Seminole State College
Business & Industry

... empowers people for academic success, personal development, and lifelong learning.

Fall 2011 Course Catalog
The Seminole State College Business and Industry program was developed to offer specific training needs of local business and industry. The program has grown to include several general education and community service offerings. The program’s goals are to offer prompt response to training needs; courses at nontraditional times, as well as traditional times; training for companies of all sizes; and hands-on training using the latest technology and techniques.

Training provided by SSC is based on the needs of employees and offered at flexible times. Most of these courses are short courses based on a total of 16 clock hours and all courses can be modified to meet specific needs.

Enroll Today

For additional information call
Carol Hartman at 405-382-9246 or
Lana Reynolds at 405-382-9218
Or drop by the SSC Office of Admissions in the Student Services Center.
Open Monday from 8 a.m. to 6 p.m.
Tuesday through Thursday from 8 a.m. to 5 p.m.
Friday from 8 a.m. to 4 p.m.

Visit us on the web at www.sscok.edu
Or email c.hartman@sscok.edu

Accessibility note: All images are for presentation only.
No information is contained in them.
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Have you always wanted to learn to dance? Are you tired of going to social functions and missing out on the fun? Are you looking for a new way to exercise?

Ballroom dancing is as popular as it has ever been thanks to shows like *Dancing With The Stars* and *So You Think You Can Dance*. Thousands of people across the country are learning to ballroom dance and the Introduction to Ballroom Dancing course can help you learn all the major ballroom dance styles and give you the confidence to tear up the dance floor.

Ballroom dancing is a fantastic way to meet people, improve your health, enjoy music and have fun. With a few pointers and some practice, ballroom dancing can become as comfortable as walking.

*When that magical moment arrives, your friends and family will be amazed by your elegance, style, and grace.*
What are the Benefits of Ballroom Dancing?
Ballroom dancing lessons are enjoyable, provide great exercise, and enhance creative expression. And it’s really fun to hit the dance floor with the confidence and training that make you look like a pro. You will take pride in performing the elegant waltz or a sultry Latin dance. With ballroom dance instruction, you’ll enjoy wowing your friends when you dance.

What You Will Learn?
This course will teach you all the popular ballroom dances for any formal or social occasion and is a great way to exercise. It’s never too early or too late to start experiencing the many joys and benefits that dancing has to offer.

- Ballroom
- Salsa
- Jitterbug
- Charleston
- Cha-Cha
- Waltz

Date: Sept. 12 through Oct. 24, 2011  
Class meets Monday evenings for 6 weeks  
Time: 6:00-7:00 p.m.  
Place: Reynolds Wellness Center  
Instructor: Jo Bowlegs  
Price: $59.00 Per Person  
(Do not need a partner to enroll)
Regardless of your experience and position, everyone should have some level of proficiency in personal computer skills to excel in your current job and maintain your competitiveness for career advancement. By completing the Basic Computer Skills course you can:

- Gain the computer skills that will make you more marketable when searching for employment
- Apply for a promotion and be confident that you have the required computer training
- Work for any business that requires employees to have computer training and skills

As more companies rely on computer systems to do business, more employees with computer training and experience are needed. That means more work for you!

*Computer Training that lasts for life...*
Special Interest Course

Who Should Attend
Anyone who is unfamiliar, uncomfortable, or inexperienced at using a personal computer.

Learning basic computer skills isn’t as hard as you might think. This course is designed for computer users needing some basic computer training. The instructor combines lecture, demonstration and hands-on experience and has designed this course with beginners in mind.

What Will Be Covered
- Identifying Basic Computer Equipment
- Practical Use of the Computer
- Using the Computer and Managing Files
- Organizational Skills
- Basic Internet along with use of E-Mail
- Terminology

Date: Sept. 6 through Sept. 29, 2011
Class meets on Tuesday and Thursday evenings for 4 weeks
Time: 6:30-8:30 p.m.
Place: Haney Center Room 117
Instructor: Kristi Bailey
Price: $109.00
Includes all materials
Do you want to learn digital photography tips to take the kinds of pictures that are important to you and preserve those precious memories . . . as prints on the living room wall, snapshots on the refrigerator door, or files that you can share with friends and family via e-mail. Do you want to take advantage of your camera’s many features? Even the simplest of today’s digital cameras have bells and whistles that improve your photography, if you know how to use them. Learn how to take better pictures and use your camera to the fullest.

