

**SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
Thursday, March 27, 2025**

**Lunch
Enoch Kelly Haney Center – Room #204
2701 Boren Blvd., Seminole, OK
12:15 p.m.**

**Business Session
Enoch Kelly Haney Center – Board Room
2701 Boren Blvd., Seminole, OK
1:00 P.M.**

- I. **CALL TO ORDER**
- II. **ROLL CALL OF MEMBERS**
- III. **INTRODUCTION OF GUESTS**
- IV. **CONSIDERATION AND VOTE TO APPROVE/DISAPPROVE MINUTES**
Special Meeting February 24, 2025

Board Action: Approve/Reject/Revise

- V. **COMMUNICATIONS TO THE BOARD**
Financial Report – February 28, 2025
Report on Purchases over \$15,000 for February:

- RobotLAB, Inc. \$49,360.00

Board Action: Approve/Reject

- VI. **HEARING OF DELEGATIONS**
None at the time of filing of the agenda.

- VII. **PRESIDENT'S REPORT**
 - Personnel Update
 - Campus Activities
 - Sports Update
 - Student Report on Nigh Leadership Institute
 - Nursing Simulator Lab
 - Sports Complex Lease Agreement Update
 - Chancellor Burrage Visit to Campus
 - Honors and Recognitions

VIII. BUSINESS

A. Ratification of Repair Expense for the 2015 Ford F550 Bus

Board Action: Approve/Reject

B. Review and consider approval of revision to Board Policy III-1-3 regarding Purchasing

Board Action: Approve/Revise/Reject

C. Review and consider approval of revision to Board Policy II-6-11 regarding Academic Rank

Board Action: Approve/Revise/Reject

D. Possible consideration and possible action regarding awarding of Emeritus status to Dr. Noble Jobe

Board Action: Approve/Reject

E. Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the posting of the agenda

Board Action: As Appropriate

IX. CONSENT AGENDA

Consider approval of the following items:

- ✓ Degree Program Modification for the Associate in Science in Agriculture
- ✓ Degree Program Modification for the Associate in Science in Biology
- ✓ Degree Program Modification for the Associate in Science in Business
- ✓ Degree Program Modification for the Associate in Science in Computer Science
- ✓ Degree Program Modification for the Associate in Science in Criminal Justice
- ✓ Degree Program Modification for the Associate in Science in Elementary Education
- ✓ Degree Program Modification for the Associate in Science in Elementary Education
ECU Option
- ✓ Degree Program Modification for the Associate in Science in Enterprise Development
Business Administration
- ✓ Degree Modification for the Associate in Arts in Liberal Studies

X. ADJOURNMENT

The Board of Regents may discuss, vote to approve, vote to disapprove, vote to table, vote to take items out of order, or decide not to discuss or vote on any item on the agenda.

If you need disability-related accommodation or wheelchair access information, please contact: Office of ADA compliance at 405-382-9216. Requests should be made by March 26, 2025.

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS SPECIAL MEETING February 24, 2025

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 8:00 a.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regent Franklin was absent. The Regents present were Morgan, Ready, Burnett, Pitts, Cain and Donaho.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to Brad Schatzel, Assistant Professor of Business; Wendy Rich, Assistant Professor of Agriculture and Emily Carpenter, STEM Division Chair.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held January 16, 2025; Regent Cain made a motion to approve the minutes as written and Regent Pitts seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Pitts, yes; Cain, yes and Morgan, yes.

V. Communications to the Board

Financial Report – Ms. Melanie Rinehart, Vice President for Finance, Grants and Enrollment, presented a review of the College's revenue and expenses through January 31, 2025. Regent Burnett made a motion to approve the Financial Report as presented and Regent Donaho seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Pitts, yes; Cain, yes and Morgan, yes.

Purchases over \$15,000 for January - None

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Campus Activities – President Reynolds gave the Board members information about the following campus activities:

- SSC has been notified that the campus has received the “Certified Excellence” designation from the Certified Healthy Oklahoma Program
- SSC Student Melanie Long attended the George and Donna Nigh Leadership Academy Feb. 1-4
- Mechell Downey attended the NAPAHE Conference in Washington, D.C. in January
- Mechell Downey is coordinating a meeting of the Oklahoma Two-Year College Presidents' Assistants on the SSC campus for March 7th
- The SSC Trojan Baseball program held their annual First Pitch Banquet on February 1st
- Upward Bound Students attended a Thunder basketball game on February 1st
- The new OACC Executive Director Chris Kidd visited campus
- The President's Leadership Class attended a “Health, Well-Being and Safety for College Life” program and visited the Oklahoma City Stockyards

Athletic Update – President Reynolds told the Regents that Coach Mack Chambers attained his 200th win and a celebration will be forthcoming soon. She also gave the Regents the dates for the Region II Basketball tournament. Additionally, she informed the Regents that the SSC Trojan Baseball Team will play at the Bricktown Ballpark against Rose State on March 1st and that admission is free.

Higher Education Day – President Reynolds told the Regents that Higher Education Day at the Capitol has been rescheduled for April 15, 2025.

VIII. Business

Approval to Grant Tenure to Mrs. Wendy Slusher-Rich - President Reynolds presented the Board with information about Mrs. Wendy Slusher-Rich, Assistant Professor of Agriculture. President Reynolds recommended approval of granting tenure to Mrs. Rich. Regent Cain made a motion to approve the granting of tenure to Mrs. Rich and Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Pitts, yes; Cain, yes and Morgan, yes.

Approval of Revised Lease Purchase Agreement – President Reynolds presented the Board with information about the proposed revisions to the lease-purchase agreement for

the Brian Crawford Memorial Sports Complex with the SSC Educational Foundation and recommended approval. Foundation Chair Mark Schell went over the financing and the proposed revisions to the current lease-purchase agreement. Regent Pitts made a motion to approve the revised lease agreement with the SSC Educational Foundation for the Brian Crawford Memorial Sports Complex and Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Pitts, yes; Cain, abstain and Morgan, yes.

Approval of Women's and Men's Cross-Country Program – President Reynolds gave the Regents information about Women's and Men's cross-country teams among the Region 2 NJCAA district and information about an application to begin cross-country track program at Seminole State College. Additionally, President Reynolds presented the Board with the résumé of Ronnie Williamson, the proposed coach for the team. Regent Ready made a motion to approve the addition of a Women's and Men's cross-country program at Seminole State College and Regent Cain seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Pitts, yes; Cain, yes and Morgan, yes.

IX. Adjournment

There being no further business or discussion, the meeting was adjourned at 8:44 a.m.

Curtis Morgan, Chair

**Seminole State College
Combining Statement of Net Assets
As of February 28, 2025**

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	1,964,232	1,906,235	1,745,298	2,716	(5,244)	38,536	250	-	5,652,024
Accounts Receivable, net	-	-	-	-	-	-	-	-	-
Other Accrued Income	(63,261)	-	-	-	-	-	-	-	(63,261)
Capital Assets, net	-	-	-	-	-	-	-	21,892,056	21,892,056
Total Assets	1,900,971	1,906,235	1,745,298	2,716	(5,244)	38,536	250	21,892,056	27,480,819
Accounts Payable	(650)	111,692	-	581	-	-	-	-	111,623
Other Accrued Expenses	-	-	-	2,135	-	-	-	-	2,135
Due To/From Other Funds	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	11,307,687	11,307,687
Total Liabilities	(650)	111,692	-	2,716	-	-	-	11,307,687	11,421,445
Beginning Net Position	2,484,730	626,834	756,350	-	(5,244)	29,181	(2,800)	4,546,264	8,435,315
Change in Net Position	(583,110)	1,167,710	988,949	-	-	9,355	3,050	6,038,105	7,624,059
Ending Net Position	1,901,621	1,794,544	1,745,298	-	(5,244)	38,536	250	10,584,369	16,059,374

Seminole State College
Combining Statement of Revenues, Expenses and Changes in Net Assets
For the Period July 1 through February 28, 2025

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Revenues									
Tuition and fees, net	\$ 3,364,916	\$ 1,371,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,736,101
State appropriations	3,814,468	-	2,247,677	-	-	-	-	-	6,062,145
Federal grants and contracts	-	7,294,117	-	-	-	17,000	-	-	7,311,117
State and private grants and contracts	59,095	1,185,284	-	-	-	-	-	-	1,244,379
Housing & Food Service	-	1,023,942	-	-	-	-	-	-	1,023,942
Bookstore	-	1,101,338	-	-	-	-	-	-	1,101,338
Other revenues	1,022,604	1,141,045	256,779	-	-	-	-	-	2,420,429
Total operating revenues	8,261,083	13,116,911	2,504,457	-	-	17,000	-	-	23,899,450
Expenditures									
Compensation and benefits	6,064,566	2,375,482	-	-	-	1,525	-	-	8,441,572
Contractual services	608,845	840,525	394,535	-	-	-	-	-	1,843,905
Supplies and materials	376,196	4,858,294	546,050	-	-	3,376	(3,050)	-	5,780,865
Scholarships and fellowships	1,095,593	2,339,699	-	-	-	-	-	-	3,435,292
Communications	45,289	9,141	-	-	-	1,494	-	-	55,924
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	267,379	103,499	-	-	-	-	-	-	370,878
Other expenditures	386,324	1,422,562	574,922	-	-	1,250	-	(6,038,105)	(3,653,047)
Total Operating Expenses	8,844,192	11,949,201	1,515,508	-	-	7,645	(3,050)	(6,038,105)	16,275,391
Operating income (loss)	(583,110)	1,167,710	988,949	-	-	9,355	3,050	6,038,105	7,624,059
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	(583,110)	1,167,710	988,949	-	-	9,355	3,050	6,038,105	7,624,059

Seminole State College
Combining Statement of Changes in Cash and Cash Equivalents
For the Period July 1 through February 28, 2025

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	\$ 2,888,940	\$ 484,548	\$ 1,799,249	\$ 2,135	\$ (5,244)	\$ 29,181	\$ (2,800)	\$ -	\$ 5,196,010
Change in Net Position	(583,110)	1,167,710	988,949	-	-	9,355	3,050	6,038,105	7,624,059
Changes not providing (using) cash	(341,599)	253,977	(1,042,900)	581	-	-	-	(6,038,105)	(7,168,045)
Cash and Cash Equivalents, Ending	<u>\$ 1,964,232</u>	<u>\$ 1,906,235</u>	<u>\$ 1,745,298</u>	<u>\$ 2,716</u>	<u>\$ (5,244)</u>	<u>\$ 38,536</u>	<u>\$ 250</u>	<u>\$ -</u>	<u>\$ 5,652,024</u>

Seminole State College
Education and General - Statement of Budgeted Revenues and Expenditures
For the Period July 1 through February 28, 2025

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
State Appropriations	\$ -	\$ 3,814,468	6,045,148	\$ 4,316,236
Tuition	586,554	1,861,714	2,702,742	2,324,358
Non-Resident Tuition Fees	288,891	420,983	650,063	559,054
Remedial Course Fee	13,050	26,399	37,832	32,536
Tuition	888,495	2,309,097	3,390,637	2,915,948
STEM Academic Excellence Fee	46,072	85,886	115,470	99,304
LAH Academic Excellence Fee	19,939	35,930	47,456	40,812
Bus & Ed Academic Excellence Fee	26,337	48,828	66,418	57,119
Health Science Academic Excellence Fee	3,718	6,673	12,457	10,713
Social Science Academic Excellence Fee	18,773	35,741	49,022	42,159
Physical Therapist Assistance Fee	1,400	3,733	3,668	3,154
Technology Service Fee	90,773	171,945	261,000	224,460
Bus And Ind Additional Fees	-	-	500	430
Nursing Fee	25,792	41,902	76,062	65,413
Laboratory Fees	21,241	45,533	70,787	60,877
Medical Lab Tech Fee	1,380	3,064	8,776	7,547
Electronic Academic Access Fee	39,328	67,209	76,800	66,048
Dist Education/Outreach Fee	132,361	241,229	306,377	263,484
Academic Course Fees	427,114	787,672	1,094,793	941,522
Late Payment Fees	161	1,608	5,458	4,694
Application For Admission Fees	120	4,961	11,225	9,654
Assessment Fee	29,537	56,988	86,063	74,014
Refund Per Legal Settlement	-	-	-	-
Ace Testing Fees	-	293	2,590	2,227
Hybrid Course Fee	-	-	-	-
Sr Citizens Discount	-	-	-	-
Enrollment Seminars	-	-	-	-
Clep Testing Fees	-	83	190	163
Library Automation Fee	27,631	52,459	79,643	68,493
Clearing Other Special Enrollment	-	-	-	-
Records Fee	20,090	38,189	57,765	49,678
Parking Fees	1,325	11,663	27,040	23,254
Student Id Fee	330	6,817	14,964	12,869
Accident Shield Fee	1,486	17,750	97,035	83,450
Special Testing Fees	1,810	4,317	3,350	2,881
International Student Fee	-	51	8,138	6,999
Compliance Fee	19,606	38,001	57,360	49,330
Safety Fee	19,520	34,968	49,978	42,981
Other Student Fees	121,615	268,147	500,799	430,687
Total Tuition and Fees	1,437,223	3,364,916	4,986,229	4,288,157
Other Income	47,511	1,081,699	500,544	430,468
Total Revenue	1,484,735	8,261,083	11,531,921	9,034,860
<u>EXPENDITURES</u>				
Instruction	406,388	3,430,991	5,672,273	3,823,112
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	38,935	472,601	639,771	431,206
Student Services	124,094	1,234,141	2,049,133	1,381,116
Institutional Support	139,430	1,267,650	2,023,331	1,363,725
Physical Plant	121,760	1,372,820	2,221,864	1,497,536
Scholarships and Tuition Waivers	(9,195)	1,065,988	950,000	950,000
Total Expenditures	821,412	8,844,192	13,556,372	9,446,695
Total Revenue Over (Under) Expenditures	\$ 663,323	(583,110)	\$ (2,024,451)	\$ (411,834)

Seminole State College
Auxiliary Summary Statement of Revenue and Expenditures
For the Period July 1 through February 28, 2025

	CURRENT MONTH	YEAR TO DATE	BUDGET	
			ANNUAL	YEAR-TO-DATE
<u>REVENUES</u>				
Contractual Food Service	\$ 186,259	\$ 619,161	\$ 815,542	\$ 644,278
Bookstore	218,696	1,121,758	1,346,480	1,227,990
Institutional Support	210,338	929,273	622,685	519,319
Seminole/Roesler Residential Centers	311,587	1,026,919	1,073,670	826,726
Student Activities	122,117	506,193	353,477	298,688
Total Revenues	1,048,997	4,203,305	4,211,854	3,517,001
<u>EXPENDITURES</u>				
Contractual Food Service	55,542	451,126	815,542	598,608
Bookstore	70,383	472,575	951,358	772,104
Institutional Support	916,969	1,138,050	1,109,000	985,901
Seminole/Roesler Residential Centers	61,818	597,679	799,351	559,990
Student Activities	830	50,781	141,615	125,896
Total Expenditures	1,105,543	2,710,210	3,816,866	3,042,499
Revenue Over (Under) Expenditures	\$ (56,546)	\$ 1,493,094	\$ 394,988	\$ 474,503

Seminole State College
Food Service - Statement of Revenue and Expenditures
For the Period July 1 through February 28, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Meals revenue	\$ 184,585	\$ 616,898	\$ 800,000	\$ 632,000
Other revenue	1,674	2,264	15,542	12,278
Total revenue	<u>186,259</u>	<u>619,161</u>	<u>815,542</u>	<u>644,278</u>
Supplies	693	5,400	4,826	3,542
Miscellaneous Expenditures	-	-	-	-
Contractual Service	54,367	438,779	800,000	587,200
Professional Services	482	6,948	10,716	7,866
Total expenditures	<u>55,542</u>	<u>451,126</u>	<u>815,542</u>	<u>598,608</u>
Net profit (loss)	<u>\$ 130,716</u>	<u>\$ 168,035</u>	<u>\$ -</u>	<u>\$ 45,670</u>

Seminole State College
Bookstore Statement of Revenue and Expenditures
For the Period July 1 through February 28, 2025

