

**SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
Thursday, January 16, 2025**

**Lunch
Enoch Kelly Haney Center – Room #204
12:15 p.m.**

**Business Session
Enoch Kelly Haney Center – Board Room
1:00 P.M.**

I. CALL TO ORDER

II. ROLL CALL OF MEMBERS

IV. INTRODUCTION OF GUESTS

V. READING AND APPROVAL OF MINUTES

[Regular Meeting December 12, 2024](#)

VI. COMMUNICATIONS TO THE BOARD

[Financial Report – December 31, 2024](#)

Report on Purchases over \$15,000 for December:

➤ Purple Wave	\$20,350.00
➤ Cody Morris	\$16,950.00
➤ Armada Disaster Solutions Inc	\$341,291.67

VII. HEARING OF DELEGATIONS

None at the time of filing of the agenda.

VIII. PRESIDENT’S REPORT

- Personnel Update
- Campus Activities
- Higher Education Day at the Capitol
- 2024 Year-In-Review

IX. BUSINESS

- A. [Review and consider approval of bid from Atlantic Fabrication & Design in the amount of \\$47,350.05 for the replacement of a boiler in the Haney Center](#)

Board Action: Approve/Reject Bid

B. Executive Session

Pursuant to Policy II-4-1 the Board may vote to convene into executive session to discuss the employment of the President pursuant to 25 O.S. § Section 307(b)(1) of the Oklahoma Open Meeting Act, “*discussing the employment, hiring, appointment, promotion, disciplining or resignation of any individual salaried public officer or employee*”

1. Review and consider terms of employment of Ms. Lana Reynolds as President of Seminole State College
2. Vote to Return to Open Session

Board Action: As Appropriate

C. Consideration and possible action regarding terms of employment and compensation of Ms. Lana Reynolds as President of Seminole State College

Board Action: As Appropriate

D. Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the posting of the agenda

Board Action: As Appropriate

X. **ADJOURNMENT**

If you need disability-related accommodation or wheelchair access information, please contact: Office of ADA compliance at 405-382-9216. Requests should be made by January 15, 2025.

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING December 12, 2024

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regent Ryan Franklin and Regent Bryan Cain were absent. The members present were Marci Donaho, Curtis Morgan, Ryan Pitts, Robyn Ready and Teresa Burnett.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to Rich Thornton, Senior Director of Grants and Compliance; Jerry Fry, Employment Readiness Director; Lynetta Robins, Coordinator of Scholars for Excellence in Childcare; Jonathan Bennett, GEAR UP Director; Kay Wallace, Angela Harjo, Talent Search Director; Michelle Pruitt, Upward Bound Director and Janna Wilson-Byrd, Student Support Services Director.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held October 24, 2024; Regent Donaho made a motion to approve the minutes as written and Regent Burnett seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

V. Communications to the Board

Financial Report – Melanie Rinehart, Vice President for Finance, Grants and Enrollment presented a review of the College's revenue and expenses through October 31, 2024. Regent Pitts made a motion to approve the Financial Report as presented and Regent Ready seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

Report on Purchases over \$15,000 for October:

• Dell Marketing LP	\$69,600.00	GEAR UP and Campus Laptops
• Realityworks Inc	\$25,502.65	STEM Simulators
• Bytespeed	\$17,200.00	IT Equip for STEM

Report on Purchases over \$15,000 for November:

- | | | |
|-------------------|-------------|----------------------------------|
| • Next Step Group | \$23,125.08 | Nursing View Boards |
| • NCCEP | \$18,000.00 | GEAR UP Curriculum for new grant |

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds gave a personnel update. Aaron Fipps has been hired as an IT Technician; Angelica Lazano-Romines has been hired as the E-Sports Content Expert and Cindi Munguia has been hired as an MLT Instructor. A come-and-go retirement reception has been scheduled for Friday, December 13th in the Student Union Meeting Room for David Cobb, IT Technician.

Report on Oklahoma Board of Nursing – The Oklahoma Board of Nursing unanimously voted to reopen admission to our Nursing Program on November 12th.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ A new fleet of SSC vehicles has been arriving as part of the Enterprise Fleet Lease Management Program previously approved by the Board of Regents previously
- ✓ High School Visit Day was held on November 12th
- ✓ The Trick-or-Treat Trail was held on October 29th
- ✓ A Veterans Field of Honor was placed on Campus in November
- ✓ The Veterans Resource Fair was held on November 7th
- ✓ The SSC Women's Soccer team traveled to the National Tournament in Wichita, Ks.
- ✓ A Chili Cook-Off was held and sponsored by the Classified Staff Association
- ✓ 19 SSC representatives attended the Oklahoma Women in Higher Education Conference at the University of Central Oklahoma
- ✓ The Classified Staff Association organized Angel Tree gifts for 25 children in our area through the Salvation Army
- ✓ SSC Night at the Lights at Snowman Wonderland was held on December 2nd
- ✓ The Oklahoma Southeast Legislative Briefing was held at Pete's Place in Krebs, Oklahoma on December 3rd
- ✓ A special meeting of the City of Seminole City Council was held on campus on December 3rd
- ✓ The new Chancellor for Higher Education Sean Burrage was sworn in on December 5th
- ✓ A De-Stressor Week was held the week before finals in the Student Union

Campus Construction and Renovations Update – Dr. Bill Knowles, Vice President for Academic and Student Affairs updated the Board members on several campus construction and renovation projects that are in progress right now or completed.

Generator Repair/Purchase – President Reynolds told the Board members about a generator used to back up IT equipment that is out of commission. She stated that Marc Hunter, IT Director / CISO has recommended a purchase of a gently used generator for a replacement.

ECU/SSC English Instructor Consortium Agreement – President Reynolds informed the Board members about the renewal of an agreement between ECU and SSC for an English Instructor. The new instructor will be Peter Biles.

Upcoming Events – President Reynolds told the Board members about several upcoming events. These were:

- First Pitch Banquet held by the SSC Trojan Baseball Program to be held on February 1, 2025
- The SSC Educational Foundation Holiday Reception to be held on Monday, December 16th
- 2025 Regular Board Meeting Dates

VIII. **Business**

Approval of Agreement with The Oklahoma Purchasing System (TOPS) - President Reynolds presented the Board with information about an agreement with The Oklahoma Purchasing System (TOPS) This agreement will enable the College to utilize the benefits of consortium purchasing for our new E-Sports area. President Reynolds recommended approval of the agreement. Regent Donaho made a motion to approve the agreement with TOPS as presented and Regent Pitts seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

Approval of Agreement with Ideal Impact Services – President Reynolds presented information regarding an agreement with Ideal Impact Services. This company works to divert funds being spent on utilities back into school budgets through a financially risk-free model. They will assess and suggest ways to optimize the use of equipment currently owned and install control panels to better utilize that equipment. Regent Burnett made a motion to approve the services agreement with Ideal Impact as presented and Regent Ready seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

Approval of Lease Purchase Agreement with Ideal Impact - President Reynolds presented the Board with a copy of a lease purchase agreement with Ideal Impact. This agreement is a contract between Ideal Impact's financial institution and Seminole State College for an 80/20 structure that details the process of us paying Ideal Impact 80% of the savings from our utility bills and retaining 20%. Regent Pitts made a motion to approve the lease purchase agreement

with Ideal Impact and Regent Burnett seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

Consent Agenda

Regents were presented with information concerning items on the Consent Agenda. She pointed out the approval of the Academic Calendar will give employees two additional holidays and close campus the week of Thanksgiving. President Reynolds recommended approval of these items. Regent Ready made a motion to approve the Consent Agenda items and Regent Pitts seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

Consent agenda items included:

- Ratification of the 2025-2026 Academic Calendar
- Jenzabar Maintenance Contract Renewal
- Program Review – Medical Laboratory Technology Program

IX. Adjournment

The meeting was adjourned at 2:15 p.m.

**Seminole State College
Combining Statement of Net Assets
As of December 31, 2024**

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	1,509,997	1,677,871	1,592,840	2,716	(5,244)	45,221	250	-	4,823,651
Accounts Receivable, net	-	-	-	-	-	-	-	-	-
Other Accrued Income	(63,261)	-	-	-	-	-	-	-	(63,261)
Capital Assets, net	-	-	-	-	-	-	-	21,892,056	21,892,056
Total Assets	1,446,736	1,677,871	1,592,840	2,716	(5,244)	45,221	250	21,892,056	26,652,446
Accounts Payable	(650)	98,164	-	581	-	-	-	-	98,094
Other Accrued Expenses	-	-	-	2,135	-	-	-	-	2,135
Due To/From Other Funds	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	11,307,687	11,307,687
Total Liabilities	(650)	98,164	-	2,716	-	-	-	11,307,687	11,407,917
Beginning Net Position	2,484,730	626,834	756,350	-	(5,244)	29,181	(2,800)	4,546,264	8,435,315
Change in Net Position	(1,037,344)	952,875	836,490	-	-	16,040	3,050	6,038,105	6,809,215
Ending Net Position	1,447,386	1,579,708	1,592,840	-	(5,244)	45,221	250	10,584,369	15,244,530

Seminole State College
Combining Statement of Revenues, Expenses and Changes in Net Assets
For the Period July 1 through December 31, 2024

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Revenues									
Tuition and fees, net	\$ 1,866,828	\$ 1,025,123	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,891,951
State appropriations	3,368,205	-	2,247,677	-	-	-	-	-	5,615,882
Federal grants and contracts	-	4,706,638	-	-	-	17,000	-	-	4,723,638
State and private grants and contracts	57,080	758,074	-	-	-	-	-	-	815,154
Housing & Food Service	-	707,381	-	-	-	-	-	-	707,381
Bookstore	-	790,501	-	-	-	-	-	-	790,501
Other revenues	372,789	770,622	-	-	-	-	-	-	1,143,411
Total operating revenues	5,664,902	8,758,338	2,247,677	-	-	17,000	-	-	16,687,917
Expenditures									
Compensation and benefits	4,573,190	1,868,281	-	-	-	675	-	-	6,442,146
Contractual services	554,094	750,067	394,535	-	-	-	-	-	1,698,696
Supplies and materials	338,780	2,833,537	533,026	-	-	285	(3,050)	-	3,702,578
Scholarships and fellowships	612,065	1,531,347	-	-	-	-	-	-	2,143,412
Communications	40,276	7,357	-	-	-	-	-	-	47,633
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	210,006	82,554	-	-	-	-	-	-	292,559
Other expenditures	373,835	732,322	483,626	-	-	-	-	(6,038,105)	(4,448,322)
Total Operating Expenses	6,702,246	7,805,463	1,411,187	-	-	960	(3,050)	(6,038,105)	9,878,701
Operating income (loss)	(1,037,344)	952,875	836,490	-	-	16,040	3,050	6,038,105	6,809,215
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	(1,037,344)	952,875	836,490	-	-	16,040	3,050	6,038,105	6,809,215

Seminole State College
Combining Statement of Changes in Cash and Cash Equivalents
For the Period July 1 through December 31, 2024

