

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING June 20, 2013

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent Donaho and Regent Adams were absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held May 16, 2013, Regent Wilson made a motion to approve the minutes as written and Regent James seconded the motion.

V. Communications to the Board

Financial Report – Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through May 31, 2013. Regent Wilson made a motion to approve the Financial Report as presented and Regent Bradford seconded the motion. This motion was approved unanimously.

- E&G and Auxiliary Purchases over \$15,000 for May - None

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board members on several personnel changes since the February meeting. Letters of resignation have been received from: Tonda Ames, Nathan Jahn, Dianna O'Connell, Stacy Henson, Lisa Battige and Randall Key. Cami Correa has been hired as the head volleyball coach. Sadiaa Jones has been appointed as the

Athletic Director. Richard Thornton has been transferred to Upward Bound director and Jeanie Nix has been transferred to GEAR UP director.

Campus Activities – President Utterback told the Board members about several campus activities. These were:

- ✦ SSC Student Trishia Kingsbury attended the National Education for Women Leadership Institute
- ✦ Seminole State College Employees organized efforts to help tornado victims
- ✦ Summer Upward Bound programs held camps on campus
- ✦ The “Kids on Campus” summer youth program is being held on campus
- ✦ Lana Reynolds, Suzie Brewster and Karel Brewster attended the REI “Diamonds and Dreams” event in Tulsa, Oklahoma
- ✦ The Temporary Assistance to Needy Families (TANF) program has been renewed for the upcoming year
- ✦ The Scholars for Excellence in Child Care (SECC) program has been renewed for the upcoming year.
- ✦ Lana Reynolds has been selected to serve on the Board of Advocates for Children’s Hospital Foundation
- ✦ President Utterback and Larry Smith attended the Oklahoma Southeast Golf and Striper Festival economic development event on June 13-14
- ✦ The Board was presented a Year-In-Review video highlighting events and activities of the past fiscal year

VIII. Business

Consideration of Approval of Tuition Increase – President Utterback presented the Board with information about a proposed tuition increase and a memo from Vice President Katherine Benton about the increase. President Utterback recommended approval of the tuition increase. Regent Ervin made a motion to approve the tuition increase as written and Regent Wilson seconded this motion. This motion was approved unanimously.

Consideration of Approval of the Educational and General Budget for FY14 – President Utterback presented the Board with a copy of materials for the FY 2013-2014 budget for review. President Utterback highlighted several aspects of this year’s budget. President Utterback also shared information about appropriations history, revenue history, expenditure history and expenditures by function and object. President Utterback commended Katherine Benton on a stellar job of conserving funds and stretching resources to balance the budget over the coming year. President Utterback recommended approval of the FY2014 Education and General Budget. Regent Ervin made a motion to accept the budget as presented and Regent Bradford seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent James made a motion to approve the Consent Agenda items and Regent Ervin seconded the motion. This motion was approved unanimously.

Minutes

SSC Board of Regents Regular Meeting

June 20, 2013

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The Consent Agenda contained FY-14 agreements as follows:

- Ed Cadenhead for Legal Services - \$250 Monthly Fee – plus hourly rate
- Campus America Software Maintenance Agreement – \$86,355
- Avaya, Inc. – for Telephone System Maintenance – \$21,412.56
- Oiler park Lease - \$1
- Campus Cruiser for Online Course Service – \$52,493
- Agreement for Exchange of Services with the Seminole State College Educational Foundation
- Wright International Student Services (contingent upon review by college attorney)

X. Special Presentation

On behalf of the Regents, President Utterback made a special presentation to Seminole State College Board of Regents Chair, Jeff Miller who completed seven years of service as a Regent in June.

XI. Adjournment

There being no further business or discussion the meeting was adjourned at 2:25 p.m.

