

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING March 26, 2015

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regents Franklin and Adams were absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Business/Information Systems Division. Members present included: Dawna Hamm, Division Chair; Brad Schatzel, Assistant Professor of Business; Jeff Cheng, Business Instructor/NASNTI IT Support; and Tammy Kasterke, Assistant Professor of Business. Special recognition was also given to: Annie Daniel, Secretary to the Language Arts and Humanities Division; Jim Wilson, Assistant Professor of English; and Dr. Linda Goeller, Associate Professor of Mathematics.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held February 19, 2015, Regent James made a motion to approve the minutes as written and Regent Morgan seconded the motion.

V. Communications to the Board

Financial Report – Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through February 28, 2015. Regent Donaho made a motion to approve the Financial Report as presented and Regent Cain seconded the motion. This motion was approved unanimously.

- *E&G and Auxiliary Purchases over \$15,000 for February*
 - ✓ \$36,626.09 - McGraw Hill Global Education; Textbooks Purchase for Resale
 - ✓ \$38,626.11 - Pearson Education; Textbooks Purchase for Resale

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board members on several personnel changes since the January meeting. Marie Dawson, Speech Instructor has given notification of her plan to retire. Dwayne Forrester, Director of Employment Readiness has submitted his notice of resignation.

Campus Activities – President Utterback told the Board members about several campus activities. These were:

- ✚ SSC Students, Sharon Ferrell and Nira Herrod were honored at an OACC ceremony
- ✚ SSC Presidents Leadership Class students received training in business etiquette
- ✚ New SSC Emeriti were honored at a reception
- ✚ The OSRHE Economic Development Partnership Award was given to SSC supporter Security State Bank
- ✚ SSC Global Studies traveled to London and Oxford over Spring Break
- ✚ Twenty Danish Students arrived on campus for an two-week stay at SSC
- ✚ SSC Professor Jessica Isaacs was named a finalist for the Oklahoma Book Award in Poetry
- ✚ SSC Students, Sierra O'Dell and Angie Barlow attended an OACC Legislative Reception
- ✚ Peter and Saling Simon (concert pianists) will schedule to hold concerts on campus April 27-30
- ✚ The SSC Educational Foundation Spring Banquet is scheduled to be held on April 30th
- ✚ Commencement will be held on May 8th

VIII. Business

Consideration of Approval to Grant Tenure to Jim Wilson, Assistant Professor of English – President Utterback presented the Board with a copy of the tenure application for Jim Wilson, Assistant Professor of English and a letter of recommendation from Dr. Tom Mills, Vice President for Academic Affairs. President Utterback recommended approval of his tenure. Regent James made a motion to approve tenure for Mr. Jim Wilson and Regent Donaho seconded this motion. This motion was approved unanimously.

Approval of Awarding of Food Service Bid – President Utterback presented information about bids and proposals for management of dining services operations from Katherine Benton, Vice President for Fiscal Affairs and Dr. Mark Ames, Vice President for Student Affairs. President Utterback recommended approval of the proposal from Sodexo. Regent Morgan made a motion to approve the awarding of the bid from Sodexo and Regent Donaho seconded this motion. This motion was approved unanimously.

Approval of Increase in Room and Board Rates for FY 2016 – President Utterback presented information regarding an increase in room and board rates for FY 2016. This increase will help cover the increase in cost of food service and additional mandatory cost increases. Regent Donaho made a motion to approve the increase in room and board rates as presented and Regent Cain seconded this motion. This motion was approved unanimously.

Approval of Revision to Policy II-4-1 Regarding Equal Employment Opportunity and Affirmative Action – President Utterback presented information about a revision to Board Policy II-4-1 regarding equal employment opportunity. These revisions will strengthen the language of the policy, emphasizing the importance of diversity on the College campus. Legal counsel Ed Cadenhead assisted with the improvements of the policy. Regent Morgan made a motion to approve the changes to Board Policy II-4-1 as presented and Regent James seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Morgan seconded the motion. This motion was approved unanimously.

The following items were approved:

- Addition of Applied Science General Education Certificate
- Program Modification to the Associate in Arts in Social Sciences
- Program Modification to the Associate in Science in Behavioral Sciences
- Program Modification to the Associate in Science in Pre-Engineering
- Program Modification to the Associate in Science in Physical Sciences
- Program Modification to the Associate in Science in Mathematics
- Program Modification to the Associate in Arts in General Studies
- Program Modification to the Associate in Arts in Language Arts
- Program Modification to the Associate in Science Health Related
- Program Modification to the Associate in Science in Elementary Education
- Program Modification to the Associate in Science in Criminal Justice
- Program Modification to the Associate in Arts in Child Development
- Program Modification to the Associate in Science Life Sciences
- Change Order #03 for the Dan and Andrea Boren Center Construction Project
- Change Order #04 for the Dan and Andrea Boren Center Construction Project
- Change Order #05 for the Dan and Andrea Boren Center Construction Project
- Change Order #06 for the Dan and Andrea Boren Center Construction Project

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:23 p.m.

Marilyn Bradford, Chair

Seminole State College Board of Regents

Regular Meeting
March 26, 2015
Board Room

Fiscal Affairs

Student Demographic Report

President's Report

Personnel Update

Retirements



Marie Dawson
Assistant Professor of Speech

Resignations



Dwayne Forrester
Director of Employment
Readiness

Students Honored at OACC Ceremony



Sharon Ferrell of Earlsboro, Sherrill Marble of Norman and Nira Herrod of New Lima



Nira Herrod (center) with her parents Tina Washington (left) and Tyrone Washington (right)



SSC PLC Students Discuss Business Etiquette



Emeriti Honored at Reception

OSRHE Economic Development Partnership Award given to Security State Bank



SSC Global Studies traveled to London and Oxford during Spring Break



The Danes have arrived...



Video by Anna Sofie Baltzer Hansen

SSC Professor Finalist for the Oklahoma Book Award in Poetry

abcdefghijklmnopqrstuvwxyzabcdefghijklmnopqrstuvwxyz

2015 Oklahoma Book Award Finalists

abcdefghijklmnopqrstuvwxyzabcdefghijklmnopqrstuvwxyz



Jessica Isaacs – Professor of English



SSC Students attend Legislative Reception



SSC President's Leadership Students Angie Barlow and Sierra O'Dell with Chancellor Johnson



Peter and Sailing Simon Concerts
April 27 – 30

COMING SOON!



SSC Educational Foundation Spring Banquet
April 30th 6:30 p.m.

Commencement – May 8th at 10:30 a.m.



Business Items

Item A

1. **Consider recommendation to grant tenure in accordance with Policy II-6-4 to Mr. Jim Wilson, Assistant Professor of English and promotion to Associate Professor in accordance with Policy II-6-11**
2. **Vote to return to Open Session**
3. **Possible discussion and possible vote for the awarding of tenure and promotion**

Item B

**Possible discussion and action regarding
food service bids**

Item C

Review and consider approval of increase in Room and Board Rates for FY 2016

Item D

Review and consider approval of revision to Board Policy II-4-1 regarding equal employment opportunity and affirmative action

Consent Agenda:

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Adjournment

Next Meeting: May 21, 2015