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	\$ 2,888,940	\$ 484,548	\$ 1,799,249	\$ 2,135	\$ (5,244)	\$ 29,181	\$ (2,800)	\$ -	\$ 5,196,010
Change in Net Position	(1,037,344)	952,875	836,490	-	-	16,040	3,050	6,038,105	6,809,215
Changes not providing (using) cash	(341,599)	240,449	(1,042,900)	581	-	-	-	(6,038,105)	(7,181,574)
Cash and Cash Equivalents, Ending	<u>\$ 1,509,997</u>	<u>\$ 1,677,871</u>	<u>\$ 1,592,840</u>	<u>\$ 2,716</u>	<u>\$ (5,244)</u>	<u>\$ 45,221</u>	<u>\$ 250</u>	<u>\$ -</u>	<u>\$ 4,823,651</u>

Seminole State College
Education and General - Statement of Budgeted Revenues and Expenditures
For the Period July 1 through December 31, 2024

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
State Appropriations	\$ 446,263	\$ 3,368,205	6,045,148	\$ 3,264,380
Tuition	77,427	1,012,460	2,702,742	1,494,616
Non-Resident Tuition Fees	20,913	176,805	650,063	359,485
Remedial Course Fee	1,587	17,827	37,832	20,921
Tuition	99,927	1,207,092	3,390,637	1,875,022
STEM Academic Excellence Fee	6,097	52,704	115,470	63,855
LAH Academic Excellence Fee	2,127	20,919	47,456	26,243
Bus & Ed Academic Excellence Fee	4,610	29,648	66,418	36,729
Health Science Academic Excellence Fee	650	3,668	12,457	6,889
Social Science Academic Excellence Fee	2,433	22,697	49,022	27,109
Physical Therapist Assistance Fee	318	2,874	3,668	2,028
Technology Service Fee	11,229	106,677	261,000	144,333
Bus And Ind Additional Fees	-	-	500	277
Nursing Fee	3,070	21,902	76,062	42,062
Laboratory Fees	4,025	30,800	70,787	39,145
Medical Lab Tech Fee	280	1,321	8,776	4,853
Electronic Academic Access Fee	4,498	37,638	76,800	42,470
Dist Education/Outreach Fee	18,978	146,629	306,377	169,426
Academic Course Fees	58,314	477,478	1,094,793	605,421
Late Payment Fees	431	1,407	5,458	3,018
Application For Admission Fees	652	5,529	11,225	6,207
Assessment Fee	4,089	35,699	86,063	47,593
Refund Per Legal Settlement	-	-	-	-
Ace Testing Fees	140	177	2,590	1,432
Hybrid Course Fee	-	-	-	-
Sr Citizens Discount	-	-	-	-
Enrollment Seminars	-	-	-	-
Clep Testing Fees	15	75	190	105
Library Automation Fee	3,443	32,615	79,643	44,043
Clearing Other Special Enrollment	-	-	-	-
Records Fee	2,574	23,767	57,765	31,944
Parking Fees	1,341	12,715	27,040	14,953
Student Id Fee	945	7,176	14,964	8,275
Accident Shield Fee	4,776	16,520	97,035	53,660
Special Testing Fees	1,050	1,623	3,350	1,853
International Student Fee	-	72	8,138	4,500
Compliance Fee	2,807	23,913	57,360	31,720
Safety Fee	2,329	20,967	49,978	27,638
Other Student Fees	24,592	182,257	500,799	276,942
Total Tuition and Fees	182,833	1,866,828	4,986,229	2,757,385
Other Income	132,258	429,869	500,544	276,801
Total Revenue	761,354	5,664,902	11,531,921	6,298,565
<u>EXPENDITURES</u>				
Instruction	507,419	2,670,223	5,672,273	2,898,532
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	52,457	395,159	639,771	326,923
Student Services	214,368	972,966	2,049,133	1,047,107
Institutional Support	169,423	968,097	2,023,331	1,033,922
Physical Plant	134,409	1,110,840	2,221,864	1,135,373
Scholarships and Tuition Waivers	-	584,960	950,000	950,000
Total Expenditures	1,078,076	6,702,246	13,556,372	7,391,856
Total Revenue Over (Under) Expenditures	\$ (316,722)	(1,037,344)	\$ (2,024,451)	\$ (1,093,291)

Seminole State College
Auxiliary Summary Statement of Revenue and Expenditures
For the Period July 1 through December 31, 2024

	CURRENT MONTH	YEAR TO DATE	BUDGET	
			ANNUAL	YEAR-TO-DATE
<u>REVENUES</u>				
Contractual Food Service	\$ 30,835	\$ 427,046	\$ 815,542	\$ 423,266
Bookstore	28,857	796,589	1,346,480	756,722
Institutional Support	44,086	703,589	622,685	342,477
Seminole/Roesler Residential Centers	17,846	710,008	1,073,670	525,025
Student Activities	15,963	378,172	353,477	191,585
Total Revenues	137,587	3,015,405	4,211,854	2,239,074
<u>EXPENDITURES</u>				
Contractual Food Service	73,212	381,737	815,542	472,199
Bookstore	66,068	381,360	951,358	606,719
Institutional Support	22,289	696,255	1,109,000	584,443
Seminole/Roesler Residential Centers	70,237	466,563	799,351	419,267
Student Activities	9,626	48,072	141,615	74,631
Total Expenditures	241,432	1,973,987	3,816,866	2,157,259
Revenue Over (Under) Expenditures	\$ (103,846)	\$ 1,041,418	\$ 394,988	\$ 81,815

Seminole State College
Food Service - Statement of Revenue and Expenditures
For the Period July 1 through December 31, 2024

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Meals revenue	\$ 30,835	\$ 426,456	\$ 800,000	\$ 415,200
Other revenue	-	590	15,542	8,066
Total revenue	<u>30,835</u>	<u>427,046</u>	<u>815,542</u>	<u>423,266</u>
Supplies	280	4,027	4,826	2,794
Miscellaneous Expenditures	-	-	-	-
Contractual Service	71,816	372,544	800,000	463,200
Professional Services	1,116	5,166	10,716	6,205
Total expenditures	<u>73,212</u>	<u>381,737</u>	<u>815,542</u>	<u>472,199</u>
Net profit (loss)	<u>\$ (42,377)</u>	<u>\$ 45,309</u>	<u>\$ -</u>	<u>\$ (48,933)</u>

Seminole State College
Bookstore Statement of Revenue and Expenditures
For the Period July 1 through December 31, 2024

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Sales revenue	\$ 28,241	\$ 790,501	\$ 1,313,375	\$ 738,117
Other revenue	616	6,088	33,105.00	\$ 18,605
Total revenue	<u>28,857</u>	<u>796,589</u>	<u>1,346,480</u>	<u>756,722</u>
Purchase For Resale	<u>47,466</u>	<u>286,006</u>	<u>781,500</u>	<u>515,790</u>
Professional Salaries, F.T.	3,657	21,944	42,245	21,123
Classified Salaries, F.T.	5,128	30,128	38,049	19,025
Classified Salaries, P.T.	-	-	1,295	648
Student Wages	-	-	5,000	2,500
Fringe Benefits	4,938	28,948	45,769	22,885
Compensation expenditures	<u>13,723</u>	<u>81,019</u>	<u>132,358</u>	<u>66,179</u>
Travel	413	1,420	2,000	1,320
Supplies	1,037	2,840	7,000	4,620
Miscellaneous Expenditures	-	1,555	1,000	660
Contractual Service	3,430	8,132	24,800	16,368
Sponsorships	-	388	1,500	990
Postage	-	-	1,200	792
Other expenditures	<u>4,879</u>	<u>14,335</u>	<u>37,500</u>	<u>24,750</u>
Total expenditures	<u>66,068</u>	<u>381,360</u>	<u>951,358</u>	<u>606,719</u>
Net profit (loss)	<u>\$ (37,211)</u>	<u>\$ 415,229</u>	<u>\$ 395,122</u>	<u>\$ 150,003</u>

Seminole State College
Institutional Support- Statement of Budgeted Revenues and Expenditures
For the Period July 1 through December 31, 2024

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
Student Service Fee	\$ 13,338	\$ 308,454	\$ 288,042	158,423
Infrastructure Fee	15,493	338,497	313,283	172,306
Student Fees	<u>28,831</u>	<u>646,951</u>	<u>601,325</u>	<u>330,729</u>
Other Income-Overpayment	1,220	35,385	8,368	4,602
ATM other non-revenue	-	4,248	20	11
Refunds / Reimbursements	19	42	1,484	816
Interest Income	13,915	13,915	-	-
Seminar fees	-	-	1,243	684
Vending maching commissions	101	423	-	-
Photocopy revenue	-	-	-	-
Repair and replacemnet, damaged property	-	-	-	-
Haney Center	-	2,625	10,245	5,635
Other income	<u>15,255</u>	<u>56,638</u>	<u>21,360</u>	<u>11,748</u>
Total Revenue	<u>44,086</u>	<u>703,589</u>	<u>622,685</u>	<u>342,477</u>
<u>EXPENDITURES</u>				
Professional Services	-	170,317	150,000	79,050
Personnel expenditures	<u>649</u>	<u>199,375</u>	<u>150,000</u>	<u>79,050</u>
Travel	-	-	3,000	1,581
Supplies	-	2,637	7,000	3,689
Miscellaneous Expenditures	5,395	22,895	49,000	25,823
Contractual Service	299	2,860	-	-
Housing and book scholarships	15,947	468,021	900,000	474,300
Haney Center	-	-	-	-
Total Expenditures	<u>22,289</u>	<u>696,255</u>	<u>1,109,000</u>	<u>584,443</u>
Total Revenue Over (Under) Expenditures	<u>\$ 21,797</u>	<u>\$ 7,334</u>	<u>\$ (486,315)</u>	<u>(241,966)</u>

Seminole State College
Housing - Statement of Revenue and Expenditures
For the Period July 1 through December 31, 2024

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Rental revenue - Dorms	\$ 16,940	703,252	\$ 1,055,388	516,085
Other revenue	906	6,756	18,282	8,940
Total revenue	<u>17,846</u>	<u>710,008</u>	<u>1,073,670</u>	<u>525,025</u>
Professional Salaries, F.T.	3,657.33	21,944	41,598	20,799
Professional Services	866.79	4,767	41,598	21,922.15
Professional Services	-	1,505	6,000	3,162.00
Fringe Benefits	2,236.81	13,436	32,135	16,067.50
Personnel expenditures	<u>6,761</u>	<u>41,652</u>	<u>121,331</u>	<u>61,951</u>
Travel	-	-	1,500	791
Supplies	344	9,466	36,320	19,141
Miscellaneous Expenditures	-	616	500	264
Lease Payments	45,452	318,163	500,000	263,500
Contractual Service	5,115	15,582	8,700	4,585
Utilities	12,565	81,083	131,000	69,037
Other expenditures	<u>63,476</u>	<u>424,911</u>	<u>678,020</u>	<u>357,317</u>
Total expenditures	<u>70,237</u>	<u>466,563</u>	<u>799,351</u>	<u>419,267</u>
Net profit (loss)	<u>\$ (52,391)</u>	<u>243,445</u>	<u>\$ 274,319</u>	<u>\$ 105,757</u>

Seminole State College
Student Activities - Statement of Revenue and Expenditures
For the Period July 1 through December 31, 2024

