

Assessment of Student Learning Committee

November 30, 2016 - 1:00 pm

VPAA Meeting Room

Minutes

- I. Call To Order **1:04 pm**

Members present: Linda Goeller, Carol Hartman (B&I), Steve Hendrix (SS), Jarrod Tollett (STEM)
- II. Minutes from September October 26th Meeting – **Approved.**
- III. Announcements
 - A. Faculty Senate Presentations –

January Presentation - Results from Student Feedback on Instruction presented by Steve Hendrix

February Presentation – Results from CAAP
- IV. Old Business:
 - A. Syllabus Template of SSC Common Information
 - Requesting approval from AC.
 - B. Student Feedback on Classroom Instruction Survey Procedures - **Recommended practices were discussed. Dr. Goeller will send out these practices to all committee members and an email vote will be taken. Results will be announced at the next meeting.**
 - C. Degree Program Objectives – **Revisions to Degree Program Objectives are due at the next ASLC meeting in January.**
 - D. Instructor Feedback on Student Participation Procedures - **Trial run for this survey will be in January. It will be opened January 2nd and announced at at the January In-service meeting held January 6. The survey will remain open for 3 weeks.**
- V. New Business
 - A. Student Success Rate – **Student Success Rate sheets have been sent out with the Course Embedded Assessments. Instructors are encouraged to turn in the forms at the end of the fall semester. However, form submission will be taken until end of January of the next year.**
 - B. Procedure for Course Embedded Assessment – **Members were given Guidelines for Course Embedded Assessment and asked to remind their division that the assessments are due the same day as grades for the fall semester.**
 - C. Committee Action Agenda for 2017-18 - **Committee members were asked to come to the next meeting with ideas for next year’s action plan.**

VI. Next Meeting: **January 25, 2017 1:00pm**

VII. **Meeting adjourned.**