

**SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
Thursday, July 17, 2025**

**Luncheon
Enoch Kelly Haney Center – Room #204
2701 Boren Blvd., Seminole, OK 74868
12:15 P.M.**

**Business Session
Enoch Kelly Haney Center – Board Room
2701 Boren Blvd., Seminole, OK 74868
1:00 P.M.**

I. CALL TO ORDER

II. ROLL CALL OF MEMBERS

Oath of Office: Mona Adkisson and Barry Tims

III. INTRODUCTION OF GUESTS

IV. READING AND APPROVAL OF MINUTES

- Regular Meeting Minutes June 9, 2025

Board Action: Approve/Reject/Revise

V. COMMUNICATIONS TO THE BOARD

Financial Report – June 30, 2025

Report on Purchases over \$15,000 for June:

- John Pratka & Sons Concrete \$43,200.00
- Village Travel \$28,965.00

Board Action: Approve/Reject

VI. HEARING OF DELEGATIONS

None at the time of the filing of the agenda

VII. PRESIDENT'S REPORT

- Personnel Update
- OSRHE Budget Hearing
- Campus Activities
- Enrollment Report
- Grant Update

VIII. BUSINESS

A. Election of Officers

Board Action: As Appropriate

B. Consideration ratification of a declaration of emergency for repairs to main water line in Tanner Hall in the amount of \$16,000

Board Action: As Appropriate

C. Consider ratification of Updated Education Sales Tax Resolution

Board Action: Approve/Reject

D. Review and consider bid from Jerry Pratka & Son Concrete for sidewalk repairs

Board Action: Approve/Reject

E. Review and consider approval of proposed Board Policy regarding Hazing

Board Action: Approve/Reject

F. Review and consider approval of proposed Board Policy regarding SSC Student Location

Board Action: Approve/Reject

G. Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the posting of the agenda

Board Action: As Appropriate

The Seminole State College Board of Regents may discuss, vote to approve, vote to deny, vote to table, change the sequence of any agenda item, or decide not to take up or vote on any item on this Agenda.

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SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
June 9, 2025

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regents present were Curtis Morgan, Marci Donaho, Robyn Ready, and Bryan Cain. Regent Ryan Franklin and Regent Teresa Burnett were absent.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held May 15, 2025, Regent Donaho made a motion to approve the minutes as presented. Regent Cain seconded the motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

V. Communications to the Board

Financial Report – Vice President for Finance, Grants, and Enrollment Melanie Rinehart presented a review of the College's revenue and expenses through May 31, 2025. Regent Cain made a motion to approve the Financial Report as presented. Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

VI. Hearing of Delegations

None.

VII. President's Report

Personnel Update: President Reynolds discussed personnel changes, including the hiring of Butch Cantrell, Assistant Professor of Nursing; Paul Smith, Assistant Professor of Social Science, Dr. Brenda Prochaska, Assistant Professor of Social Science; and Dr. Alexis Thomas, Director of Clinical Education – PTA.

Campus events and recognitions:

- The SSC Business and Industry department hosted a natural remedies community course.
- Upcoming Business and Industry events include: Barbara O'Neil Live and Kids on Campus
- The SSC Administrative Council is hosting a luncheon for all Classified Staff with the topic being "It's a Jungle In Here: Understanding Our Animal Personalities"
- A grant in the amount of \$25,000 has been received from The Teagle Foundation – this grant will support the Learning for Living Initiative
- New Regent Mona Adkisson attended her Regent orientation on June 3rd
- President Reynolds showed the Regents a Year-In-Review video that highlighted the events throughout the year at SSC

- Regents reviewed the Institutional Profile of SSC prepared by OSRHE

Esports Presentation: NASNTI Director Kay Wallace and NASNTI Computer Science Specialist Alecia Bailey presented the Board members with information about the “World of Esports at Seminole State College.” This program will begin in Fall 2025.

VIII. Business

A. **Consider approval of a \$2 per credit hour increase in tuition** - President Reynolds discussed a proposed increase in tuition for FY26 in the amount of \$2 per credit hour. She said that in consideration of flat funding and increased operational costs, she is proposing a \$2 per credit hour increase in tuition to cover those costs. This would be a minimal increase of less than 2% and this is the first time an increase has been proposed since 2022. President Reynolds recommended approval of the increase in tuition. Regent Donaho made a motion to approve the \$2 per credit hour increase and Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

B. **Consider approval of increasing the Safety Fee to \$5 per credit hour** - President Reynolds discussed a proposed increase in the Safety Fee from \$2 to \$5 per credit hour. She stated that the funds raised from this fee increase would help the College recruit and retain qualified officers and provide additional equipment for the SSC Campus Police Department. President Reynolds recommended approval of this fee increase. Regent Cain made a motion to approve the Safety Fee increase from \$2 to \$5 and Regent Ready seconded this motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

C. **Approval of the FY26 Educational and General Budget** – Vice President Melanie Rinehart presented the Board with a copy of materials for the FY26 budget for review. She highlighted several aspects of this year’s budget including information about appropriations history, revenue history, expenditure history and expenditures by function and object. President Reynolds recommended approval of the FY26 Educational and General Budget. President Reynolds commended Vice President Rinehart and her staff. Regent Cain made a motion to approve the FY26 Educational and General Budget as presented, and Regent Donaho seconded this motion. Roll call was as follows: Donaho, yes; Ready, yes; Cain, yes; Morgan, yes.

IX. Special Presentation

On behalf of the Regents, President Reynolds made a special presentation to Seminole State College Board of Regent Bryan Cain who completes his service as Chair in June.

X. Adjournment

There being no further business, the meeting was adjourned at approximately 2:00 p.m.

Seminole State College
Combining Statement of Net Assets
As of June 30, 2025

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	1,317,331	1,610,640	1,122,747	2,716	(5,244)	31,108	250	-	4,079,548
Accounts Receivable, net	-	-	-	-	-	-	-	-	-
Other Accrued Income	(63,261)	-	-	-	-	-	-	-	(63,261)
Capital Assets, net	-	-	-	-	-	-	-	21,892,056	21,892,056
Total Assets	1,254,070	1,610,640	1,122,747	2,716	(5,244)	31,108	250	21,892,056	25,908,343
Accounts Payable	(401)	118,961	-	581	-	-	-	-	119,141
Other Accrued Expenses	-	-	-	2,135	-	-	-	-	2,135
Due To/From Other Funds	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	11,307,687	11,307,687
Total Liabilities	(401)	118,961	-	2,716	-	-	-	11,307,687	11,428,964
Beginning Net Position	2,484,730	626,834	756,350	-	(5,244)	29,181	(2,800)	4,546,264	8,435,315
Change in Net Position	(880,259)	864,845	366,397	-	-	1,927	3,050	6,038,105	6,394,064
Ending Net Position	1,604,471	1,491,678	1,122,747	-	(5,244)	31,108	250	10,584,369	14,829,379

Seminole State College
Combining Statement of Revenues, Expenses and Changes in Net Assets
For the Period July 1 through June 30, 2025