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Student activity fee	\$ 14,213	\$ 339,654	\$ 317,770	\$ 172,231
Cultural & recreation fee	1,749	38,519	35,707	19,353
Total Revenue	<u>15,963</u>	<u>378,172</u>	<u>353,477</u>	<u>191,585</u>
Athletic Administration	-	-	-	-
National Tournaments	7,915	8,983	50,000	26,350
Golf-Women	-	2,000	800	422
Golf-Men	-	2,000	800	422
Womens Soccer	-	8,895	17,619	9,285
Men's Basketball	-	4,216	9,000	4,743
Women's Basketball	-	1,123	3,295	1,736
Volleyball	-	4,171	3,600	1,897
Baseball	-	6,129	18,560	9,781
Softball	-	1,391	19,441	10,245
Student Government	918	6,643	6,500	3,426
Livestock Judging Team	-	-	-	-
PLC	793	3,496	12,000	6,324
SSC Aggie (AFAC)	-	(400)	-	-
Phi Theta Kappa (AFAC)	-	(200)	-	-
NASA (AFAC)	-	(375)	-	-
Student Nurse Association(AFAC)	-	-	-	-
Total Expenditures	<u>9,626</u>	<u>48,072</u>	<u>141,615</u>	<u>74,631</u>
Revenue Over (Under) Expenditures	<u>\$ 6,336</u>	<u>\$ 330,101</u>	<u>\$ 211,862</u>	<u>\$ 116,953</u>

Seminole State College
Restricted Funds - Statement of Revenue and Expenditures
For the Period July 1 through December 31, 2024

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 1,668,841	\$ 1,662,998	\$ 5,843
PELL Admin	3,140	-	3,140
SEOG	42,400	42,000	400
Direct Loans	576,282	562,285	13,997
College Work Study	29,432	29,432	-
SSC Foundation	-	14,406	(14,406)
Private Scholarships	323,753	413,245	(89,492)
Private Loans	123,743	-	123,743
Tribal Fest	1,763	1,648	115
Cherokee Student Grants	36,250	33,750	2,500
Sac & Fox Student Grants	8,787	8,787	-
Creek Tribe Student Grants	10,000	9,000	1,000
Shawnee Tribe Student Grants	9,714	13,304	(3,590)
Choctaw Tribe Student Grants	19,841	20,486	(645)
Citizen Pottawatomie Stud Grnt	20,623	23,673	(3,050)
Chickasaw Tribe Std Grants	51,650	49,350	2,300
OHLAP	169,488	203,086	(33,598)
Misc Indial Tribal Grants	35,541	28,653	6,888
Seminole Tribe Student Grants	16,000	16,000	-
Oklahoma Tuition Aid Grant	125,000	125,000	-
Subtotal Financial Aid	<u>3,272,249</u>	<u>3,257,104</u>	<u>15,145</u>
Title III Engaging Students in Science	-	-	-
Ub Math/Science #2	206,651	190,788	15,863
Ub Math/Science #1	209,249	200,046	9,203
Upward Bound #2	193,632	184,349	9,284
Upward Bound #1	267,455	253,728	13,726
Talent Search West	144,496	145,381	(884)
Talent Search Central	200,577	202,527	(1,950)
Dream Catcher Gear Up	446,984	375,167	71,817
STEM Student Support	144,029	152,101	(8,072)
Student Support Serices	158,327	162,622	(4,295)
NASNTI Grant	304,400	168,678	135,722
Scholars for Excellence	13,551	37,798	(24,246)
NASNTI Grant Supplemental	-	52,425	(52,425)
NASNTI - Supplemental FY25	-	4,250	(4,250)
CONGRESSIONAL FUNDS - NURSING	-	322,062	(322,062)
GEER FUNDING - OSRHE	-	5,000	(5,000)
TANF	115,056	49,633	65,424
TANF - Ada	-	19,605	(19,605)
Subtotal Federal Grants	<u>2,404,407</u>	<u>2,526,159</u>	<u>(121,753)</u>
Care Bears	3,789	1,746	2,044
Nursing Student'S	150	980	(830)
Upward Bound #2 Fund Raiser	768	-	768
Upward Bound M/S Fund Raiser	1,326	-	1,326
Ub Ms #2 Fund Raiser	2,020	-	2,020
Upward Bound #1 Fundraiser	90	600	(510)
Subtoal Other Restricted	<u>8,144</u>	<u>3,326</u>	<u>4,818</u>
Total	<u>\$ 5,684,799</u>	<u>\$ 5,786,589</u>	<u>\$ (101,790)</u>

Seminole State College
Campus Organizations - Statement of Revenue and Expenditures
For the Period July 1 through December 31, 2024

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
VA REPORT FEE	-	1,427	(1,427)
FACULTY SENATE	2,325	1,448	877
SEMINOLE STATE AGGIE CLUB	-	105	(105)
SSC STUDENT PTA ASSOCIATION	350	700	(350)
UB #1 SUMMER FOOD PROGRAM	5,854	-	5,854
PHI THETA KAPPA	342	361	(19)
UBMS SUMMER FOOD PROGRAM	3,753	-	3,753
UB M/S #2 SUMMER FOOD PROGRAM	4,804	5,000	(196)
UB2 SUMMER FOOD PROGRAM	4,065	-	4,065
MLT BOC FEE	-	1,350	(1,350)
RESIDENTIAL DEPOSITS	(3,168)	-	(3,168)
PROFESSIONAL STAFF COUNCIL	1,238	1,595	(357)
CLASSIFIED STAFF ASSOCIATION	323	675	(352)
SHOTGUN SHOOTING TEAM	-	162	(162)
P.R.I.D.E.	84	149	(65)
MU ALPHA THETA - AFAC	-	(300)	300
PSI BETA AFAC	-	(400)	400
FBLA AFAC	-	(800)	800
SIGMA KAPPA DELTA (AFAC)	-	(150)	150
ART CLUB - AFAC	-	(660)	660
PRIDE - AFAC	-	(200)	200
OTHER ORGANIZATIONS AND ACTIVITIES	38,165	34,424	3,741
	<u>\$ 58,134</u>	<u>\$ 44,887</u>	<u>\$ 13,246</u>

INTEROFFICE MEMORANDUM

TO: LANA REYNOLDS, PRESIDENT

FROM: MELANIE RINEHART, VPFGE
DR. BILL KNOWLES, VPASA

SUBJECT: RFP #202511-01 SSC BOILER REPLACEMENT IN HANEY CENTER

DATE: 01/07/2025

There were 4 bids received associated with RFP #202511-01. Based on the needs of the college and after our consultation with the Director of Maintenance, Clint Robertson and HVAC Technician, Randy Conner, it is our recommendation that Seminole State College select the following bid:

Atlantic Fabrication and Design LLC for SSC Boiler Replacement in Haney Center for the amount of \$47,350.05.

You will find the full bid package attached. A chart noting all bids and amounts are documented below.

Sincerely,



Melanie Rinehart
Vice President of Finance, Grants and Enrollment

The following chart presents the bid companies and the amounts of their bid:

	Atlantic Fabrication & Design LLC	Jackson Mechanical Service Inc	Air Force 1 A/C & HTG LLC	United Mechanical
Current Equip Equivalent	\$ 47,350.05	No bid	\$ 67,486.00	No bid
High Efficiency/Condensing Boilers	\$ 79,560.57	\$ 106,840.00	No bid	\$ 88,256.00



ATLANTIC FABRICATION AND DESIGN, LLC.

**4301 SW 44th Street
Oklahoma City, Okla. 73119**

**(405) 619-7607
(405) 619-7955 (FAX)**

+

TO: Mrs. Melanie Rinehart
Seminole State Collage

FROM: Mark Williams

DATE: 1/3/2025

SUBJ: Option 1 Replacement of Boilers in the Haney Center

Atlantic Fabrication will supply Materials. Labor & equipment to install (2) Lochinvar PBN0753-F9 Power-Fin Boilers with pumps.

This will include: (2) Lochinvar PBN0753-F9	\$ 27,186.00
Materials	\$ 8,390.35
Labor to install	\$ 7,840.00
4 days Perm Dem	\$ 1,000.00
Bid Bound	\$ 1,332.49
The cost for this project will be	\$ 44,416.35
The Performance bond will be	\$ 1,601.21
The total cost of this project will be	\$ 47,350.05
50% Up front	\$ 22,208.18
Remaining 50%	\$ 22,208.17

We would like to thank you for the opportunity to bid on this project and look forward to helping you with any future needs that may come up.

Thanks

Mark Williams

Project Manager

Atlantic Fabrication/Boiler Repair Company.

Office: (405) 619-7607

Mobile (405) 417-0157

POWER-fin[®]

HIGH EFFICIENCY
COMMERCIAL BOILERS



12 MODELS: 500,000 to 5.0 MILLION BTU/HR

UP TO 87% THERMAL EFFICIENCY

5:1 TURNDOWN RATIO

OUTDOOR INSTALLATION APPROVED

 **SMART TOUCH**[™]
OPERATING CONTROL

 **CON-X-US**[™]
REMOTE CONNECT

DESIGNED ★ ENGINEERED ★ ASSEMBLED

USA



Lochinvar[®]

THE LOCHINVAR DIFFERENCE



BROADEST LINE OF
WATER HEATING SOLUTIONS
IN THE INDUSTRY



INDUSTRY-LEADING TRAINING
ON CAMPUS AND
ONLINE AT LOCHINVARU.COM



A WORLD-CLASS RESEARCH &
DEVELOPMENT DEPARTMENT THAT
CONTINUOUSLY INTRODUCES NEW
AND INNOVATIVE TECHNOLOGY



A COMMITMENT TO IN-DEPTH
SERVICE BEFORE, DURING AND
AFTER EVERY SALE

NO ONE BRINGS IT ALL TOGETHER LIKE LOCHINVAR

Lochinvar is the industry leader that other leading companies call upon for the most advanced and efficient water heating products in the world. For that reason, Lochinvar is trusted to go beyond the call of duty to find a solution for every project, no matter the size. You will not find a water heating company that works harder or cares more.

That's why no one brings it all together quite like Lochinvar.

A HISTORY OF INNOVATION

For nearly 80 years, Lochinvar, an American company, has been a leader of innovation and high-efficiency water heating. Through Lochinvar's pride in leadership and commitment to excellence, the company has continually improved year after year.

Today, Lochinvar touts the broadest line of high-efficiency water heating solutions, a world-class research & development department, comprehensive service with every sale and industry-leading training through Lochinvar University.



AN INDUSTRY LEADER IN THE MAKING, 1954.

DESIGNED ★ ENGINEERED ★ ASSEMBLED
USA

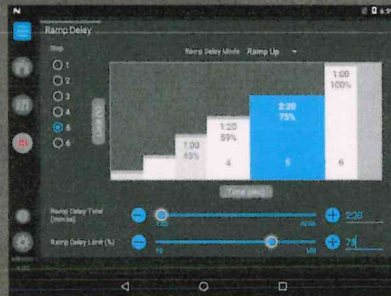
POWER-fin®

THE ORIGINAL BOILER CONTINUES TO SET THE STANDARD

In 1986, Power-Fin® redefined the industry with its space-saving design, groundbreaking efficiency and venting flexibility. Now, over 30 years later, we continue to raise the standard with an easy to operate touch screen user interface, remote boiler control and enhanced communications. The advanced Smart Touch™ color display includes CON•X•US® remote connectivity via WiFi or Ethernet for easy control at your fingertips, from anywhere. And a simple drop in Modbus or BACnet card allows for easy integration into a Building Management System.

