

## ***Assessment of Student Learning Committee***

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**January 17, 2018 - 2:00 pm**

**VPAA Meeting Room**

### **Minutes**

- I. *Call To Order – 2:04pm*
- II. *Members: John Bolander (LAH & FS), Linda Goeller, Carol Hartman (B&I), Steve Hendrix (SS), Tammy Kasterke (BE), Thomas Mills (VPAA), Jarrod Tollett (STEM)*
- III. Vote to Approve, or not, the Minutes from November 15, 2017 Meeting **APPROVED**
- IV. Announcements
  - A. Assessment Presentations to Faculty Senate
    - January – Linda Goeller, Importance of Self Evaluation in the Tenure Process
    - February – Tammy Kasterke – Student Feedback
    - March – Linda Goeller, Faculty and Student Engagement Surveys
  - B. CAAP Test Update Report.
  - C. Student Feedback Report.
- V. Old Business:
  - A. Syllabus Template of SSC Common Information
    - Requesting approval from AC – The syllabus template has become part of a bigger campus-wide project started by the Student Success Committee. We are waiting on the development of their efforts.
  - B. The Assessment of Student Learning Committee sent the Student Feedback on Online Instruction to the Distance Education Committee for revision of questions to reflect the promotion of an environment of respect and concern for student success.

C. Forwarded ETS Proficiency Profile to DCC – Reading, Writing, Math, Critical Thinking

\$14.50 short test, approximately \$2900 for 200 students

VI. New Business:

A. Vote on the CAAP Test Results **APPROVED**

B. Vote on Entering Student Engagement Survey Results **APPROVED**

C. Vote on Student Feedback on Instruction Survey Results **APPROVED**

D. Vote on Faculty Survey on Student Engagement Results

- Committee chose to reopen survey and request that faculty respond

E. Student Feedback on Instruction, Online and Classroom – purpose, revisit recommendations list, consider improved methods to meet purpose and time involved

- Dr. Mills will present idea of Student Satisfaction Survey to Admin Council. Discussion tabled until we receive response. Survey:

1. List three things you liked about the course
2. List three things that would improve the course.
3. List three things you liked about the instructor.
4. List three things that would improve the instructor.
5. What other comments or suggestions do you have about your first semester at SSC?

F. Discuss ideas for Assessment Action Agenda for 2018-19.

- Consider the following:

1. Establish minimum thresholds and goals for achievement of GEO's
2. Establish mechanism for focused long-term improvements when thresholds not met

VII. Adjournment **APPROVED**