Chair

SEMINOLE STATE COLLEGE
Board of Regents
Regular Meeting
June 20, 2013
Enoch Kelly Haney Center Board Room
Seminole State College

PRESIDENT'S REPORT

Personnel Update

Resignations received from:


Tonda Ames – GEAR UP Project Director
Nathan Jahn – Men's and Women's Golf Coach
Dianna O'Connell – NASNTI Student Development Specialist
Stacy Henson – GEAR UP Community Development Coordinator
Lisa Battige – GEAR UP Technology Specialist
Randall Key – Head Volleyball Coach

Personnel Update

Cami Correa – Head Volleyball Coach 

Sadiaa Jones – Appointed as Athletic Director 



Rich Thornton – Transferred to:
Upward Bound Director 

Jeanie Nix – Transferred to:
GEAR UP Director 





Trisha Kingsbury was one of 36 women selected to attend the National Education for Women (N.E.W.) Leadership Institute in Norman

Seminole State College Employees Help Tornado Victims



Tornado Near Shawnee

Summer Upward Bound Programs for High School Students



Approximately 220 Students on Campus -
- Classroom Experiences -
- Educational Field Trips -

"Kids on Campus" Summer Youth Program

Keep Kids Learning While They Are Having Fun



- Archery
- Lego Construction
- Outdoor Education
- Piano
- Pottery
- Reading
- Swimming
- Basketball




REI
"Diamonds and Dreams"
Women's Business
Event

*Karel Brewster, Suzie Brewster and
Lana Reynolds*

Temporary Assistance to Needy
Families (TANF) funding
renewed in the amount of
\$228,104



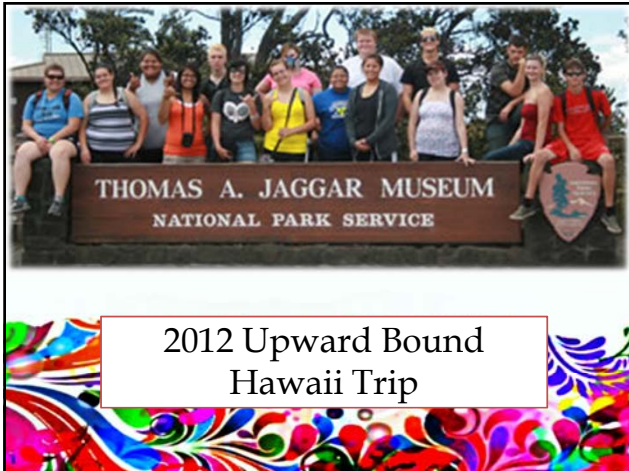
Scholars for Excellence in Child
Care (SECC) funding renewed
in the amount of \$84,990



Lana Reynolds selected to serve
on Board of Advocates for
Children's Hospital









Lana Reynolds selected as "50 Making a Difference" by *Journal Record*



Seminole State College named "Top 100 Degree Producers: American Indian Associates"



SSC Staff prepare "Welcome to Seminole" sacks for 250 campus residence hall students



Fall 2012 President's Class Leadership Activities

Constitution Day 'Open Mic'



Dr. Linda Goeller received Great Ideas for Teaching (GIFT) recognition

Haley Perry selected as OACC Scholarship Recipient



New Federal Grant Awarded
Upward Bound Math & Science Grant
Awarded in the Amount of \$1,250,000 over
the next 5 years



