

# **CAMPUS MEMO**

*from the*  
**Office of the President**

*Friday, March 13, 2020*

## **UPDATE ON RESPONSE TO CORONAVIRUS (COVID-19)**

I want to update the Seminole State College campus community on steps being taken to respond to the Coronavirus (COVID-19), which has been identified as a pandemic by the World Health Organization.

In the last few days, increased cases and awareness of this health crisis has immobilized many people and deeply affected our cultural and social interactions. In consideration of the well-being of our students, employees and other members of our extended community, we are announcing plans to shift to electronic delivery methods of instruction for the two weeks following Spring Break (March 23, 2020 through April 4, 2020). The campus will remain open as scheduled through this time. Updates on campus announcements, as well as resource information about COVID-19, will continue to be available on the Seminole State College website. The direct link to this information is: monitor <http://www.sscok.edu/covid19/covid.html>

Please note the following information in regard to classes and general operations of the College:

- Face-to-face classes will NOT resume following Spring Break until Monday, April 6, 2020. Classes will be delivered electronically, with specific plans for delivery methods developed between faculty, Division Chairs and the Vice President for Academic Affairs. Offices will remain open and faculty and staff will report to work as normally scheduled. Students who work on campus need to contact their appropriate supervisors who will determine on a case-by-case basis, possible work schedules during this time.
- There will be a concentrated effort to disinfect campus during the absence of students following Spring Break.
- We are suspending all College-sponsored events and activities, immediately – at least through April 4, 2020. This will include tournaments and scholastic meets. For events that are presently scheduled by groups from off-campus, we will consult with the outside sponsoring organizations to determine if they may be able to host their events, and if so, under what conditions.
- The College will follow guidelines being developed by the National Junior College Athletic Association in regard to the playing or suspension of Spring sports competition, as well as possible sanctions on practices.
- There will be a ban placed on all college-related out-of-state travel through the end of the semester - May 8, 2020.



***Lana Reynolds, President***  
***Seminole State College***

- All students and employees who have travelled internationally or have had direct contact with those who have been out of the country or have been compromised with exposure to COVID-19, will be asked to self-quarantine for two weeks. Students should contact their instructors to make arrangement for missed work. Employees will need to contact their supervisors regarding the time they will need to be away from campus.
- Continued emphasis will be placed on efforts to reduce the spread of the virus through personal hygiene and cleanliness. Employees are asked NOT to come to work if they are sick.

I realize that some of these actions will be of major inconvenience for our students and employees, and in some cases, our community. The situation regarding this pandemic is consistently evolving. I ask you to continually monitor <http://www.sscok.edu/covid19/covid.html> for updates on this situation.

***We will continue to place health and safety as our top priority.***