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Sales revenue	\$ 205,323	\$ 1,101,338	\$ 1,313,375	\$ 1,197,798
Other revenue	13,374	20,420	33,105.00	\$ 30,192
Total revenue	<u>218,696</u>	<u>1,121,758</u>	<u>1,346,480</u>	<u>1,227,990</u>
Purchase For Resale	<u>56,099</u>	<u>348,584</u>	<u>781,500</u>	<u>652,553</u>
Professional Salaries, F.T.	3,657	29,259	42,245	28,163
Classified Salaries, F.T.	5,000	40,128	38,049	25,366
Classified Salaries, P.T.	-	-	1,295	863
Student Wages	-	-	5,000	3,333
Fringe Benefits	5,460	39,692	45,769	30,513
Compensation expenditures	<u>14,118</u>	<u>109,078</u>	<u>132,358</u>	<u>88,239</u>
Travel	-	1,420	2,000	1,670
Supplies	-	3,095	7,000	5,845
Miscellaneous Expenditures	-	1,680	1,000	835
Contractual Service	32	8,195	24,800	20,708
Sponsorships	135	523	1,500	1,253
Postage	-	-	1,200	1,002
Other expenditures	<u>167</u>	<u>14,913</u>	<u>37,500</u>	<u>31,313</u>
Total expenditures	<u>70,383</u>	<u>472,575</u>	<u>951,358</u>	<u>772,104</u>
Net profit (loss)	<u>\$ 148,313</u>	<u>\$ 649,183</u>	<u>\$ 395,122</u>	<u>\$ 455,886</u>

Seminole State College
Institutional Support- Statement of Budgeted Revenues and Expenditures
For the Period July 1 through February 28, 2025

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
Student Service Fee	\$ 98,833	\$ 412,416	\$ 288,042	240,227
Infrastructure Fee	107,585	452,576	313,283	261,278
Student Fees	<u>206,419</u>	<u>864,992</u>	<u>601,325</u>	<u>501,505</u>
Other Income-Overpayment	-	35,386	8,368	6,979
ATM other non-revenue	-	4,248	20	17
Refunds / Reimbursements	-	42	1,484	1,238
Interest Income	2,280	19,037	-	-
Seminar fees	-	-	1,243	1,037
Vending maching commissions	-	653	-	-
Photocopy revenue	-	-	-	-
Repair and replacemnet, damaged property	-	-	-	-
Haney Center	1,640	4,915	10,245	8,544
Other income	<u>3,920</u>	<u>64,281</u>	<u>21,360</u>	<u>17,814</u>
Total Revenue	<u>210,338</u>	<u>929,273</u>	<u>622,685</u>	<u>519,319</u>
<u>EXPENDITURES</u>				
Professional Services	-	170,317	150,000	133,350
Personnel expenditures	<u>-</u>	<u>207,162</u>	<u>150,000</u>	<u>133,350</u>
Travel	-	-	3,000	2,667
Supplies	10	2,647	7,000	6,223
Miscellaneous Expenditures	4,159	31,629	49,000	43,561
Contractual Service	509	3,836	-	-
Housing and book scholarships	912,291	892,309	900,000	800,100
Haney Center	-	-	-	-
Total Expenditures	<u>916,969</u>	<u>1,138,050</u>	<u>1,109,000</u>	<u>985,901</u>
Total Revenue Over (Under) Expenditures	<u>\$ (706,631)</u>	<u>\$ (208,777)</u>	<u>\$ (486,315)</u>	<u>(466,582)</u>

Seminole State College
Housing - Statement of Revenue and Expenditures
For the Period July 1 through February 28, 2025

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Rental revenue - Dorms	\$ 311,197	1,019,403	\$ 1,055,388	812,649
Other revenue	390	7,517	18,282	14,077
Total revenue	<u>311,587</u>	<u>1,026,919</u>	<u>1,073,670</u>	<u>826,726</u>
Professional Salaries, F.T.	3,657.33	29,259	41,598	27,732
Professional Services	866.79	6,501	41,598	29,284.99
Professional Services	-	1,505	6,000	4,224.00
Fringe Benefits	2,418.02	18,268	32,135	21,423.33
Personnel expenditures	<u>6,942</u>	<u>55,532</u>	<u>121,331</u>	<u>82,664</u>
Travel	-	-	1,500	1,056
Supplies	391	9,999	36,320	25,569
Miscellaneous Expenditures	150	766	500	352
Lease Payments	45,452	409,067	500,000	352,000
Contractual Service	1,101	20,286	8,700	6,125
Utilities	7,782	102,028	131,000	92,224
Other expenditures	<u>54,876</u>	<u>542,147</u>	<u>678,020</u>	<u>477,326</u>
Total expenditures	<u>61,818</u>	<u>597,679</u>	<u>799,351</u>	<u>559,990</u>
Net profit (loss)	<u>\$ 249,769</u>	<u>429,241</u>	<u>\$ 274,319</u>	<u>\$ 266,735</u>

Seminole State College
Student Activities - Statement of Revenue and Expenditures
For the Period July 1 through February 28, 2025

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Student activity fee	\$ 109,854	\$ 454,773	\$ 317,770	\$ 268,516
Cultural & recreation fee	12,263	51,420	35,707	30,172
Total Revenue	<u>122,117</u>	<u>506,193</u>	<u>353,477</u>	<u>298,688</u>
Athletic Administration	-	-	-	-
National Tournaments	-	8,983	50,000	44,450
Golf-Women	-	2,000	800	711
Golf-Men	-	2,000	800	711
Womens Soccer	-	9,895	17,619	15,663
Men's Basketball	-	4,216	9,000	8,001
Women's Basketball	-	1,123	3,295	2,929
Volleyball	-	4,171	3,600	3,200
Baseball	-	6,129	18,560	16,500
Softball	-	1,391	19,441	17,283
Student Government	-	6,833	6,500	5,779
Livestock Judging Team	-	-	-	-
PLC	780	4,965	12,000	10,668
SSC Aggie (AFAC)	-	(400)	-	-
Phi Theta Kappa (AFAC)	-	(200)	-	-
NASA (AFAC)	50	(325)	-	-
Student Nurse Association(AFAC)	-	-	-	-
Total Expenditures	<u>830</u>	<u>50,781</u>	<u>141,615</u>	<u>125,896</u>
Revenue Over (Under) Expenditures	<u>\$ 121,287</u>	<u>\$ 455,413</u>	<u>\$ 211,862</u>	<u>\$ 172,792</u>

Seminole State College
Restricted Funds - Statement of Revenue and Expenditures
For the Period July 1 through February 28, 2025

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 3,073,367	\$ 3,062,408	\$ 10,959
PELL Admin	6,610	-	6,610
SEOG	81,827	81,427	400
Direct Loans	1,010,252	990,091	20,161
College Work Study	38,309	38,309	-
SSC Foundation	-	25,312	(25,312)
Private Scholarships	397,917	555,067	(157,150)
Private Loans	185,594	-	185,594
Tribal Fest	1,763	1,648	115
Cherokee Student Grants	36,250	36,250	-
Sac & Fox Student Grants	13,787	12,887	900
Creek Tribe Student Grants	10,989	9,489	1,500
Shawnee Tribe Student Grants	9,714	13,602	(3,888)
Choctaw Tribe Student Grants	29,641	25,286	4,355
Citizen Pottawatomie Stud Grnt	33,223	35,523	(2,300)
Chickasaw Tribe Std't Grants	79,512	76,300	3,212
OHLAP	309,551	204,263	105,288
Misc Indial Tribal Grants	59,977	45,464	14,513
Seminole Tribe Student Grants	16,000	16,000	-
Oklahoma Tuition Aid Grant	247,300	246,800	500
Subtotal Financial Aid	<u>5,641,583</u>	<u>5,476,125</u>	<u>165,457</u>
Title III Engaging Students in Science	-	-	-
Ub Math/Science #2	232,816	217,005	15,811
Ub Math/Science #1	234,548	225,481	9,067
Upward Bound #2	221,122	211,843	9,279
Upward Bound #1	300,081	286,094	13,987
Talent Search West	197,316	198,201	(884)
Talent Search Central	274,726	276,676	(1,950)
Dream Catcher Gear Up	592,150	520,081	72,069
STEM Student Support	187,409	195,855	(8,446)
Student Support Serices	206,005	210,644	(4,640)
NASNTI Grant	477,986	246,457	231,528
Scholars for Excellence	48,133	50,413	(2,280)
NASNTI Grant Supplemental	-	109,285	(109,285)
NASNTI - Supplemental FY25	-	34,383	(34,383)
CONGRESSIONAL FUNDS - NURSING	-	322,062	(322,062)
GEER FUNDING - OSRHE	80,565	6,784	73,781
TANF	140,093	74,090	66,003
TANF - Ada	-	23,835	(23,835)
Subtotal Federal Grants	<u>3,192,948</u>	<u>3,209,189</u>	<u>(16,241)</u>
Care Bears	6,224	10,030	(3,805)
Nursing Student'S	884	980	(96)
Upward Bound #2 Fund Raiser	768	-	768
Upward Bound M/S Fund Raiser	1,326	-	1,326
Ub Ms #2 Fund Raiser	2,020	-	2,020
Upward Bound #1 Fundraiser	90	600	(510)
Subtotal Other Restricted	<u>11,312</u>	<u>11,610</u>	<u>(298)</u>
Total	<u>\$ 8,845,843</u>	<u>\$ 8,696,924</u>	<u>\$ 148,919</u>

Seminole State College
Campus Organizations - Statement of Revenue and Expenditures
For the Period July 1 through February 28, 2025

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
VA REPORT FEE	-	1,602	(1,602)
FACULTY SENATE	2,818	1,698	1,119
SEMINOLE STATE AGGIE CLUB	-	499	(499)
SSC STUDENT PTA ASSOCIATION	350	700	(350)
UB #1 SUMMER FOOD PROGRAM	5,854	-	5,854
PHI THETA KAPPA	361	361	(0)
UBMS SUMMER FOOD PROGRAM	3,753	-	3,753
UB M/S #2 SUMMER FOOD PROGRAM	4,804	5,000	(196)
UB2 SUMMER FOOD PROGRAM	4,065	-	4,065
MLT BOC FEE	-	1,350	(1,350)
RESIDENTIAL DEPOSITS	(3,268)	-	(3,268)
PROFESSIONAL STAFF COUNCIL	1,758	1,622	136
CLASSIFIED STAFF ASSOCIATION	373	725	(352)
SHOTGUN SHOOTING TEAM	-	162	(162)
P.R.I.D.E.	84	149	(65)
MU ALPHA THETA - AFAC	-	(300)	300
PSI BETA AFAC	-	(400)	400
FBLA AFAC	-	(800)	800
SIGMA KAPPA DELTA (AFAC)	-	(150)	150
ART CLUB - AFAC	-	(660)	660
PRIDE - AFAC	-	(200)	200
OTHER ORGANIZATIONS AND ACTIVITIES	46,813	530,407	(483,595)
	<u>\$ 67,763</u>	<u>\$ 542,066</u>	<u>\$ (474,303)</u>

From: Samuel Rivera <S.Rivera@sscok.edu>

Date: March 12, 2025 at 8:09:24 AM CDT

To: Jeffrey Christiansen <j.christiansen@sscok.edu>

Cc: Lana Reynolds <l.reynolds@sscok.edu>, Bill Knowles <b.knowles@sscok.edu>

Subject: Retirement

Hello Professor Christiansen,

I wanted to advise to of my intent to retire as of June 1st, 2025. When I completed the initial retirement paperwork, I was told that they would notify you, but I gathered that they have not completed that task. So, I wanted to inform you personally.

It's been a privilege working at Seminole State College. With your permission, I am willing to continue on as adjunct, if needed.

Thank you.

Sincerely,

Sam

Sam Rivera

Assistant Professor of Criminal Justice

Seminole State College

(405) 382-9239 Desk

s.rivera@sscok.edu





SERVICE INVOICE: S101041159:01

Tag Number: 2168

License Plate Number: 25545

Customer Acct #: 33110

BILL TO
 SEMINOLE STATE COLLEGE
 2701 BOREN BLVD
 SEMINOLE OK 74868
 P:
 E:

DELIVER TO
 SEMINOLE STATE COLLEGE - 33110
 2701 BOREN BLVD
 SEMINOLE OK 74868
 P: (405) 382-9241
 E: cl.robertson@sscok.edu

See Last Page for Grand Total

DATE ARRIVED	DATE INVOICE	SALES TYPE	ADVISOR	TERMS	CUSTOMER PO		
2/25/2025 3:48:12PM	3/10/2025	RET	Cavazos T	CASH	13033.81		
YEAR	MAKE	MODEL	VIN	CUSTOMER UNIT #	IN SERVICE	ODOMETER IN	ODOMETER OUT
2015	FORD	F550	1FDGF5GY6FEB15182			87166	87166

Sold Operations

JOB #1 32 COMPLAINT - OTHER MAKE TRANSMISSION

COMPLAINT CAUSE: DIAGNOSE AND ADVISE : TRANSMISSION ISSUES
 CORRECTION: STARTED ENGINE AND FOUND VEHICLE WOULD NOT GO INTO ANY GEAR. OPENED HOOD AND CHECKED TRANSMISSION FLUID AND FOUND IT TO BE LOW AND APPEARED BURNT. PERFORMED PLUG CHECK AND REMOVED A SAMPLE OF FLUID. FOUND FLUID BURNT AND FILTER WITH CLUTCH MATERIAL. TRANSMISSION WILL NEED TO BE REPLACED.

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
	LABOR FCOOTHTRNS	DIAGNOSE AND ADVISE : TRANSMISSION ISSUES		350.00
Prepay: \$0.00 Parts: \$0.00 Labor: \$350.00 Misc: \$0.00 Sublet: \$0.00				\$350.00

JOB #2 81 TOWING

COMPLAINT CAUSE: TOWING
 CORRECTION:

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	FTOW	[Wrecker Service]	385.00	385.00
Prepay: \$0.00 Parts: \$0.00 Labor: \$0.00 Misc: \$0.00 Sublet: \$385.00				\$385.00

JOB #3 48 INSTALL DRIVELINE

COMPLAINT CAUSE: INSTALL DRIVELINE
 CORRECTION: REINSTALLED DRIVE LINE FOR TESTING AND TORQUED MOUNTING HARDWARE. JOB COMPLETE.

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
4	101X/FMC N811880S100	BOLT	1.61	6.44
	LABOR FINSTDRV	INSTALL DRIVELINE		175.00
Prepay: \$0.00 Parts: \$6.44 Labor: \$175.00 Misc: \$0.00 Sublet: \$0.00				\$181.44



Sold Operations (Cont.)

JOB #5 32 COMPLAINT - OTHER MAKE TRANSMISSION

COMPLAINT REPLACE : TRANSMISSION AS NEEDED

CAUSE
 CORRECTION AFTER THE INSTALL OF THE TRANSMISSION, IT MAY NEED TO GO TO THE FORD HOUSE TO GET PROGRAMMED. I HAVE PUT A EXTRA CHARGE ON THE TICKET FOR THIS AND IF WE DONT HAVE TO PROGRAM WE WILL TAKE OFF THE TICKET ON THE FINAL INVOICE.

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
4	101X/0113	BRK CLEAN	4.95	19.80
1	101X/9C3Z7000GARM	FORD REMAN TRANSMISSION	6,566.84	6,566.84
-1	101X/9C3Z7000GARM-CORE	FORD REMAN TRANSMISSION CORE	1,700.00	-1,700.00
1	101X/9C3Z7000GARM-CORE	FORD REMAN TRANSMISSION CORE	1,700.00	1,700.00
	LABOR FCOOTHTRNS	COMPLAINT - OTHER MAKE TRANSMISSION		2,960.00
	LABOR FCOOTHTRNS	REPLACE : TRANSMISSION AS NEEDED		0.00
1	FRT	FREIGHT & HANDLING	100.00	100.00

Prepay: \$0.00 Parts: \$6,586.64 Labor: \$2,960.00 Misc: \$100.00 Sublet: \$0.00 \$9,646.64

Sold Operations Totals Prepay: \$0.00 Parts: \$6,593.08 Labor: \$3,485.00 Misc: \$100.00 Sublet: \$385.00 \$10,563.08

IMPORTANT INFORMATION ABOUT WARRANTIES and RETURNS: Lubbock Truck Sales (LTS), hereby expressly disclaims all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. LTS neither assumes nor authorizes any other person to assume for it any liability in connection with the item(s) sold or work performed relating to this transaction. IN no event shall LTS be liable for any incidental or consequential damages or any commercial loss arising out of this transaction. Warranties, either express or implied made by the manufacturers on items sold by LTS may apply. LTS may assist Customer in making claims against such manufacturers, if requested by Customer. LTS is not responsible for labor on parts not installed in LTS's shop. The following apply to any and all parts purchased from or provided by LTS: Special order and electrical parts require a deposit and these deposits are not returnable if order is canceled, electrical and special order items are not returnable, kits and sets are not returnable if packaging is opened, all returnable parts are subject to a twenty percent (20%) restocking fee, all claims for returned parts must be accompanied by the original purchase invoice, all returned parts are required to be in new and resalable condition and in the original and clean packaging, any returned core must be like for like and in acceptable and non-damaged condition, no parts may be returned more than thirty (30) days after purchase. TERMS: Strictly cash unless an open account has been established in advance prior to service or purchase. Open account terms are net 30 days or net 10th of the following month. Buyer agrees to pay a monthly interest charge on any remaining unpaid balance that exceeds these terms at the lawful maximum rate. Mechanic's lien Notice. Failure to pay invoice places any vehicles worked on subject to repossession under §9.609, Texas Business and Commerce Code. VENUE: It is agreed that this agreement is entered into in the State of TEXAS and is governed by the laws of the State of Texas.