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Revenues									
Tuition and fees, net	\$ 4,178,887	\$ 1,645,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,824,130
State appropriations	6,045,778	-	2,257,551	-	-	-	-	-	8,303,329
Federal grants and contracts	-	9,435,539	-	-	-	17,000	-	-	9,452,539
State and private grants and contracts	68,768	1,529,390	-	-	-	-	-	-	1,598,158
Housing & Food Service	-	1,100,525	-	-	-	-	-	-	1,100,525
Bookstore	-	1,237,028	-	-	-	-	-	-	1,237,028
Other revenues	1,619,076	1,344,444	301,330	-	-	-	-	-	3,264,850
Total operating revenues	11,912,509	16,292,168	2,558,882	-	-	17,000	-	-	30,780,558
Expenditures									
Compensation and benefits	9,274,761	3,549,160	-	-	-	5,064	-	-	12,828,985
Contractual services	817,915	1,210,890	483,619	-	-	-	-	-	2,512,424
Supplies and materials	547,803	5,852,756	884,950	-	-	5,796	(3,050)	-	7,288,255
Scholarships and fellowships	1,176,293	2,767,021	-	-	-	-	-	-	3,943,314
Communications	69,010	12,791	-	-	-	2,963	-	-	84,764
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	399,101	156,655	-	-	-	-	-	-	555,757
Other expenditures	507,885	1,878,050	823,916	-	-	1,250	-	(6,038,105)	(2,827,005)
Total Operating Expenses	12,792,768	15,427,324	2,192,484	-	-	15,073	(3,050)	(6,038,105)	24,386,494
Operating income (loss)	(880,259)	864,845	366,397	-	-	1,927	3,050	6,038,105	6,394,064
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	(880,259)	864,845	366,397	-	-	1,927	3,050	6,038,105	6,394,064

Seminole State College
Combining Statement of Changes in Cash and Cash Equivalents
For the Period July 1 through June 30, 2025

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	\$ 2,888,940	\$ 484,548	\$ 1,799,249	\$ 2,135	\$ (5,244)	\$ 29,181	\$ (2,800)	\$ -	\$ 5,196,010
Change in Net Position	(880,259)	864,845	366,397	-	-	1,927	3,050	6,038,105	6,394,064
Changes not providing (using) cash	(691,350)	261,247	(1,042,900)	581	-	-	-	(6,038,105)	(7,510,526)
Cash and Cash Equivalents, Ending	<u>\$ 1,317,331</u>	<u>\$ 1,610,640</u>	<u>\$ 1,122,747</u>	<u>\$ 2,716</u>	<u>\$ (5,244)</u>	<u>\$ 31,108</u>	<u>\$ 250</u>	<u>\$ -</u>	<u>\$ 4,079,548</u>

Seminole State College
Education and General - Statement of Budgeted Revenues and Expenditures
For the Period July 1 through June 30, 2025

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
<u>REVENUE</u>				
State Appropriations	\$ 446,258	\$ 6,045,778	6,045,148	\$ 6,045,148
Tuition	466,941	2,131,217	2,702,742	2,702,742
Non-Resident Tuition Fees	22,703	514,643	650,063	650,063
Remedial Course Fee	2,400	31,913	37,832	37,832
Tuition	492,044	2,677,772	3,390,637	3,390,637
STEM Academic Excellence Fee	20,297	117,963	115,470	115,470
LAH Academic Excellence Fee	9,349	50,693	47,456	47,456
Bus & Ed Academic Excellence Fee	7,804	64,819	66,418	66,418
Health Science Academic Excellence Fee	840	9,096	12,457	12,457
Social Science Academic Excellence Fee	8,013	48,696	49,022	49,022
Physical Therapist Assistance Fee	720	4,661	3,668	3,668
Technology Service Fee	37,906	243,941	261,000	261,000
Bus And Ind Additional Fees	-	-	500	500
Nursing Fee	4,003	56,460	76,062	76,062
Laboratory Fees	8,886	61,789	70,787	70,787
Medical Lab Tech Fee	1,560	5,560	8,776	8,776
Electronic Academic Access Fee	15,045	93,089	76,800	76,800
Dist Education/Outreach Fee	86,009	357,218	306,377	306,377
Academic Course Fees	200,433	1,113,983	1,094,793	1,094,793
Late Payment Fees	1,450	3,956	5,458	5,458
Application For Admission Fees	782	6,679	11,225	11,225
Assessment Fee	12,699	80,920	86,063	86,063
Refund	350,000	350,000	-	-
Ace Testing Fees	-	575	2,590	2,590
Hybrid Course Fee	-	-	-	-
Sr Citizens Discount	-	-	-	-
Enrollment Seminars	-	-	-	-
Clep Testing Fees	15	111	190	190
Library Automation Fee	11,590	74,359	79,643	79,643
Clearing Other Special Enrollment	-	-	-	-
Records Fee	8,432	54,048	57,765	57,765
Parking Fees	7,018	19,582	27,040	27,040
Student Id Fee	980	8,966	14,964	14,964
Accident Shield Fee	2,039	30,697	97,035	97,035
Special Testing Fees	345	4,886	3,350	3,350
International Student Fee	-	53	8,138	8,138
Compliance Fee	8,475	53,991	57,360	57,360
Safety Fee	7,712	48,309	49,978	49,978
Other Student Fees	411,537	737,132	500,799	500,799
Total Tuition and Fees	1,104,014	4,528,887	4,986,229	4,986,229
Other Income	135,180	1,337,844	500,544	500,544
Total Revenue	1,685,452	11,912,509	11,531,921	11,531,921
<u>EXPENDITURES</u>				
Instruction	433,855	5,224,633	5,672,273	5,672,273
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	37,838	635,799	639,771	639,771
Student Services	160,942	1,900,428	2,049,133	2,049,133
Institutional Support	153,061	1,861,441	2,023,331	2,023,331
Physical Plant	172,501	2,029,698	2,221,864	2,221,864
Scholarships and Tuition Waivers	1,220	1,140,768	950,000	950,000
Total Expenditures	959,418	12,792,768	13,556,372	13,556,372
Total Revenue Over (Under) Expenditures	\$ 726,034	(880,259)	\$ (2,024,451)	\$ (2,024,451)

Seminole State College
Auxiliary Summary Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2025

	CURRENT MONTH	YEAR TO DATE	BUDGET	
			<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUES</u>				
Contractual Food Service	\$ 16,439	\$ 735,091	\$ 815,542	\$ 815,542
Bookstore	75,110	1,259,101	1,346,480	1,346,480
Institutional Support	94,952	1,132,284	622,685	622,685
Seminole/Roesler Residential Centers	5,508	1,103,663	1,073,670	1,073,670
Student Activities	52,040	607,656	353,477	353,477
Total Revenues	244,049	4,837,794	4,211,854	4,211,854
<u>EXPENDITURES</u>				
Contractual Food Service	45,397	770,189	815,542	815,542
Bookstore	42,492	664,142	951,358	951,358
Institutional Support	61,991	1,182,271	1,109,000	1,109,000
Seminole/Roesler Residential Centers	52,476	857,793	799,351	799,351
Student Activities	989	98,231	141,615	141,615
Total Expenditures	203,345	3,572,625	3,816,866	3,816,866
Revenue Over (Under) Expenditures	\$ 40,704	\$ 1,265,169	\$ 394,988	\$ 394,988

Seminole State College
Food Service - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Meals revenue	\$ 16,439	\$ 731,435	\$ 800,000	\$ 800,000
Other revenue	-	3,656	15,542	15,542
Total revenue	<u>16,439</u>	<u>735,091</u>	<u>815,542</u>	<u>815,542</u>
Supplies	1,760	9,080	4,826	4,826
Miscellaneous Expenditures	-	-	-	-
Contractual Service	40,807	743,933	800,000	800,000
Professional Services	2,830	17,177	10,716	10,716
Total expenditures	<u>45,397</u>	<u>770,189</u>	<u>815,542</u>	<u>815,542</u>
Net profit (loss)	<u>\$ (28,959)</u>	<u>\$ (35,098)</u>	<u>\$ -</u>	<u>\$ -</u>