October Chamber of
Commerce Honorees



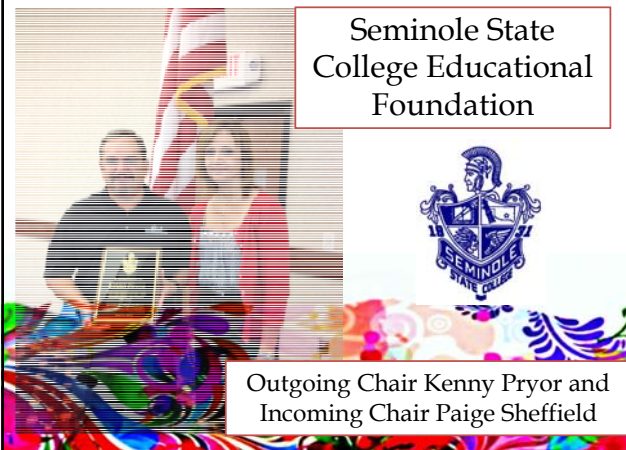
Darryn Lewis

Jeffrey Christiansen

Congressional Staff Luncheon



Seminole State
College Educational
Foundation



Outgoing Chair Kenny Pryor and
Incoming Chair Paige Sheffield

Seminole State College
Educational Foundation
Golf Tournament



New Restrooms at Oiler Park



Bus Purchase



Land Acquisition



Lead Gift from
Dan and Andrea Boren



Trojan Golf Tournament
and Alumni Baseball
Game



Denmark Guests visit Campus









Student Bank Board visits Federal Reserve



Seminole State College Students Compete in Mind Games

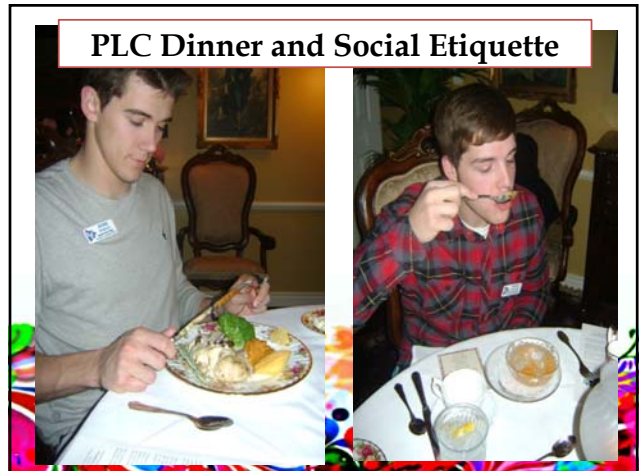


Finals Breakfast

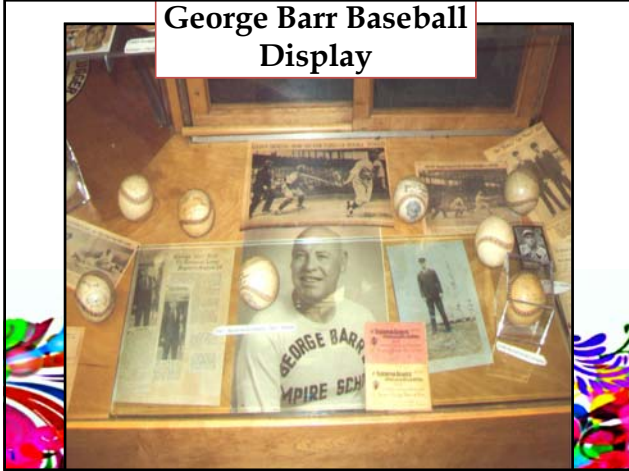








George Barr Baseball Display



National Association of Developmental Education conference Presentation



Dr. Linda Goeller

Phi Theta Kappa All-Oklahoma Academic Team



Phi Theta Kappa Scholarship Recipient





Nigh Institute Scholar



SSC Art Students Spread Spring Cheer





Denmark Visitors Come to Campus



Faculty Attend "Teach In" Event...



SSC Medical Laboratory Technology held
Open House - April 24th

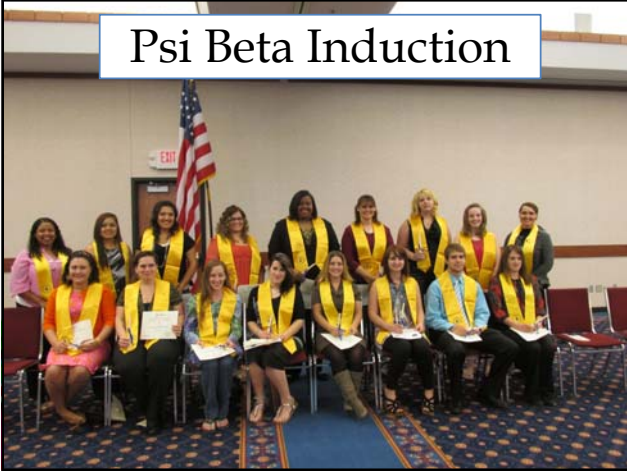


Medical Laboratory Technology
Open House



Sigma Kappa Delta
Induction

Psi Beta Induction



Regent Bradford Honored by Salvation Army with Don Bodard "Friend of Youth" Award April 16, 2013



Seminole Chamber of Commerce Honors Personnel



Lanita Haynes
Support Staff of the Month



Dr. Linda Goeller
Educator of the Month

Trisha Kingsbury
to serve on the Student
Advisory Board for the
Oklahoma State Regents
for Higher Education



SSC Educational Foundation
Spring Banquet
May 2, 2013



Papo Ramos Londaryl Perry Dr. Tschantre
Dorsett



SSC Educational Foundation Spring Banquet
May 2, 2013

Retiring Faculty and Staff



Jenna Bunyan Debbie Hammond



Retiring Faculty and Staff



Pam Koenig *Gerhard Laule*

Retiring Faculty and Staff



Linda Moore *Debbie Robertson*

Retiring Faculty and Staff



Dr. Brad Walsh

GEAR UP Challenges Students in
College Knowledge Bowl
May 3, 2013



GEAR UP Students Learn about Agriculture May 3, 2013



Seminole State College Native American Student Association Members Read to Seminole Nation Head Start