ENHANCED OPERATING CONTROL

The Power-Fin now offers the industry-best Smart Touch™ 8" LCD full color touchscreen with easy-to-understand info-graphics. It is equipped with CON•X•US® connectivity that lets you remotely monitor and optimize the performance of the entire boiler plant.



Starting with the introduction of Power-Fin product line in 1986, we were able to provide something that other companies weren't focused on, efficiency and footprint.

502-2001

2500-5000



BURNER MODULATION BOOSTS EFFICIENCY AND LOWERS COSTS

With thermal efficiencies of up to 87%, Power-Fin boilers feature a 5:1 turndown ratio that will precisely match the firing rate to heating load requirements—at any point from 20% to full firing rate. This results in less equipment cycling for greater efficiency and cost savings.

READY FOR OUTDOOR INSTALLATION

In warm-weather sites where the mechanical room is overcrowded, the Power-Fin can be easily installed either outdoors or on a rooftop. The outdoor hood and screen protector make outdoor installation fast and trouble free.

VENTING SOLUTIONS

The Power-Fin offers seven venting options for ease of installation and flexibility to meet the most challenging installation requirements. The

Power-Fin permits air intake and exhaust terminations to be horizontal through a sidewall or vertical through a roof. Consult the installation and operation manual for detailed venting guidelines.

CONTROL FEATURES

BUILT IN WIFI CAPABILITY TO REMOTELY MONITOR AND CONTROL BOILER PLANT

CASCADE COMPATIBILITY WITH CREST CONDENSING BOILER TO CREATE A FRONT END LOADING SYSTEM

PROGRAMMABLE SYSTEM EFFICIENCY OPTIMIZERS

3-PUMP CONTROL FOR OPERATION OF BOILER PUMP, SYSTEM PUMP, DOMESTIC HOT WATER PRIORITIZATION PUMP

OUTDOOR RESET ADJUSTS SETPOINT BASED ON AN OUTDOOR TEMPERATURE

COMPATIBLE WITH LOCHINVAR'S INDIRECT PLATE AND FRAME WATER HEATER AS WELL AS OUR STORAGE TYPE HOT WATER GENERATORS - ONE BOILER IN THE SYSTEM CAN BE ASSIGNED FOR DOMESTIC HOT WATER PRIORITIZATION (DHWP) TO MEET DOMESTIC WATER DEMAND

0-10 VDC BMS INPUT FOR EASY INTEGRATION INTO BUILDING MANAGEMENT SYSTEMS

RED LOCKOUT SCREEN DISPLAYING THE FAULT CODE IN PLAIN ENGLISH

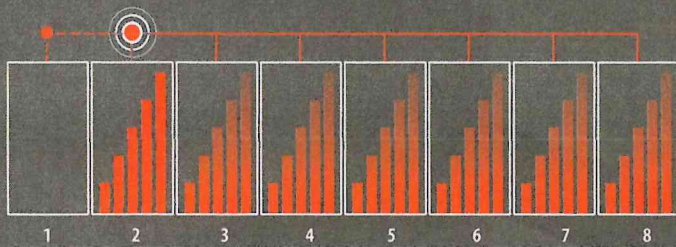
CONXUS®
 REMOTE CONNECT



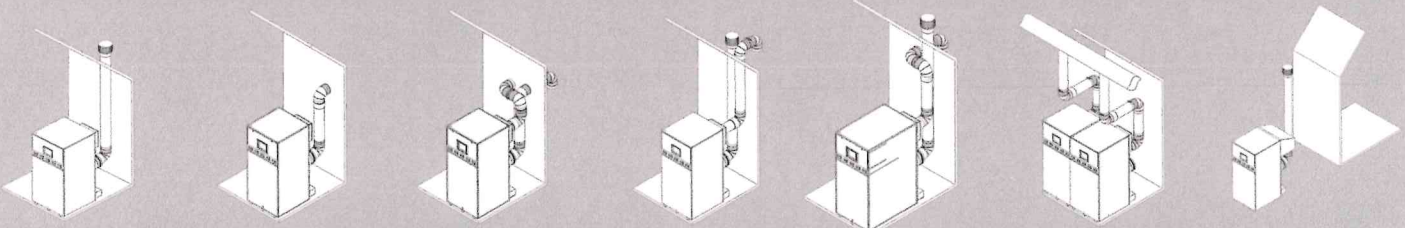
PEACE OF MIND, WHEN IT MATTERS MOST

Cascade Redundancy provides peace of mind because it helps ensure that a Power-Fin boiler system will always deliver reliable performance with no downtime. If the lead boiler is turned off for maintenance, Cascade Redundancy automatically shifts the lead role to the second sequenced boiler. Up to eight Power-Fin boilers can be sequenced using a 2-wire daisy-chain connection. Cascade sequencing can be programmed for Lead-Lag or Efficiency Optimized operation.

With Lead-Lag operation, one lead boiler modulates to capacity on demand. As load increases, the system then cascades to additional lag boilers in sequence. The first-on role shifts daily, distributing equal run times to each unit.



In an Efficiency Optimized system (see illustration left), all boilers fire and modulate simultaneously at the same Btu/hr input rates.



Room Air Vertical

Room Air Sidewall

Direct Vent Sidewall

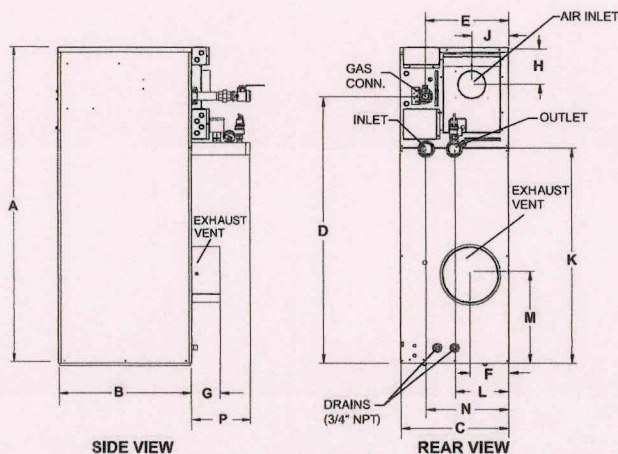
Direct Vent Vertical

Vertical Sidewall Air

Common Venting

Outdoor

POWER-FIN® BOILER DIMENSIONS AND SPECIFICATIONS (505-2001)



Model Number Guide			
PB	N	1501	M9
Model	Natural Gas	Btu/hr Input	Firing Controls

Power-Fin Boiler,
Natural Gas,
1,500,000 Btu/hr input,
M9 firing controls

POWER-FIN BOILER AHRI CERTIFIED DIMENSIONS AND SPECIFICATIONS

Model Number	Input MBH	(B)/(F) Thermal Efficiency	Net AHRI Rating		(M) Thermal Efficiency	Net AHRI Rating		A	B	C	D	(B)/(F) E	(M) E	F	G
			Output MBH	Rating MBH		Output MBH	Rating MBH								
PBN0502	500	85.0%	425	370	85.0%	425	370	44-1/2"	28-1/2"	23-1/4"	34"	18-3/4"	18-1/2"	6-1/2"	9-1/4"
PBN0752	750	85.0%	638	555	85.0%	638	555	52"	28-1/2"	23-1/4"	41-3/4"	19"	18-3/4"	6-3/4"	9-1/4"
PBN1002	999	85.0%	849	738	85.0%	849	738	59-1/4"	28-1/2"	23-1/4"	48-3/4"	17"	18-3/4"	7-1/4"	10-1/4"
PBN1302	1,300	85.0%	1,105	961	85.0%	1,105	961	67-3/4"	28-1/2"	23-1/4"	57-1/4"	17"	18-3/4"	8-1/4"	10-1/4"
PBN1501	1,500	84.0%	1,260	1,096	85.0%	1,275	1,109	65-1/2"	29-3/4"	27-1/4"	59"	21"	20-3/4"	13-1/2"	9-1/4"
PBN1701	1,700	84.0%	1,428	1,242	85.0%	1,445	1,257	70"	29-3/4"	27-1/4"	63-1/2"	21"	20-3/4"	13-1/2"	9-1/4"
PBN2001	2,000	84.0%	1,680	1,461	85.0%	1,700	1,478	76-3/4"	29-3/4"	27-1/4"	70"	21"	20-3/4"	13-1/2"	9-1/4"

Model Number	H	J	K	L	M	N	(B)/(F) P	(M) P	Gas Conn.	Air Inlet	(B)/(F) Cat I	Vent Sizes (M)*		(M) Cat IV	Shipping Wt. (lbs)
												Cat II	Cat III		
PBN0502	8"	7-3/4"	23"	11-1/2"	11-1/4"	17-1/2"	15-1/4"	15-1/4"	1"	5"	7"	7"	4"	505	
PBN0752	8"	7-3/4"	30-1/2"	11-1/2"	11-1/4"	17-1/2"	15-1/4"	15-1/4"	1-1/4"	5"	9"	9"	5"	554	
PBN1002	8"	7-3/4"	37-3/4"	11-1/2"	11-1/4"	17-1/2"	15-1/4"	15-1/4"	1-1/4"	6"	10"	10"	6"	603	
PBN1302	8"	7-3/4"	46-1/4"	11-1/2"	11-1/4"	17-1/2"	15-1/4"	15-1/4"	1-1/4"	6"	12"	12"	8"	652	
PBN1501	10"	9-1/2"	43-1/2"	5-3/4"	22-1/4"	21-1/2"	24-1/2"	19-1/2"	1-1/2"	6"	12"	8"	6"	1,065	
PBN1701	10"	9-1/2"	48"	5-3/4"	25"	21-1/2"	24-1/2"	19-1/2"	1-1/2"	7"	14"	9"	7"	1,100	
PBN2001	10"	9-1/2"	54-3/4"	5-3/4"	27-1/2"	21-1/2"	24-1/2"	19-1/2"	1-1/2"	8"	14"	10"	8"	1,127	

Notes: Change 'N' to 'L' for LP Gas Model. No deration on LP models. All water connections are 2-1/2" *w/CAT II conversion kit

STANDARD FEATURES

- > 85% Thermal Efficiency
- > Outdoor Ready
- > Modulating Burner with 5:1 Turndown
 - Hot Surface Ignition
 - Low NOx Operation
 - Sealed Combustion
 - Low Gas Pressure Operation
- > Vertical & Horizontal Venting
 - Venting up to 50 Feet
 - Category I or Category IV Venting
- > ASME Copper-Finned Tube Heat Exchanger
 - ASME Certified, "H" Stamped
 - Gasketless design
 - 160 psi working pressure
- > On/Off Switch
- > Adjustable High Limit w/ Manual Reset
- > Flow Switch
- > Low Air Pressure Switch
- > Downstream Test Cocks
- > 50 psi ASME Relief Valve
- > Combustion Air Filtration
- > Temperature & Pressure Gauge
- > Zero Clearances to Combustible Material
- > High Altitude Models Available
- > 1 Year Warranty on Parts
- > 10 Year Limited Warranty (See Warranties for Details)

