

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING February 19, 2015

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. All members were present.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held January 15, 2015, Regent Donaho made a motion to approve the minutes as written and Regent James seconded the motion.

V. Communications to the Board

Financial Report – Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through January 31, 2015. Regent James made a motion to approve the Financial Report as presented and Regent Morgan seconded the motion. This motion was approved unanimously.

- *E&G and Auxiliary Purchases over \$15,000 for January*
 - ✓ Pearson Education, \$30,057.60; Purchase for Resale Textbooks,
 - ✓ Bookstore Nebraska Book Company, Inc., \$16,796.10; Purchase for Resale Textbooks

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board members on several personnel changes since the January meeting. Dan Factor, Campus Police Coordinator; Dawna

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Hamm, Business/Information Systems Division Chair; Kathy Hoover, Director of Sponsored Programs; and Annette Troglin, Math, Science & Engineering Division Chair have given notification their plans to retire.

Campus Activities – President Utterback told the Board members about several campus activities. These were:

- + Brittney Breedlove, SSC nursing student has received a scholarship from the “Pink Ladies” at Seminole Integris Hospital
- + SSC administrative team members attended a High Performance Team Training in Washington, D.C.
- + Seminole State College supporters attended the Oklahoma State Regents’ Southeast Oklahoma Legislative briefing in Krebs
- + SSC Employees attended a multi-hazard emergency planning for higher education
- + Upward Bound held Saturday morning leadership training activities in January and February
- + SSC College-Bound Academy added Prague High School to their IETV offerings
- + The SSC Trojan Season Kick-Off Banquet was held on February 8th
- + Mechell Downey attended the ACCT National Legislative Summit in Washington, D.C.
- + Higher Education Day at the Capitol was held on February 10th
- + The Seminole Chamber of Commerce honored two SSC Employees: Tony Tiger and Jim Wilson
- + Vernell Kemp, Wewoka High School Head Men’s Basketball Coach, spoke on campus as part of SSC’s observance of Black Heritage Month
- + Rayshell Clapper and Jessica Isaacs will present at the National Association for Developmental Education’s National Conference in late February
- + Yasmina Choate will present at the Transformative Learning Conference in March
- + President Utterback presented information about a Nationwide Security Breach that has affected some SSC employees.

Budget Information – President Utterback presented budget projection information for FY16 and some cost saving ideas.

VIII. Business

Consideration of Approval to Grant Emeritus Status to former SSC

Employees – President Utterback presented the Board with a copy of Policy II-4-1 concerning general polices regarding personnel. President Utterback recommended approval of granting emeritus status to former SSC employees Fred Bunyan, Jonna Bunyan, Patricia Cokeley, Pam Koenig, and Dr. Brad Walck. Regent Donaho made a motion to approve tenure for Fred Bunyan, Jonna Bunyan, Patricia Cokeley, Pam Koenig, and Dr. Brad Walck and Regent Cain seconded this motion. This motion was approved unanimously.

Approval of Revision of Policy II-6-4 Regarding Tenure – President Utterback presented a proposed change to Board Policy II-6-4 regarding tenure. This proposed change will eliminate consideration for tenure by application date and will also change the

density percentage from applying within each academic division to the entire faculty population. The policy will still allow the Board to consider recommendations beyond the prescribed 60 percent limit with recommendation and justification by the President. Regent Morgan made a motion to approve the proposed change to Board Policy II-6-4 as presented and Regent Donaho seconded this motion. This motion was approved unanimously.

Approval of Resolution Against Allowing Guns on Campus – President Utterback presented a proposed resolution against allowing guns on campus. This resolution would demonstrate united opposition toward concealed and open carry firearms being allowed on college campuses. Regent Cain made a motion to approve this resolution as presented and Regent Morgan seconded this motion. This motion was approved unanimously.

IX. Adjournment

There being no further business or discussion the meeting was adjourned at 2:32 p.m.

Marilyn Bradford, Chair



Seminole State College Board of Regents Regular Meeting

February 19, 2015
Enoch Kelly Haney Board Room



President's Report

Personnel Update

Retirement Letters Received from:

Dan Factor – *Campus Police Coordinator*

Dawna Hamm – *Business/Information Systems Division Chair*

Kathy Hoover – *Director of Sponsored Programs*

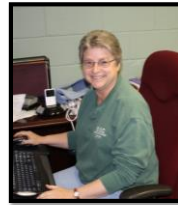
Annette Troglin – *Math, Science & Engineering Division Chair*



20 years



24 years



31 years



10 years

Nursing Student Receives “Pink Ladies” Scholarship





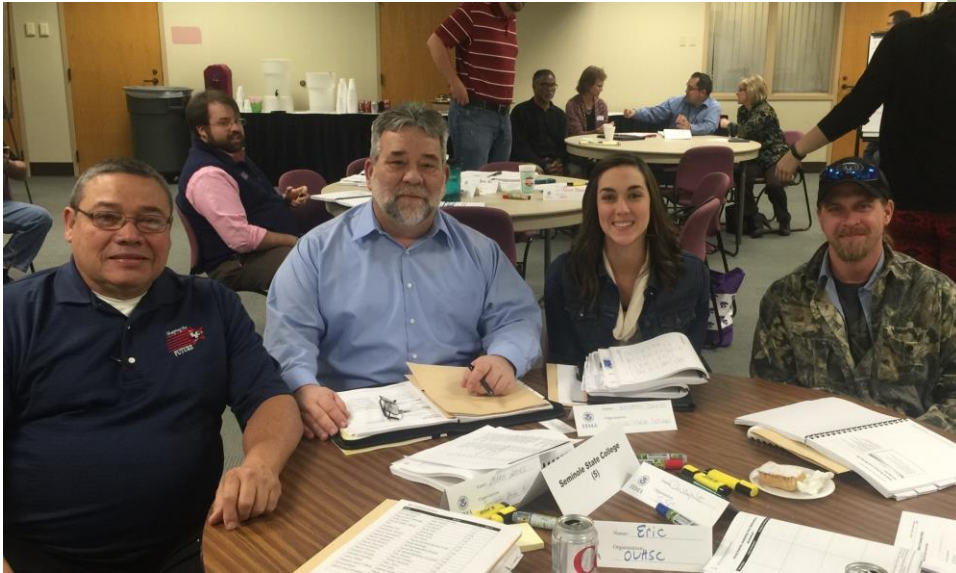
Administrators Attend High Performance Team Training in Washington, DC