Colby Tyner | May 2013 | 7



SSC NASA reads to students at Mekukey Head Start

Elizabeth Richardson
Staff Writer
elizabeth@news.spc.edu

On Tuesday, April 30, 2013, 75 new readers for reading to members of the Seminole Nation Student Association (SSA) and the Seminole Nation Head Start to the Mekukey Head Start. The SSA members read to the children, and they enjoyed the experience. The children were interested with the SSA members and asked about the books.

The SSA President Corey PTK said that this was part of SSA's commitment to give all the members of SSA a chance to read and learn to read. SSA members were given the chance to read to the children at the Mekukey Head Start.

President Corey PTK, Treasurer Julie Howard, Treasurer and Director of Life Center, and Director of Life Center, and other SSA members were present at the event. The event was held at the Seminole Nation Head Start Center.



SSC PTK raises money for Relay for Life May 2013



Retirement Reception for Gerhard Laule and Pam Koenig May 8, 2013



Commencement May 10, 2013



Personnel Tenure Re-Approval



JESSICA ISACCS, Language Arts and Humanities Division Chair;
CHRISTIAN MORGAN, Associate Professor of English;
DONNA CHAMBERS, Nursing and Health Sciences Division Chair;
DAWNA HAMM, Business/Information Systems Division Chair;
FRED BUNYAN, Professor of Business; and KELLY KIRK, Professor of
Art/Global Studies

Tenure Renewal and Rank Promotion



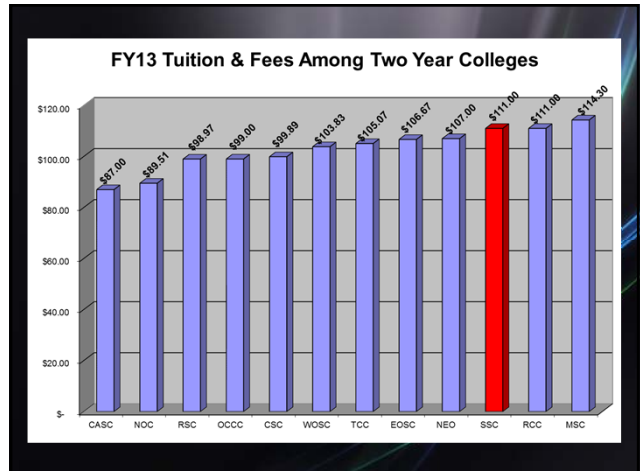
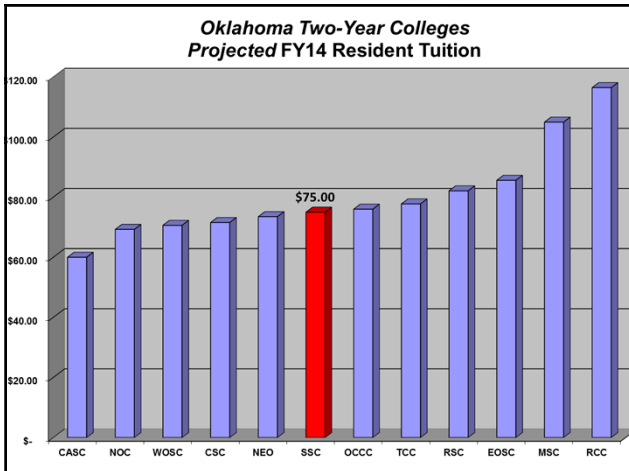
Social Sciences Division Chair
MARTA OSBY
Promoted from
Associate Professor to
PROFESSOR

Year-In-Review 2012-2013

BUSINESS ITEMS

ITEM A

Review and consider approval of Tuition Increase



ITEM B

Review and consider approval of the Educational and General Budget for FY-14

NEWSOK HOME SPORTS NEWS BUSINESS OPINION A&E BLOGS LIFE 70°

THE OKLAHOMAN
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NEWS SPORTS NEWS EDUCATION SPORTS COLLEGE

Western Oklahoma State College on probation after review of online courses

by Silas Allen *modified: April 18, 2013 at 10:20 pm* • Published: April 19, 2013

by Silas Allen REPORTER

THE OKLAHOMAN

NEWS NEWS LOCAL NEWS EDUCATION

Redlands Community College owes more than \$1.1 million in unpaid bills, analysis shows