SMART TOUCH™ FEATURES

- > SMART TOUCH Operating Control
 - Full-Color 8" Touchscreen LCD Display
 - CON-X-US Remote Connect
 - Front-End Loading Capability with Crest Boilers
 - Building Management System Integration with 0-10 VDC Input
 - Outdoor Reset Control
 - Dual Level Password Security
 - Inlet & Outlet Temperature Readout
 - Freeze Protection
 - Service Reminder
 - Time Clock
- > Built-in Cascading Sequencer for up to 8 Boilers
 - Built-in Redundancy
 - Cascade Multiple Sized Boilers
 - Lead/Lag Cascade
 - Efficiency Optimized Cascade
- > Domestic Hot Water Prioritization
 - DHW tank piped with priority in the boiler loop
 - DHW tank piped as a zone in the system with the pumps controlled by the Smart System
 - DHW Modulation Limiting
 - Separately Adjustable SH/DHW Switching Times
- > Low Water Flow Safety Control & Indication
- > Data Logging
 - Hours Running, Space Heating
 - Hours Running, Domestic Hot Water
 - Hours Running, Modulation Rate
 - Ignition Attempts
 - Last 10 Lockouts
- > Programmable System Efficiency Optimizers
 - Night Setback
 - Anti-Cycling
 - Outdoor Air Reset Curve
 - Ramp Delay
 - Boost Temperature & Time Modulation Factor Control
- > Three Pump Control Contacts
 - System Pump
 - Boiler Pump
 - Domestic Hot Water Pump
- > High-Voltage Terminal Strip 120V/1PH/60Hz
- > Low-Voltage Terminal Strip 24 VAC Auxiliary Device Relay
 - Auxiliary Proving Switch Contacts
 - Alarm on Any Failure Contacts
 - Runtime Contacts
 - DHW Thermostat Contacts
 - Unit Enable Contacts
 - Louver Proving Contacts
 - System Sensor Contacts
 - DHW Tank Sensor Contacts
 - Outdoor Air Sensor Contacts
 - Cascade Contacts
 - 0-10 VDC BMS External Control Contact
 - 3 Way Valve Contacts

FIRING CODES

- M Indicates 5:1 Turndown, Category IV
- B Indicates 2:1 Turndown, Category I
- F Indicates 100% On/Off Fire, Category I
- M9 Standard
- B9 or F9 Special Order Factory Trimmed

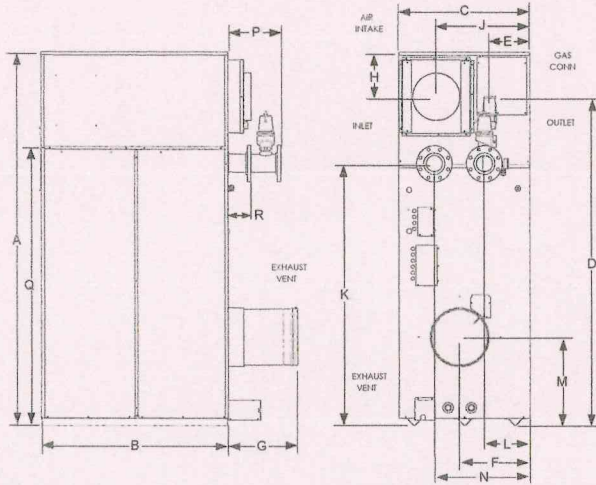
OPTIONAL EQUIPMENT

- Cupro-Nickel Heat Exchanger
- High and Low Gas Pressure Switches w/Manual Reset (required for CSD-1/FM/GE Gap)
- Low Temperature Valve
- Motorized Mixing Valve
- Outdoor Kit
- Low Water Cutoff w/ Manual Reset & Test (required for California Code)
- Alarm Bell
- Modbus Communications
- BACnet MSTP Communications
- BMS Gateway to LON or BacNet IP
- Wireless Outdoor Sensor
- Vent Kit
 - Horizontal Exhaust Cap
 - Horizontal Air Intake Cap
 - Horizontal Direct Vent Cap
 - Category IV to Category II Conversion Kit

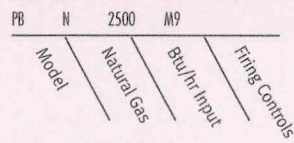
Registered under U.S. Patent #7,506,617



POWER-FIN® BOILER DIMENSIONS AND SPECIFICATIONS (2500-5000)



Model Number Guide



Power-Fin Boiler,
Natural Gas,
2,500,000 Btu/hr input,
M9 firing controls

POWER-FIN BOILER DIMENSIONS AND SPECIFICATIONS

Model Number	Input MBH	Thermal Efficiency %	Combustion Efficiency	Output MBH	Net AHRI Rating MBH	A	B	C	D	E	F	Model Number	G	H	J	K	L	M	N	P	Q	R	Gas Conn.	Air Inlet	Vent Sizes	Shipping Wt. (lbs.)
PBN2500	2,500	87.0%	87.0%	2,175	1,891	59"	44-1/2"	29-3/4"	49-3/4"	4"	15"	PBN2500	16"	9"	20-1/4"	37"	8-3/4"	23"	21-1/4"	12"	N/A	4-1/2"	2"	9"	9"	1470
PBN3000	3,000	87.0%	87.0%	2,610	2,270	65"	44-1/2"	29-3/4"	55-3/4"	4"	15"	PBN3000	16-1/4"	9"	20-1/4"	43"	8-3/4"	23"	21-1/4"	12"	N/A	4-1/2"	2"	9"	10"	1550
PBN3500	3,500	87.0%	87.0%	3,045	2,648	70-1/4"	47-1/4"	29-3/4"	62-1/2"	8-1/4"	15"	PBN3500	16-1/4"	9"	20-1/4"	48-1/2"	9"	23"	21-1/2"	12"	N/A	4-1/2"	2"	10"	10"	1696
PBN4000	4,000	87.0%	87.0%	3,480	3,026	79-3/4"	47-1/4"	29-3/4"	68-3/4"	8-1/4"	15"	PBN4000	16-1/4"	10-1/2"	20"	54"	8-3/4"	22-1/4"	21-1/4"	12"	58-1/2"	4-1/2"	2-1/2"	10"	12"	1841
PBN5000	4,999	87.0%	87.0%	4,349	3,782	93-1/4"	46-3/4"	32-3/4"	82-1/4"	10"	17-3/4"	PBN5000	17-1/2"	11"	23-1/2"	65-1/2"	11-1/2"	22"	24"	13-1/4"	69-1/2"	5-3/4"	2-1/2"	12"	14"	2152

Note: Change "N" to "L" for LP Gas Model. All Water Connections are 4". The Net AHRI Water Ratings shown are based on an allowance of 1.15. The manufacturer should be consulted before selecting a boiler for installations having unusual piping and pickup requirements, such as intermittent system operation, extensive piping systems, etc. The ratings have been determined under the provisions governing forced draft boiler-burner units.

STANDARD FEATURES

- 87% Thermal Efficiency (AHRI)
- Modulating Burner with 5:1 Turndown
- Outdoor Ready
- CSD-1 Compliant
- Direct-Spark Ignition
- Low NOx Operation
- Sealed Combustion
- 160 psi Working Pressure
- On/Off Switch
- Adjustable High Limit with Manual Reset
- Condensate Trap w/Blocked Drain Switch
- Drain Valve
- System Sensor
- Outdoor Air Sensor
- Inlet & Outlet Temperature Sensors
- High-Voltage Terminal Strip
- Low-Voltage Terminal Strip
- 50 psi ASME Relief Valve
- Temperature & Pressure Gauge
- Zero Clearances to Combustible Materials
- Low & High Manual Reset Gas Pressure Switches
- High Altitude Models Available
- 10-Year Limited Warranty (See Warranty for Details)
- 1-Year Warranty on Parts (See Warranty for Details)

SMART TOUCH™ FEATURES

- CON-X-US Remote Connect
- Full-Color 8" Touchscreen LCD Display
- Built-in Cascading Sequencer for up to 8 Boilers
 - Built-in Redundancy
 - Cascade Multiple Sized Boilers
 - Lead/Lag Cascade
 - Efficiency Optimized Cascade
- Front-End Loading Capability with Crest Boilers
- Building Management System Integration with 0-10 VDC Input
- Outdoor Reset Control
- Password Security
- Domestic Hot Water Prioritization
 - DHW tank piped with priority in the boiler loop
 - DHW tank piped as a zone in the system with the pumps controlled by the Smart System
 - DHW Modulation Limiting
 - Separately Adjustable SH/DHW switching Times
- Low Water Flow Safety Control & Indication
- Inlet & Outlet Temperature Readout
- Freeze Protection
- Service Reminder
- Time Clock
- Data Logging
 - Hours Running, Space Heating
 - Hours Running, Domestic Hot Water
 - Hours Running, Modulation Rate
 - Ignition Attempts
 - Last to Lockouts

Programmable System Efficiency Optimizers

- Night Setback
- Anti-Cycling
- Outdoor Air Reset Curve
- Ramp Delay
- Boost Temperature & Time
- Modulation Factor Control

Three Pump Control

- System Pump
- Boiler Pump
- Domestic Hot Water Pump

High-Voltage Terminal Strip

- 240V/1PH/60Hz (PB2500-3000)
- 208V/3PH/60 Hz (PB3500-4000)
- 480V/3PH/60 Hz/(PB5000)
- System Pump, Boiler Pump and DHW Pump Power

Low-Voltage Terminal Strip

- 24 VAC Auxiliary Device Relay
- Auxiliary Proving Switch Contacts
- Alarm on Any Failure Contacts
- Runtime Contacts
- DHW Thermostat Contacts
- Unit Enable/Disable Contacts
- System Sensor Contacts
- DHW Tank Sensor Contacts
- Outdoor Air Sensor Contacts
- Cascade Contacts
- 0-10V DC BMS External Control Contact
- 3 Way Valve Contacts

CODES & REGISTRATIONS

ANSI Z21.13/CSA Certified
ASME Certified, "H" Stamp / National Board
California Code Compliant
CSD1 / Factory Mutual / GE Gap Compliant
Canadian Registration Number (CRN)
AHRI Certified

FIRING CODES

M9 Standard Construction
M7 California Code

OPTIONAL EQUIPMENT

- Alarm on any failure
- Outdoor Kit
- Low Temperature Valve
- Motorized Mixing Valve
- BMS Gateway to LON or BacNet IP
- BACnet MSTP Communications
- Modbus Communications
- Cupro-Nickel Heat Exchanger
- Wireless Outdoor Sensor
- Low Water Cutoff w/ Manual Reset & Test
- Electrical Options (shipped loose)
 - PB 2500-3000
208V/1PH/60Hz → 240V/1PH/60Hz
 - PB 3500-4000
480V/3PH/60 Hz → 208V/3Ø/60Hz
600V/3PH/60 Hz → 208V/3Ø/60Hz
 - PB 5000
208V/3PH/60Hz → 480V/3Ø/60Hz
600V/3PH/60 Hz → 480V/3Ø/60Hz



Lochinvar, LLC
300 Maddox Simpson Parkway
Lebanon, Tennessee 37090
P: 615.889.8900 / F: 615.547.1000
[f](#) [in](#) [v](#) [o](#) [o](#) Lochinvar.com



10 YEAR LIMITED WARRANTY

EFFECTIVE:

For **10 Years**, Lochinvar warrants the heat exchanger and/or tank against failure due to defects in materials or workmanship. For the lifetime of the product, Lochinvar warrants the tank and/or heat exchanger against failure due to thermal shock. All parts are warranted for **1 year**. This limited warranty is in effect when the product is installed within the United States or Canada, provided it remains at its original place of installation.