	ESTIMATED	BILLED
LABOR		\$3,485.00
PARTS		\$6,593.08
MISC		\$100.00
SUBLET		\$385.00
Prepay		\$0.00
SUBTOTAL		\$10,563.08
SHOP SUPPLIES		\$1,673.71
TOOL FEES		\$75.00
TAX		\$722.02
GRAND TOTAL		\$13,033.81

Please Remit Payment to:
 LUBBOCK TRUCK SALES
 1801 SLATON ROAD
 LUBBOCK, TX 79404

AUTHORIZED BY: _____ DATE: _____
SIGNATURE OF PERSON RESPONSIBLE OR AGENT FOR PERSON RESPONSIBLE FOR PAYMENT.

PRINT: _____ EMAIL: _____



TITLE:

PURCHASING POLICY**I. Purchasing Authority:**

This policy establishes that, pursuant to State Statutes, the Seminole State College Board of Regents is exempt from the Oklahoma Central Purchasing Act and has the statutory authority to establish and promulgate purchasing policies and practices. The College President is responsible for ensuring that purchasing policies are followed.

II. Bidding Requirements for Equipment, Supplies, Contractual Services, and Professional Services:

- A. Purchases under ~~\$10,000~~\$15,000: Purchases of any single item or multiple items under ~~\$10,000.00~~\$15,000 may be processed without obtaining formal quotes or competitive bids.
- B. Purchases over ~~\$10,000~~\$15,000 but no greater than ~~\$25,000~~\$50,000, are subject to competitive bidding. Three written quotes will be solicited through an informal process and the lowest/best quote selected.
- C. The Seminole State College Board of Regents will be notified of purchases over \$15,000.
- D. Purchases greater than ~~\$25,000~~\$50,000 ~~but less than \$50,000~~ require formal competitive bidding. Requests for Proposals (RFPs) will be solicited and the lowest and best proposal will be selected. All RFP's will be reviewed and approved by the Seminole State College Board of Regents.
- ~~E. Purchases greater than \$50,000 require formal competitive bidding and approval by the Seminole State College Board of Regents.~~
- ~~F. Exceptions to bidding requirements~~
Competitive quotes and formal competitive bids are not required if purchased from:
 1. Sole source/sole brand purchases (A sole source purchase is defined as a purchase or contract for a particular service or item which, by the specifications for the item or qualifications needed by the institution, restricts the bidders to one individual, to one business entity, or to one brand name);
 2. Purchases made from a current State of Oklahoma or Federal General Services Administration contract or at a price less than state contract;
 3. Purchases made on contracts of other state system institutions of higher education, the Oklahoma State Regents for Higher Education or a consortium of such institutions;
 4. Other state government agencies;
 5. Contracts for professional services as defined in Section 803 of Title 18;
 6. Purchase of library books and materials (including periodicals on microfiche, magazine subscriptions, telecourses, and video conferences).
- ~~GE. Bid Exclusions~~
The following are excluded from bidding requirements:
 1. Blanket orders from which purchases will be made to cover items that are needed to maintain existing equipment or products that had previously been purchased

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through a competitive bid process. (Examples: microcomputer parts and supplies, hardware and software maintenance agreements.)

2. Blanket orders for purchases made throughout the year for items that cannot be bid. (Examples: credit card purchases of gasoline for college vehicles when away from campus, acquisitions from book publishers, postage, advertisements)
3. The purchase of institutional membership dues in or services from associations directly related to the functioning of higher education institutions.
4. Utility purchases, including telephone, electricity, natural gas and water and sewer.

III. Emergency Purchases:

Competitive bids or competitive quotes shall not be required for emergency purchases and contracts of \$50,000 or less when the College President declares the existence of an emergency. Unless prohibited due to the nature of the emergency, emergency purchases or contracts over \$50,000 shall include quotes obtained by telephone, fax or other expedient means. The College President will report any emergency purchases or contracts to the Board of Regents at a subsequent Board meeting.

IV. Capital Improvements:

Competitive bids shall not be required for purchases or contracts for capital improvements costing less than ~~\$25,000~~ \$50,000.

Purchases and contracts for capital improvements of more than ~~\$25,000~~ \$50,000 ~~but less than \$50,000~~ must be competitively bid through the RFP process pursuant to State Statutes.

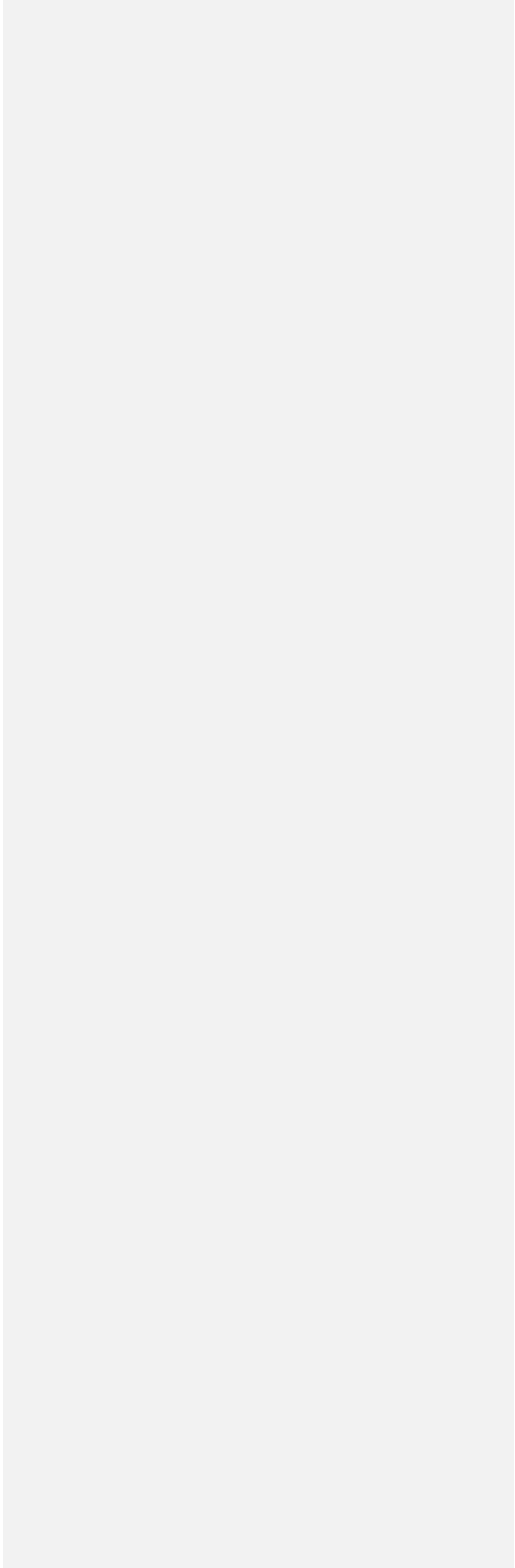
V. Documentation:

A record shall be made of each purchase or contract entered into under the above policy. Documentation will be filed in the business office to verify compliance with these policies.

DATE OF ADOPTION: December 14, 2006
REVISION DATE(S):

LEGAL REFERENCE: Title 61

RELATED ADMINISTRATIVE RULES AND REGULATIONS: _____



TITLE:

PURCHASING POLICY**I. Purchasing Authority:**

This policy establishes that, pursuant to State Statutes, the Seminole State College Board of Regents is exempt from the Oklahoma Central Purchasing Act and has the statutory authority to establish and promulgate purchasing policies and practices. The College President is responsible for ensuring that purchasing policies are followed.

II. Bidding Requirements for Equipment, Supplies, Contractual Services, and Professional Services:

- A. Purchases under \$15,000: Purchases of any single item or multiple items under \$15,000 may be processed without obtaining formal quotes or competitive bids.
- B. Purchases over \$15,000 but no greater than \$50,000, are subject to competitive bidding. Three written quotes will be solicited through an informal process and the lowest/best quote selected.
- C. The Seminole State College Board of Regents will be notified of purchases over \$15,000.
- D. Purchases greater than \$50,000 require formal competitive bidding. Requests for Proposals (RFPs) will be solicited and the lowest and best proposal will be selected. All RFP's will be reviewed and approved by the Seminole State College Board of Regents.
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 - 3. Purchases made on contracts of other state system institutions of higher education, the Oklahoma State Regents for Higher Education or a consortium of such institutions;
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The following are excluded from bidding requirements:
 - 1. Blanket orders from which purchases will be made to cover items that are needed to maintain existing equipment or products that had previously been purchased through a competitive bid process. (Examples: microcomputer parts and supplies, hardware and software maintenance agreements.)

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IV. Capital Improvements:

Competitive bids shall not be required for purchases or contracts for capital improvements costing less than \$50,000.

Purchases and contracts for capital improvements of more than \$50,000 must be competitively bid through the RFP process pursuant to State Statutes.

V. Documentation:

A record shall be made of each purchase or contract entered into under the above policy. Documentation will be filed in the business office to verify compliance with these policies.

DATE OF ADOPTION: December 14, 2006

LEGAL REFERENCE: Title 61

REVISION DATE(S): March 27, 2025

RELATED ADMINISTRATIVE RULES AND REGULATIONS: _____

Title:

POLICY NUMBER: II-6-11

ACADEMIC RANK and Tenure Review Goal-Setting Process

The Seminole State College Board of Regents authorizes the President to award academic rank to teaching faculty members who have reached certain levels of achievement based on educational attainment, longevity and tenure.

As a general guideline, the rank of “assistant professor” may be awarded to a full-time faculty member whose academic credentials include achieving a master’s degree with 18 hours of graduate coursework in a specified teaching field. An “assistant professor” who attains tenure, may be awarded the rank of “associate professor.” After receiving tenure, completing 10 years of full-time service as a faculty member and undergoing tenure review following the SSC Tenure Review Goal-Setting Process (available in the SSC Faculty Handbook)reviews, the rank of “professor” may be awarded.

It is recognized that these guidelines will not apply to every situation. The President is authorized to award rank based on his or her assessment of individual circumstances. Financial incentives may be awarded at each level, contingent upon the availability of funding.

DATE OF ADOPTION: May 26, 2011
REVIEW DATE(S): February 20, 2018

LEGAL REFERENCE:

RELATED ADMINISTRATIVE RULES AND REGULATIONS: _____

GENERAL POLICIES REGARDING COLLEGE PERSONNEL

The President of the College as Chief Executive Officer is hereby delegated authority by the Board of Regents for all employment decisions (excluding Vice Presidential positions) regarding hiring, assignment of personnel, promotion, designation of duties and job descriptions, discipline, termination, or any other personnel actions. For any position with the title of Vice President, Board approval is required prior to hiring or termination.

Seminole State College contracts with regular full-time professional staff and faculty on an annual basis. Except as provided in this policy for tenured faculty, contracting with an employee for one year does not imply that the employee will be contracted for any other time period. Non-contracted employees, including part-time and classified employees, are employed as needed at the will of the President. Nothing in this policy shall preclude employees from exercising their due process rights as outlined in the Policy manual.

NON-DISCRIMINATION POLICY

Seminole State College does not discriminate or permit discrimination by any member of its community against any individual based on the individual's race, color, religion, political beliefs, national origin, age (40 or older), sex, sexual orientation, genetic information, gender identity, gender expression, disability, or veteran status in matters of admissions, employment, financial aid, housing, services in educational programs or activities.

In compliance with and support of the following federal civil right laws:

- Title VI of the Civil Rights Act of 1964*, which prohibits discrimination based on **race, color, or national origin** (including **language**).
- Section 504 of the Rehabilitation Act of 1973*, which prohibits discrimination based on **disability**.
- Title IX of the Education Amendments Act of 1972*, which prohibits discrimination based on **sex** in education programs or activities.
- Age Discrimination Act of 1975*, which prohibits discrimination based on **age**.
- U.S. Department of Homeland Security regulation 6 C.F.R. Part 19*, which prohibits discrimination based on **religion** in social service programs.

College policy prohibits retaliation against a person for filing a complaint of discrimination or harassment under this policy or other applicable federal, state, or local laws. This policy also prohibits retaliation against any person who assists someone with a complaint of discrimination or harassment or who participates in any manner in an investigation or resolution of a complaint of discrimination or harassment.

PRESIDENTIAL SEARCH AND SELECTION

In the event of an opening in the position of President, the Chair of the Seminole State College Board of Regents has the responsibility and authority to oversee the presidential selection process. The Office of the President, in collaboration with the Faculty Senate Subcommittee on

Academic Issues, has developed a search and selection process, which may be utilized at the discretion of the Board. The Board may utilize other methods for recruitment and selection of a President.

EMPLOYMENT QUALIFICATIONS

Candidates for a teaching position in an academic, transfer-oriented, program should possess an appropriate academic degree from an acceptable training institution with prior teaching experience highly desirable. Typically a master's degree is required for a full-time teaching position in a traditional academic area. A doctoral degree is highly desirable.

In order to be employed in a teaching position in the occupational/technical areas, successful candidates must have proven capabilities in the field in which they propose to teach. Some college training, technical certification, and prior teaching experience are desirable.

Candidates for the various administrative positions must have a minimum of a master's degree or possess specialized training and experience. Experience in teaching or administration is required in the positions of Vice President for Academic Affairs, the Vice President for Student Services and deans. It is highly desirable that the candidate holds or be making progress toward a doctoral degree.

Candidates for other positions on campus should have good character, adequate skills for the tasks required and appropriate training and/or experience.

APPOINTMENT OF PERSONNEL

Initial Appointment

Full-Time Faculty, Administrative, and Program Employees

The President, upon recommendation from appropriate administrative personnel, makes initial appointment of regular, full-time faculty, administrative and professional staff. The President is also authorized to make temporary appointments as necessary.

Upon employment, the employee must file with the College: 1) a complete résumé which identifies all previous employment; 2) official transcripts of all college work and/or appropriate certificates; and 3) all other applicable federal and state employment forms.

Responsibilities

Each employee is expected to be knowledgeable of performance criteria for his/her particular position and with all rules, procedures, policies, and standards of conduct established. An employee who does not fulfill the responsibilities set out by such may be subject to corrective or disciplinary action.

New Employment Probationary Period

Newly hired employees who are not full-time faculty shall be placed in a six-month probationary period. Newly hired faculty shall be placed in a probationary period matching the length of their initial contract. The probationary period can be extended if warranted on the recommendation of their supervisor(s) and the approval of the President. If an employee persists in poor performance, a supervisor may recommend termination.

During the probationary period, employees serve at the will of the president and are subject to dismissal with or without cause at any time without prior notice. Recommendations for dismissals shall be recommended to the President for approval.

Upon promotion to a new classification, transfer, or demotion, employees may be placed in a six-month probationary period to allow the department supervisor a sufficient amount of time to measure the efficiency and productivity of the employee. Such probationary periods do not affect an employee's eligibility for accrual or use of College benefits.

Contract Renewals

The renewal of the President's contract will be considered at or before the January Board Meeting as appropriate, or as specified in the contract between Seminole State College and the President.

Tenure is considered a state of continuing employment. Tenured faculty members are protected from dismissal except for sufficient cause, for reasons of financial exigency, or change in institutional programs. Unless there is a change in institutional programming or a declaration of financial exigency by the Board of Regents of Seminole State College, contracts for tenured faculty shall be automatically renewed without written notification.

Any non-tenured faculty and professional staff members who the College does not intend to offer a contract for the coming year will receive notification by April 15th. For employees who will be rehired, salaries, benefits and other conditions of employment may be established by the President at a later time, prior to the issuance of contracts, which shall be automatically renewed without written notification. Classified employees are "at will" and serve at the pleasure of the president subject to dismissal with or without cause at any time. Classified staff shall receive notification of the conditions of their employment at the beginning of each fiscal year.

Authorization of Emeritus Status

The Seminole State College Board of Regents, at its discretion, may honor recommendations of the President granting retired faculty, administrators, or professional staff members emeritus status after retirement. In evaluating candidates for this honorary status, consideration may be given to length of service, special recognitions and activities, and similar items related to performance.

DATE OF ADOPTION: December 14, 2006 LEGAL REFERENCE:
REVISION DATE(S): October 27, 2011; October 25, 2012; March 26, 2015; January 18,
2018; August 15, 2019; January 21, 2020

RELATED ADMINISTRATIVE RULES AND REGULATIONS: _____



EMERITUS STATUS REQUEST

SSC Policy on Emeritus status states that the Seminole State College Board of Regents, at its discretion, may honor recommendations of the President granting retired faculty, administrators, or professional staff members emeritus status after retirement. In evaluating candidates for this honorary status, consideration may be given to length of service, special recognitions and activities, and similar items related to performance.



