Association and a memo from Vice President Tony Crouch about an increase from \$96.00 to \$99.00 in resident tuition and an increase from \$294.00 to \$303.00 per credit hour for nonresident tuition. Chairman Cain recommended that as the budget outlook improves that we consider not increasing tuition. Regent McQuiston made a motion to approve the tuition increase as presented and Regent Hyden seconded this motion. This motion was approved unanimously.

Approval of Increase in the Infrastructure Fee – Vice President Mills presented the Board with information about a proposed increase to the Infrastructure Fee. This action would increase this fee from \$9.00 to \$11.00 per credit hour. Regent Donaho made a motion to approve the increase as presented and Regent Hyden seconded this motion. This motion was approved unanimously.

Approval of the addition of the Expressive Activity Board Policy – Vice President Mills presented the Board with a proposed Expressive Activity (Free Speech) policy to the Board Policy Manual. Matt Stangle stated that he had reviewed the proposed policy and recommended approval of this policy. Regent McQuiston recommended approval of this policy as presented and Regent Hyden seconded this motion. This motion was approved unanimously.

Approval of bid from Land Home Specialties for Residence Hall Renovations – Vice President Mills presented the Board with information about a bid received from Land Home Specialties for renovations in the Roesler Residential Learning Center. Vice President Crouch discussed the bid with the Board. He stated that renovations such as paint and flooring are past due in the building and after sending out an RFP he received only one bid. Vice President Crouch recommended approval of the bid. Regent Donaho made a motion to approve the bid as presented and Regent Sheffield seconded this motion. This motion was approved unanimously.

Approval of bid from Land Home Specialties for Tanner Hall Room 503 Renovations – Vice President Mills presented the Board with information about a bid received from Land Home Specialties for renovation of Room 503, a science lab, in Tanner Hall. Vice President Crouch told the Board that funding for this renovation is covered by Title III monies and that this project also went out for bid via an RFP but only one bid was received. Vice President Crouch recommended approval of the bid. Regent Sheffield made a motion to approve the bid from Land Home Specialties and Regent McQuiston seconded the motion. This motion was approved unanimously.

Approval of the FY2019 Educational and General Budget – Vice President Crouch presented the Board with a copy of materials for the FY19 budget for review. Vice President Crouch highlighted several aspects of this year's budget. Vice President Crouch also shared information about appropriations history, revenue history, expenditure history and expenditures by function and object. Vice President Crouch informed the Board that this year's budget includes an across the board \$1500 raise for full-time employees. Vice President Crouch and Vice President Mills recommended approval of the FY19 Education and General Budget. Regent Sheffield made a motion to approve the FY19 Education and General Budget as presented and Regent McQuiston seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning an item on the Consent Agenda. Vice President Mills recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Sheffield seconded the motion. This motion was approved unanimously.

FY-19 Agreements:

- Oiler Park Lease \$1
- Suddenlink - \$1,890.00 per month
- Brightspace for Online Course Service – \$23,920.00
- Athletic Insurance - \$33,074.49
- Jenzabar for Software – Approximately – \$115,000
- Continuant - \$12,061.32

X. Adjournment

There being no further business or discussion the meeting was adjourned at 1:55 p.m.

Bryan Cain, Chair