Seminole State College Supporters attend the Oklahoma State Regents' Legislative Briefing in Krebs



Multi-Hazard Emergency Planning for Higher Education METRO TECH



Upward Bound Activities



**Area High School Students Visit
Campus for Saturday afternoon
Leadership Training Activities**



SSC College-Bound Academy Adds Prague IETV



SSC Trojan Baseball Kick-Off Banquet



Mechell Downey attends the ACCT National Legislative Summit in Washington, D.C.



Second Lady Dr. Jill Biden headlines day two of the Community College National Legislative Summit
"This is the Moment for Community Colleges"

Higher Education Day at the Capitol



Seminole Chamber Honors Personnel



Tony Tiger, Maintenance Technician
Support Staff of the Month



Jim Wilson, Assistant Professor of English
Educator of the Month



Vernell Kemp
Wewoka High School
Head Men's Basketball Coach

Black Heritage Month



Clapper and Isaacs to Present at National Conference



National Association for Developmental Education
39th Annual Conference – Greenville, SC

*"Four for One: Effectively Streamlining the Reading
& Writing Remediation Process"*



Yasminda Choate,
Associate Professor of
English to present at
Transformative Learning
Conference



Hole Keeps Getting Deeper...

State Board of Equalization announced

\$611.3 Million Shortfall

for FY16 Appropriations

Budgetary Cost-Saving
&
Revenue-Generating Ideas



Strategic Budget Discussions:

- Administrative Strategic Planning Meeting – November 3, 2014
- Meeting of 20 Campus Leaders – November 18, 2014
- Half-Day Retreat for Directors and Administrators – January 6, 2015
- Half-Day Administrative Strategic Planning Session – February 5, 2015

Potential Savings:

Scholarship Value Reductions	\$100,000
Vacant Social Science Instructor	\$ 80,000
Vacant Nursing Instructor	\$ 50,000
Vacant Assistant Coaches	\$ 15,000
Announced Retirements	\$150,000
Changed Athletic Scholarships / Pell	\$200,000

Other Notable Ideas / Options / Strategic Priorities

Protect existing academic programs

Possibly phase out volleyball or shift to D-2? (\$70,000)

Start D-2 Soccer (40 players X \$7,000 = \$280,000)

ELIMINATING LOW ENROLLMENT PROGRAMS MAY NOT HELP

Programs	Savings	Students	Approximate Value	NET
Nursing	\$500,000	80	\$400,000	\$100,000
Volleyball	\$ 50,000	15	\$ 75,000	- \$25,000
MLT	\$150,000	20	\$100,000	\$50,000
Golf	\$ 20,000	12	\$ 60,000	- \$40,000

STUDENT SUCCESS PAYS HUGE DIVIDENDS

Return on Investment Estimate			
Seminole State College			
2 Year, Public			
INPUTS	First-To-Second Year Retention Rate	54%	
	Overall Graduation Rate	21%	
	Annual Tuition	\$ 3,425	
	Student Population	1,980	
Retention, Graduation & Tuition rates obtained from the National Center for Education Statistics (NCES)			
GOAL		% Increase	
	Retention Improvement Goals	3.00%	
According to Noel-Levitz, a 3-5% improvement may be possible within 1 year with an aggressive strategy.			
EXAMPLE ROI		Retained Students	Tuition Revenue
	1.0% Retention Increase	19.8	\$67,815.00
	3.0% Retention Increase	59.4	\$203,445.00
	5.0% Retention Increase	99.0	\$339,075.00

Source: Starfish Presentation 2014

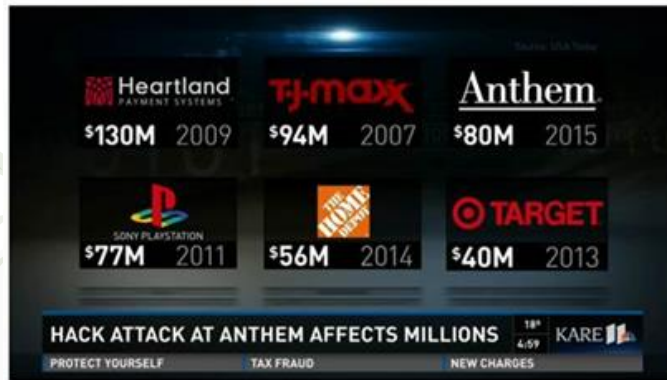
In the News...

“Nationwide Security Breach Affects SSC”

**24 Current and Former Employees
Reporting Being Affected**

(As of 2-19-15)

The New Normal?



Business Items

Item A:

*Review and consider recommendation to award honorary Emeritus status to former SSC employees:
**Fred Bunyan, Jonna Bunyan, Patricia Cokeley,
Pam Koenig and Dr. Brad Walck***



Item B:

*Review and consider approval of revision of
Policy II-6-4 regarding tenure*

Item C:

*Review and consider Resolution Against
Allowing Guns on Campus*

Adjournment

Next Meeting:
March 26, 2015