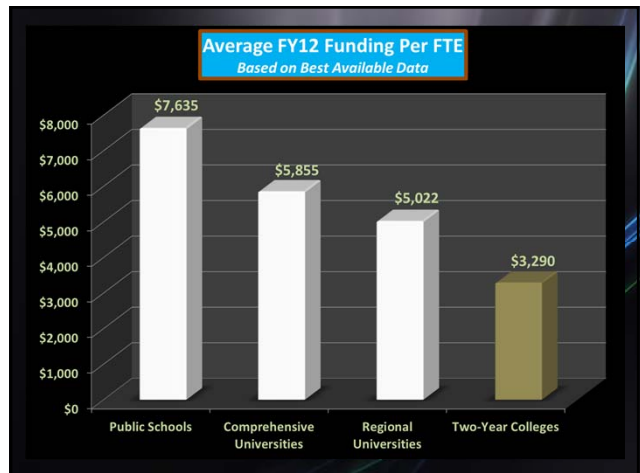
by Silas Allen *Published: June 7, 2013*

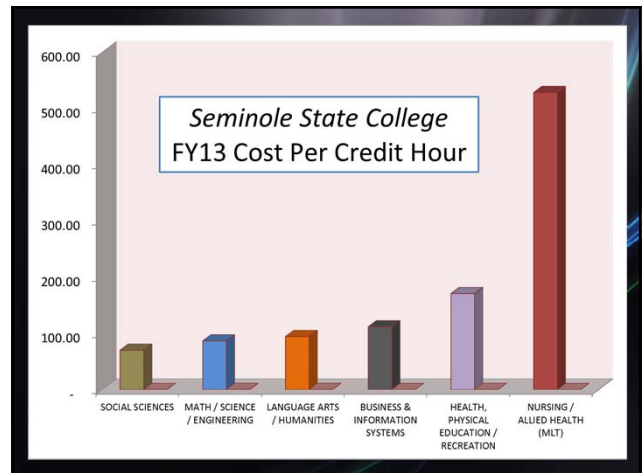
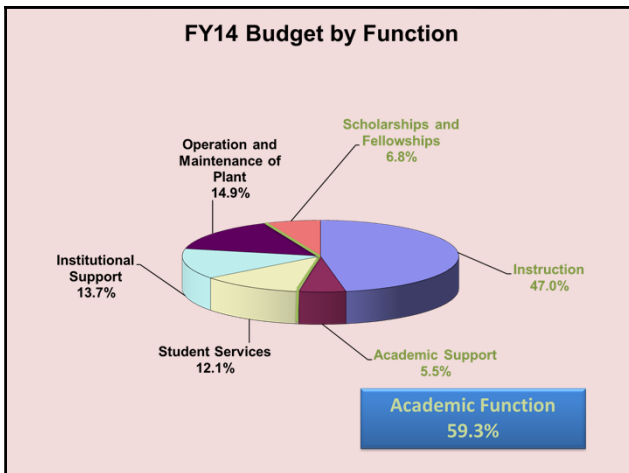
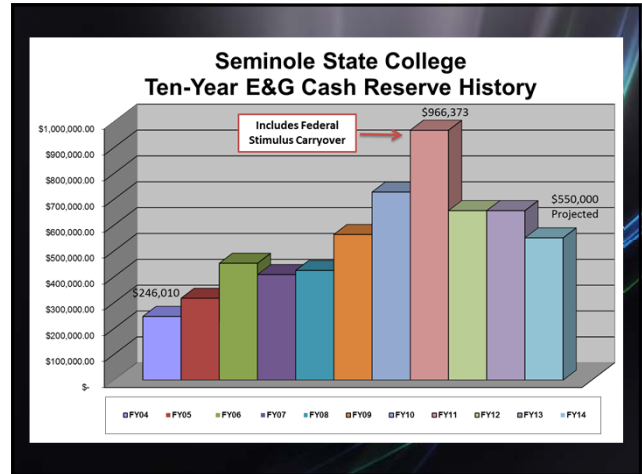
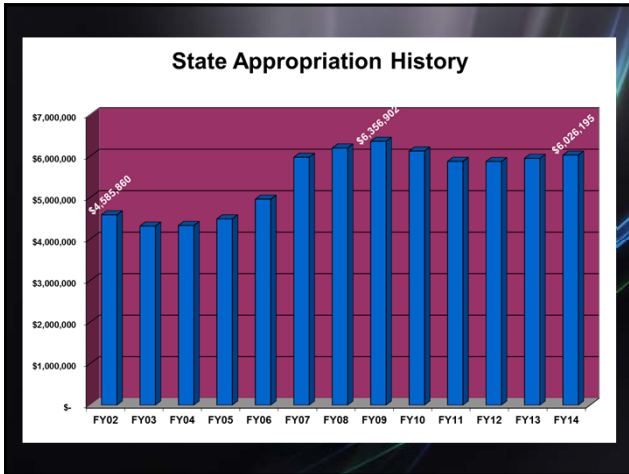
EL RENO — Redlands Community College owes more than \$1.1 million in unpaid bills, including some dating back more than six months, according to a financial analysis released Friday.

