

Minutes

**SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
January 18, 2018**

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. All Regents were present.

III. Introduction of Guests

President Reynolds introduced visitors, administrators, faculty and staff present at the meeting. Special recognition was given to members of the Business and Education Division. Members present were: Carmen Hutchins, Tammy Kasterke, Jeff Cheng, and Brad Schatzel. Special recognition was also given to Miranda Shupe, member of the President's Leadership Class. Miranda Shupe spoke to the Board about her experience at Seminole State College.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held December 7, 2017; Regent Donaho made a motion to approve the minutes as written and Regent Morgan seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Mr. Braden Brown, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through December 31, 2018. Regent Hyden made a motion to approve the Financial Report as presented and Regent McQuiston seconded the motion. This item was approved unanimously.

- ***Purchases over \$15,000 for December***
 - ✓ Finley & Cook, PLLC \$22,000 Payment for annual audit
 - ✓ Crawford & Associates \$22,240 Financial audit prep work
& account reconciliations

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation.)

Personnel Update – President Reynolds informed the Board members that Sheila Morris has been hired as the Registrar, Carmen Hutchins has been hired as an Advising Specialist, and James Martin has been appointed the Interim Head Baseball Coach. A letter of resignation has been received from Head Baseball Coach Dax Leone.

Campus Activities– President Reynolds told Board members about several recent and upcoming campus activities. These were:

- President Reynolds gave an update on the Vice President for Fiscal Affairs Search
- President Reynolds updated the Board on the ES2 Lawsuit
- The STEM Division received a \$20,000 grant from *Mentor Links*
- President Reynolds told the Board about a major donation from the Parks family to the SSC Educational Foundation
- The Union Grill will now be serving Starbucks Coffee
- Two SSC Employees were honored by the Chamber of Commerce: Richard Thornton was selected to be the Staff Member of the Month and Brad Schatzel was selected to be the Educator of the Month for January
- Campus held a reception honoring Senator Jason Smalley

Upcoming Events – President Reynolds informed the Board members of several upcoming events. These were: the Trojan Baseball Kickoff Banquet on February 3rd, and Higher Education Day on February 13th.

Year in Review – President Reynolds presented a document highlighting campus activities in 2017. President Reynolds said she was hopeful that all faculty, staff and administration would share pride in these accomplishments.

VIII. Business

Approval of Academic Excellence Fee – President Reynolds presented the Board with information about the implementation of Academic Excellence Fees. These proposed fees would generate approximately \$413,000 in revenue and ease the impact of the budget cuts the College has endured over the last few years. The fees will also help provide professional development and training for employees in several areas. President Reynolds recommended approval of these fees. Regent Franklin made a motion to approve the Academic Service Fees as presented. Regent Sheffield seconded this motion. This motion was approved unanimously.

Approval of Agreement with the SSC Educational Foundation – President Reynolds presented the Board with a proposed copy of agreement with the SSC Educational Foundation for the construction and use of the new baseball facility and recommended approval of this agreement. Regent McQuiston made a motion to approve this agreement as presented and Regent Sheffield seconded this motion. This motion was approved unanimously.

Approval of Revisions to Board Policy II-5-5 – President Reynolds presented the Board with revisions to Board Policy II-5-5 regarding longevity pay raises. The old policy did not include wording for employees with over 25 years of service. President Reynolds recommended approval of these revisions. Regents Donaho made a motion to approve the changes as presented and Regent Morgan seconded this motion. This motion was approved unanimously.

Approval of Revisions to Board Policy II-4-1 – President Reynolds presented the Board with revisions to Board Policy II-4-1 regarding General Policies Regarding Personnel. These changes will clarify the probationary period for incoming faculty. President Reynolds recommended approval of these revisions. Regents Hyden made a motion to approve the changes as presented and Regent Sheffield seconded this motion. This motion was approved unanimously.

Motion to Enter into Executive Session to discuss the Terms of the President's Employment –The Board retired into executive session to discuss the terms of her employment. Regent McQuiston made a motion to enter into executive session and Regent Morgan seconded this motion. This motion was approved unanimously.

Motion to Enter into Open Session – Regent Morgan recommended that the Board enter back into open session to present a motion on the items discussed in executive session. Regent Hyden made a motion to enter back into open session and Regent Morgan seconded this motion. This motion was approved unanimously.

Consideration of Terms of Employment of Lana K. Reynolds as President of Seminole State College – Regent Cain stated that the Board appreciated the service of Ms. Reynolds. Regent Sheffield made a motion to approve the rehiring of Lana K. Reynolds as President of Seminole State College and agreed to Ms. Reynolds' desire to not increase compensation this year. Regent Franklin seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning an item on the Consent Agenda. President Reynolds recommended approval of this item. Regent Donaho made a motion to approve the Consent Agenda item and Regent McQuiston seconded the motion. This motion was approved unanimously.

- ✓ Memorandum of understanding with Gordon Cooper Technology Center for the Engineering Technician Program

X. Adjournment

There being no further business or discussion the meeting was adjourned at 1:50 p.m.

Bryan Cain, Chair