Seminole State College
Bookstore Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Sales revenue	\$ 73,967	\$ 1,237,028	\$ 1,313,375	\$ 1,313,375
Other revenue	1,143	22,073	33,105.00	\$ 33,105
Total revenue	75,110	1,259,101	1,346,480	1,346,480
Purchase For Resale	27,446	471,917	781,500	781,500
Professional Salaries, F.T.	3,657	43,888	42,245	42,245
Classified Salaries, F.T.	5,000	60,128	38,049	38,049
Classified Salaries, P.T.	-	-	1,295	1,295
Student Wages	-	-	5,000	5,000
Fringe Benefits	5,455	61,513	45,769	45,769
Compensation expenditures	14,113	165,528	132,358	132,358
Travel	-	1,420	2,000	2,000
Supplies	-	4,053	7,000	7,000
Miscellaneous Expenditures	200	2,240	1,000	1,000
Contractual Service	733	18,459	24,800	24,800
Sponsorships	-	523	1,500	1,500
Postage	-	-	1,200	1,200
Other expenditures	933	26,696	37,500	37,500
Total expenditures	42,492	664,142	951,358	951,358
Net profit (loss)	\$ 32,618	\$ 594,959	\$ 395,122	\$ 395,122

Seminole State College
Institutional Support- Statement of Budgeted Revenues and Expenditures
For the Period July 1 through June 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
Student Service Fee	\$ 42,810	\$ 495,442	\$ 288,042	288,042
Infrastructure Fee	46,683	542,351	313,283	313,283
Student Fees	89,493	1,037,793	601,325	601,325
Other Income-Overpayment	-	51,108	8,368	8,368
ATM other non-revenue	-	4,248	20	20
Refunds / Reimbursements	-	72	1,484	1,484
Interest Income	1,629	28,593	-	-
Seminar fees	-	-	1,243	1,243
Vending maching commissions	80	1,194	-	-
Photocopy revenue	-	-	-	-
Repair and replacemnet, damaged property	-	-	-	-
Haney Center	3,750	9,275	10,245	10,245
Other income	5,459	94,491	21,360	21,360
Total Revenue	94,952	1,132,284	622,685	622,685
<u>EXPENDITURES</u>				
Professional Services	700	171,017	150,000	150,000
Personnel expenditures	700	208,513	150,000	150,000
Travel	-	-	3,000	3,000
Supplies	-	3,690	7,000	7,000
Miscellaneous Expenditures	9,952	45,623	49,000	49,000
Contractual Service	446	5,523	-	-
Housing and book scholarships	50,893	918,315	900,000	900,000
Haney Center	-	139	-	-
Total Expenditures	61,991	1,182,271	1,109,000	1,109,000
Total Revenue Over (Under) Expenditures	\$ 32,961	\$ (49,987)	\$ (486,315)	(486,315)

Seminole State College
Housing - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Rental revenue - Dorms	\$ 4,538	1,092,856	\$ 1,055,388	1,055,388
Other revenue	971	10,807	18,282	18,282
Total revenue	<u>5,508</u>	<u>1,103,663</u>	<u>1,073,670</u>	<u>1,073,670</u>
Professional Salaries, F.T.	3,657.37	43,888	41,598	41,598
Professional Services	866.77	9,968	41,598	41,598.00
Professional Services	8,250.00	9,755	6,000	6,000.00
Fringe Benefits	2,415.94	27,921	32,135	32,135.00
Personnel expenditures	<u>15,190</u>	<u>91,532</u>	<u>121,331</u>	<u>121,331</u>
Travel	-	461	1,500	1,500
Supplies	17,824	31,858	36,320	36,320
Miscellaneous Expenditures	528	2,272	500	500
Lease Payments	-	545,630	500,000	500,000
Contractual Service	6,625	30,856	8,700	8,700
Utilities	12,309	155,185	131,000	131,000
Other expenditures	<u>37,286</u>	<u>766,261</u>	<u>678,020</u>	<u>678,020</u>
Total expenditures	<u>52,476</u>	<u>857,793</u>	<u>799,351</u>	<u>799,351</u>
Net profit (loss)	<u>\$ (46,968)</u>	<u>245,870</u>	<u>\$ 274,319</u>	<u>\$ 274,319</u>

Seminole State College
Student Activities - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Student activity fee	\$ 46,752	\$ 545,787	\$ 317,770	\$ 317,770
Cultural & recreation fee	5,288	61,662	35,707	35,707
Softball	-	206	-	-
Total Revenue	<u>52,040</u>	<u>607,656</u>	<u>353,477</u>	<u>353,477</u>
Athletic Administration	-	-	-	-
National Tournaments	979	16,622	50,000	50,000
Golf-Women	-	3,250	800	800
Golf-Men	-	4,000	800	800
Womens Soccer	-	18,360	17,619	17,619
Men's Basketball	-	8,664	9,000	9,000
Women's Basketball	-	1,623	3,295	3,295
Volleyball	-	7,933	3,600	3,600
Baseball	-	15,329	18,560	18,560
Softball	-	6,578	19,441	19,441
Student Government	-	8,889	6,500	6,500
Livestock Judging Team	-	-	-	-
PLC	-	7,598	12,000	12,000
SSC Aggie (AFAC)	-	(400)	-	-
Phi Theta Kappa (AFAC)	10	(2)	-	-
NASA (AFAC)	-	(214)	-	-
Student Nurse Association(AFAC)	-	-	-	-
Total Expenditures	<u>989</u>	<u>98,231</u>	<u>141,615</u>	<u>141,615</u>
Revenue Over (Under) Expenditures	<u>\$ 51,051</u>	<u>\$ 509,425</u>	<u>\$ 211,862</u>	<u>\$ 211,862</u>

Seminole State College
Restricted Funds - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2025

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 3,538,381	\$ 3,528,296	\$ 10,085
PELL Admin	9,735	-	9,735
SEOG	81,827	81,427	400
Direct Loans	1,111,112	1,097,115	13,997
College Work Study	59,641	59,641	-
SSC Foundation	-	25,312	(25,312)
Private Scholarships	551,679	666,384	(114,705)
Private Loans	194,419	-	194,419
Tribal Fest	1,763	1,648	115
Cherokee Student Grants	55,600	60,000	(4,400)
Sac & Fox Student Grants	15,848	15,848	-
Creek Tribe Student Grants	23,030	20,030	3,000
Shawnee Tribe Student Grants	9,714	25,135	(15,421)
Choctaw Tribe Student Grants	39,543	39,188	355
Citizen Pottawatomie Stud Grnt	43,623	48,273	(4,650)
Chickasaw Tribe Std Grants	96,712	82,962	13,750
OHLAP	340,688	348,927	(8,239)
Misc Indial Tribal Grants	70,859	58,438	12,421
Seminole Tribe Student Grants	29,200	29,200	-
Oklahoma Tuition Aid Grant	247,300	247,300	-
Subtotal Financial Aid	<u>6,520,673</u>	<u>6,435,123</u>	<u>85,550</u>
 Title III Engaging Students in Science	 -	 -	 -
Ub Math/Science #2	344,609	327,702	16,908
Ub Math/Science #1	341,550	332,515	9,035
Upward Bound #2	322,180	314,882	7,299
Upward Bound #1	415,465	401,340	14,125
Talent Search West	298,336	299,221	(884)
Talent Search Central	412,164	414,114	(1,950)
Dream Catcher Gear Up	1,004,671	932,684	71,988
STEM Student Support	287,390	304,845	(17,455)
Student Support Serices	314,187	332,489	(18,303)
NASNTI Grant	696,568	423,189	273,379
Scholars for Excellence	82,922	76,230	6,692
NASNTI Grant Supplemental	-	109,285	(109,285)
NASNTI - Supplemental FY25	-	88,869	(88,869)
CONGRESSIONAL FUNDS - NURSING	-	326,068	(326,068)
GEER FUNDING - OSRHE	82,349	8,754	73,595
TANF	175,390	104,170	71,220
TANF - Ada	-	27,125	(27,125)
Carl Perkins	29,303	-	29,303
Subtotal Federal Grants	<u>4,807,085</u>	<u>4,823,483</u>	<u>(16,398)</u>
 Care Bears	 14,051	 17,865	 (3,813)
Nursing Student'S	1,152	980	172
Upward Bound #2 Fund Raiser	768	-	768
Upward Bound M/S Fund Raiser	1,326	-	1,326
Ub Ms #2 Fund Raiser	2,020	-	2,020
Upward Bound #1 Fundraiser	108	4,020	(3,912)
Global Studies	-	5,995	(5,995)
Subtoal Other Restricted	<u>19,425</u>	<u>28,860</u>	<u>(9,435)</u>
 Total	 <u><u>\$ 11,347,183</u></u>	 <u><u>\$ 11,287,466</u></u>	 <u><u>\$ 59,718</u></u>