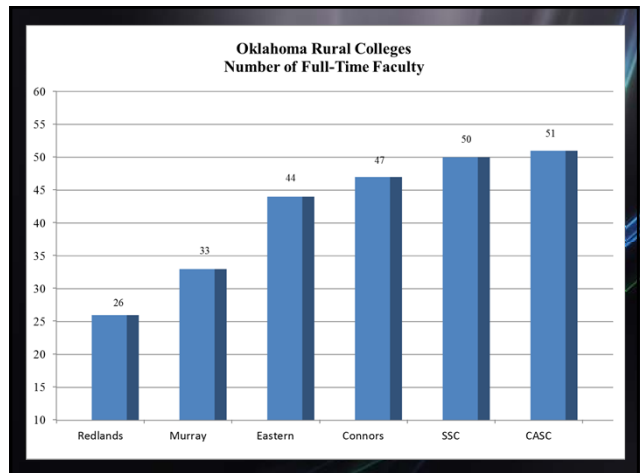
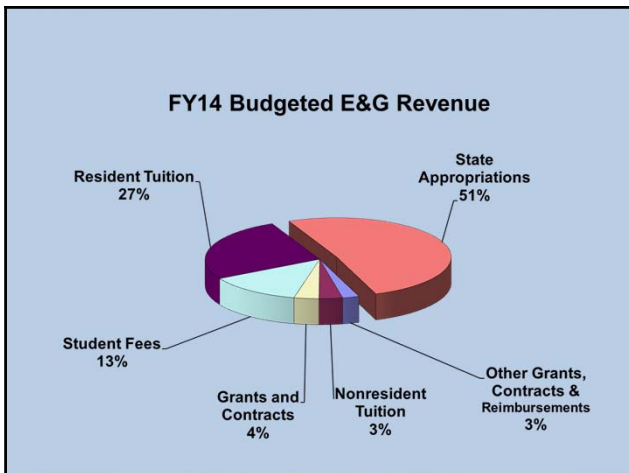
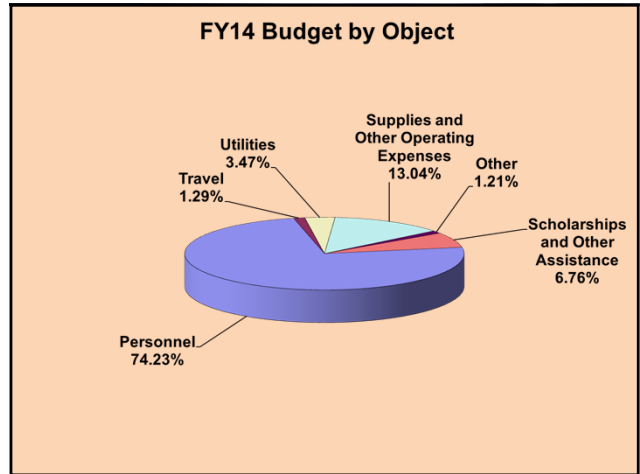
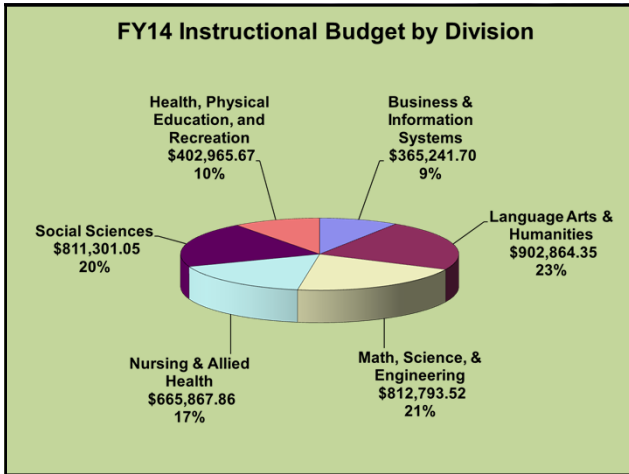
Although the report does not point to any single cause for the problem, it cites bad billing practices and years of uncollected tuition and fees as a contributing factor.