DR. NOBLE JOBE
Former Assistant
Professor of STEM

Dr. Jobe worked at SSC for 12 years. Dr. Jobe served as an Assistant Professor of STEM, the Health Sciences Division Chair and the STEM Assistant Division Chair while at Seminole State College.

Dr. Jobe earned a Doctor of Philosophy in Zoology from Oklahoma State University, a Master of Science in Zoology from Oklahoma State University, and a Bachelor of Science in Secondary Education (Biology) from East Central University in Ada, Oklahoma.

Before coming to Seminole State College, Dr. Jobe was President of Murray State College from 2008 to 2011 and served as the Chair of the Department of Mathematics from 2005 to 2007. Additionally, Dr. Jobe has had an extensive career in education, teaching at many high schools, colleges and universities.

MARCH 2025

UPDATES TO DEGREE PROGRAMS:

- a. **Agriculture AS** – updates to major field requirements
- b. **Biology AS** – updates to math requirement and major field electives
- c. **Business AS** – updates to major field electives
- d. **Computer Science AS** – updates to major field requirements and major field electives
- e. **Criminal Justice AS** – updates to major field electives
- f. **Elementary Education AS** – updates to major field requirements
- g. **Elementary Education ECU Option AS** – updates to major field requirements
- h. **Enterprise Development Business Administration AS** – updates to major field requirements
- i. **Liberal Studies AA** – updates to humanities listings

SSC Academic Affairs
Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: 11/13/2024

Agriculture A.S.

Action: Change to Existing Degree Program or Emphasis

- Comments / Explanation as needed: Add "OR BIOL 1214 Principles of Biology to Major Field Requirement: "BIOL 1114 General Biology or BIOL 1224 General Botany or BIOL 1234 General Zoology or BIOL 1214 Principles of Biology" -- for Agriculture AS Degree

Full Course Title (35 character max.):

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course): .

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: No (click to select Yes)

Pass/Fail Grade: No (click to select Yes)

Enrollment Limit:

Division Code:

Student Clock Hours/Semester:

Hegis Code:

Lab Clock Hours/Semester:

Special Class Type:

Faculty Clock Hours/Semester:

CIP Code:

Room Clock Hours/Semester:

OSRHE CEP Matrix:

Teaching Load Hours/Semester:

Cost Center:

Pre-Requisite(s):

Attachments: None

Co-Requisite(s):

Division Chairperson Signature

Date

COPY

SIGNATURES CONTINUE ON NEXT PAGE

Agriculture Associate in Science

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Wendy Rich
Associate Professor
405-382-9211
w.rich@sscok.edu
Division Office: 405-382-9208

Program Objective

The objective of the Agriculture Associate in Science is to prepare students for transfer to a bachelor's degree granting institution to major in an agricultural field.

Requirements for Graduation

1. At least sixty-two designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** that the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements 31

GOV 1113	American National Government3
HIST 1483	American History to 1877 or
HIST 1493	American History since 18773
ENG 1113	Composition I.....3
ENG 1213	Composition II3
SPCH 1143	Speech.....3
HUM	Any class designated as Humanities.....6
MATH 1503	Elementary Statistics or
MATH 1513	Pre-Calc for EPCS or
MATH 1523	Functions and Modeling.....3
SCIENCE	<i>met by program</i>
CAP 1103	Introduction to Microsoft Office3
HPER 1012	Wellness and Human Development or
	Two HPER Activity Courses2
STSC 1002	Learning Strategies.....2
ELECTIVE	<i>met by program</i>

Major Field Requirements 25

Select from the following:

ACCT 2033	Financial Accounting
ACCT 2123	Managerial Accounting
AGRI 1104	Introduction to Animal Science (FO)
AGRI 1204	Introduction to Plant and Soil Science (SO)
AGRI 1303	Intro. to Wildlife and Natural Resource Management (FO)
AGRI 2123	Agricultural Leadership (SO)
AGRI 2144	Fundamentals of Soil Science (SO)
BA 1203	Agricultural Economics (SO)
BIOL 1114	General Biology or BIOL 1214 Principles of Biology or
	BIOL 1224 General Botany or BIOL 1234 General Zoology
CHEM 1114	Introduction to Chemistry or CHEM 1315 General
	Chemistry I or CHEM 1515 General
	Chemistry II
MATH 1503	Elementary Statistics
PSY 1113	General Psychology

Major Field Electives and Support 6

Select from the following (or other pre-approved electives):

AGRI 1101	Live Animal Evaluation
AGRI 1204	Introduction to Plant and Soil Science (SO)
AGRI 1303	Intro. to Wildlife and Natural Resource Management (FO)
AGRI 1503	Introduction to Livestock Evaluation (FO)
AGRI 2123	Agricultural Leadership (SO)
BA 2113	Macroeconomics
BA 2213	Microeconomics
BIOL 1224	General Botany
BIOL 1234	General Zoology
BIOL 2224	Microbiology
CHEM 1315	General Chemistry I
CHEM 1515	General Chemistry II
ENVS 1114	Introduction to Environmental Science
MATH 2213	Calculus for Business and Biology
PHYS 1214	Earth Science
PHYS 2114	General Physics I

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE 62

FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY

SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY



Agriculture – Associate in Science Degree Requirements Checklist 2025-26

A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university with an **associate in arts or associate in science degree** will satisfy all freshman and sophomore general education requirements at the four-year university.

6 hrs.	GENERAL EDUCATION REQUIREMENTS Social Sciences <input type="checkbox"/> GOV 1113 American National Government <input type="checkbox"/> HIST 1483 American History Survey to 1877 or <input type="checkbox"/> HIST 1493 American History Survey since 1877	3 hrs.	Computer Applications <input type="checkbox"/> CAP 1103 Introduction to Microsoft Office
9 hrs.	Language Arts <input type="checkbox"/> ENG 1113 Composition I <input type="checkbox"/> ENG 1213 Composition II <input type="checkbox"/> SPCH 1143 Speech	2 hrs.	Health, Physical Education and Recreation <input type="checkbox"/> HPER 1012 Wellness and Human Development or Two HPER Activity Courses
6 hrs.	Humanities <i>Select two of the following:</i> <input type="checkbox"/> ART/HUM 1153 Art History I (FO) <input type="checkbox"/> ART/HUM 1163 Art History II (SO) <input type="checkbox"/> ART/HUM 1203 Art Appreciation <input type="checkbox"/> ART 2323 Global Studies in Art (TBD Summer) <input type="checkbox"/> ENG/HUM 2033 Survey of Native American Literature (SEO) <input type="checkbox"/> ENG 2043 Global Studies in Language Arts and Humanities (TBD Summer) <input type="checkbox"/> ENG/HUM 2413 Introduction to Literature (FO) <input type="checkbox"/> ENG/HUM 2433 World Literature I (SO) <input type="checkbox"/> ENG/HUM 2443 Introduction to World Mythology (FOO) <input type="checkbox"/> ENG/HUM 2543 British Literature I (FEO) <input type="checkbox"/> ENG/HUM 2653 British Literature II (FOO) <input type="checkbox"/> ENG/HUM 2753 American Literature I (SEO) <input type="checkbox"/> ENG/HUM 2883 American Literature II (SOO) <input type="checkbox"/> HIST/HUM 2223 Early Western Civilization to 1660 <input type="checkbox"/> HIST/HUM 2233 Modern Western Civilization since 1660 <input type="checkbox"/> HUM 1103 Life of Jesus (SO) <input type="checkbox"/> HUM 1113 Old Testament (SO) <input type="checkbox"/> HUM 1143 New Testament (FO) <input type="checkbox"/> HUM 2123 Multiculturalism through Film <input type="checkbox"/> HUM 2153 Crime, Delinquency and Social Science Issues through Film (SO) <input type="checkbox"/> HUM 2173 Introduction to Film & TV (SO) <input type="checkbox"/> HUM 2323 Social Science Issues as Perceived through Movies <input type="checkbox"/> HUM 2333 Leadership Development through the Classics <input type="checkbox"/> HUM 2343 Global Studies in Humanities <input type="checkbox"/> MUS/HUM 1213 Music Appreciation I <input type="checkbox"/> MUS/HUM 1223 Music Appreciation II <input type="checkbox"/> PHIL 1113 Philosophy (FO) <input type="checkbox"/> SOC 2433 Global Studies in Culture and Diversity (TBD Summer) <input type="checkbox"/> SPCH/HUM 1523 Introduction to Theatre (FO)	2 hrs.	Student Success <i>Required during first semester</i> <input type="checkbox"/> STSC 1002 Learning Strategies
		31 hrs.	Fine Arts, Psychology, or Social Science Elective <input checked="" type="checkbox"/> <i>met by program</i>
		25 hrs.	TOTAL REQUIRED GENERAL EDUCATION HOURS MAJOR FIELD REQUIREMENTS <i>Select from the following:</i> <input type="checkbox"/> ACCT 2033 Financial Accounting <input type="checkbox"/> ACCT 2123 Managerial Accounting <input type="checkbox"/> AGRI 1104 Introduction to Animal Science (FO) <input type="checkbox"/> AGRI 1204 Introduction to Plant and Soil Science (SO) <input type="checkbox"/> AGRI 2113 Introduction to Wildlife and Natural Resource Management (FO) <input type="checkbox"/> AGRI 2123 Agricultural Leadership (SO) <input type="checkbox"/> AGRI 2144 Fundamentals of Soil Science (SO) <input type="checkbox"/> BA 1203 Agricultural Economics (SO) <input type="checkbox"/> BIOL 1114 General Biology or <input type="checkbox"/> BIOL 1214 Principles of Biology or <input type="checkbox"/> BIOL 1224 General Botany or <input type="checkbox"/> BIOL 1234 General Zoology <input type="checkbox"/> CHEM 1114 Introduction to Chemistry or <input type="checkbox"/> CHEM 1315 General Chemistry I or <input type="checkbox"/> CHEM 1515 General Chemistry II <input type="checkbox"/> MATH 1503 Elementary Statistics <input type="checkbox"/> PSY 1113 General Psychology
3 hrs.	Mathematics <input type="checkbox"/> MATH 1503 Elementary Statistics or <input type="checkbox"/> MATH 1523 Functions and Modeling or <input type="checkbox"/> MATH 1513 Pre-Calculus for Eng-Phys-CS Life Science <input checked="" type="checkbox"/> <i>met by program</i> Physical Science <input checked="" type="checkbox"/> <i>met by program</i>	6 hrs.	MAJOR FIELD ELECTIVES AND SUPPORT <i>Select from the following (or other pre-approved electives):</i> <input type="checkbox"/> AGRI 1101 Live Animal Evaluation <input type="checkbox"/> AGRI 1204 Introduction to Plant and Soil Science (SO) <input type="checkbox"/> AGRI 1303 Introduction to Wildlife and Natural Resource Management (FO) <input type="checkbox"/> AGRI 1503 Introduction to Livestock Evaluation (FO) <input type="checkbox"/> AGRI 2123 Agricultural Leadership (SO) <input type="checkbox"/> BA 2113 Macroeconomics <input type="checkbox"/> BA 2213 Microeconomics <input type="checkbox"/> BIOL 1224 General Botany <input type="checkbox"/> BIOL 1234 General Zoology <input type="checkbox"/> BIOL 2224 Microbiology <input type="checkbox"/> CHEM 1315 General Chemistry I <input type="checkbox"/> CHEM 1515 General Chemistry II <input type="checkbox"/> ENVS 1114 Introduction to Environmental Science <input type="checkbox"/> MATH 1123 World Regional Geography <input type="checkbox"/> PHYS 1214 Earth Science <input type="checkbox"/> PHYS 2114 General Physics I
	FO=FULL ONLY SO=SPRING ONLY FOO=FULL ODD YRS ONLY SOO=SPRING ODD YRS ONLY FEO=FULL EVEN YRS ONLY SEO=SPRING EVEN YRS ONLY	31 hrs.	TOTAL REQUIRED MAJOR FIELD HOURS MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE <i>revised 2/2025</i>

SSC Academic Affairs
Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: 11/13/2024

Biology A.S.

Action: Change to Existing Degree Program or Emphasis

- Comments / Explanation as needed: for the Biology AS Degree -- CHANGE to General Education Requirements // addition: "MATH 1523 Functions and Modeling" CHANGE TO
- "MATH 1523 Functions and Modeling or MATH 1513 Pre-Calculus for Eng-Phys-CS" // ADD to list of Major Field Electives and Support -- MATH 1513 Pre-Calculus for Eng-Phys-CS

Full Course Title (35 character max.):

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course): .

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: No (click to select Yes)

Pass/Fail Grade: No (click to select Yes)

Enrollment Limit:

Division Code:

Student Clock Hours/Semester:

Hegis Code:

Lab Clock Hours/Semester:

Special Class Type:

Faculty Clock Hours/Semester:

CIP Code:

Room Clock Hours/Semester:

OSRHE CEP Matrix:

Teaching Load Hours/Semester:

Cost Center:

Pre-Requisite(s):

Attachments: Choose One

Co-Requisite(s):

Division Chairperson Signature

Date

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SIGNATURES CONTINUE ON NEXT PAGE

Biology

Associate in Science

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Dr. Deanna Miles

Assistant Professor
405-382-9214

d.miles@sscok.edu

Division Office: 405-382-9235

Program Objective

The objective of the Biology Associate in Science is to prepare students for transfer to a bachelor's degree granting institution to major in a life science.

Requirements for Graduation

1. At least sixty-three designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university with an associate in arts or associate in science degree that the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements 34

GOV 1113	American National Government	3
HIST 1483	American History to 1877 or	
HIST 1493	American History since 1877	3
ENG 1113	Composition I	3
ENG 1213	Composition II	3
SPCH 1143	Speech	3
HUM	Any class designated as Humanities	6
MATH 1523	Functions and Modeling or	
	MATH 1513 Pre-Calculus for Eng-Phys-CS	3
	<i>met by program</i>	
SCIENCE		
CAP 1103	Introduction to Microsoft Office	3
HPER 1012	Wellness and Human Development or	
	Two HPER Activity Courses	2
STSC 1002	Learning Strategies	2
ELECTIVE	Select from Psychology, Social Sciences, or Fine Arts	3

Major Field Requirements 21

BIOL 1214	Principles of Biology
BIOL 1224	General Botany or BIOL 1234 General Zoology (SO)
BIOL 2224	Microbiology
CHEM 1315	General Chemistry I
PHYS 2114	General Physics I (Fall only)

Major Field Electives and Support 8

Select from the following:

MATH 2213	Calculus for Business and Biology (recommended)
AGRI 1104	Introduction to Animal Science (FO)
AGRI 1204	Introduction to Plant and Soil Science (SO)
BIOL 1224	General Botany (SO)
BIOL 1234	General Zoology (SO)
BIOL 2113	Introduction to Nutrition
BIOL 2114	Human Anatomy
BIOL 2214	Human Physiology
CHEM 1114	Introduction to Chemistry
CHEM 1515	General Chemistry II (SO)
ENVS 1114	Introduction to Environmental Science (FO)
MATH 1513	Pre-Calculus for Eng-Phys-CS
PHYS 2224	General Physics II (SO)

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE 63

Recommended Major Field Courses, Electives, and Support for Pre-Professional Emphasis in Medicine, Dentistry, and Optometry

BIOL 1214	Principles of Biology or	
BIOL 1234	General Zoology	4
BIOL 2114	Human Anatomy	4
BIOL 2214	Human Physiology	4
BIOL 2224	Microbiology	4
CHEM 1315	General Chemistry I	5
CHEM 1515	General Chemistry II	5
PHYS 2114	General Physics I	4
PHYS 2214	General Physics II	4

Professional school entrance requirements vary. Consult potential professional schools individually for specific entrance requirements for medicine, dentistry, optometry, physical therapy and veterinary medicine.

FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY

SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY



Biology - Associate in Science

Degree Requirements Checklist

2025-26

A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** will satisfy all freshman and sophomore general education requirements at the four-year university.