Seminole State College
Campus Organizations - Statement of Revenue and Expenditures
For the Period July 1 through June 30, 2025

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
VA REPORT FEE	864	1,822	(958)
FACULTY SENATE	3,330	3,498	(168)
SEMINOLE STATE AGGIE CLUB	6,959	3,879	3,080
SSC STUDENT PTA ASSOCIATION	350	700	(350)
NURSING STUDENTS MAILBOXES	-	300	(300)
UB #1 SUMMER FOOD PROGRAM	6,551	-	6,551
PHI THETA KAPPA	741	605	136
UBMS SUMMER FOOD PROGRAM	4,160	-	4,160
UB M/S #2 SUMMER FOOD PROGRAM	5,429	5,000	429
UB2 SUMMER FOOD PROGRAM	4,726	-	4,726
MLT BOC FEE	-	1,575	(1,575)
RESIDENTIAL DEPOSITS	3,132	-	3,132
PROFESSIONAL STAFF COUNCIL	2,741	1,972	769
CLASSIFIED STAFF ASSOCIATION	1,088	1,415	(327)
MU ALPHA THETA (MATH HONORS)	175	242	(67)
SHOTGUN SHOOTING TEAM	-	324	(324)
P.R.I.D.E.	84	149	(65)
MU ALPHA THETA - AFAC	-	(300)	300
PSI BETA - DEPOSITS	105	113	(8)
PSI BETA AFAC	-	(400)	400
FBLA AFAC	-	(800)	800
SIGMA KAPPA DELTA (AFAC)	-	(150)	150
ART CLUB - AFAC	-	(660)	660
PRIDE - AFAC	-	(200)	200
OTHER ORGANIZATIONS AND ACTIVITIES	66,755	547,701	(480,946)
	<u>\$ 107,190</u>	<u>\$ 567,233</u>	<u>\$ (460,043)</u>

Ashley Bagwell

7784 E 12025

Wetumka, OK 74883

a.bagwell@sscok.edu

(918) 571-2793

July 1, 2025

Dr. Bill Knowles

Seminole State College

2701 Boren Blvd

Seminole, OK 74868

Dr. Knowles,

I am writing to formally resign from my position as the Research Librarian at Seminole State College, effective July 14, 2025. This decision was not made lightly, as my time here has been deeply fulfilling, both professionally and personally. I have greatly appreciated the opportunity to support students, faculty, and staff in their academic pursuits and to contribute to the mission of the college.

Serving as the Research Librarian has been a meaningful chapter in my career. I've enjoyed developing library services, strengthening our collections, and promoting library resources throughout the campus community. Collaborating with faculty and assisting students in their research has been one of the most rewarding aspects of my time here. While I am stepping away from this role, I remain committed to the core values of education and service that brought me to this profession. I am confident that the library will continue to grow and benefit the college community for years to come.

I am sincerely grateful for the opportunities I've had to contribute to the academic mission of the institution and to support its students on their learning journeys. I will do everything I can to ensure a smooth and successful transition. Please do not hesitate to let me know how I can assist during this time.

With sincere appreciation,

Ashley Bagwell

June 30, 2025

Angela Harjo
Seminole State College
Director of Talent Search
PO Box 351
Seminole, OK 74818-0351

Dear Mrs. Harjo,

During this time of uncertainty with funding for the Talent Search Program, I am writing to express my decision to retire September 1st, 2025. With this notice of retirement, I am also requesting the retirement incentive offered by Seminole State College, which is, 25% of my annual income.

Sincerely,



Damaris Haney,

SSC Talent Search Advisor

6/30/2025

MS. Angela Harjo

Seminole State College Talent Search Director

Subject: Letter of Retirement Intent

Dear Angela,

Please accept my letter of intent to retire. I am writing to formally request the offer of early retirement from my position as Talent Search Advisor with SSC, effective September 1, 2025. I am requesting the 25% early retirement incentive.

At the same time, I would like to respectfully say that this retirement decision is based on current federal funding and staffing outlooks. Should the Talent Search program receive its grant renewal or should another position become available within the college for which I am qualified, I would be open to rescinding my retirement and continuing service in a new or continuing capacity.

Thank You,


Tina Savage

Jessica Shelburne

104526 S 3490 Rd

Prague, OK 74864

shelburnejessica@icloud.com

405-230-0156

July 9, 2025

Dr. Misty Gray

Director of Health Sciences

Seminole State College

2701 Boren Blvd

Seminole, OK 74868

Dear Dr. Gray,

I am writing to formally resign from my position as Professor at Seminole State College, effective July 23, 2025.

This decision was incredibly difficult and made with a heavy heart. I have accepted a remote position I've been pursuing for the past five years without success- an opportunity that aligns with long-term goals and offers both professional growth and increased financial stability for my family.

Working in the nursing program at Seminole has been a true privilege. I have deep respect for the mission, the students, and the colleagues I've been honored to work alongside. I know that I will miss this position so much. Your leadership and support have played a significant role in my development as an educator, as a nurse, and for that I am truly grateful.

I'm especially sensitive to the timing of my departure, given the current staffing challenges, as well as the policy in place to submit resignations prior to the conclusion of the previous semester. Please know this weighed heavily in my decision, and I remain committed to making the transition as smooth as possible. I am happy to assist with course materials and onboarding support.

Thank you again for the opportunity to be part of such a meaningful institution. I will always carry pride and appreciation for my time here.

Warm regards,

Jessica Shelburne

Anna Skender

a.skender@sscok.edu

(405) 382-9707

Seminole, OK 74868

June 18, 2025

Michelle Pruitt

Director of Upward Bound

2701 Boren Blvd. Seminole, OK 74868

Ext. 704


Dear Michelle Pruitt,

Please accept this letter as my formal resignation from my position as Coordinator of Upward Bound II, effective from two weeks from today's date. (June 18, 2025)

I am incredibly grateful for the opportunities that I have been given in this post. I would also like to thank Seminole State College for being supportive of my professional growth. Thank you for your patience and support.

Please let me know how I can be of help during the transition period. I wish you and the Upward Bound Programs the very best going forward.

Best Wishes,



Anna Skender



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Improving our future by degrees

July 1, 2025

President Lana K. Reynolds
Seminole State College
2701 Boren Boulevard
Seminole, Oklahoma 74868-1901
l.reynolds@sscok.edu

Re: Seminole State College Education Navigator

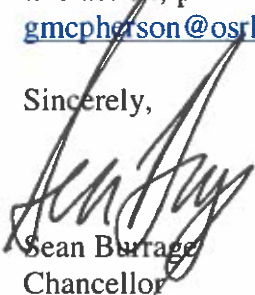
Dear President Reynolds:

At their June 26, 2025 meeting, the State Regents approved the Temporary Assistance to Needy Families (TANF) Education Navigator budget amounts for July 1, 2025, through June 30, 2026, pursuant to the contract between Oklahoma Human Services (OKDHS) and the Oklahoma State Regents for Higher Education. Specifically, an amount of \$245,292 was approved for the TANF Education Navigator at Seminole State College. The amount approved is based on program production and the results of the annual program review.