Warranty coverage begins on the date of installation OR 60 days after the date of manufacture if installation cannot be verified. *Note: The date of manufacture can be determined using the Serial Number located on the silver rating label.*

WHAT IS COVERED:

In the event of a defect in materials or workmanship appearing during the limited warranty period, Lochinvar will repair, or at our discretion, replace any defective part, heat exchanger, or tank covered under this limited warranty. Any replacement part, heat exchanger, or tank will be warranted only for the unexpired portion of the original limited warranty period.

Unless authorized by Lochinvar, any heat exchanger or tank must be returned to the factory for warranty determination, at the owner's expense.

If an identical model is no longer available due to a change in law, regulation, or standard, Lochinvar will replace the product with one having at least the same capacity and input. In these instances, you will have the option of paying the difference between what was paid for the original model and the new model with the additional features, or receiving a refund of the portion of the purchase price allocable, on a pro-rata basis, to the unexpired portion of the limited warranty period.

OWNER'S RESPONSIBILITIES:

Owners are responsible for:

- **All labor, shipping, delivery, installation, and handling costs associated with the repair and/or replacement of the product.**
- Selecting a qualified service provider. Visit www.Lochinvar.com for a list of service providers in your area.
- Following all instructions enclosed with the product.
- Retaining all bills of sale or receipts for proof of installation.
- Providing copies of all service and maintenance records.
- Contacting your installer or dealer as soon as any problem or defect is noticed.

WHAT IS NOT COVERED, PROBLEMS CAUSED BY:

- Improper gas supply line sizing, gas type, venting, connections, combustion air, voltage, wiring, or fusing
- Sediment, magnetite, or lime scale build-up
- Improper installation, sizing, delivery, or maintenance
- Failure to follow printed instructions enclosed with the product
- Abuse, misuse, accident, fire, flood, Acts of God
- Improper venting and air intake materials, length, construction, or operations
- Claims related to rust, excessive noise, smell, or taste of water
- Failure to conduct authorized factory start-up as required
- Failure to properly perform maintenance, as outlined in the instruction manuals provided by the manufacturer
- Damages due to a failure to allow for thermal expansion
- Alterations that change the intended or certified use of the product
- Failure to follow applicable codes
- Improper chemical addition
- Service trips to explain proper installation, use, or maintenance of the product/unit or to describe compliance requirements under applicable codes and regulations
- Charges related to accessing the product including but not limited to door/wall removal, equipment rental, etc.
- Replacement parts after expiration of this warranty
- Premium associated with after hours or overtime labor

LIMITATIONS:

NOTWITHSTANDING ANYTHING ELSE TO THE CONTRARY, THIS IS YOUR SOLE AND EXCLUSIVE WARRANTY. ALL OTHER WARRANTIES, INCLUDING A WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED. SELLER SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES. TOTAL LIABILITY ARISING AT ANY TIME SHALL NOT EXCEED THE PURCHASE PRICE PAID WHETHER BASED ON CONTRACT, TORT, STRICT LIABILITY, OR ANY OTHER LEGAL THEORY.



December 10, 2024

DEADLINE EXTENDED DUE TO NOT RECEIVING ENOUGH BIDS. RECEIVED BIDS REMAIN SEALED AND WILL BE CONSIDERED AT THE NEW DEADLINE/BID OPENING.

Seminole State College is accepting itemized bids for the following:

Replacement of Boilers in the Haney Center:

The following services are needed:

- Remove and dispose of old boilers.
- Provide and install new high efficiency boilers.
- Make any adaptations needed to fit new boilers to current system.
- Perform any additional set up needed.

Notes:

- SSC will be responsible for constructing a secondary escape exit in the boiler area.

Bids are due no later than 8:05 a.m. CST, Tuesday, January 7th, 2025. If prepared in enough time, bids may be mailed to:

Seminole State College
Attn: Business Office – Replacement of Boilers in the Haney Center
2701 Boren Blvd
Seminole, OK 74818-351

or hand delivered to the same address in a sealed envelope labeled “SSC Replacement of Boilers in the Haney Center”.

Bids will be opened inside the Hager Chapman room in the Walkingstick Building at 8:15 a.m. CST Tuesday, January 7th, 2025.

For technical questions or to schedule a tour of the identified space, please contact Clint Robertson at 405-382-9241 or cl.robertson@sscok.edu.

Seminole State College reserves the right to reject any and/or all bids.

Sincerely,
Mrs. Melanie Rinehart
Vice President of Finance, Grants and Enrollment
Seminole State College
405-382-9277
m.rinehart@sscok.edu



Certification for Competitive Bid and/or Contract (Non-Collusion Certification)

NOTE: A certification shall be included with any competitive bid and/or contract exceeding \$5,000.00 submitted to the State for goods or services.

Agency Name: Seminole State College Agency Number:

Solicitation or Purchase Order #: Bid ID #5618990

Supplier Legal Name: Atlantic Fabrication & Design, LLC

SECTION I [74 O.S. § 85.22]:

A. For purposes of competitive bid,

- 1. I am the duly authorized agent of the above named bidder submitting the competitive bid herewith, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to said bid;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
b. to any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
c. in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract, nor
d. to any collusion with any state agency or political subdivision official or employee as to create a sole-source acquisition in contradiction to Section 85.45j.1. of this title.

B. I certify, if awarded the contract, whether competitively bid or not, neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring this contract herein.

SECTION II [74 O.S. § 85.42]:

For the purpose of a contract for services, the supplier also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the supplier to fulfill any of the services provided for under said contract.

The undersigned, duly authorized agent for the above named supplier, by signing below acknowledges this certification statement is executed for the purposes of:

- [x] the competitive bid attached herewith and contract, if awarded to said supplier;
OR
[] the contract attached herewith, which was not competitively bid and awarded by the agency pursuant to applicable Oklahoma statutes.

Handwritten signature of Mark Williams
Supplier Authorized Signature

Handwritten date 11/6/2025
Certified This Date

Mark Williams
Printed Name

Project Manager
Title

(405) 417-0157
Phone Number

mark@afd-okc.com
Email

(405) 619-7955
Fax Number



Responding Bidder Information

"Certification for Competitive Bid and Contract" **MUST** be submitted along with the response to the Solicitation.

1. RE: Solicitation # Bid ID #5618990

Bidder General Information:

FEI / SSN : 20-8790629 Supplier ID: _____

Company Name: Atlantic Fabrication & Design, LLC

Bidder Contact Information:

Address: 4301 SW 44 th street

City: Oklahoma City State: Ok Zip Code: 73119

Contact Name: Mark Williams

Contact Title: Project Manager

Phone #: (405)417-0157 Fax #: (405)619-7955

Email: mark@afd-okc.com Website: afd-okc.com

Oklahoma Sales Tax Permit¹:

YES – Permit
#: _____

NO – Exempt pursuant to Oklahoma Laws or Rules – Attach an explanation of exemption

Registration with the Oklahoma Secretary of State:

YES - Filing
Number: 3512136181

NO - Prior to the contract award, the successful bidder will be required to register with the Secretary of State or must attach a signed statement that provides specific details supporting the exemption the supplier is claiming (www.sos.ok.gov or 405-521-3911).

Workers' Compensation Insurance Coverage:

Bidder is required to provide with the bid a certificate of insurance showing proof of compliance with the Oklahoma Workers' Compensation Act.

YES – Include with the bid a certificate of insurance.

NO – Exempt from the Workers' Compensation Act pursuant to 85A O.S. § 2(18)(b)(1-11) – Attach a written, signed, and dated statement on letterhead stating the reason for the exempt status.²

¹ For frequently asked questions concerning Oklahoma Sales Tax Permit, see <https://www.ok.gov/tax/Businesses/index.html>

² For frequently asked questions concerning workers' compensation insurance, see <https://www.ok.gov/wcc/Insurance/index.html>

Disabled Veteran Business Enterprise Act

- YES – I am a service-disabled veteran business as defined in 74 O.S. §85.44E. Include with the bid response 1) certification of service-disabled veteran status as verified by the appropriate federal agency, and 2) verification of not less than 51% ownership by one or more service-disabled veterans, and 3) verification of the control of the management and daily business operations by one or more service-disabled veterans.
- NO – Do not meet the criteria as a service-disabled veteran business.


Authorized Signature


Date

Mark Williams

Printed Name

Project Manager

Title

Option:1 Cost Forty seven thousand three hundred fifty dollars and five cents.
See Attached Quote

Option 2 Cost seventy nine thousand five hundred sixty dollars and fifty seven cents
See Attached Quote

Seminole State College
P O Box 351
Seminole, Oklahoma 74818

New Vendor Information Form

Vendor Name Atlantic Fabrication & Design, LLC

Vendor Contact Mark Williams Phone (405)417-0157

Please describe the product or service you as a vendor will provide for Seminole State College:

we will remove and replace (2) Lochunvar boilers at Haney Center do startup haul off old units

See attached quote for details.

Expected Start Date 4 week leadtime on boilers should have it don 60Days after awarded

In addition to this form, please attach/include a completed and signed IRS Form W-9. If your organization is an LLC, please enter the tax classification.

Seminole State College will not setup a new vendor without the completion of this form and IRS Form W-9.

Additionally, please note that Seminole State College requires an approved purchase order for all purchases. Verbal purchase requests from anyone representing themselves as an agent of SSC should not be processed. Please help us help you receive timely payment of your invoices.

For Seminole State College Business Office Use Only

Approved for Vendor Setup _____ Date _____

**RFP INSTRUCTIONS AND CONDITIONS GOVERNING THE PROPOSAL
(Proposal Instructions, Organization, Preparation, Submission & Opening)**

A. Contractual Intent / Right to Terminate and Recommence RFP Process

The College intends to contract with one or more vendors whose proposals are considered to be in the best interests of the College. However, the College may terminate this RFP process at any time up to notice of award, without prior notice, and without liability of any kind or amount. Further, the College reserves the right to commence one or more subsequent RFP processes seeking the same or similar products or services covered hereunder.

B. Acceptance/Rejection

The College reserves the right to reject any or all proposals. Such rejection may be without prior notice and shall be without any liability of any kind or amount to the College. The College shall not accept any proposal that the College deems not to be in its best interests. The College shall reject proposals submitted after the closing date and time.

C. Vendor Understands of the RFP

The following process described is intended to ensure that all providers have equal access to information relative to this RFP. In responding to this RFP, the vendor accepts the responsibility fully to understand the RFP in its entirety, and in detail, including making any inquiries to the College as necessary to gain such understanding. SSC reserves the right to disqualify any vendor who demonstrates less than such understanding. Further, the College reserves the right to determine, at its sole discretion, whether the vendor has demonstrated such understanding.

Related to this, the College's right extends to cancellation of award if award has been made. Such disqualification and/or cancellation shall be at no-fault, cost, or liability whatsoever to SSC.