According to the report, current and former Redlands students owe the college \$1.8 million in tuition and fee costs that haven't been paid, going back several years. The largest share — \$1.2 million — was incurred in the past six years, according to the

by Silas Allen REPORTER
Silas Allen covers higher education for The Oklahoman. He is a Missouri native and a 2008 graduate of the University of Missouri.







Personnel Actions for Cost Savings

Temporarily Frozen Positions:

Vice President for Student Affairs
 Science Instructor
 Business and Information Systems Instructor
 Nursing Instructor
 Art Instructor
 Coordinator of Maintenance
 Housekeeper

Combined:

Assistant Softball and Head Volleyball Coach Positions

Oklahoma State Regents for Higher Education
EDUCATIONAL AND GENERAL BUDGET - FY2013-2014
PART I - PRIMARY BUDGET

Schedule C
REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution Name:		Seminoke State College	
Revenue Description	FY2013-2014 Amount	Percent of Total	
1. Beginning Fund Balance July 1, 2013	500,000		
2. Expenditures for Prior Year Obligations	500,000		
3. Unobligated Reserve Balance July 1, 2013 (line 1 - line 2)	50,000	10.00%	
4. Projected FY2014 Receipts:			
State Appropriated Funds - For Operations	6,026,195	33.3%	
State Appropriated Funds - For Grants, Contracts and Reimbursements	420,376	3.5%	
Federal Appropriations	-	0.0%	
Local Appropriations	-	0.0%	
Resident Tuition (includes tuition waivers)	3,099,181	26.4%	
Nonresident Tuition (includes tuition waivers)	390,000	3.3%	
Student Fees - Mandatory and Academic Service Fees	1,555,500	13.2%	
Gifts, Endowments and Bequests	-	0.0%	
Other Grants, Contracts and Reimbursements	175,000	1.5%	
Sales and Services of Educational Departments	-	0.0%	
Organized Activities Related to Educational Departments	-	0.0%	
Technical Education Funds	-	0.0%	
Other Sources	100,000	0.9%	
5. Total Projected FY2014 Receipts	11,756,452	100.0%	
6. Total Available (line 3 + line 5)	11,806,452		
7. Less Budgeted Expenditures for FY2014 Operations	11,249,408		
8. Projected Unobligated Reserve Balance June 30, 2014 (line 6 - line 7)	557,044		

Schedule C-1	Fund 290	Fund 700	Totals
Student Fees			
Mandatory Fees	1,555,500	900,000	2,455,500
Academic Service Fees	549,500	-	549,500
Total Student Fees	2,105,000	900,000	3,005,000
Difference Between Student Fees in cells B23 and C40	-	N/A	N/A

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ITEM B

Review and consider approval of the
 Educational and General Budget
 for FY-14

CONSENT AGENDA

CONSENT ITEMS:

FY-14 Agreements:

- Ed Cadenhead for Legal Services - \$250 Monthly Fee – plus hourly rate
- Campus America Software Maintenance Agreement – \$86,355
- Avaya, Inc. – for Telephone System Maintenance – \$21,412.56
- Oiler park Lease - \$1
- Campus Cruiser for Online Course Service – \$52,493
- Agreement for Exchange of Services with the SSC Educational Foundation
- Wright International Student Services (contingent upon review by college attorney)

SPECIAL PRESENTATION



*Farewell to
Regent Jeff Miller*

SEMINOLE STATE COLLEGE

Board of Regents
Regular Meeting

Adjournment

Next Meeting: July 18, 2013