

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING August 26, 2010

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 2:00 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent Miller was absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators and staff present at the meeting.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held July 29, 2010, Regent Wilson made a motion to approve the minutes as written and Regent Henderson seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through July 31, 2010. Regent Donaho made a motion to approve the Financial Report as presented and Regent Henderson seconded the motion. This motion was approved unanimously.

- *Report on Purchases over \$15,000*
 - *July – None*

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board on one personnel item. Mr. Jim Wilson was hired as a Language Arts and Humanities Instructor.

Campus Activities – President Utterback told the Board members about several campus activities. In-Service was held August 11th through August 13th. The keynote speaker for this event was Dr. Mark Taylor, motivational speaker and expert on generational influences on learning. The College was recently informed that the Student Support Services grant has been renewed and a new federal Student Support Services – Health Sciences grant has been awarded. Classes began August 16th and welcome week was held the first week of classes with campus events every night for students. U.S. Congressman Jim Inhofe visited the campus during the day of the Board meeting to hold a Congressional Update. The annual Coates – Kiesel Invitational golf tournament will be held on October 8, 2010 at the Jimmie Austin Golf Course.

2009 – 2010 Annual Report – President Utterback presented the Board members with a copy of the 2009-2010 Annual Report publication.

VIII. Business

Approval of Internal Audit of Bursar Revenue Collections – President Utterback presented the Board with a copy of the internal audit of bursar revenue collections which had earlier been presented to the audit committee of Regents Huser, Donaho and Miller. Regents Huser and Donaho met on August 25th at 4:30 p.m. to review the audit. Regent Donaho stated that there was only one exception concerning depreciation included in the audit and this was very minor. Regent Wilson made a motion to accept the audit as presented and Regent Henderson seconded this motion. This motion was approved unanimously.

Approval of Internal Audit of Fixed Assets – President Utterback presented the Board with a copy of the internal audit of fixed assets. Again, the audit committee met on August 25th to review this audit of fixed assets. Regent Donaho stated that this was a clear audit with no exceptions. She congratulated Katherine Benton and her staff for a job well done. Regent Donaho made a motion to accept the audit as presented and Regent Bradford seconded this motion. This motion was approved unanimously.

IX. Adjournment

There being no further business or discussion the meeting was adjourned at 2:51 p.m.

Chairman Bill Huser