The source of this funding is federal pass-through dollars provided by OKDHS pursuant to the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PL 104-193), CFDA #93.558. As such, the college is responsible for meeting the audit requirements of Office of Management and Budget Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

We appreciate your continued support of the TANF program and acknowledge your success in providing employment and training skills as a way of TANF students ultimately becoming members of the workforce and attaining self-sufficiency. If you have any questions concerning this action, please contact Gina McPherson, Director of Special Programs, at (405) 225-9396 or gmcpherson@osrhe.edu.

Sincerely,



Sean Burrage
Chancellor

cc: Ms. Gina McPherson, Director of Special Programs, gmcpherson@osrhe.edu
Ms. Jennifer Bielli, Programs Administrator of TANF Work, jennifer.bielli@okdhs.org
Mr. Jerry Fry, Director of Education Navigation Services, jfry@sscok.edu



FY 2026 BUDGET PRESENTATION

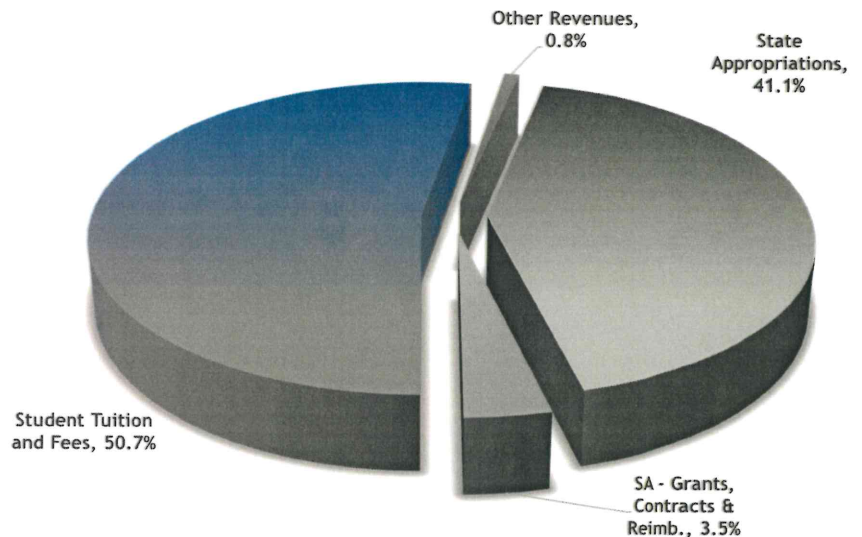
FY 26 Educational and General Revenue by Source

REVENUE

- Upward Trend in Enrollment
- New Programs
- Proposed Tuition and Fee Increases

EXPENSES

- Inflation
- Rising costs of Insurance Premiums
- Cost of Campus Safety



TUITION & FEE INCREASE REQUEST

RATIONALE

↑ \$2 Tuition increase per credit hour

The anticipated \$62,000 in additional revenue will allow us to offset a substantial share of the increasing health insurance premium costs.

RATIONALE

↑ \$3 Mandatory Safety fee increase per credit hour

The mandatory fee increase will fund safety upgrades—like new cameras and door locks—and support efforts to attract and retain campus police officers.

FY26 Proposal:

Tuition: **\$109** per credit hour / Fees: **\$57** per credit hour

Total: **\$166** per credit hour

SEMINOLE STATE COLLEGE YEAR IN REVIEW



Prior to speaking at the Seminole Chamber of Commerce Forum, Oklahoma State Senator and Chair of the Senate Education Committee Adam Pugh meets with members of the SSC President's Leadership Class.



Students plant 5,000 flags in recognition of Veterans' Day and SSC's annual Military and Veteran Resource Fair.



SSC hosts the NJCAA Region and OSSAA State tournaments bringing thousands of visitors to the area positively effecting local economy.



Governor Stitt visits SSC's Nursing Simulation Lab, set to open in the fall semester, during a tour of campus in March.



OSRHE Chancellor Sean Burrage speaks to approximately 1500 local high school students at an FFA Interscholastic Meet held on the SSC campus.



Speaker of the Oklahoma House of Representatives Kyle Hilbert delivers the keynote address during SSC's commencement ceremony.

Seminole State College Grant Timeline

- **Student Support Services (SSS):**

Current grant cycle for both SSS grants ends **August 31, 2025**.

On July 3, 2025, notification was received that the SSS and SSS STEM grants were renewed for an additional five years. The new grant cycle will begin on September 1, 2025, and conclude on August 31, 2030.

- **Upward Bound (UB):**

Grant Award Notifications (GANs) are expected **mid to late July**.

UB I, UB II, and MS I grant cycles end **August 31, 2025**, and MS II ends **September 30, 2025**.

All have **two additional years remaining**, ending in **August and September 2027**, respectively.

- **Talent Search (TS):**

GANs expected by the **end of July**.

Current cycle ends **August 31, 2025**, with **one year remaining**, ending **August 31, 2026**.

- **GEAR UP (Current):**

GANs expected **end of July**.

Current grant ends **August 31, 2025**, but has **six years remaining** in its cycle.

- **GEAR UP (New Competition):**

The announcement for the new competition is expected in **late September**.

- **NASNTI (Native American-Serving Nontribal Institutions):**

Current grant ends **September 30, 2025**, with **one additional year remaining**, ending **September 30, 2026**.

Regent Appointment Dates

Seminole State College

Regent Marci Donaho

Appointed July, 2005
Reappointment July, 2012
Reappointment July, 2019
Term Expires July 1, 2026

Seminole State College

Regent Curtis Morgan

Appointed July, 2013
Term Expires July 1, 2020
Reappointment July, 2020
Term Expires July 1, 2027

Seminole State College

Regent Ryan Franklin

Appointed July, 2014
Reappointment July, 2021
Term Expires July 2028

Seminole State College

Regent Robyn Ready

Appointed July, 2022
Term Expires July 1, 2029

Seminole State College

Regent Barry Tims

Appointed July, 2025
Term Expires July 1, 2030

Seminole State College

Regent Teresa Burnett

Appointed July, 2024
Term Expires July 1, 2031

Seminole State College

Regent Mona Adkisson

Appointed July, 2025
Term Expires July 1, 2032

BUSINESS TRANSACTIONS WITH COLLEGE

No member of the Board shall be employed upon any work to be performed in connection with Seminole State College, nor shall any member of said Board enter into any contract or business transaction involving a financial consideration with Seminole State College. [See Section 171, (b) of the Higher Education Code.]

OPERATING PROCEDURES - BYLAWS

The Board shall adopt and publish an official set of Bylaws in which the operating rules and procedures of the Board are set forth. The Bylaws should contain the dates and procedures for electing Board officers; the official duties of such officers; the regular meeting dates of the Board and procedures for calling special meetings; the official rules of order which shall govern the meetings of the Board; arrangements for keeping the official minutes of the Board; and other policies, rules, and regulations relating to the conduct of the Board's official business. The Bylaws should be kept current and should be published periodically.

BYLAWS AND RULES OF PROCEDURE FOR THE SEMINOLE STATE COLLEGE BOARD OF REGENTS

I. Organization of the Board

- A. At the first official meeting in July of each year, the Board shall elect from among its members a Chairman, Vice-Chairman, and Secretary.