6 hrs.	GENERAL EDUCATION REQUIREMENTS	3 hrs.	Fine Arts, Psychology, or Social Science Elective <i>Select one of the following:</i> <ul style="list-style-type: none"> <input type="checkbox"/> ANTH 1113 General Anthropology <input type="checkbox"/> ART 1103 Fundamentals of Art I (FO) <input type="checkbox"/> ART 1123 Drawing I (SO) <input type="checkbox"/> ART 2123 Ceramics I (FO) <input type="checkbox"/> ART 2213 Watercolor I (SO) <input type="checkbox"/> ART 2713 Printmaking (FO) <input type="checkbox"/> BA 2113 Macroeconomics <input type="checkbox"/> BA 2213 Microeconomics <input type="checkbox"/> CJ 1113 Introduction to Criminology (FO) <input type="checkbox"/> ENG 1313 Technical Writing (SOO) <input type="checkbox"/> ENG 2103 Fiction Writing (FO) <input type="checkbox"/> ENG 2113 Creative Writing (FO) <input type="checkbox"/> ENG 2123 Poetry Writing (SO) <input type="checkbox"/> GEOG 1123 World Regional Geography <input type="checkbox"/> NAS 1713 Seminole/Creek Language I <input type="checkbox"/> PSY 1113 General Psychology <input type="checkbox"/> SOC 1113 Introduction to Sociology
9 hrs.	Language Arts <ul style="list-style-type: none"> <input type="checkbox"/> ENG 1113 Composition I <input type="checkbox"/> ENG 1213 Composition II <input type="checkbox"/> SPCH 1143 Speech 		
6 hrs.	Humanities <i>Select two of the following:</i> <ul style="list-style-type: none"> <input type="checkbox"/> ART/HUM 1153 Art History I (FO) <input type="checkbox"/> ART/HUM 1163 Art History II (SO) <input type="checkbox"/> ART/HUM 1203 Art Appreciation <input type="checkbox"/> ART 2323 Global Studies in Art (TBD Summer) <input type="checkbox"/> ENG/HUM 2033 Survey of Native American Literature (SEO) <input type="checkbox"/> ENG 2043 Global Studies in Language Arts and Humanities (TBD Summer) <input type="checkbox"/> ENG/HUM 2413 Introduction to Literature (FO) <input type="checkbox"/> ENG/HUM 2433 World Literature I (SO) <input type="checkbox"/> ENG/HUM 2443 Introduction to World Mythology (FOO) <input type="checkbox"/> ENG/HUM 2543 British Literature I (FEO) <input type="checkbox"/> ENG/HUM 2653 British Literature II (FOO) <input type="checkbox"/> ENG/HUM 2753 American Literature I (SEO) <input type="checkbox"/> ENG/HUM 2883 American Literature II (SOO) <input type="checkbox"/> HIST/HUM 2223 Early Western Civilization to 1660 <input type="checkbox"/> HIST/HUM 2233 Modern Western Civilization since 1660 <input type="checkbox"/> HUM 1103 Life of Jesus (SO) <input type="checkbox"/> HUM 1113 Old Testament (SO) <input type="checkbox"/> HUM 1143 New Testament (FO) <input type="checkbox"/> HUM 2123 Multiculturalism through Film <input type="checkbox"/> HUM 2153 Crime, Delinquency and Social Science Issues through Film (SO) <input type="checkbox"/> HUM 2173 Introduction to Film & TV (SO) <input type="checkbox"/> HUM 2323 Social Science Issues as Perceived through Movies <input type="checkbox"/> HUM 2333 Leadership Development through the Classics <input type="checkbox"/> HUM 2343 Global Studies in Humanities <input type="checkbox"/> MUS/HUM 1213 Music Appreciation I <input type="checkbox"/> MUS/HUM 1223 Music Appreciation II <input type="checkbox"/> PHIL 1113 Philosophy (FO) <input type="checkbox"/> SOC 2433 Global Studies in Culture and Diversity (TBD Summer) <input type="checkbox"/> SPCH/HUM 1523 Introduction to Theatre (FO) 	34 hrs.	TOTAL REQUIRED GENERAL EDUCATION HOURS
	Mathematics <ul style="list-style-type: none"> <input type="checkbox"/> MATH 1523 Functions and Modeling <u>or</u> <input type="checkbox"/> MATH 1513 Pre-Calculus for Eng-Phys-CS 	21 hrs.	MAJOR FIELD REQUIREMENTS <ul style="list-style-type: none"> <input type="checkbox"/> BIOL 1214 Principles of Biology <input type="checkbox"/> BIOL 1224 General Botany <u>or</u> <input type="checkbox"/> BIOL 1234 General Zoology (SO) <input type="checkbox"/> BIOL 2224 Microbiology <input type="checkbox"/> CHEM 1315 General Chemistry I <input type="checkbox"/> PHYS 2114 General Physics I (FO)
	Life Science <input checked="" type="checkbox"/> <i>met by program</i>	8 hrs.	MAJOR FIELD ELECTIVES AND SUPPORT <i>Select from the following:</i> <ul style="list-style-type: none"> <input type="checkbox"/> MATH 2213 Calculus for Bus. and Biol. <input type="checkbox"/> AGRI 1104 Introduction to Animal Science (FO) <input type="checkbox"/> AGRI 1204 Introduction to Plant and Soil Science (SO) <input type="checkbox"/> BIOL 1224 General Botany (SO) <input type="checkbox"/> BIOL 1234 General Zoology (SO) <input type="checkbox"/> BIOL 2113 Introduction to Nutrition <input type="checkbox"/> BIOL 2114 Human Anatomy <input type="checkbox"/> BIOL 2214 Human Physiology <input type="checkbox"/> CHEM 1114 Introduction to Chemistry <input type="checkbox"/> CHEM 1515 General Chemistry II (SO) <input type="checkbox"/> ENVS 1114 Introduction to Environmental Science (FO) <input type="checkbox"/> MATH 1513 Pre-Calculus for Eng-Phys-CS <input type="checkbox"/> PHYS 2224 General Physics II (SO)
3 hrs.	Physical Science <input checked="" type="checkbox"/> <i>met by program</i>	29 hrs.	TOTAL REQUIRED MAJOR FIELD HOURS
3 hrs.	Computer Applications <ul style="list-style-type: none"> <input type="checkbox"/> CAP 1103 Introduction to Microsoft Office 	63 hrs.	MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE
2 hrs.	Health, Physical Education and Recreation <ul style="list-style-type: none"> <input type="checkbox"/> HPER 1012 Wellness and Human Development <u>or</u> Two HPER Activity Courses 		FO=Fall Only FOO=Fall Odd Yrs Only FEO=Fall Even Yrs Only SO=Spring Only SOO=Spring Odd Yrs Only SEO=Spring Even Yrs Only
2 hrs.	Student Success <i>Required during first semester</i> <ul style="list-style-type: none"> <input type="checkbox"/> STSC 1002 Learning Strategies 		

SSC Academic Affairs / Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: 11/13/2024

Business A.S.

Action: Change to Existing Degree Program or Emphasis

- **Comments / Explanation as needed:** Update Associate in Science Business degree and checklist to add Sport Communication HPER 1223 Back as a major field elective option

Full Course Title (35 character max.): HPER 1223 Sport Communication

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course):

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: No (click to select Yes)

Student Clock Hours/Semester:

Pass/Fail Grade: No (click to select Yes)

Lab Clock Hours/Semester:

Enrollment Limit:

Faculty Clock Hours/Semester:

Division Code:

Room Clock Hours/Semester:

Hegis Code:

Teaching Load Hours/Semester:

Special Class Type:

OSRHE CEP Matrix:

CIP Code:

Pre-Requisite(s):

Cost Center:

Co-Requisite(s):

Attachments: Choose One

Division Chairperson Signature

Date

Dean of Instruction Signature

Date

VPASA Signature

Date

COMMENTS OR NEXT STEPS – EXPLAIN:

Business Associate in Science

Offered Online

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Brad Schatzel

Assistant Professor
405-382-9262

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Division Office: 405-382-9252

Program Objective

The objective of the Business Associate in Science is to prepare students for transfer to a bachelor's degree granting institution to major in business or to enter the workforce in an entry level position.

Requirements for Graduation

1. Sixty-three designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university with an associate in arts or associate in science degree that the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements 39

GOV 1113	American National Government3
HIST 1483	American History Survey to 1877 or
HIST 1493	American History Survey since 1877.....3
ENG 1113	Composition I.....3
ENG 1213	Composition II3
SPCH 1143	Speech.....3
HUM	Any class designated as Humanities.....6
MATH 1523	Functions and Modeling.....3
SCIENCE	One Life Science with lab and
	One Physical Science with lab8
CAP 1103	Introduction to Microsoft Office3
HPER 1012	Wellness and Human Development or
	Two HPER Activity Courses2
STSC 1002	Learning Strategies.....2
ELECTIVE	<i>met by program</i>

Major Field Requirements 15

ACCT 2033	Financial Accounting
ACCT 2123	Managerial Accounting
BA 2113	Macroeconomics
BA 2213	Microeconomics
BA 2253	Business Statistics

Major Field Electives and Support 9

Select from the following:

MATH 2213	Calculus for Business and Biology (recommended)
ACCT 1413	Introduction to Accounting
BA 1123	Introduction to Business
BA 1203	Introduction to Agriculture Economics
BA 1323	Global Studies in International Business
BA 1423	International Business
BA 1603	Workplace and Cultural Competence (FO)
BA 2123	Entrepreneurship (SOO)
BA 2133	Human Relations (SO)
BA 2233	Business Communication (SEO)
BA 2243	Personal Finance (FO)
BA 2403	Business Management (FEO)
BA 2423	Business Ethics (SO)
BA 2513	Marketing (FOO)
BA 2903	Internship in Business
CS 1183	Information Security
CS 2003	Webpage Design Using HTML
CS 2173	Operating Systems
HPER 1223	Sport Communication

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE 63

FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY

SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY



Business - Associate in Science Degree Requirements Checklist 2025-26

A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** will satisfy all freshman and sophomore general education requirements at the four-year university.

6 hrs.	GENERAL EDUCATION REQUIREMENTS Social Sciences <input type="checkbox"/> GOV 1113 American National Government <input type="checkbox"/> HIST 1483 American History Survey to 1877 or <input type="checkbox"/> HIST 1493 American History Survey since 1877	4 hrs.	Physical Science <i>Select one of the following:</i> <input type="checkbox"/> AGRI 2144 Fundamentals of Soil Science (SO) <input type="checkbox"/> CHEM 1114 Introduction to Chemistry <input type="checkbox"/> CHEM 1315 General Chemistry I <input type="checkbox"/> ENV5 1114 Introduction to Environmental Science (FO) <input type="checkbox"/> PHYS 1114 General Physical Science <input type="checkbox"/> PHYS 1214 Earth Science <input type="checkbox"/> PHYS 1314 Astronomy <input type="checkbox"/> PHYS 1414 Physical Geology <input type="checkbox"/> PHYS 2114 General Physics I (FO) <input type="checkbox"/> PHYS 2224 General Physics II (SO)
9 hrs.	Language Arts <input type="checkbox"/> ENG 1113 Composition I <input type="checkbox"/> ENG 1213 Composition II <input type="checkbox"/> SPCH 1143 Speech	3 hrs.	Computer Applications <input type="checkbox"/> CAP 1103 Introduction to Microsoft Office
6 hrs.	Humanities <i>Select two of the following:</i> <input type="checkbox"/> ART/HUM 1153 Art History I (FO) <input type="checkbox"/> ART/HUM 1163 Art History II (SO) <input type="checkbox"/> ART/HUM 1203 Art Appreciation <input type="checkbox"/> ART 2323 Global Studies in Art (TBD Summer) <input type="checkbox"/> ENG/HUM 2033 Survey of Native American Literature (SEO) <input type="checkbox"/> ENG 2043 Global Studies in Language Arts and Humanities (TBD Summer) <input type="checkbox"/> ENG/HUM 2413 Introduction to Literature (FO) <input type="checkbox"/> ENG/HUM 2433 World Literature I (SO) <input type="checkbox"/> ENG/HUM 2443 Introduction to World Mythology (FOO) <input type="checkbox"/> ENG/HUM 2543 British Literature I (FEO) <input type="checkbox"/> ENG/HUM 2653 British Literature II (FOO) <input type="checkbox"/> ENG/HUM 2753 American Literature I (SEO) <input type="checkbox"/> ENG/HUM 2883 American Literature II (SOO) <input type="checkbox"/> HIST/HUM 2223 Early Western Civilization to 1660 <input type="checkbox"/> HIST/HUM 2233 Modern Western Civilization since 1660 <input type="checkbox"/> HUM 1103 Life of Jesus (SO) <input type="checkbox"/> HUM 1113 Old Testament (SO) <input type="checkbox"/> HUM 1143 New Testament (FO) <input type="checkbox"/> HUM 2123 Multiculturalism through Film <input type="checkbox"/> HUM 2153 Crime, Delinquency and Social Science Issues through Film (SO) <input type="checkbox"/> HUM 2173 Introduction to Film & TV (SO) <input type="checkbox"/> HUM 2323 Social Science Issues as Perceived through Movies <input type="checkbox"/> HUM 2333 Leadership Development through the Classics <input type="checkbox"/> HUM 2343 Global Studies in Humanities <input type="checkbox"/> MUS/HUM 1213 Music Appreciation I <input type="checkbox"/> MUS/HUM 1223 Music Appreciation II <input type="checkbox"/> PHIL 1113 Philosophy (FO) <input type="checkbox"/> SOC 2433 Global Studies in Culture and Diversity (TBD Summer) <input type="checkbox"/> SPCH/HUM 1523 Introduction to Theatre (FO)	2 hrs.	Health, Physical Education and Recreation <input type="checkbox"/> HPER 1012 Wellness and Human Development or Two HPER Activity Courses
3 hrs.	Mathematics <input type="checkbox"/> MATH 1523 Functions and Modeling	2 hrs.	Student Success <i>Required during first semester</i> <input type="checkbox"/> STSC 1002 Learning Strategies Fine Arts, Psychology, or Social Science Elective <input checked="" type="checkbox"/> <i>met by program</i>
4 hrs.	Life Science <i>Select one of the following:</i> <input type="checkbox"/> AGRI 1104 Introduction to Animal Science (FO) <input type="checkbox"/> AGRI 1204 Introduction to Plant and Soil Science (SO) <input type="checkbox"/> BIOL 1114 General Biology <input type="checkbox"/> BIOL 1214 Principles of Biology <input type="checkbox"/> BIOL 1224 General Botany (SO) <input type="checkbox"/> BIOL 1234 General Zoology (SO)	39 hrs.	TOTAL REQUIRED GENERAL EDUCATION HOURS
		15 hrs.	MAJOR FIELD REQUIREMENTS <input type="checkbox"/> ACCT 2033 Financial Accounting <input type="checkbox"/> ACCT 2123 Managerial Accounting <input type="checkbox"/> BA 2113 Macroeconomics <input type="checkbox"/> BA 2213 Microeconomics <input type="checkbox"/> BA 2253 Business Statistics
		9 hrs.	MAJOR FIELD ELECTIVES AND SUPPORT <i>Select from the following:</i> <input type="checkbox"/> MATH 2213 Calculus for Bus. and Biol. (recommended) <input type="checkbox"/> ACCT 1413 Introduction to Accounting <input type="checkbox"/> BA 1123 Introduction to Business <input type="checkbox"/> BA 1203 Introduction Agriculture Economics <input type="checkbox"/> BA 1323 Global Studies in International Business <input type="checkbox"/> BA 1423 International Business <input type="checkbox"/> BA 1603 Workplace and Cultural Competence (FO) <input type="checkbox"/> BA 2123 Entrepreneurship (SOO) <input type="checkbox"/> BA 2133 Human Relations (SO) <input type="checkbox"/> BA 2233 Business Communication (SEO) <input type="checkbox"/> BA 2243 Personal Finance (FO) <input type="checkbox"/> BA 2403 Business Management (FEO) <input type="checkbox"/> BA 2423 Business Ethics (SO) <input type="checkbox"/> BA 2513 Marketing (FOO) <input type="checkbox"/> BA 2903 Internship in Business <input type="checkbox"/> CS 1183 Information Security <input type="checkbox"/> CS 2003 Webpage Design Using HTML <input type="checkbox"/> CS 2173 Operating Systems <input type="checkbox"/> HPER 1223 Sport Communication
		24 hrs.	TOTAL REQUIRED MAJOR FIELD HOURS
		63 hrs.	MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE
	FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY		<i>Revised 02/2025</i>

SSC Academic Affairs / Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: 11/13/24

Computer Science A.S.

Action: Change to Existing Degree Program or Emphasis

- **Comments / Explanation as needed:** Make these changes to the Computer Science AS degree: Change title of CS 1033 to be Introduction to Computers and Computer Logic / Add these courses to the Major Field Electives: EST 1113 Introduction to Esports (FO), CS 2213 Multimedia Development (SO), CS 1413 Introduction to Game Development (SO), and EST 2143 Esports Communication (FO)

Full Course Title (35 character max.):

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course):

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: No (click to select Yes)

Student Clock Hours/Semester:

Pass/Fail Grade: No (click to select Yes)

Lab Clock Hours/Semester:

Enrollment Limit:

Faculty Clock Hours/Semester:

Division Code:

Room Clock Hours/Semester:

Hegis Code:

Teaching Load Hours/Semester:

Special Class Type:

OSRHE CEP Matrix:

CIP Code:

Pre-Requisite(s):

Cost Center:

Co-Requisite(s):

Attachments: Choose One

Division Chairperson Signature

Date

Dean of Instruction Signature

Date

VPASA Signature

Date

COPY

COMMENTS OR NEXT STEPS – EXPLAIN:

Computer Science Associate in Science

Offered Online

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Dr. Ricky Streight
Associate Math Professor
405-382-9689
r.streight@sscok.edu
Division Office: 405-382-9266

Program Objective

The objective of the Computer Science Associate in Science is to prepare students for transfer to a bachelor degree granting institution to major in computer science or information systems.

