

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 22, 2009

I. Call to Order

The Seminole State College Board of Regents' regular meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. All Regents were present.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Social Sciences Division. Members present included Pam Koenig, Division Chair; Carlene Armour, Divisional Secretary; Christal Stevenson, English Instructor; Steve Bolin, History Instructor; Tracy Jacomo, Sociology Instructor; Bill Knowles, COPS Coordinator/Government Instructor; and Marta Osby, Government Instructor. President Utterback also made a special presentation to Pam Koenig for her work on the Higher Learning Commission. Members of the President's Leadership Class were also present at the Board meeting. These members were: Jake Tonubbee, Chad McAlvain, Clyde Tejada, Valerie McKinze, Gale Dixon, Addisun Austin, Jennifer Votaw, Lacey Goodson, Ashley Cheves, Erin Corral, Ashley Carter, Ieisha Shaw, Chantil Chaffin, Cara Graham, and Britton Daniels. President Utterback also recognized Braden Brown, Comptroller; Kelly McBride, Faculty Senate President/English Instructor and Kevin Marshall with Cole + Reed, P.C. for their attendance at the Board meeting. Chairman Flowers stated that he appreciated the faculty for their part in the Higher Learning Commission process.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held August 27, 2009, Regent Wilson made a motion to approve the minutes as written and Regent Bradford seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through September 30, 2009. Regent Donaho made a motion to approve the Financial Report as presented and Regent Huser seconded the motion. This motion was approved unanimously.

Report of Purchases over \$15,000:

- *Report on Purchases over \$15,000 for August*
 - o \$37,565.25 to McGraw Hill, Inc., Textbooks, Purchase for Resale-Bookstore
 - o \$15,320.10 to MacMillan Publishing Service, Textbooks, Purchase for Resale-Bookstore
- *Report on Purchases over \$15,000 for September*
 - o Advanced Electric Technologies; \$16,800.00, Lighting for Pool
 - o Caribbean Plaster & Tile; \$23,330.00, Pool Renovations
 - o Cengage Learning, \$48,913.25, Textbooks
 - o Cengage Learning, \$17,563.25, Textbooks
 - o Pearson Education, \$136,196.40, Textbooks

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board on one personnel change. Darci Logan has been hired as Gear UP Advisor.

Campus Activities – President Utterback told the Board about several activities on campus. These were: the Coates-Kiesel Golf Classic held on August 28th, the Area Services Fair on September 11th, the Washington, D.C. visit September 13th – 16th, Constitution Day September 17th, the Native American Student Welcome Luncheon on September 22nd, a campus visit by the U.S. Department of Agriculture on September 22nd and 23rd, and the Small Business Luncheon on September 24th. President Utterback gave the Board an update on fall sports seasons for the volleyball team and the tennis team. The men's tennis team placed in the Intercollegiate Tennis Association Tournament. The President's Leadership Class also visited the Jasmine Moran Children's Museum for a welcome reception, the Oklahoma Supreme Court, the Oklahoma State Capitol, Tinker Air Force Base, and attended the Jasmine Moran Children's Museum Tribute to Barry Switzer on October 1st. Calli Wood and Autumn Wiles, Student Government Officers, attended the National Student Government Summit in Washington, D.C. from September 24th – 27th. Newly elected Seminole Nation Chief Leonard Harjo and Assistant Chief Ella Coleman visited the Seminole State

College campus on September 28th. The Seminole Chamber of Commerce honored Seminole State College employees as the educator and support staff of the month in October. They were Jessica Isaacs, English Instructor and Sherry Combs, Accounting Clerk. Perthena Latchaw, MLT Instructor was interviewed for PBS NewsHour with Jim Lehrer about her travels to Africa. President Utterback invited all the Board members to attend the Holiday Foundation Event on December 14th.

Legislative Update – President Utterback presented the Board members with information about the Hope Initiative, Oklahoma State Question 744 (2010). He said concern has been expressed that, if passed, the measure would possibly take away funding from higher education institutions. President Utterback also informed the Board that the College has received a Federal Grant for a textbook rental program. This grant is in the amount of \$300,000.

VIII. Business

Review and Approval of the FY09 External Audit conducted by Cole + Reed P.C. – President Utterback presented the Board with a copy of the FY09 Seminole State College external audit conducted by Cole + Reed P.C. The Audit Committee consisting of Regents Huser, Donaho and Flowers met before the meeting to review this audit. Kevin Marshall with Cole + Reed gave an overview of the audit. He stated that this audit is an unqualified audit with no weaknesses or deficiencies found. Mr. Marshall commended Vice President Benton and her support staff for a job well done. Regent Flowers stated that this was the best audit he has reviewed since he came onto the Board of Regents. Regent Flowers also applauded Vice President Benton, Braden Brown and Dr. Utterback for their efforts to ensure the fiscal affairs of the College are in order. Regent Huser made a motion to approve the FY09 external audit as presented and Regent Donaho seconded this motion. This motion was approved unanimously.

Review and Approval of Change to Policy II-4-11 – President Utterback presented the Board with a copy of a proposed change to Board Policy II-4-11 regarding employment grievances. President Utterback stated that this change comes from a periodic review of Board Policies. In working with the Faculty Senate Welfare Committee, the Faculty Senate President and the Administrative Council, the grievance policy has been reduced and simplified with the intention of detailing steps for filing and processing employment grievances in the procedure manual. Board Attorney, Ed Cadenhead stated that he has reviewed this change and approves of the change. Regent Miller made a motion to approve the change as written and Regent Wilson seconded this motion. This motion was approved unanimously.

Review and Approval of a Resolution of Support for the Name Change of Seminole Community College of Florida – President Utterback presented a copy of a proposed resolution of support for the name change of Seminole Community College of Florida to Seminole State College of Florida due to a change in their community college system. President Utterback stated that he has

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no problem sharing the name with the college in Florida and requested approval of a resolution of support for Seminole State College of Florida. Regent Flowers stated that he was honored that they wanted to use our name and Regent Henderson stated that he was impressed that they even asked permission. Regent Donaho made a motion to approve the resolution of support for Seminole State College of Florida and Regent Wilson seconded this motion. This motion was approved unanimously.

IX. Adjournment

The meeting was adjourned at 2:5 p.m.

Regent Jon Flowers, Chairman