To serve as chairman of the board, the regent have completed (if required) the Regents Education Program required by state statute, and be elected chairman at a public meeting of the board of regents by a majority vote of board members at a meeting for which a quorum has been declared.

The office of vice chairman will normally, unless otherwise specified by a majority of the board, be filled by the regent whose term will end prior to other members of the board exclusive of the chairman.

The office of secretary will normally, unless otherwise specified by a majority of the board, be filled by the regent whose term will next end after the vice chairman's.

(Adopted July 1992, Revised September 2022)

NOW, THEREFORE, BE IT RESOLVED BY SEMINOLE STATE COLLEGE OF SEMINOLE COUNTY, OKLAHOMA;

That a special election be called for the purpose of asking the registered voters of Seminole County, Oklahoma to approve a **\$0.0050** cent sales tax on **September 9, 2025**, on the following question:

SHALL THE COUNTY ADOPT A \$0.0050 CENT (HALF-CENT) SALES TAX FOR THE PURPOSE OF PROVIDING FUNDING FOR EACH OF THE TEN (10) PUBLIC SCHOOL DISTRICTS IN SEMINOLE COUNTY; AND PROVIDING FUNDING FOR THE EDUCATIONAL OUTREACH DIVISION OF THE COUNTY DISTRICT ATTORNEY'S OFFICE; AND PROVIDING FUNDING FOR SEMINOLE STATE COLLEGE. THE PROCEEDS OF THE \$0.0050 CENT SALES TAX WOULD BE DIVIDED \$0.0045 CENTS FOR THE TEN (10) SEMINOLE COUNTY PUBLIC SCHOOL DISTRICTS; AND \$0.0005 CENTS DIVIDED EVENLY BETWEEN THE CHILD ADVOCACY DIVISION OF THE COUNTY DISTRICT ATTORNEY'S OFFICE AND SEMINOLE STATE COLLEGE.

☒ Yes. For the above Proposition.

☐ No. Against the above Proposition

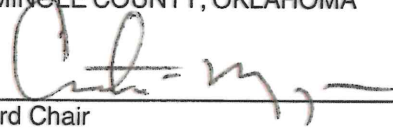
BE IT FURTHER RESOLVED that the proceeds of this levy to be designated and used specifically as follows:

- (1) **\$0.0045** cents to be divided between each of the ten (10) public school districts in Seminole County, Oklahoma based upon an annual accounting of the average daily attendance of students within each school district and to be utilized for the building, transportation, safety, security, and technology needs of the school districts; sales tax revenues shall not be utilized to pay salaries; and
- (2) **\$0.00025** cents to be utilized to raise additional funds to construct, acquire, maintain and to promote the Child Advocacy Division of the County District Attorney's Office.
- (3) **\$0.00025** cents to be utilized for capital needs.

BE IT FURTHER RESOLVED that said sales tax will be permanent, beginning on _____, 2025.

This Resolution adopted on the 15th day of May, 2025.

SEMINOLE STATE COLLEGE
SEMINOLE COUNTY, OKLAHOMA



Board Chair
Curtis Morgan



Member

NOW THEREFORE, BE IT RESOLVED BY SEMINOLE STATE COLLEGE OF SEMINOLE COUNTY, OKLAHOMA;

That a special election be called for the purpose of asking the registered voters of Seminole County, Oklahoma to approve a \$0.0050 cent sales tax on September 9, 2025, on the following question:

SHALL THE COUNTY ADOPT A \$0.0050 CENT (HALF-CENT) SALES TAX FOR THE PURPOSE OF PROVIDING FUNDING FOR EACH OF THE TEN (10) PUBLIC SCHOOL DISTRICTS IN SEMINOLE COUNTY; AND PROVIDING FUNDING FOR THE EDUCATIONAL OUTREACH DIVISION OF THE COUNTY DISTRICT ATTORNEY'S OFFICE; AND PROVIDING FUNDING FOR SEMINOLE STATE COLLEGE. THE PROCEEDS OF THE \$0.0050 CENT SALES TAX WOULD BE DIVIDED \$0.0045 CENTS FOR THE TEN (10) SEMINOLE COUNTY PUBLIC SCHOOL DISTRICTS; AND \$0.005 CENTS DIVIDED EVENLY BETWEEN THE DISTRICT 22 DISTRICT ATTORNEY'S CHILDREN'S ADVOCACY CENTER THAT PROVIDES SPECIALIZED SERVICES FOR SEMINOLE COUNTY CHILDREN THAT HAVE BEEN PHYSICALLY OR SEXUALLY ABUSED, AND TO FURTHER PROVIDE FUNDING TO WORK WITH SEMINOLE COUNTY SCHOOLS TO ASSIST CHILDREN IN CRISIS AND SEMINOLE STATE COLLEGE.

_____ Yes. For the above Proposition

_____ No. Against the above Proposition

BE IT FURTHER RESOLVED that the proceeds of this levy to be designated and used specifically as follows:

- (1) \$0.0045 cents to be divided between each of the ten (10) public school districts in Seminole County, Oklahoma based upon an annual accounting of the average daily attendance of students within each school district and to be utilized for the building, transportation, safety, security, and technology needs of the school districts; sales tax revenues shall not be utilized to pay salaries;
- (2) \$0.00025 cents to be utilized to raise additional funds to construct, acquire, maintain and to promote the District 22 District Attorney's Children's Advocacy Center that provides specialized services for Seminole County children that have been physically or sexually abused, and to further provide funding to work with Seminole County schools to assist children in crisis.
- (3) \$0.00025 cents to be utilized for the capital needs of Seminole State College

This Resolution adopted on the _____ day of _____, 2025

SEMINOLE STATE COLLEGE
SEMINOLE COUNTY, OKLAHOMA

Board Chair
Curtis Morgan

Member

INTEROFFICE MEMORANDUM

TO: LANA REYNOLDS, PRESIDENT

FROM: MELANIE RINEHART, VPFGE
DR. BILL KNOWLES, VPASA

SUBJECT: RFP #202505-01 SSC SIDEWALK REPLACEMENT PROJECT

DATE: 7/8/2025

This RFP was posted on the SSC website and published in two local newspapers with the required submission deadline. The RFP was emailed directly to state vendors on various lists related to the project.

There were 3 bids received associated with RFP #202505-01. Based on the needs of the college and after our consultation with Director of Maintenance, Clint Robertson, we recommend that Seminole State College select the following bid:

Jerry Pratka & Son Concrete for \$151,400

You will find a comparison of the bids below and the full bid package for the recommended bid attached.

Sincerely,



Melanie Rinehart
Vice President of Finance, Grants and Enrollment

	Complete Bid	Per SqFt	Total Cost (for 15,000 linear ft)
JVG Construction LLC	No	\$ 9.75	\$ 146,250.00
Jerry Pratka & Son Concrete	Yes	\$ 10.09	\$ 151,400.00
Keith Shaw Construction	Yes	\$ 10.53	\$ 158,008.00

Jerry Pratka & Son Concrete

10190 NS 3550 Rd.

Prague, OK 74864

405-550-9606

Bid for Sidewalk Labor & Materials

\$151,400⁰⁰ One Hundred Fifty One Thousand Four Hundred Dollars

4" concrete, Steel Reinforced Sand Underlayment

Melanie Rinehart

From: Josh Pratka <prague360@yahoo.com>
Sent: Wednesday, July 2, 2025 12:18 PM
To: Melanie Rinehart
Subject: Re: SSC Sidewalk Project Questions Deadline - Wed, 7/2 by 3pmCST

CAUTION

This email originated from outside of SSC. Do not click links or open attachments unless you recognize the actual sender and know the content is safe.