Requirements for Graduation

1. Sixty-three designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

For Information Contact:

Science, Technology, Engineering, and Mathematics Division (405) 382-9266

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** that the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements 42

GOV 1113	American National Government	3
HIST 1483	American History to 1877 or	
HIST 1493	American History since 1877	3
ENG 1113	Composition I	3
ENG 1213	Composition II	3
SPCH 1143	Speech	3
HUM	Any class designated as Humanities	6
MATH 1513	Pre-Calculus for Eng-Phys-CS	3
SCIENCE	One Life Science with lab and	
	One Physical Science with lab	8
CAP 1103	Introduction to Microsoft Office	3
HPER 1012	Wellness and Human Development or	
	Two HPER Activity Courses	2
STSC 1002	Learning Strategies	2
ELECTIVE	Select from Fine Arts, Psychology, or Social Sciences	3

Major Field Requirements 15

CS 1033	Introduction to Computers and Computer Logic (FO)
CS 1183	Information Security (SO)
CS 2033	Script Programming (SO)
CS 2013	Programming in C++ I (SO)
CS 2023	Programming in C++ II (FO)

Major Field Electives and Support 6

Select from the following:

ACCT 2033	Financial Accounting
BA 2113	Macroeconomics
BA 2253	Business Statistics
CS 1003	Elementary Computer Literacy
CS 1113	Programming in Visual Basic
CS 1173	Hardware and Network Systems Support
CS 1303	Ethics in Information Technology
CS 1423	Intro. to Game Development (SO)
CS 2003	Webpage Design Using HTML
CS 2173	Operating Systems
CS 2273	Multimedia Development (SO)
CS 2263	Digital Forensics
CS 2643	Advanced Microsoft Excel
ENGR 1113	Introduction to Engineering (FO)
EST 1113	Introduction to Esports (FO)
EST 2143	Esports Communication (FO)
MATH 1613	Plane Trigonometry (SO)
MATH 2215	Calculus and Analytic Geometry I (SO)
MATH 2424	Calculus and Analytic Geometry II (FO)
MATH 2434	Calculus and Analytic Geometry III (SO)

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE 63

FO=Fall Only FOO=Fall Odd Yrs Only FEO=Fall Even Yrs Only
SO=Spring Only SOO=Spring Odd Yrs Only SEO=Spring Even Yrs Only



Computer Science - Associate in Science Degree Requirements Checklist 2025-26

A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** will satisfy all freshman and sophomore general education requirements at the four-year university.

6 hrs.	GENERAL EDUCATION REQUIREMENTS Social Sciences <input type="checkbox"/> GOV 1113 American National Government <input type="checkbox"/> HIST 1483 American History Survey to 1877 or <input type="checkbox"/> HIST 1493 American History Survey since 1877	4 hrs.	Physical Science <i>Select one of the following:</i> <input type="checkbox"/> AGRI 2144 Fundamentals of Soil Science (SO) <input type="checkbox"/> CHEM 1114 Introduction to Chemistry <input type="checkbox"/> CHEM 1315 General Chemistry I <input type="checkbox"/> ENVS 1114 Introduction to Environmental Science (FO) <input type="checkbox"/> PHYS 1114 General Physical Science <input type="checkbox"/> PHYS 1214 Earth Science <input type="checkbox"/> PHYS 1314 Astronomy <input type="checkbox"/> PHYS 1414 Physical Geology <input type="checkbox"/> PHYS 2114 General Physics I (FO) <input type="checkbox"/> PHYS 2224 General Physics II (SO)
9 hrs.	Language Arts <input type="checkbox"/> ENG 1113 Composition I <input type="checkbox"/> ENG 1213 Composition II <input type="checkbox"/> SPCH 1143 Speech	3 hrs.	Computer Applications <input type="checkbox"/> CAP 1103 Introduction to Microsoft Office
6 hrs.	Humanities <i>Select two of the following:</i> <input type="checkbox"/> ART/HUM 1153 Art History I (FO) <input type="checkbox"/> ART/HUM 1163 Art History II (SO) <input type="checkbox"/> ART/HUM 1203 Art Appreciation <input type="checkbox"/> ART 2323 Global Studies in Art (TBD Summer) <input type="checkbox"/> ENG/HUM 2033 Survey of Native American Literature (SEO) <input type="checkbox"/> ENG 2043 Global Studies in Language Arts and Humanities (TBD Summer) <input type="checkbox"/> ENG/HUM 2413 Introduction to Literature (FO) <input type="checkbox"/> ENG/HUM 2433 World Literature I (SO) <input type="checkbox"/> ENG/HUM 2443 Introduction to World Mythology (FOO) <input type="checkbox"/> ENG/HUM 2543 British Literature I (FEO) <input type="checkbox"/> ENG/HUM 2653 British Literature II (FOO) <input type="checkbox"/> ENG/HUM 2753 American Literature I (SEO) <input type="checkbox"/> ENG/HUM 2883 American Literature II (SOO) <input type="checkbox"/> HIST/HUM 2223 Early Western Civilization to 1660 <input type="checkbox"/> HIST/HUM 2233 Modern Western Civilization since 1660 <input type="checkbox"/> HUM 1103 Life of Jesus (SO) <input type="checkbox"/> HUM 1113 Old Testament (SO) <input type="checkbox"/> HUM 1143 New Testament (FO) <input type="checkbox"/> HUM 2123 Multiculturalism through Film <input type="checkbox"/> HUM 2153 Crime, Delinquency and Social Science Issues through Film (SO) <input type="checkbox"/> HUM 2173 Introduction to Film & TV (SO) <input type="checkbox"/> HUM 2323 Social Science Issues as Perceived through Movies <input type="checkbox"/> HUM 2333 Leadership Development through the Classics <input type="checkbox"/> HUM 2343 Global Studies in Humanities <input type="checkbox"/> MUS/HUM 1213 Music Appreciation I <input type="checkbox"/> MUS/HUM 1223 Music Appreciation II <input type="checkbox"/> PHIL 1113 Philosophy (FO) <input type="checkbox"/> SOC 2433 Global Studies in Culture and Diversity (TBD Summer) <input type="checkbox"/> SPCH/HUM 1523 Introduction to Theatre (FO)	2 hrs.	Health, Physical Education and Recreation <input type="checkbox"/> HPER 1012 Wellness and Human Development or Two HPER Activity Courses
3 hrs.	Mathematics <input type="checkbox"/> MATH 1513 Pre-Calculus for Eng-Phys-CS	2 hrs.	Student Success <i>Required during first semester</i> <input type="checkbox"/> STSC 1002 Learning Strategies
4 hrs.	Life Science <i>Select one of the following:</i> <input type="checkbox"/> AGRI 1104 Introduction to Animal Science (FO) <input type="checkbox"/> AGRI 1204 Introduction to Plant and Soil Science (SO) <input type="checkbox"/> BIOL 1114 General Biology <input type="checkbox"/> BIOL 1214 Principles of Biology <input type="checkbox"/> BIOL 1224 General Botany (SO) <input type="checkbox"/> BIOL 1234 General Zoology (SO)	3 hrs.	General Education Elective <input type="checkbox"/> Select from Fine Arts, Psychology, or Social Sciences
FO=Fall Only FOO=Fall Odd Yrs Only FEO=Fall Even Yrs Only SO=Spring Only SOO=Spring Odd Yrs Only SEO=Spring Even Yrs Only		42 hrs.	TOTAL REQUIRED GENERAL EDUCATION HOURS
MAJOR FIELD REQUIREMENTS <input type="checkbox"/> CS 1033 Intro. to Computers and Computer Logic (FO) <input type="checkbox"/> CS 1183 Information Security (SO) <input type="checkbox"/> CS 2033 Script Programming (SO) <input type="checkbox"/> CS 2013 Programming in C++ I (SO) <input type="checkbox"/> CS 2023 Programming in C++ II (FO)			MAJOR FIELD ELECTIVES AND SUPPORT <i>Select from the following:</i> <input type="checkbox"/> ACCT 2033 Financial Accounting <input type="checkbox"/> BA 2113 Macroeconomics <input type="checkbox"/> BA 2253 Business Statistics <input type="checkbox"/> CS 1003 Elementary Computer Literacy <input type="checkbox"/> CS 1113 Programming in Visual Basic <input type="checkbox"/> CS 1173 Hardware and Network Systems Support <input type="checkbox"/> CS 1303 Ethics in Information Technology <input type="checkbox"/> CS 1423 Intro. to Game Development (SO) <input type="checkbox"/> CS 2003 Webpage Design Using HTML <input type="checkbox"/> CS 2173 Operating Systems <input type="checkbox"/> CS 2273 Multimedia Development (SO) <input type="checkbox"/> CS 2263 Digital Forensics (SO) <input type="checkbox"/> CS 2643 Advanced Microsoft Excel <input type="checkbox"/> ENGR 1113 Introduction to Engineering (FO) <input type="checkbox"/> EST 1113 Introduction to Esports (FO) <input type="checkbox"/> EST 2143 Esports Communication (FO) <input type="checkbox"/> MATH 1613 Plane Trigonometry (SO) <input type="checkbox"/> MATH 2215 Calculus and Analytic Geometry I (SO) <input type="checkbox"/> MATH 2424 Calculus and Analytic Geometry II (FO) <input type="checkbox"/> MATH 2434 Calculus and Analytic Geometry III (SO)
MAJOR FIELD ELECTIVES AND SUPPORT <i>Select from the following:</i> <input type="checkbox"/> ACCT 2033 Financial Accounting <input type="checkbox"/> BA 2113 Macroeconomics <input type="checkbox"/> BA 2253 Business Statistics <input type="checkbox"/> CS 1003 Elementary Computer Literacy <input type="checkbox"/> CS 1113 Programming in Visual Basic <input type="checkbox"/> CS 1173 Hardware and Network Systems Support <input type="checkbox"/> CS 1303 Ethics in Information Technology <input type="checkbox"/> CS 1423 Intro. to Game Development (SO) <input type="checkbox"/> CS 2003 Webpage Design Using HTML <input type="checkbox"/> CS 2173 Operating Systems <input type="checkbox"/> CS 2273 Multimedia Development (SO) <input type="checkbox"/> CS 2263 Digital Forensics (SO) <input type="checkbox"/> CS 2643 Advanced Microsoft Excel <input type="checkbox"/> ENGR 1113 Introduction to Engineering (FO) <input type="checkbox"/> EST 1113 Introduction to Esports (FO) <input type="checkbox"/> EST 2143 Esports Communication (FO) <input type="checkbox"/> MATH 1613 Plane Trigonometry (SO) <input type="checkbox"/> MATH 2215 Calculus and Analytic Geometry I (SO) <input type="checkbox"/> MATH 2424 Calculus and Analytic Geometry II (FO) <input type="checkbox"/> MATH 2434 Calculus and Analytic Geometry III (SO)			MAJOR FIELD ELECTIVES AND SUPPORT <i>Select from the following:</i> <input type="checkbox"/> ACCT 2033 Financial Accounting <input type="checkbox"/> BA 2113 Macroeconomics <input type="checkbox"/> BA 2253 Business Statistics <input type="checkbox"/> CS 1003 Elementary Computer Literacy <input type="checkbox"/> CS 1113 Programming in Visual Basic <input type="checkbox"/> CS 1173 Hardware and Network Systems Support <input type="checkbox"/> CS 1303 Ethics in Information Technology <input type="checkbox"/> CS 1423 Intro. to Game Development (SO) <input type="checkbox"/> CS 2003 Webpage Design Using HTML <input type="checkbox"/> CS 2173 Operating Systems <input type="checkbox"/> CS 2273 Multimedia Development (SO) <input type="checkbox"/> CS 2263 Digital Forensics (SO) <input type="checkbox"/> CS 2643 Advanced Microsoft Excel <input type="checkbox"/> ENGR 1113 Introduction to Engineering (FO) <input type="checkbox"/> EST 1113 Introduction to Esports (FO) <input type="checkbox"/> EST 2143 Esports Communication (FO) <input type="checkbox"/> MATH 1613 Plane Trigonometry (SO) <input type="checkbox"/> MATH 2215 Calculus and Analytic Geometry I (SO) <input type="checkbox"/> MATH 2424 Calculus and Analytic Geometry II (FO) <input type="checkbox"/> MATH 2434 Calculus and Analytic Geometry III (SO)
TOTAL REQUIRED MAJOR FIELD HOURS			TOTAL REQUIRED MAJOR FIELD HOURS
MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE			MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE <i>revised 02/2025</i>

SSC Academic Affairs
Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: 11/13/2024

Criminal Justice A.S.

Action: Change to Existing Degree Program or Emphasis

- Comments / Explanation as needed: Add CS 2263 Digital Forensics to Major Field Electives and Support (Fall Only Class) for CRIMINAL JUSTICE ASSOCIATE IN SCIENCE degree

Full Course Title (35 character max.):

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course):

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: No (click to select Yes)

Pass/Fail Grade: No (click to select Yes)

Enrollment Limit:

Division Code:

Student Clock Hours/Semester:

Hegis Code:

Lab Clock Hours/Semester:

Special Class Type:

Faculty Clock Hours/Semester:

CIP Code:

Room Clock Hours/Semester:

OSRHE CEP Matrix:

Teaching Load Hours/Semester:

Cost Center:

Pre-Requisite(s):

Attachments: None

Co-Requisite(s):

Division Chairperson Signature

Date

SIGNATURES CONTINUE ON NEXT PAGE

COPY

Criminal Justice Associate in Science

Offered Online

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Sam Rivera
Assistant Professor
405-382-9239
s.rivera@sscok.edu
Division Office: 405-382-9554

Program Objective

The objective of the Criminal Justice Associate in Science is to prepare students for transfer to a bachelor's degree granting institution to major in criminal justice or a related field.

Requirements for Graduation

1. Sixty-three designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** that the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements 39

GOV 1113	American National Government3
HIST 1483	American History to 1877 or
HIST 1493	American History since 18773
ENG 1113	Composition I.....3
ENG 1213	Composition II3
SPCH 1143	Speech.....3
HUM	Any class designated as Humanities.....6
MATH 1413	Quantitative Reasoning3
SCIENCE	One Life Science with lab and
	One Physical Science with lab8
CAP 1103	Introduction to Microsoft Office3
HPER 1012	Wellness and Human Development or
	Two HPER Activity Courses2
STSC 1002	Learning Strategies.....2
ELECTIVE	<i>met by program</i>

Major Field Requirements 21

Select from the following:

CJ 1103*	Introduction to Criminology (Online -FEO/FOO)
CJ 1123*	Introduction to Criminal Justice Systems (FO) (Online-FOO)
CJ 1143*	Introduction to Law Enforcement (FO) (Online -FEO)
CJ 1233	Adult Correctional Systems (FO) (Online -FEO)
CJ 2203	Rules of Evidence (SO) (Online -SEO)
CJ 2243*	Fundamentals of Criminal Investigation (SO) (Online -SOO)
CJ 2253	Juvenile Justice Procedures (FO) (Online -FOO)

Major Field Electives and Support 3

Select from the following:

CJ 2103*	Ethics in Criminal Justice (RECOMMENDED) (Online– SO)
CS 2263	Digital Forensics (FO)
ENG 1313	Technical Report Writing (SOO)
HUM 2153	Crime, Delinquency, and Social Science
	Issues through Film
MATH 1503	Elementary Statistics
PSY 1113	General Psychology
PSY 1123	Psychology of Adjustment
PSY 2013	Personality Theories
PSY 2023	Developmental Psychology
PSY 2053	Social Psychology
PSY 2103	Child and Adolescent Psychology
SOC 1113	Introduction to Sociology

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE 63

*Pre-requisite courses for CJ majors: Fall - CJ 1123 and CJ 1143
Spring - CJ 1103 and CJ 2243

+ CJ 2103 Ethics in CJ is **HIGHLY RECOMMENDED** for CJ majors

Suggested Sequence of Major Field Courses

First Semester	Second Semester	Third Semester	Fourth Semester
CJ 1143	CJ 1103	CJ 2253	CJ 2203
CJ 1123	CJ 2243	CJ 1233	Major Field Elective

FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY

SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY



Criminal Justice - Associate in Science

Degree Requirements Checklist

2025-26

A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** will satisfy all freshman and sophomore general education requirements at the four-year university.