D. College Information Provided in Good Faith without Liability.

All information provided by the College in this RFP is offered in good faith. Individual items are subject to change at any time. SSC makes no certification that any item is without error. SSC is not responsible or liable for any use of the information, or for any claims attempted to be asserted there from.

E. Proposal Costs

SSC is not liable in any manner or to any extent for any cost or expense incurred by any vendor in the preparation, submission, presentation, or any other action connected with proposing or otherwise responding to this RFP. Such exemption from liability applies whether such costs are incurred directly by the vendor or indirectly through the vendor's agents, employees, assigns or others, whether related or not to the vendor.

F. Determination of and Information Concerning Vendor's Qualifications.

SSC reserves the right to determine whether a vendor has the ability, capacity, and resources necessary to perform in full any contract resulting from this RFP. The College may request from vendors information it deems necessary to evaluate such vendors' qualifications and capacities to deliver the products and/or services sought hereunder. The College may reject any vendor's proposal for which such information has been requested but which the vendor has not provided. Such information may include but is not limited to:

- Financial resources
- Personnel resources
- Physical resources
- Internal financial, operating, quality assurance and other similar controls and policies
- Resumes of key executives, officers, and other personnel pertinent to the RFP
- Customer references
- Disclosures of complaints or pending actions, legal or otherwise, against the vendor

G. Mandatory Requirements

SSC has established certain mandatory requirements that must be included in the RFP response. The use of the terms "shall", "must" or "will" (except to indicate simple futurity) in this RFP indicate a mandatory requirement or condition, which by failure to meet or provide may be cause for the proposal response being deemed non-responsive. The word "should" or "may" in this RFP indicates desirable attributes of conditions and is permissive in nature. Deviation from or omissions of such a desirable feature will not by itself cause a proposal to be non-responsive.

H. Effective Period of Proposals

Under this RFP, the College shall hold that vendors' responses to this RFP shall remain in effect for a period of ninety (90) days following the closing date, in order to allow time for evaluation, approval, and award of the contract. Any vendor who does not agree to this condition shall specifically communicate in its proposal such disagreement to the College, along with any proposed alternatives. The College may accept or reject such proposed alternatives without further notification or explanation.

I. Proposal Preparation and Organization

1. Proposal Response Guidelines.

The instructions set forth in this section prescribe the format to be followed by each vendor in the preparation and presentation of the RFP data. These instructions are to ensure that all pertinent information essential for evaluation is included.

- a) Vendors shall present proposals in a format that can be readily incorporated into a contract. Proposals are to be simply prepared in a manner designed to provide the College with a straightforward presentation of the Proposer's capability to satisfy the requirements set forth in this RFP. Vendors may present narrative proposals provided such proposals follow the same outline and numbering scheme of this RFP, including full descriptive cross-references to all requirements listed in the section titled "Specifications". Responses merely re-stating any provision and/or requirement and/or solely containing an acknowledgment or affirmation of any provision and/or requirement will be considered non-responsive to that requirement/provision unless otherwise provided herein.
- b) Although a detailed statement of need and requirements has been provided, this RFP is not intended to limit Proposers' innovations or creativity in preparing a proposal. Innovative ideas, new concepts and partnership arrangements other than those presented in this document may be considered. For example, these might include value added, unique business features, special services, discounts or terms and conditions specific to each respondent. All optional arrangements shall be described separately.
- c) SSC reserves the right to reject without prior notice and without liability of any kind or amount any proposal that it deems overly complex, disorganized, or difficult to evaluate. SSC reserves the right to make such a decision without any input or communication from any other party. The following specifies the items to be addressed in your proposal. Please read it carefully and address it completely and in the order listed to facilitate the College's review of your proposal.

2. Proposal Format Guidelines.

Proposal shall be organized into sections and tabbed accordingly as identified below. Proposals must be typed or printed on 8-1/2" x 11 paper. All pages of the proposal shall have the Vendor's name typed or entered in ink, preferably, in the upper left-hand corner. All insertions and attachments shall also identify the Vendor.

- a) Each Proposer must submit his/her Proposal and include the forms provided by SSC. All blank spaces in the Proposal forms must be typed or printed legibly. All signatures must be in ink and the base proposal amount of the total amount of the proposal must be stated in numerals.
- b) Proposal must include the name, address, phone, email and fax number of the person(s) to whom legal authorization has been given to negotiate agreement terms with the College and legally bind the proposing entity by signature of a written agreement with the College.
- c) Proposer must furnish a copy of all documentation materials on all equipment recommended for this project, including equipment warranty information. Elaborate brochures and other promotional materials beyond technical documentation are not requested, nor desired.
- d) Proposal shall contain the following:
 - Section 1 Cover Sheet
 - Section 2 Letter of Interest

- Section 3 Executive Summary
- Section 4 Exceptions to RFP (including conflict of interest disclosure)
- Section 5 Technical Proposal
- Section 6 Cost Proposal
- Section 7 Certifications & Forms
 - 1. References
 - 2. Performance/Payment Bond (If Applicable)
 - 3. List of Required Permits that must be obtained for the project
(Note: City permits are not required due to being on state property.)
- Section 8 Certificate(s) of Insurance (evidence of insured)
- Section 9 Additional Information (Required or Optional) & Special Programs

e) Section Titles/Paragraph Headings. It is understood and agreed that the headings of the titles of sections or paragraphs used herein are for the purpose of facilitating ease of reference ONLY and shall not be construed to infer a contractual construction of language, and no way define, limit or describe the scope of intent of this document or any of its provisions.

f) Additional Information and Special Programs. In this section the vendor should include any additional information deemed necessary to support the RFP.

- 1) Proposal Innovation and Creativity. Describe any special incentive programs (i.e., rebate, leasing, window of opportunity, promotions, etc) designed to improve customer's access to products and services and to stay current with changes and improvements.
- 2) Involvement of Small Business Enterprises. Describe any programs, relationships, subcontracting or other initiatives where Small Business Enterprises are defined by the SBA will be utilized to satisfy the requirements of the RFP.

J. Errors & Omissions in RFP & Enhancements.

Vendors shall bring to the College's attention any discrepancies, errors, or omissions that may exist within this RFP. Vendors shall recommend to the College any enhancements in respect to this RFP, which might be in the College's best interests.

K. Exceptions to this Solicitation.

The Proposer must identify and list clearly and conspicuously any exceptions taken to any section(s) of this RFP. The proposer shall list these exceptions referencing the section and paragraph where the exception exists and identify the exception and the proposed working for the Proposer's exception. The proposer shall list these exceptions under the heading of "Exceptions to the Proposal. Exceptions that surface elsewhere and that do not also appear under the heading "Exceptions to the Proposal" shall be considered invalid and void and of no contractual significance.

L. Pricing and/or Revenue Proposal

Vendors shall indicate pricing and/or revenue offers in the appropriate spaces and/or areas provided in this RFP. Vendors shall ensure that any departure from this condition results in an offer that is clearly cross-referenced to the applicable sections within this RFP. For any material departure from this condition, vendors shall provide clear and unambiguous explanations how the departure relates in detail to the applicable sections within this RFP. If the vendor responds with an "All or None" proposal, it shall be clearly and unambiguously marked as such.

a) SSC may presume and hold as the vendor's final offer all pricing and/or revenue offerings, whether stated as amounts or percentages, and/or whether or not offered on an all-or-none basis, if not specified by the vendor. SSC may accept or reject in part or entirely the vendor's pricing and/or revenue offerings when such offerings are not on an all-or-none basis.

b) SSC prohibits the changing of pricing and/or revenue proposals after the RFP closing date and time.

c) Unless otherwise specifically proposed by the vendor, SSC reserves the right to hold such pricing and/or revenue proposal as effective for the entire intended contract term. The College may prescribe the manner and method of by which pricing and/or revenue offerings shall be communicated in the

vendor's proposal. SSC may reject any proposal in which the pricing and/or revenue offering does not conform to such prescribed manner and method.

M. Proposal Pricing to Reflect College's Tax-Exempt Status

All prices must be submitted exclusive of any tax, including Federal Excise Tax and Oklahoma State Tax. SSC is exempt from all tax, including federal, state excise and other taxes imposed for services rendered and materials, equipment or parts supplied. The exemption authorities are Oklahoma State Tax Code, Title 68, Oklahoma Supplement 1994, § Article 13, Section 1356 and Federal Tax Exemption number 73-601-7987. When proof of tax-exempt status is required, vendors must include such a notation in their response to this RFP and the College will furnish a certificate.

N. Revisions to the RFP

SSC may revise any part of this Request for Proposal (RFP) for any reason by issuing addenda. Responses to inquiries, which directly affects an interpretation or change to this RFP, will be issued in writing by an addendum (amendment). All such addenda issued by the College PRIOR to the closing date and time of this solicitation shall be considered part of the RFP, and vendor shall consider and **MUST** acknowledge receipt of such by returning one signed copy with the proposal. Only those responses to inquiries which are made by formal written addenda shall be binding. Oral and other interpretations or clarifications will be without legal effect.

O. Verbal versus Written Communication.

Verbal communication shall not be effective unless formally confirmed in writing by the SSC procurement official in charge of managing this RFP process. ***In all cases, no verbal communication will override written communication and only written communications are binding of the College.***

P. Attention to Terms and Conditions.

Vendors are cautioned to thoroughly understand and comply with all matters covered under the Terms and Conditions portion of this RFP. The successful Vendor is expected to enter into a form of agreement approved by the Oklahoma State Regents of Higher Education. The Seminole State College Standard Terms and Conditions included in this RFP by reference are intended to be incorporated into this agreement. Proposals that are contingent upon any changes to these terms and conditions may be deemed to be non-responsive and may be rejected.

Q. Required Signatures.

SSC may reject any vendor's response if it is not signed as indicated and/or required by the areas, spaces, or forms provided within this RFP.

R. Corrections, Changes, and Providing Information on Forms within the RFP.

Vendors shall ensure that an authorized official initials each correction using pen and ink. Vendors shall use pen and ink to provide information directly on pages or copies thereof, contained within this RFP.

S. Collusion Prohibited.

In connection with this RFP, vendor collusion with other vendors or employees thereof, or with any employee of the College, is prohibited and may result in vendor disqualification and/or cancellation of award.

Any attempt by the vendor, whether successful *or* not, to subvert or skirt the principles of open and fair competition may result in vendor disqualification and/or cancellation of award. Such disqualification and/or cancellation shall be at no fault *or* liability whatsoever to the College. Oklahoma law requires each Bidder/Proposer submitting a competitive bid to the State of Oklahoma for goods or services to furnish a notarized sworn statement of non-collusion to be valid.

T. Improper Business Relationships / Conflict of Interest Prohibited.

In connection with this RFP, each vendor shall ensure that no improper, unethical or illegal relationships or conflict of interest exists between or among the vendor, the College, and any other party to this RFP. The proposal must disclose any conflicts of interest in connection with the proposal, college or any other perceived conflict. Failure to do so could result in a dismissal of the proposal/vendor.

SSC reserves the right to determine the materiality of such relationships, when discovered or disclosed, whether intended or not; and to decide whether or not vendor disqualification and/or cancellation of award shall result. Such disqualification and/or cancellation shall be at no fault or liability whatsoever to the College.