1. 4" thick 5' wide except a few wider places
 2. 3500 psi
 3. 3/8 rebar on 2' centers
 4. yes
 5. yes
 6. yes
 7. tooled joints with the exception of the wide areas.
 8. i put 2000\$ of sod do to not knowing the amount needed on the plans.
- Sent from my iPhone

On Jun 30, 2025, at 3:54 PM, Melanie Rinehart <M.Rinehart@sscok.edu> wrote:

Dear all,

Thank you again for your bid on the SSC Sidewalk Project! We have some clarifying questions to make sure that we compare like information on all bids. Your bid might have already answered some of these questions but in the fairness of the bid, all vendors see the questions being asked. We ask that everyone answer these questions even if it is addressed in your bid to ensure that we get all of the needed information.

1. What is the height and width of the sidewalks in your bid?
2. What is the psi of your concrete?
3. What size of rebar is included in your bid? If you are not including rebar, please give a detailed description of your reinforcement(s).
4. Are drains included in your bid?
5. Is hauling off demo'd material a part of your bid?
6. Will the sidewalks in your bid be ADA compliant?
7. What type of joints will you put in the sidewalk?
8. Is the sodding of damaged lawn areas in your bid?

I need your response no later than Wednesday, July 2nd at 3pm CST. If you have any questions for me, all of my contact information is in my signature below.

Sincerely,

Melanie Rinehart, MBA

(she, her)

Vice President of Finance, Grants and Enrollment
405-382-9277

2701 Boren Blvd
Seminole, OK 74818

Need to book an appointment? Click [here](#).

<image001.jpg>



**Certification for Competitive
Bid and/or Contract
(Non-Collusion Certification)**

NOTE: A certification shall be included with any competitive bid and/or contract exceeding \$5,000.00 submitted to the State for goods or services.

Agency Name: Jerry Pratkanis Concrete Agency Number: _____

Solicitation or Purchase Order #: _____

Supplier Legal Name: Charles J Pratkanis

SECTION I [74 O.S. § 85.22]:

A. For purposes of competitive bid,

1. I am the duly authorized agent of the above named bidder submitting the competitive bid herewith, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to said bid;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
 - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
 - b. to any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract, nor
 - d. to any collusion with any state agency or political subdivision official or employee as to create a sole-source acquisition in contradiction to Section 85.45j.1. of this title.

B. I certify, if awarded the contract, whether competitively bid or not, neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring this contract herein.

SECTION II [74 O.S. § 85.42]:

For the purpose of a contract for services, the supplier also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the supplier to fulfill any of the services provided for under said contract.

The undersigned, duly authorized agent for the above named supplier, by signing below acknowledges this certification statement is executed for the purposes of:

☐ the competitive bid attached herewith and contract, if awarded to said supplier;

OR

☐ the contract attached herewith, which was not competitively bid and awarded by the agency pursuant to applicable Oklahoma statutes.

Jerry Pratkanis
Supplier Authorized Signature

Jerry Pratkanis
Printed Name

415 550-9606
Phone Number

Fax Number

6-25-25
Certified This Date

Partner
Title

Email



Responding Bidder Information

"Certification for Competitive Bid and Contract" **MUST** be submitted along with the response to the Solicitation.

1. RE: Solicitation # _____

Bidder General Information:

FEI / SSN : 447-51-2450 Supplier ID: _____

Company Name: Terry Prutka & Son Concrete

Bidder Contact Information:

Address: 10190 NS 3550 Rd

City: Prague State: OK Zip Code: 74864

Contact Name: Terry Prutka

Contact Title: Partner

Phone #: 405 550 9606 Fax #: _____

Email: _____ Website: _____

Oklahoma Sales Tax Permit¹:

☐ YES – Permit
#: _____

☐ NO – Exempt pursuant to Oklahoma Laws or Rules – Attach an explanation of exemption

Registration with the Oklahoma Secretary of State:

☒ YES - Filing
Number: _____

☐ NO - Prior to the contract award, the successful bidder will be required to register with the Secretary of State or must attach a signed statement that provides specific details supporting the exemption the supplier is claiming (www.sos.ok.gov or 405-521-3911).

Workers' Compensation Insurance Coverage:

Bidder is required to provide with the bid a certificate of insurance showing proof of compliance with the Oklahoma Workers' Compensation Act.

☒ YES – Include with the bid a certificate of insurance. You already have one

☐ NO – Exempt from the Workers' Compensation Act pursuant to 85A O.S. § 2(18)(b)(1-11) – Attach a written, signed, and dated statement on letterhead stating the reason for the exempt status.²

¹ For frequently asked questions concerning Oklahoma Sales Tax Permit, see <https://www.ok.gov/tax/Businesses/index.html>

² For frequently asked questions concerning workers' compensation insurance, see <https://www.ok.gov/wcc/Insurance/index.html>

Disabled Veteran Business Enterprise Act

☐ YES – I am a service-disabled veteran business as defined in 74 O.S. §85.44E. Include with the bid response 1) certification of service-disabled veteran status as verified by the appropriate federal agency, and 2) verification of not less than 51% ownership by one or more service-disabled veterans, and 3) verification of the control of the management and daily business operations by one or more service-disabled veterans.

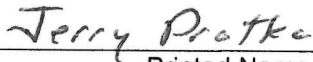
☒ NO – Do not meet the criteria as a service-disabled veteran business.



Authorized Signature



Date



Printed Name



Title

Seminole State College
P O Box 351
Seminole, Oklahoma 74818

New Vendor Information Form

Vendor Name Jerry Pratkan & Son Concrete
Vendor Contact Jerry Pratkan Phone 415 ~~550~~ 550 9606

Please describe the product or service you as a vendor will provide for Seminole State College:

Concrete Steel for Sidewalk

Expected Start Date _____

In addition to this form, please attach/include a completed and signed IRS Form W-9. If your organization is an LLC, please enter the tax classification.

Seminole State College will not setup a new vendor without the completion of this form and IRS Form W-9.

Additionally, please note that Seminole State College requires an approved purchase order for all purchases. Verbal purchase requests from anyone representing themselves as an agent of SSC should not be processed. Please help us help you receive timely payment of your invoices.

For Seminole State College Business Office Use Only

Approved for Vendor Setup _____ Date _____

TITLE:

Anti-Hazing Policy and Procedure

I. Justification and Statement of Policy

Seminole State College (SSC) is committed to fostering a safe, respectful, and inclusive educational environment where all students can thrive free from harassment, intimidation, and abuse. Hazing, in any form, is antithetical to the values of SSC and is strictly prohibited. This policy applies to all students, student organizations, athletic teams, clubs, and any other groups affiliated with Seminole State College, whether on or off campus. Therefore, hazing is unacceptable and a violation of College policy. In addition, it is against federal ([Stop Campus Hazing Act](#)) and state law ([TITLE 21, SECTION 1190 OKLAHOMA STATUTES–HAZING](#)). This document outlines the College's policy against Hazing, reporting mechanisms, investigation of reports, enforcement of violations, and prevention/awareness programs.

II. Scope

This policy applies to all Students, Student Athletic Teams, members of Student Organizations, and advisors to Student Organizations.

III. Definitions

1.
 - A. Annual Security and Fire Safety Report – a report containing statistics of Clery Crimes and certain fire safety statistics for the three most recent calendar years, as well as College policy statements and procedures addressing campus security and fire safety.
 - B. Hazing - any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons regardless of the willingness of such other person or persons to participate, that:
 - a. is committed in the course of initiation/admission into or maintenance of membership in a student organization and athletic team; and
 - b. violates local, federal, or state criminal law or causes or creates a reasonable risk, above the reasonable risk encountered in the course of participation in SSC activities or the student organization's activities, of physical or psychological injury.

Examples of Hazing consistent with federal and state law are provided below.

