

Legal Rights of Financial Aid Recipients

Students receiving federal student aid have certain legal rights. Students' rights include the following:

- Knowing what financial aid programs are available at SSC.
- Knowing the application procedures and deadlines for each of the available financial aid programs.
- Knowing how your financial aid eligibility is determined.
- Knowing how financial aid is awarded and the basis for these decisions.
- Knowing how and when financial aid is disbursed.
- Knowing how SSC determines whether or not you are making satisfactory academic progress and what happens if you are not.
- Asking a financial aid counselor to review your financial situation and, if warranted, reevaluate your eligibility for assistance if something has changed in your family circumstances such as the loss of a job or other drastic changes in your family's financial situation.
- Confidentiality of your personal information. All records and information submitted with your application for financial aid are confidential, and subject to legal requirements concerning disclosure of such information.
- Knowing about the college's tuition refund policies if you have to withdraw from school after the semester begins.
- Knowing what effect withdrawals will have on your financial aid.

Legal Responsibilities of Financial Aid Recipients

Students receiving federal student aid have certain legal responsibilities. Student responsibilities include the following:

- The student must be enrolled in classes that will count toward an approved Certificate or Associate Degree program.
- The student must return all additional documentation, verification, corrections, and/or new information requested by either the Financial Aid Office or the agency to which an application was submitted.
- Keeping all your contact information (mail address, e-mail and telephone) current by updating your SSC student information as soon as any changes occur.
- Checking your SSC e-mail frequently for messages.
- Completing your applications accurately and providing correct information at all times. Reporting false information is a violation of the law and may be considered a criminal offense.
- Being aware of and meeting all deadlines for applying or reapplying for financial aid. You must complete your applications sufficiently in advance so that processing may be completed by the stated deadline.
- Reading and understanding all forms you are asked to sign and keeping a copy of each.

- Notifying the Financial Aid Office if the information reported on your financial aid application has changed.
- Notifying the Financial Aid Office if at any time during the year you receive any type of financial assistance that is not listed on your award notice.
- Notifying the Financial Aid Office if you are receiving financial aid for attendance at another institution while attending SSC.
- Beginning attendance in your classes to qualify for any financial aid payments. Financial aid is awarded with the expectation that you will attend school for the entire period for which your aid is awarded.
- Continuing to make satisfactory academic progress in your program of study according to SSC standards in order to remain eligible for federal, state, and campus based financial aid.
- The student must repay any loan received at SSC, plus accrued interest, in accordance with the repayment schedule. In borrowing money, the student assumes the responsibility for repaying the loan. If circumstances arise that make it difficult to meet this responsibility, he/she should contact the lender.