6 hrs.	GENERAL EDUCATION REQUIREMENTS Social Sciences <input type="checkbox"/> GOV 1113 American National Government <input type="checkbox"/> HIST 1483 American History Survey to 1877 or <input type="checkbox"/> HIST 1493 American History Survey since 1877	4 hrs.	Physical Science <i>Select one of the following:</i> <input type="checkbox"/> AGRI 2144 Fundamentals of Soil Science (SO) <input type="checkbox"/> CHEM 1114 Introduction to Chemistry <input type="checkbox"/> CHEM 1315 General Chemistry I <input type="checkbox"/> ENVS 1114 Introduction to Environmental Science (FO) <input type="checkbox"/> PHYS 1114 General Physical Science <input type="checkbox"/> PHYS 1214 Earth Science <input type="checkbox"/> PHYS 1314 Astronomy <input type="checkbox"/> PHYS 1414 Physical Geology <input type="checkbox"/> PHYS 2114 General Physics I (FO) <input type="checkbox"/> PHYS 2224 General Physics II (SO)
9 hrs.	Language Arts <input type="checkbox"/> ENG 1113 Composition I <input type="checkbox"/> ENG 1213 Composition II <input type="checkbox"/> SPCH 1143 Speech		Computer Applications <input type="checkbox"/> CAP 1103 Introduction to Microsoft Office
6 hrs.	Humanities <i>Select two of the following:</i> <input type="checkbox"/> ART/HUM 1153 Art History I (FO) <input type="checkbox"/> ART/HUM 1163 Art History II (SO) <input type="checkbox"/> ART/HUM 1203 Art Appreciation <input type="checkbox"/> ART 2323 Global Studies in Art (TBD Summer) <input type="checkbox"/> ENG/HUM 2033 Survey of Native American Literature (SEO) <input type="checkbox"/> ENG 2043 Global Studies in Language Arts and Humanities (TBD Summer) <input type="checkbox"/> ENG/HUM 2413 Introduction to Literature (FO) <input type="checkbox"/> ENG/HUM 2433 World Literature I (SO) <input type="checkbox"/> ENG/HUM 2443 Introduction to World Mythology (FOO) <input type="checkbox"/> ENG/HUM 2543 British Literature I (FEO) <input type="checkbox"/> ENG/HUM 2653 British Literature II (FOO) <input type="checkbox"/> ENG/HUM 2753 American Literature I (SEO) <input type="checkbox"/> ENG/HUM 2883 American Literature II (SOO) <input type="checkbox"/> HIST/HUM 2223 Early Western Civilization to 1660 <input type="checkbox"/> HIST/HUM 2233 Modern Western Civilization since 1660 <input type="checkbox"/> HUM 1103 The Life of Jesus (SO) <input type="checkbox"/> HUM 1113 Old Testament (SO) <input type="checkbox"/> HUM 1143 New Testament (FO) <input type="checkbox"/> HUM 2123 Multiculturalism through Film <input type="checkbox"/> HUM 2153 Crime, Delinquency and Social Science Issues through Film (SO) <input type="checkbox"/> HUM 2173 Introduction to Film & TV (SO) <input type="checkbox"/> HUM 2323 Social Science Issues as Perceived through Movies <input type="checkbox"/> HUM 2333 Leadership Development through the Classics <input type="checkbox"/> HUM 2343 Global Studies in Humanities <input type="checkbox"/> MUS/HUM 1213 Music Appreciation I <input type="checkbox"/> MUS/HUM 1223 Music Appreciation II <input type="checkbox"/> PHIL 1113 Philosophy (FO) <input type="checkbox"/> SOC 2433 Global Studies in Culture and Diversity (TBD Summer) <input type="checkbox"/> SPCH/HUM 1523 Introduction to Theatre (FO) <input type="checkbox"/> SPCH/HUM 1523 Introduction to Theatre (FO)	3 hrs. 2 hrs. 2 hrs. 39 hrs. 21 hrs.	Health, Physical Education and Recreation <input type="checkbox"/> HPER 1012 Wellness and Human Development or Two HPER Activity Courses Student Success <i>Required during first semester</i> <input type="checkbox"/> STSC 1002 Learning Strategies <i>Fine Arts, Psychology, or Social Science Elective</i> <input checked="" type="checkbox"/> met by program
3 hrs.	Mathematics <input type="checkbox"/> MATH 1413 Quantitative Reasoning	3 hrs.	MAJOR FIELD REQUIREMENTS <input type="checkbox"/> CJ 1103 Introduction to Criminology (Online – FEO/FOO) <input type="checkbox"/> CJ 1123 Intro. to Criminal Justice Systems (FO) (Online-FOO) <input type="checkbox"/> CJ 1143 Introduction to Law Enforcement (FO) (Online -FEO) <input type="checkbox"/> CJ 1233 Adult Correctional Systems (FO) (Online -FEO) <input type="checkbox"/> CJ 2203 Rules of Evidence (SO) (Online -SEO) <input type="checkbox"/> CJ 2243 Fund. of Criminal Investigation (SO) (Online -SOO) <input type="checkbox"/> CJ 2253 Juvenile Justice Procedures (FO) (Online- FOO)
4 hrs.	Life Science <i>Select one of the following:</i> <input type="checkbox"/> AGRI 1104 Introduction to Animal Science (FO) <input type="checkbox"/> AGRI 1204 Introduction to Plant and Soil Science (SO) <input type="checkbox"/> BIOL 1114 General Biology <input type="checkbox"/> BIOL 1214 Principles of Biology <input type="checkbox"/> BIOL 1224 General Botany (SO) <input type="checkbox"/> BIOL 1234 General Zoology (SO)	24 hrs. 63 hrs.	MAJOR FIELD ELECTIVES AND SUPPORT <i>Select from the following:</i> <input type="checkbox"/> CJ 2103 Ethics in Criminal Justice* (Recommended) (Online– SO) <input type="checkbox"/> CS 2263 Digital Forensics (FO) <input type="checkbox"/> ENG 1313 Technical Report Writing (SOO) <input type="checkbox"/> HUM 2153 Crime, Delinquency, and Social Science Issues through Film <input type="checkbox"/> MATH 1503 Elementary Statistics <input type="checkbox"/> PSY 1113 General Psychology <input type="checkbox"/> PSY 1123 Psychology of Adjustment <input type="checkbox"/> PSY 2013 Personality Theories <input type="checkbox"/> PSY 2023 Developmental Psychology <input type="checkbox"/> PSY 2053 Social Psychology <input type="checkbox"/> PSY 2103 Child and Adolescent Psychology <input type="checkbox"/> SOC 1113 Introduction to Sociology
FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY			TOTAL REQUIRED MAJOR FIELD HOURS MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE * CJ 2103 Ethics in CJ is HIGHLY RECOMMENDED for CJ majors *Pre-requisite courses for CJ majors: Fall - CJ 1123 and CJ 1143 Spring - CJ 1103 and CJ 2243

SSC Academic Affairs / Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: 11/13/2024

*Elementary Education
A.S.*

Action: Change to Existing Degree Program or Emphasis

- **Comments / Explanation as needed:** Updates to Elementary Education Associate in Science -- Under Major Field Requirements, change General Biology (BIOL 1114) to any Life Science with lab. Also, change the BIOL XXX4 before Life Science to say "any Life Science." This will need updated in degree plan, degree checklist, and semester by semester degree plan in the Catalog .

Full Course Title (35 character max.):

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course):

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: No (click to select Yes)

Student Clock Hours/Semester:

Pass/Fail Grade: No (click to select Yes)

Lab Clock Hours/Semester:

Enrollment Limit:

Faculty Clock Hours/Semester:

Division Code:

Room Clock Hours/Semester:

Hegis Code:

Teaching Load Hours/Semester:

Special Class Type:

OSRHE CEP Matrix:

CIP Code:

Pre-Requisite(s):

Cost Center:

Co-Requisite(s):

Attachments: Choose One

Division Chairperson Signature

Date

Dean of Instruction Signature

Date

VPASA Signature

Date

COMMENTS OR NEXT STEPS – EXPLAIN:

Elementary Education Associate in Science

Offered Online

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Emily Carpenter
Associate Professor
405-382-9234
e.carpenter@sscok.edu
Division Office: 405-382-9252

Program Objective

The objective of the Elementary Education Associate in Science is to prepare students for transfer to a bachelor's degree granting institution to major in elementary education.

Requirements for Graduation

1. Sixty-one designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** that the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements 31

GOV 1113	American National Government.....	3
HIST 1483	American History to 1877 or	
HIST 1493	American History since 1877.....	3
ENG 1113	Composition I.....	3
ENG 1213	Composition II.....	3
SPCH 1143	Speech.....	3
ENG XXX3	Any Literature Course.....	3
HIST/HUM 2223	Early Western Civilization to 1660 or	
HIST/HUM 2233	Modern Western Civilization since 1660.....	3
MATH 1413	Quantitative Reasoning.....	3
SCIENCE	<i>met by program</i>	
CAP 1103	Introduction to Microsoft Office.....	3
HPER 1012	Wellness and Human Development.....	2
STSC 1002	Learning Strategies.....	2
ELECTIVE	<i>met by program</i>	

Major Field Requirements 27

GEOG 1123	World Regional Geography	
MATH 2113	Number Theory for Elementary Teachers (SO)	
MATH 2123	Geometry for Elementary Teachers (SO)	
MATH 2133	Ratios, Probability, and Statistics for Elementary Teachers (FO)	
SCIENCE	Any Life Science with lab (4 hours) and	
	Any Physical Science with lab (4 hours) and	
	Any Life or Physical Science with lab (4 hours)	
PSY 1113	General Psychology	

Major Field Electives and Support 3

Select from the following:

ART/HUM 1203	Art Appreciation	
ART 1103	Fundamentals of Art I (FO)	
ART 1133	Fundamentals of Art II (FO)	
CD 1123	Early Childhood Education	
ENG 1313	Technical Report Writing (SOO)	
ENG 2103	Fiction Writing (FO)	
ENG 2113	Creative Writing (FO)	
ENG 2123	Poetry Writing (SO)	
PSY 2023	Developmental Psychology	
PSY 2103	Child and Adolescent Psychology	
SPCH/HUM 1523	Introduction to Theatre (FO)	

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE 61

FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY

SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY

SSC Academic Affairs / Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: 11/13/2024

Action: Change to Existing Degree Program or Emphasis

*Elementary Education-
ECU Option A.S.*

- **Comments / Explanation as needed:** Updates to Elementary Education -- ECU OPTION -- Associate in Science -- Under Major Field Requirements, change General Biology (BIOL 1114) to any Life Science with lab. Change General Physical Science (PHYS 1214) to any Physical Science with lab, and change Earth Science (PHYS 1214) to any Life or Physical Science with lab. This will need updated in degree plan, degree checklist, and semester by semester degree plan in the Catalog .

Full Course Title (35 character max.):

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course):

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: No (click to select Yes)

Student Clock Hours/Semester:

Pass/Fail Grade: No (click to select Yes)

Lab Clock Hours/Semester:

Enrollment Limit:

Faculty Clock Hours/Semester:

Division Code:

Room Clock Hours/Semester:

Hegis Code:

Teaching Load Hours/Semester:

Special Class Type:

OSRHE CEP Matrix:

CIP Code:

Pre-Requisite(s):

Cost Center:

Co-Requisite(s):

Attachments: Choose One

Division Chairperson Signature

Date

Dean of Instruction Signature

Date

VPASA Signature

Date

COMMENTS OR NEXT STEPS – EXPLAIN:

Elementary Education – East Central Option

Associate in Science

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Emily Carpenter

Associate Professor

405-382-9234

e.carpenter@sscok.edu

Division Office: 405-382-9252

Program Objective

The objective of the Elementary Education Associate in Science is to prepare students for transfer to a bachelor's degree granting institution to major in elementary education.

Requirements for Graduation

1. Sixty-four designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** that the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

Admission to ECU Teacher Education:

Students who are considering teacher education as a career must have a Graduate Retention GPA of 2.5 to enroll in EDUC 2012 Foundations of Education and EDUC 2211 Field Experience I. Students must also complete an application for admission to the Teacher Education Program. The application process will be completed while enrolled in EDUC 2012. For more information on the ECU Teacher Education Program, contact ECU's Education Department at 580-559-5240.

Teacher Certification Examinations:

The Oklahoma General Education Test (OGET) is the first of a series of certification exams required by the teacher certification process in the State of Oklahoma. The OGET is typically taken during a teacher education candidate's sophomore year. For more information on OGET and other required certification examinations visit www.ceoe.nesinc.com.



General Education Requirements 31

GOV 1113	American National Government	3
HIST 1483	American History to 1877 or	
HIST 1493	American History since 1877	3
ENG 1113	Composition I	3
ENG 1213	Composition II	3
SPCH 1143	Speech	3
ENG XXX3	Any Literature Course	3
HIST/HUM 2223	Early Western Civilization to 1660 or	
HIST/HUM 2233	Modern Western Civilization since 1660	3
MATH 1413	Quantitative Reasoning	3
SCIENCE	<i>met by program</i>	
CAP 1103	Introduction to Microsoft Office	3
HPER 1012	Wellness and Human Development	2
STSC 1002	Learning Strategies	2
ELECTIVE	<i>met by program</i>	

Major Field Requirements 27

GEOG 1123	World Regional Geography	
MATH 2113	Number Theory for Elementary Teachers (SO)	
MATH 2123	Geometry for Elementary Teachers (SO)	
MATH 2133	Ratios, Probability, and Statistics for Elementary Teachers (FO)	
SCIENCE	Any Life Science with lab (4 hours) and	
	Any Physical Science with lab (4 hours) and	
	Any Life or Physical Science with lab (4 hours)	
PSY 1113	General Psychology	



Major Field Requirements at East Central University 6

EDUC 2012	Diversity in American Education (SO)	
EDUC 2211	Field Experience (SO)	
EDUC 2402	Survey of Exceptional Children (SO)	
EDUC 2631	Foundations of Educational Technology (SO)	

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE 64

Important Note: The second block of teacher education courses will be taken at ECU and includes PSYCH 3513 Educational Psychology. The completion of either of the following prerequisites for that course prior to graduation from SSC is strongly recommended: PSY 2023 Developmental Psychology or PSYCH 3463 Child and Adolescent Psychology. Failure to complete the prerequisite to Educational Psychology will delay enrollment in the second block of teacher education courses at ECU.


FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY
 SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY



Elementary Education ECU Option- Associate in Science

Degree Requirements Checklist

2025-26

<p>6 hrs.</p> <p>9 hrs.</p> <p>3 hrs.</p> <p>3 hrs.</p> <p>3 hrs.</p> <p>3 hrs.</p> <p>2 hrs.</p> <p>2 hrs.</p> <p>31 hrs.</p>	<p>GENERAL EDUCATION REQUIREMENTS</p> <p>Social Sciences</p> <ul style="list-style-type: none"> <input type="checkbox"/> GOV 1113 American National Government <input type="checkbox"/> HIST 1483 American History Survey to 1877 <u>or</u> <input type="checkbox"/> HIST 1493 American History Survey since 1877 <hr/> <p>Language Arts</p> <ul style="list-style-type: none"> <input type="checkbox"/> ENG 1113 Composition I <input type="checkbox"/> ENG 1213 Composition II <input type="checkbox"/> SPCH 1143 Speech <hr/> <p>Humanities / Any Literature Course: <i>Select one of the following:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> ENG/HUM 2033 Survey of Native American Lit. (SEO) <u>or</u> <input type="checkbox"/> ENG/HUM 2433 World Literature I (SO) <u>or</u> <input type="checkbox"/> ENG/HUM 2413 Introduction to Literature (FO) <u>or</u> <input type="checkbox"/> ENG/HUM 2753 American Literature I (SEO) <u>or</u> <input type="checkbox"/> ENG/HUM 2883 American Literature II (SOO) <u>or</u> <input type="checkbox"/> ENG/HUM 2543 British Literature I (FEO) <u>or</u> <input type="checkbox"/> ENG/HUM 2653 British Literature II (FOO) <u>or</u> <input type="checkbox"/> ENG/HUM 2443 Introduction to World Mythology (FOO) <hr/> <p>Humanities / Western Civilization: <i>Select one of the following:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> HIST/HUM 2223 Early Western Civilization to 1660 <u>or</u> <input type="checkbox"/> HIST/HUM 2233 Modern Western Civilization since 1660 <hr/> <p>Mathematics</p> <ul style="list-style-type: none"> <input type="checkbox"/> MATH 1413 Quantitative Reasoning <hr/> <p>Life Science ✓ <i>met by program</i></p> <hr/> <p>Physical Science ✓ <i>met by program</i></p> <hr/> <p>Computer Applications</p> <ul style="list-style-type: none"> <input type="checkbox"/> CAP 1103 Introduction to Microsoft Office <hr/> <p>Health, Physical Education and Recreation</p> <ul style="list-style-type: none"> <input type="checkbox"/> HPER 1012 Wellness and Human Development <hr/> <p>Student Success <i>Required during first semester</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> STSC 1002 Learning Strategies <hr/> <p>Fine Arts, Psychology, or Social Science Elective ✓ <i>met by program</i></p> <hr/> <p>TOTAL REQUIRED GENERAL EDUCATION HOURS</p>	<p>27 hrs.</p> <p>6 hrs.</p> <p>33 hrs.</p> <p>64 hrs.</p>	<p>MAJOR FIELD REQUIREMENTS</p> <ul style="list-style-type: none"> <input type="checkbox"/> GEOG 1123 World Regional Geography <input type="checkbox"/> MATH 2113 Number Theory for Elem. Teachers (SO) <input type="checkbox"/> MATH 2123 Geometry for Elementary Teachers (SO) <input type="checkbox"/> MATH 2133 Ratios, Probability, and Statistics for Elementary Teachers (FO) <input type="checkbox"/> PSY 1113 General Psychology <p>LIFE SCIENCE* (Select at least one):</p> <ul style="list-style-type: none"> <input type="checkbox"/> AGRI 1104 Introduction to Animal Science (FO) <input type="checkbox"/> AGRI 1204 Introduction to Plant and Soil Science (SO) <input type="checkbox"/> BIOL 1114 General Biology <input type="checkbox"/> BIOL 1214 Principles of Biology <input type="checkbox"/> BIOL 1224 General Botany (SO) <input type="checkbox"/> BIOL 1234 General Zoology (SO) <p>PHYSICAL SCIENCE* (Select at least one):</p> <ul style="list-style-type: none"> <input type="checkbox"/> AGRI 2144 Fundamentals of Soil Science (SO) <input type="checkbox"/> CHEM 1114 Introduction to Chemistry <input type="checkbox"/> CHEM 1315 General Chemistry I <input type="checkbox"/> ENVS 1114 Intro. to Environmental Science (FO) <input type="checkbox"/> PHYS 1114 General Physical Science <input type="checkbox"/> PHYS 1214 Earth Science <input type="checkbox"/> PHYS 1314 Astronomy <input type="checkbox"/> PHYS 1414 Physical Geology <input type="checkbox"/> PHYS 2114 General Physics I (FO) <input type="checkbox"/> PHYS 2224 General Physics II (SO) <p>*Students must have a total of 3 sciences with labs: one life science, one physical science, and then another life or physical science.</p> <hr/> <p>MAJOR FIELD REQUIREMENTS AT EAST CENTRAL UNIVERSITY</p>  <ul style="list-style-type: none"> <input type="checkbox"/> EDUC 2012 Diversity in American Education (SO) <input type="checkbox"/> EDUC 2211 Field Experience (SO) <input type="checkbox"/> EDUC 2402 Survey of Exceptional Children (SO) <input type="checkbox"/> EDUC 2631 Foundations of Educational Technology (SO) <hr/> <p>TOTAL REQUIRED MAJOR FIELD HOURS</p> <hr/> <p>MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE</p> <hr/> <p>Important Note: The second block of teacher education courses will be taken at ECU and includes PSYCH 3513 Educational Psychology. The completion of either of the following prerequisites for that course prior to graduation from SSC is strongly recommended: PSY 2023 Developmental Psychology or PSYCH 3463 Child and Adolescent Psychology. Failure to complete the prerequisite to Educational Psychology will delay enrollment in the second block of teacher education courses at ECU.</p> <p style="text-align: right;">Revised 01/2025</p>
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FO=FALL ONLY SO=SPRING ONLY
 FOO=FALL ODD YRS ONLY SOO=SPRING ODD YRS ONLY
 FEO=FALL EVEN YRS ONLY SEO=SPRING EVEN YRS ONLY

A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** will satisfy all freshman and sophomore general education requirements at the four-year university.

SSC Academic Affairs / Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: 11/13/24 *Enterprise Development*
Action: Change to Existing Degree Program or Emphasis *Business Administration A.S.*

- **Comments / Explanation as needed:** Update Enterprise Development - Business Administration AS Degree: Change Major Field Requirements to reflect correct internship course -- Replace BA 2132 Internship with BA 2903 Internship in Business / Needs to be updated in Catalog, degree plan, and degree checklist. Info also needs to be updated online under Major Field Requirements./ Also remove BA 1121 Seminar in Business Management I, BA 1221 Seminar in Business Management II, BA 2421 Seminar in Business Management III, and replace with BA 1603 Workplace and Cultural Competence or BA 2243 Personal Finance, and BA 2253 Business Statistics. These changes were approved in 2022-2023 but not updated on the website.

Full Course Title (35 character max.):

Short Course Title (15 character max.):

Course Description (include only if description is changing or it's a new course):

Course Prefix:

Lab/Practicum Course Number:

Course Number:

Lab/Practicum Credit Hours:

Lecture Credit Hours:

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: No (click to select Yes)

Student Clock Hours/Semester:

Pass/Fail Grade: No (click to select Yes)

Lab Clock Hours/Semester:

Enrollment Limit:

Faculty Clock Hours/Semester:

Division Code:

Room Clock Hours/Semester:

Hegis Code:

Teaching Load Hours/Semester:

Special Class Type:

OSRHE CEP Matrix:

CIP Code:

Pre-Requisite(s):

Cost Center:

Co-Requisite(s):

Attachments: Choose One

Division Chairperson Signature

Date

Dean of Instruction Signature

Date

VPASA Signature

Date

COPY

Enterprise Development - Business Administration

Associate in Science

Offered Online

Degree Program Mentor

For additional information regarding this degree, contact the Degree Program Mentor.



Stephen Brooks

Assistant Professor
405-382-9261

s.brooks@sscok.edu
Division Office: 405-382-9252

Program Objective

The Enterprise Development Associate in Science degree is part of *Reach Higher*, the State of Oklahoma's Degree Completion Program. This degree is targeted toward working adults and available to students who have earned at least 18 college credit hours.

Requirements for Graduation

1. Sixty-three designated semester credit hours.
2. Grade of "C" or better required in all Major Field Requirement courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

For Information Contact:

Go to <http://www.okhighered.org/reachhigher/associate> for more information or contact the Business and Education Division at (405) 382-9252

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** that the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements 40

GOV 1113	American National Government	3
HIST 1483	American History to 1877 or	
HIST 1493	American History since 1877	3
ENG 1113	Composition I	3
ENG 1213	Composition II	3
SPCH 1143	Speech	3
HUM	Any class designated as Humanities.....	6
MATH	One Mathematics course	3
SCIENCE	One Life Science and	
	One Physical Science (at least one with lab).....	7
CAP 1103	Introduction to Microsoft Office	3
ELECTIVE	Select from Fine Arts, Psychology, and Social Sciences.....	6

Major Field Requirements 24

ACCT 2033	Financial Accounting	
ACCT 2123	Managerial Accounting	
BA 1603	Workplace and Cultural Competence (FO) or	
BA 2243	Personal Finance (FO)	
BA 2113	Macroeconomics	
BA 2903	Internship in Business	
BA 2213	Microeconomics	
BA 2253	Business Statistics	
BA 2513	Marketing (FOO)	

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE 64

FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY

SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY



Enterprise Development Business Administration - Associate in Science Degree Requirements Checklist 2025-26

A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

6 hrs.	GENERAL EDUCATION REQUIREMENTS Social Sciences <input type="checkbox"/> GOV 1113 American National Government <input type="checkbox"/> HIST 1483 American History Survey to 1877 or <input type="checkbox"/> HIST 1493 American History Survey since 1877	3-4 hrs.	Physical Science <i>Select one of the following:</i> <input type="checkbox"/> AGRI 2144 Fundamentals of Soil Science (SO) <input type="checkbox"/> CHEM 1114 Introduction to Chemistry <input type="checkbox"/> CHEM 1315 General Chemistry I <input type="checkbox"/> ENVS 1114 Introduction to Environmental Science (FO) <input type="checkbox"/> PHYS 1114 General Physical Science <input type="checkbox"/> PHYS 1214 Earth Science <input type="checkbox"/> PHYS 1314 Astronomy <input type="checkbox"/> PHYS 1414 Physical Geology <input type="checkbox"/> PHYS 2114 General Physics I (FO) <input type="checkbox"/> PHYS 2224 General Physics II (SO) <input type="checkbox"/> _____ *
9 hrs.	Language Arts <input type="checkbox"/> ENG 1113 Composition I <input type="checkbox"/> ENG 1213 Composition II <input type="checkbox"/> SPCH 1143 Speech		
6 hrs.	Humanities: <i>Select two of the following:</i> <input type="checkbox"/> ART/HUM 1153 Art History I (FO) <input type="checkbox"/> ART/HUM 1163 Art History II (SO) <input type="checkbox"/> ART/HUM 1203 Art Appreciation <input type="checkbox"/> ART 2323 Global Studies in Art (TBD Summer) <input type="checkbox"/> ENG/HUM 2033 Survey of Native American Literature(SEO) <input type="checkbox"/> ENG 2043 Global Studies in Language Arts and Humanities (TBD Summer) <input type="checkbox"/> ENG/HUM 2413 Introduction to Literature (FO) <input type="checkbox"/> ENG/HUM 2433 World Literature I (SO) <input type="checkbox"/> ENG/HUM 2443 Introduction to World Mythology (FOO) <input type="checkbox"/> ENG/HUM 2543 British Literature I (FEO) <input type="checkbox"/> ENG/HUM 2653 British Literature II (FOO) <input type="checkbox"/> ENG/HUM 2753 American Literature I (SEO) <input type="checkbox"/> ENG/HUM 2883 American Literature II (SOO) <input type="checkbox"/> HIST/HUM 2223 Early Western Civilization to 1660 <input type="checkbox"/> HIST/HUM 2233 Modern Western Civilization since 1660 <input type="checkbox"/> HUM 1103 Life of Jesus (SO) <input type="checkbox"/> HUM 1113 Old Testament (SO) <input type="checkbox"/> HUM 1143 New Testament (FO) <input type="checkbox"/> HUM 2123 Multiculturalism through Film <input type="checkbox"/> HUM 2153 Crime, Delinquency and Social Science Issues through Film (SO) <input type="checkbox"/> HUM 2173 Introduction to Film & TV (SO) <input type="checkbox"/> HUM 2323 Social Science Issues as Perceived through Movies <input type="checkbox"/> HUM 2333 Leadership Development through the Classics <input type="checkbox"/> HUM 2343 Global Studies in Humanities <input type="checkbox"/> MUS/HUM 1213 Music Appreciation I <input type="checkbox"/> MUS/HUM 1223 Music Appreciation II <input type="checkbox"/> PHIL 1113 Philosophy (FO) <input type="checkbox"/> SOC 2433 Global Studies in Culture and Diversity (TBD Summer) <input type="checkbox"/> SPCH/HUM 1523 Introduction to Theatre (FO)	3 hrs.	Computer Application CAP 1103 Introduction to Microsoft Office
		6 hrs.	Required General Education Electives: <i>See list in Catalog</i> <i>Select two courses from the following areas:</i> <input type="checkbox"/> Behavioral/Social Science (Psychology, Sociology) <input type="checkbox"/> Cultural Competence (Anthropology, Geography, Global Studies, Leadership) <input type="checkbox"/> Fine Arts (Hands-On: Art, Creative Writing)
		40 hrs.	TOTAL REQUIRED GENERAL EDUCATION HOURS
			MAJOR FIELD REQUIREMENTS <input type="checkbox"/> ACCT 2033 Financial Accounting <input type="checkbox"/> ACCT 2123 Managerial Accounting <input type="checkbox"/> BA 2113 Macroeconomics <input type="checkbox"/> BA 2903 Internship in Business <input type="checkbox"/> BA 2213 Microeconomics <input type="checkbox"/> BA 2253 Business Statistics <input type="checkbox"/> BA 2513 Marketing (FOO) <input type="checkbox"/> BA 1603 Workplace and Cultural Competence <div style="text-align: center;">or</div> <input type="checkbox"/> BA 2243 Personal Finance
		24 hrs.	TOTAL REQUIRED MAJOR FIELD HOURS
3 hrs.	Mathematics <i>Select one of the following:</i> <input type="checkbox"/> MATH 1413 Quantitative Reasoning <input type="checkbox"/> MATH 1503 Elementary Statistics <input type="checkbox"/> MATH 1513 Pre-Calculus for Eng-Phys-CS <input type="checkbox"/> MATH 1523 Functions and Modeling <input type="checkbox"/> MATH 1613 Plane Trigonometry <input type="checkbox"/> MATH 2215 Calculus and Analytic Geometry I (SO)	64 hrs.	MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE
3-4 hrs.	Life Science <i>Select one of the following:</i> <input type="checkbox"/> AGRI 1104 Introduction to Animal Science (FO) <input type="checkbox"/> AGRI 1204 Introduction to Plant and Soil Science (SO) <input type="checkbox"/> BIOL 1114 General Biology <input type="checkbox"/> BIOL 1214 Principles of Biology <input type="checkbox"/> BIOL 1224 General Botany (SO) <input type="checkbox"/> BIOL 1234 General Zoology (SO) <input type="checkbox"/> _____ *		

revised 02/2025

SSC Academic Affairs
Catalog Addition-Deletion-Change Form

Date Approved by Curriculum Committee: 11/13/2024

Liberal Studies A.A.

Action: Change to Existing Degree Program or Emphasis

- Comments / Explanation as needed: Add this new course to humanities choices / listings on Liberal Studies AA and LAH emphasis sheets, and other degree sheets

Full Course Title (35 character max.): Introduction to World Mythology

Short Course Title (15 character max.): Intro to Myth

Course Description (include only if description is changing or it's a new course): ENG / HUM 2443 Introduction to World Mythology explores the origins, functions, and cultural significance of myths and legends (Greek, Roman, Norse, Celtic, Slavic, Asian, and Indigenous). The course covers archetypal figures, symbols, and themes that recur across different mythologies, highlighting the universal human experiences they express. Through a combination of lectures, discussions, and readings, students will gain a deeper understanding of the role mythology plays in shaping human thought, belief, and cultural identity.

Course Prefix: ENG/HUM

Lab/Practicum Course Number:

Course Number: 2443 (IS THIS AVAIL?)

Lab/Practicum Credit Hours:

Lecture Credit Hours: 3

Lab/Practicum Fee: No (click to select Yes)

Permission Needed: No (click to select Yes)

Pass/Fail Grade: No (click to select Yes)

Enrollment Limit: 28

Division Code:

Student Clock Hours/Semester:

Hegis Code:

Lab Clock Hours/Semester:

Special Class Type:

Faculty Clock Hours/Semester:

CIP Code:

Room Clock Hours/Semester:

OSRHE CEP Matrix:

Teaching Load Hours/Semester:

Cost Center:

Pre-Requisite(s):

Attachments: None

Co-Requisite(s):

Division Chairperson Signature

Date

COPY

Liberal Studies Associate in Arts

Offered Online

Degree Program Mentor



Edith Cathey
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Program Objective

The objective of the Liberal Studies Associate in Arts is to prepare students for transfer to a bachelor degree granting institution.

Requirements for Graduation

1. Sixty-three designated semester credit hours.
2. Grade of "C" or better required in at least 15 credit hours of Major Field Elective courses.
3. Grade Point Average of 2.0 or better.
4. Fifteen semester credit hours in attendance at SSC.
5. Completion of Graduate Exit Survey.

Please Note: Consult with advisor for specific transfer requirements. General Education and Major Field requirements vary between universities.

Transfer Note: A statewide transfer agreement guarantees students transferring to an Oklahoma public four-year university **with an associate in arts or associate in science degree** that the associate degree will satisfy all freshman and sophomore general education requirements at the four-year university.

General Education Requirements		42
GOV 1113	American National Government	3
HIST 1483	American History to 1877 or	
HIST 1493	American History since 1877	3
ENG 1113	Composition I	3
ENG 1213	Composition II	3
SPCH 1143	Speech	3
HUM	Any class designated as Humanities	6
MATH	One Mathematics course	3
SCIENCE	One Life Science with lab and	
	One Physical Science with lab	8
CAP 1103	Introduction to Microsoft Office	3
HPER 1012	Wellness and Human Development or	
	Two HPER Activity Courses	2
STSC 1002	Learning Strategies	2
ELECTIVE	Select from Fine Arts, Psychology, or Social Sciences	3

Major Field Electives	21
<i>Select Major Field Electives from student's field of interest.</i>	

MINIMUM TOTAL HOURS REQUIRED FOR ASSOCIATE DEGREE	63
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FO=FALL ONLY FOO=FALL ODD YRS ONLY FEO=FALL EVEN YRS ONLY

SO=SPRING ONLY SOO=SPRING ODD YRS ONLY SEO=SPRING EVEN YRS ONLY