U. Proposal Bond- If Applicable

A proper proposal security (a certified or cashier's check, or a surety bond utilizing the form contained in this RFP) in an amount equal to five percent (5%) of the total proposal price (base plus all options) must accompany each proposal when submitted unless otherwise specified.

V. Performance and / or Payment Bond – If Applicable

Successful vendor shall provide and pay for a performance and/or payment bond. Such bonds shall cover the faithful performance (100%) of the Agreement and the payment of all obligations (100%) arising hereunder, in such form as is contained in this RFP. The bond(s) must be satisfactory to the College, executed by a surety or insurance company licensed to do business in the State of Oklahoma with all fees current and shall be delivered within ten (10) days after the award of the contract by SSC. The successful vendor shall require the attorney in fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of his power of attorney indicating the monetary limit of such power. The bond(s) shall stay in full force and effect throughout the term of the Contract. Should any surety become insolvent or cease to do business in the State of Oklahoma, the contractor shall immediately provide a new surety satisfactory to the College. No payment will be made under the contract until the new surety is qualified and bond(s) accepted by the College. The bond amount shall be increased to include any change order added to the Agreement to one hundred percent (100%) of the total of each change order.

W. Anti-kickback.

In compliance with FAR 52.203-7, the College has in place and follows procedures designed to prevent and detect violations of the Anti-Kickback Act of 1986 in its operations and direct business relationships.

X. Proposal Submission and Subsequent Opening

1. Time Requirements: To be considered for an award, sealed proposals MUST be submitted and received by Seminole State College via post mail or hand delivery, on or before the closing date and time specified in this RFP. ***NO LATE PROPOSALS WILL BE ACCEPTED.***

2. Opening. SSC shall, at the specified closing date and time, open all proposals that is otherwise in order. SSC will allow interested parties to attend such opening for purposes of identifying which vendors have responded. SSC will make no immediate decision at such time, and there will be no disclosure of any information contained in any proposal until after formal Notice of Award and execution of any contract resulting from this RFP. When multiple solicitations have been scheduled to open at the same date and time, the College will open solicitations that have interested individuals present in sequential order by solicitation number.

SSC will hold unopened any proposals received after the closing date and time and will not consider such proposals. SSC reserves the right to retain or dispose of such proposals at its discretion; however, the College may return such proposals to their related vendors, but only at such vendors request and at no cost or expense whatsoever to the College.

3. Withdrawal of RFP. Proposals may be modified or withdrawn PRIOR to the closing date and time of the RFP. Vendors may request in writing to withdraw their proposals after the RFP closing date and any time prior to selection and notice of award. SSC shall have sole authority to grant or deny such a request. In the event the College grants such a request, it may withhold issuing future RFP's to such vendors.

4. College's Right to Use Vendor's Ideas / Proprietary Information. If the vendor needs to submit proprietary information with the proposal, the vendor shall ensure it is enclosed in a separate envelope from the proposal and it is clearly designated and conspicuously labeled as such. SSC shall have the right to use any ideas that are contained in any proposal received in response to this RFP, along with any adaptation of such ideas. Selection or rejection of the proposal shall *not* affect the College's right of use. Provided, however, the College will, in good faith, honor any vendor

information that is clearly designated and conspicuously labeled as proprietary, and the College concurs the information is proprietary, that trade secrets or other proprietary data contained in the proposal documents shall be maintained as confidential in accordance with procedures promulgated by the Procurement Officer and subject to limitations in Oklahoma or Federal law. **Pricing information cannot be considered proprietary.** The College shall not be liable in any manner or in any amount for disclosing proprietary information if such information is *not* clearly so designated and conspicuously so labeled. SSC shall not be liable if it did not know or could not have reasonably known that such information was proprietary.

5. Notification of Non-selection. The College reserves the right not to notify vendors whose RFP responses are not selected for further consideration or notice of award. If the College decides to notify such vendors in writing, it will send the notifications to the address indicated in each such vendor's proposal.

Y. Evaluation Process and Award.

The College will utilize an evaluation team for the evaluation of proposals to the RFP. The evaluation will include the overall response to the RFP and the responses to the Questionnaire that includes, pricing, on-line capabilities, services, technical proposal, references, past vendor performance and vendor experience. SSC must be confident that the respondent's system will perform and meet the needs of the College. All proposals must be complete and convey all information requested to be considered responsive. SSC will evaluate and make the award on the proposal that is determined to be the best value to the College. Evaluations of proposals will be evaluated based on point awards derived from the evaluation of the proposal weighted by the relative importance of the feature or questions.

1. Obligation to Select Lowest Pricing. The College is under no obligation whatsoever to select as most responsive the proposal that demonstrates the lowest pricing, however, pricing will be evaluated.

2. Selection, Negotiation, Additional Information. Although the College reserves the right to negotiate with any vendor or vendors to arrive at its final decision and /or to request additional information or clarification on any matter included in the proposal, it also reserves the right to select the most responsive vendor or vendors without further discussion, negotiation, or prior notice. The College may presume that any proposal is a best and final offer.

3. Pre-Award Presentations. The College reserves the right to require presentations from the highest ranked vendors, in which they may be asked to provide information in addition to that provided in their proposals.

4. Pre-Award Negotiations. The College reserves the right to negotiate prior to award with the highest ranked vendors for purposes of addressing the matters set forth in the following list, which may not be exhaustive.

- Obtaining the lowest and best pricing and/or revenue agreement
- Resolving minor differences and scrivener's errors
- Clarifying necessary details and responsibilities
- Emphasizing important issues and points
- Receiving assurances from vendors

5. Errors and Omissions in Vendors Proposals. The College may accept *or* reject any vendor's proposal, in part or in its entirety, if such proposal contains errors, omissions, *or* other problematic information. SSC may decide upon the materiality of such errors, omissions, *or* other problematic information.

6. Apparent Conflicting Information Obtained by Vendor. SSC is under no obligation whatsoever to honor or observe any information that may apparently conflict with any provision herein, regardless of whether such information is obtained from any office, agent, or employee of the College. Such information shall not affect the vendor's risks or obligations under a contract resulting from this RFP.

7. Rejection of Vendor Counteroffers, Stipulations and Other Exceptions.

Any vendor exception, stipulation, counteroffer, requirement, and/or other alternative term or condition shall be considered rejected unless specifically accepted in writing by the College and thereafter incorporated into any contract resulting from this RFP.

8. Method of Award. SSC reserves the right to establish the criteria by which it will evaluate each vendor's response to this RFP, and by which it will determine the most responsive, capable, and qualified vendor(s). a) Vendors whose proposals are not accepted will be notified after a contractual agreement exists between the College and the selected Proposer or when the College rejects all proposals. b) The contract will consist of the College's Request for Proposal, with any attachment(s) and all revisions, the notice of award letter, and/or purchase order, and/or the signed agreement between the parties, as stated in that agreement.

9. Evaluation Criteria

- a) **System Functionality** – Core functions, technical design, ease of use, application migration, system administration, user hardware/software/skill requirements, reporting capabilities
- b) **Cost** – Base cost of system, customization, annual maintenance, training of HR and client users, implementation costs including consultant expenses (travel, etc.)
- c) **Organization and References** – Demonstrated commitment to Human Resources and ability to provide five (5) higher education and/or other public sector references similar in size and scope to the College. Scoring will include any and all information directly obtained by SSC evaluation committee members, including financial stability of the vendor.
- d) **Services and Support** – Professional services, trials, consulting, training, help desk availability, installation, process for on-going support, costs associated with on-going services and support
- e) **Demonstrated interest** and understanding of this project and identification of all needs expressed in this RFP

Z. Public Record.

After the award and execution of a contract resulting from this RFP, vendors' proposals become public record and are available for review during the College's regular office hours. SSC will, in good faith and to the extent allowed by law, honor any vendor information that is clearly designated and conspicuously labeled as proprietary, and the College agrees that the information is proprietary. SSC shall not be liable in any manner or in any amount for disclosing proprietary information if such information is *not* clearly designated and conspicuously labeled. SSC shall not be liable if it did not know or could not have reasonably known that such information was proprietary.

OFFICE OF THE SECRETARY OF STATE



**CERTIFICATE OF GOOD STANDING
DOMESTIC LIMITED LIABILITY COMPANY**

I, THE UNDERSIGNED, Secretary of State of the State of Oklahoma, do hereby certify that I am, by the laws of said state, the custodian of the records of the state of Oklahoma relating to the right of certain business entities to transact business in this state and am the proper officer to execute this certificate.

I FURTHER CERTIFY that ATLANTIC FABRICATION AND DESIGN, LLC whose registered agent is Atlantic Fabrication and Design, LLC, with its registered office at 901 SE 29th Oklahoma City 73128 USA Oklahoma is a Domestic Limited Liability Company duly organized and existing under and by virtue of the laws of the state of Oklahoma and is in good standing according to the records of this office. This certificate is not to be construed as an endorsement, recommendation or notice of approval of the entity's financial condition or business activities and practices. Such information is not available from this office.



IN TESTIMONY WHEREOF, I hereunto set my hand and affixed the Great Seal of the State of Oklahoma, done at the City of Oklahoma City, this 5th, day of February, 2024.

Secretary Of State

OKLAHOMA Secretary of State Electronic Orders

Entity Orders Information

Document Number: 63944200002

Order Items Information

Filing Number	Quantity	Name	Order type
3512136181	1	ATLANTIC FABRICATION AND DESIGN, LLC	Certificate of Good Standing

[End Of Image]

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>Atlantic Fabrication and Design, LLC.</p>	
	<p>2 Business name/disregarded entity name, if different from above.</p>	
	<p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)</p> <p>Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions)</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/></p>	
	<p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>4301 SW 44th Street</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p> <p>Oklahoma City, Oklahoma 73119</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
or									
Employer identification number									
2	0	-	8	7	9	0	6	2	9

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Mark Williams</i>	Date 1/2/2025
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/1/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Graham-Rogers, Inc PO Box 930933 Atlanta GA 31193 -0933		CONTACT NAME: ThePeakAgency PHONE (A/C, No, Ext): (425) 322-5568 E-MAIL ADDRESS: staff@peakagencies.com FAX (A/C, No):	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Kinsale	NAIC # 38920
		INSURER B: Mercury Insurance	16810
		INSURER C: Compsource Mutual Insurance Company	52410
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	0100230692-0	03/15/2024	03/15/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
<input checked="" type="checkbox"/>	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	BA350000008066	05/21/2024	05/21/25	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<input checked="" type="checkbox"/>	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	0100230727-0	03/15/24	03/15/25	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	3157170562	11/01.24	11/01/25	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

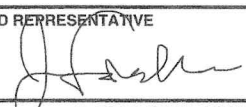
Manufacturing, Installation, and Service of Boilers, vessels, and Piping Systems with Welding Work; LRO

Deductible:\$10,000

Excesss Umbrella Underlying Includes: GL, BA, EMPLOYEES); Architect/Engineer, Papago , LLC, Owner's financing parties and their directors, officers and employees

Waiver of Subrogation applies to: BLATTNER ENERGY, LLC (ITS PARENTS, SUBSIDIARIES, RELATED CORPORATIONS, OFFICERS, DIRECTORS AND EMPLOYEES), Owner's financing parties and their directors, officers and employees.

CERTIFICATE HOLDER**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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