- C. Student - individuals who have been notified of their admission to SSC and/or who are matriculated, enrolled or registered in any SSC academic program or activity.
- D. Student Organization - any organization (such as a club, varsity or junior varsity athletic team, club sports team, or Student government) in which two or more of the members are Students enrolled at SSC, whether or not the organization is established or recognized by SSC.

IV. Policy

1.

A. General Prohibition and Examples

Hazing is prohibited. Examples of Hazing include, but are not limited to:

- whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on someone's body, or similar activities;
- causing, coercing, or otherwise inducing sleep deprivation, exposure to the elements, confinement in a small space, extreme calisthenics, or other similar activity;
- causing, coercing, or otherwise inducing another person to consume food, liquid, alcohol, drugs, or other substances;
- causing, coercing, or otherwise inducing another person to perform sexual acts or to endure brutality of a sexual nature;
- any activity that places another person in reasonable fear of bodily harm through the use of threatening words or conduct or an activity that creates a reasonable likelihood of bodily injury;
- any activity that adversely affects the mental health or dignity of an individual;
- exclusion from social contact or conduct that could result in extreme embarrassment; and
- any activity that induces, causes, or requires another person to perform a duty or task that involves a criminal violation of local, state, tribal, or federal law.

Hazing is considered a violation of the Student Code of Conduct and will be administered in accordance with the code provisions. Consent is not a defense to hazing. That the conduct was sanctioned or approved by the student organization is also not a defense.

For Students, being in the presence of a violation of hazing without reporting it could be considered a violation of applicable sections of the student code of conduct. For employees, presence without reporting may violate the Standards of Conduct and other applicable policies and lead to discipline, up to and including termination.

B. Reporting and Investigation of Hazing

SSC encourages all members of the College community who believe that they have witnessed, experienced, or are aware of conduct that constitutes hazing in violation of this policy to report the violation to Vice President for Academic and Student Affairs. Individuals may also make reports through the online [Hazing Report Form](#). Investigations will occur as outlined in the SSC Student Handbook.

Amnesty: In order to encourage reporting of hazing, the College will extend amnesty from Student conduct allegations and sanctions to parties and witnesses for minor violations of the alcohol and drugs policies (e.g. underage consumption of alcohol, public intoxication, and possession or ingestion of illegal drugs) for reporting parties, witnesses, or respondents where such disclosures are made in connection with a good faith report or investigation of hazing or retaliation. This provision does not apply to more serious allegations such as physical abuse of another or illicit drug or alcohol distribution that contributed to the commission of a policy violation.

Retaliation and Interference: The College also considers retaliation against parties and witnesses to be a serious violation and will investigate and hold accountable any student found to have retaliated against another student as a result of that student's reporting of, or participation in an investigation of, Hazing. Interference in an investigation under this policy by students or student organizations are also subject to sanctions under the Student Code of Conduct.

Disciplinary Sanctions: Student organizations found to be in violation of this policy may face sanctions ranging from a warning to a loss of status as a recognized student organization. Individuals found to be in violation of this policy may face sanctions ranging from a warning to suspension and being expelled from the College.

C. Prevention and Awareness Programs

The College will offer campus-wide prevention programming designed to reach all members of the College community which addresses:

1. this policy;
2. how to report Hazing;
3. information about the College's Hazing response process;
4. any applicable state, local, or tribal law; and
5. primary prevention strategies.

Requests for training can be made to the Vice President for Academic and Student Affairs.

D. Campus Hazing Transparency Report

As required by the Stop Campus Hazing Act, the College will publicly report, in summary form, findings concerning any recognized student organization found to be in violation of the College's Student Code of Conduct related to hazing. Reports of hazing policies and statistics of hazing violations shall also be published in the Annual Security and Fire Safety Report.

E. Criminal Enforcement

Hazing is a violation of state law and may lead to criminal or civil penalties. Individuals convicted of this law shall be guilty of a misdemeanor and may be punishable by imprisonment not to exceed ninety (90) days in the county jail, or by the imposition of a fine not to exceed five hundred dollars (\$500.00), or by both imprisonment and fine.

F. V. Related Documents and Forms

[Hazing Report Form](#) (in development)

Campus Hazing Transparency Report (in development)

DATE OF ADOPTION: 07/**/2025 LEGAL REFERENCE: H.R.5646 - Stop
Campus Hazing Act and OK State Statute TITLE 21, SECTION 1190

RELATED ADMINISTRATIVE RULES AND REGULATIONS:

Seminole State College Policy Manual

POLICY NUMBER:

TITLE:

Student Location Policy

Purpose:

In accordance with the U.S. Department of Education disclosure requirements, Seminole State College (SSC) records the location of prospective and current students. SSC uses a student's location to determine if licensure disclosures are needed in compliance with 34 C.F.R. § 668.43(c)(3)(ii).

II. Definitions

A. **Residence:** The state in which the student has legal residence.

B. **Location:** The state in which the student is located while engaged in SSC educational activities or the physical location of the student while enrolled and taking courses at SSC.

C. **Professional Licensure Programs:** An academic program designed or advertised as meeting the educational requirements for initial professional licensure or certification requirements of a state licensing body.

D. **Time of Initial Enrollment:** The time of the student's initial enrollment into any SSC program that leads to professional licensure. Please note that this is separate and distinct from the time of the student's initial application to the institution.

III. Scope:

This policy applies to all prospective students and to students enrolled in programs leading to professional licensure or certification requirements at SSC. This policy does not affect a student's residence for the purposes of determining whether a student should receive in-state or out-of-state tuition.

IV. Responsible Offices:

The offices of the Vice President for Finance, Grants, and Enrollment and Vice President for Academic and Student Affairs will be responsible for the management and implementation of this policy.

V. Policy Statement:

SSC will use a student's location for the purpose of determining any required licensure disclosures in compliance with federal law.

VI. Procedures

A. In accordance with the U.S. Department of Education disclosure requirements, SSC records the location of prospective and current students. SSC uses a student's location to determine if licensure disclosures are required in compliance with 34 C.F.R. § 668.43(C)(3)(ii). SSC records a student's location and uses it to determine any applicable licensure disclosures in the following instances:

1. At the time the student applies for admission, or
2. At the time of initial enrollment in an academic program designed to lead to or advertised as leading to licensure required for employment in an occupation, and/or
3. When a student notifies SSC of a change in their academic program or major.

B. The location of each student is determined by the information provided by the student at the time of enrollment into the academic program. In most but not all cases, the location of a student will correspond to the student's mailing address. Student location designations will remain in effect unless and until a student officially notifies SSC that their location has changed. All students participating in educational activities outside of Oklahoma must notify the college of their change in location and sign an attestation, if appropriate.

C. Students who are enrolled in programs that lead to licensure/certification and for which all courses in the first semester of the program are completed entirely on the Seminole, or Gordon Cooper Technology Center campuses are deemed to have Oklahoma as their location at the time of initial enrollment for the purposes of this policy.

D. Students who apply for programs that lead to licensure/certification and for which any course in the first semester is completed online may not enroll unless the program meets the requirements for licensure/certification in the students' location. Students who are located in states where the college's licensure/certification program is determined to not meet the licensure/certification requirements for the state may be able to enroll after completing an attestation, if appropriate. In those cases, the student must declare their intention to seek licensure in a state where the program has been determined to meet the state's licensure/certification requirements.

E. SSC will provide students with any required disclosures specific to the licensure/certification requirements for a particular academic program based on the Location provided by the student.

DATE OF ADOPTION: 07/**/2025
668.43(C)(3)(ii) and NC-SARA Requirements

LEGAL REFERENCE: 34 C.F.R. §

RELATED ADMINISTRATIVE RULES AND REGULATIONS:
