

Assessment of Student Learning Committee

April 11, 2019 - 2:00 pm

VPAA Meeting Room

Agenda

- I. Call To Order – **2:05pm**

Members: Angela Church (Faculty Senate), Linda Goeller, Jessica Isaacs (LAH), Tammy Kasterke (BE), Sam Rivera (SS), Jarrod Tollett (STEM)
- II. Vote to Approve, or not, the Minutes from March 12 meeting - **Approved**
- III. Announcements
 - A. Assessment Presentations to Faculty Senate
 - April – Newsletter - **Jarrod Tollett will present the newsletter**
 - B. Assessment Action Agenda
 - Establish minimum thresholds and goals for achievement of General Education Outcome Course Embedded Assessment (completed Feb. 12, 2019)
 - Establish mechanism for focused long-term improvements when thresholds not met. (Completed March 12, 2019)
 - Define co-curricular courses and create method to assess courses meeting this definition. (Ideas suggested include PLC, Global Studies, Practicums, Performance Techniques, Lifeguarding, Business Leadership) (Completed Feb. 12, 2019)
 - Update Student Feedback on Online Instruction to reflect Quality Matters standards such as the promotion of an environment of respect and concern for student success in conjunction with the Distance Education Committee. (In progress)
 - Fully vet and cross check the assessment procedures and processes with the Higher Learning Commission criteria in preparation for accreditation. (Completed fall 2018)
 - C. Assessment Committee Member Role –
 - Role of Assessment Committee Members:
To disseminate information, encourage others to meet assessment goals, educate divisions on assessment issues, and bring division concerns to ASLC. The Assessment of Student Learning Committee represents assessment on the SSC campus.
- IV. Old Business:
 - A. Syllabus Template of SSC Common Information

Template possibly in place soon.

- B. Creation of Notebook for each Division Office to empower members to own and embrace the assessment process including the use of the results.
 - C. General Education Outcomes Matrix.
- V. New Business
- A. Satisfaction Surveys
 - B. Vote on Language Arts Placement Cut Scores. – **Approved with minor revisions. On Accuplacer, please place a note that the minimum score is 200. Two typos need to be corrected. ENG 1113 not ENG 113, third line “Student3” change to “Student”**
 - C. Vote to approve or not trial run of Newsletter – suggested content - **Approved**
 - 2 Newsletters
 1. mid fall
 2. mid spring
 - Content
 - Upcoming events
 - Where to find reports
 - Announcements
 - Annual events
 - Contact Information
 - Committee Members
 - D. Action Agenda for 2019-20 – **Approved with the provision that we can still make changes as approved by committee.**
 - Continue process of educating the SSC campus about assessment.
 - Create fall and spring Assessment Newsletters
 - Plan for January professional development to meet the needs of the campus community.
 - Develop an assessment orientation for new employees including adjuncts that emphasizes connections to course objectives, degree program assessments, and general education assessments.
 - Update assessment procedure as required by the Oklahoma State Regents of Higher Education policy on student assessment and remediation.
 - We need to have Institutional Assessment. We need to know if this will be our responsibility or if it will be up to someone else. How will the Strategic Plan be assessed?

VI. Adjournment **2:55pm**