This course is an easy, fun way to learn how to use a digital camera and edit your photographs using practical hands-on projects.
Course Outline

Instructional Manual—A Valuable Resource

Transferring Images from Memory Cards

Formatting Memory Cards

Backing up Photos

Caring for Storage Media

Effective Composition

Using Various Camera Settings

Exposure

File Compression and Formats

Resolution

Depth of Field

White Balance Settings

Editing and Refining Photographs

Date: Oct. 10 through Dec. 5, 2011
Class meets on Monday evenings for 8 weeks
Time: 6:30-8:30 p.m.
Place: Haney Center Room 117
Instructor: Dustie Butner
Price: $109.00
Whether you just want to make some extra cash or you want to make a living with online auctions, you can learn how to run a successful eBay business with this eight-week course.

In this course you will learn a simple step-by-step system for selling items on eBay. Selling on eBay allows anyone to have an instant home business. Over 800,000 people are now earning a full or part time income on eBay. An eBay home business is very inexpensive to start and run. If you have ever wanted to work for yourself, from home, there really is no better time than right now for making money with online auctions. eBay is a super powerful money-making resource for you to use.

Many people in the internet marketing community avoid selling on eBay because they don't know the right formula to make it profitable. This class will show you exactly how to get started.
What Will Be Covered

This course will cover everything you need to know to start making money right away.

- How to Open a Seller Account
- How to Determine the Value and Price of your Treasures
- How to Improve your Listings with Effective Descriptions and Photographs
- How to Open a PayPal Account
- How to Monitor your Listings and Complete a Transaction
- Payment and Shipping Strategies

(Must have computer knowledge and current e-mail address)

NOTE: eBay registration requires a checking account number or credit card. If you want to register during class you must bring one of these items with you.

Date: August 15 through Oct. 3, 2011
Class meets on Monday evenings for 8 weeks
Time: 6:30-8:30 p.m.
Place: Haney Center Room 117
Instructor: Kristie Bailey
Price: $109.00
Includes all materials
Golf is a great game: sometimes rewarding, often frustrating but highly addictive. Getting started in it is actually not so difficult, and this class can help you avoid some of the pitfalls and point you in the direction of a lifetime of fun.

Whether you are just beginning or are an accomplished player who needs your game fine tuned in order to reach the next level, Seminole State College has the answer.

It is our goal with this course to help you understand your swing, your misses and how to correct them on the golf course so that you can have more fun playing the game!

Golf is a healthy, family-friendly activity both for sport and recreation.
What You Will Learn?

Develop good basic fundamentals which include:
* Learning Proper Alignment
* Developing a Positive Grip
* Developing Proper Posture
* Developing a Sound Set-up
* Developing a Consistent Pre-shot Routine
* Acquiring a Basic Understanding of Swing Mechanics and Positions

Gain knowledge of how the game is played which includes:
* Learning Terms Used on the Course.
* Reinforcing Proper Etiquette
* Learning Course Management

Develop a basic understanding of ball flight laws which includes:
* Learning What Causes a Ball to Slice
* Learning What Causes a Ball to Hook
* Learning What Causes a Ball to Fly High
* Learning What Causes a Ball to Fly Low

Acquire a good understanding of the Rules of Golf which includes:
* Learning Definition
* Learning Penalties
* Learning Proper Drop Procedures

Golf clubs are required.

No previous experience is necessary.

Date: August 15 through Oct. 5, 2011
Class meets on Mondays and Wednesdays for 8 weeks
Time: 11:00 a.m.-11:50 a.m.
Place: Jimmie Austin Golf Course
Instructor: Jason Ramos
Price: $129.00
Learn to Swim Program for children
Seminole State College is proud to partner with the American Red Cross to offer its “Learn to Swim Program.” The goal of the Red Cross program is to help people learn to be safe, competent, confident swimmers. We want your child to be comfortable-first just being in the water, then being under water, then moving through the water and finally moving on top of the water with rhythmic breathing.

Our program features three levels of American Red Cross Learn to Swim instruction to help swimmers of all ages and abilities develop their swimming and water safety skills. It is designed to provide students a positive learning experience in a logical progression, with a primary objective of teaching students to be safe in and around the water.

General Information

- **Students who are not at least 3’ tall will require an adult to accompany them in the pool for all lessons**
- **All students will need to either open their eyes under water or bring goggles for each lesson. No swim masks that cover the nose are allowed.**
- **Only students enrolled in the class will be permitted in the pool.**

Place: SSC Raymond Harber Field House Pool
Instructor: Dawn Prater
Price: $59.00
See Level 1-2-3 for Date and Time
Skills Levels for Learn to Swim
Minimum Age: 5

Introduction to Water Skills—Getting in, getting wet, and going under. Students will learn to enter and exit the water safely; submerge mouth, nose and eyes; exhale under water through mouth and nose; open eyes under water, pick up submerged object; change direction while walking or paddling; roll over from front to back and back to front with support; explore floating on front and back with support; explore swimming on front and back using arm and leg actions with support; use a life jacket.

8 Lessons, Monday & Wednesday evenings from Sept. 12 through Oct. 5, 2011, 5:30-6:15 p.m.—$59

Fundamental Aquatic Skills—Floating and getting around in the water for short distances. Students will learn to enter and exit the water by stepping or jumping from the side; submerge entire head; blow bubbles submerging head in a bobbing pattern; open eyes under water, pick up submerged object in shallow water; float on front and back, perform front and back glide; change direction of travel paddling on front and back; roll over from front to back, back to front; tread water using arm and leg motions; swim on front, back and side using combined arm and leg actions, move in the water while wearing a life jacket.

8 Lessons, Monday & Wednesday evenings from Sept. 12 through Oct. 5, 2011, 6:15-7:00 p.m.—$59

Stroke Development—The fundamentals of Front Crawl and Back Crawl, and a little Butterfly. Students will learn to jump in the deep water from the side; dive from kneeling or standing position; submerge and retrieve an object in chest deep water; bob with the head fully submerged; rotary breathing in horizontal position; perform front and back glide using two different kicks; float on front and back in deep water; change from horizontal to vertical position on front and back; tread water using hand and leg movements; perform front and back crawl; butterfly-kick and body motion; perform the HELP and huddle position.

8 Lessons, Monday & Wednesday evenings from Sept. 12 through Oct. 5, 2011, 7:00-7:45 p.m.—$59
Mandarin Chinese is spoken by more than 1 billion people, making it the most widely spoken language in the world. It is the official language of Mainland China and Taiwan, and one of the official languages of Singapore and the United Nations.

Learning the world’s most widely spoken language will open up exciting new opportunities for business, travel, and cultural enrichment.

*Mandarin Chinese for Travelers* gives you the language tools you need to successfully navigate a new country, seek out authentic cultural experiences, and engage in polite conversation.

**Special Interest Course**

**Mandarin Chinese For Travelers**

BI 1023, Zap 2812

**Date:** Oct. 10 through Dec. 5, 2011  
**Class meets on Monday evenings for 8 weeks.**  
**Time:** 5:45-8:25 p.m.  
**Place:** Haney Center Room 104  
**Instructor:** Jeff Chunfu  
**Price:** $323.10
There are many people learning Mandarin, but who are they and what do they gain from learning the language?

*Business People*—China is an exciting place for many business people. Dealing with Chinese manufacturers is much easier if you know Mandarin Chinese. As the study of any language involves learning about local customs, this can help prevent misunderstandings between Chinese and Western associates.

And as the nation becomes more prosperous, the Chinese are becoming major consumers. Businesses that want to tap into this retail market must be able to relate to Chinese buyers and understand the Chinese psyche, tasks that are made easier by the study of Mandarin Chinese.

*Travelers*—For many years, China was off-limits to Western tourists. Although there are still restrictions, the country is becoming more accessible and offering more services to English-speaking travelers. But if you wander off the beaten track you will definitely need to speak Mandarin. Remote areas of China and Taiwan offer spectacular travel opportunities, but very few people in these areas speak English.

Mandarin Chinese is the most widely spoken language in the world. Whether you're a businessperson, student, or traveler, Mandarin Chinese For Travelers teaches you the skills you need with a variety of methods that keep the experience fun.
Art History Survey I & II

Art History Survey I & II are a study of arts, artists and cultures from Prehistory to the Early Renaissance. Both courses satisfy a Humanities requirement at Seminole State College.

The overall purpose of Art History Survey I & II is to familiarize students with the various historical periods of Western art. While primarily focusing on art achievements, the course will also examine the social, political, economic, and religious events that have shaped the art and history of Western society. Course material will focus on major cultural and stylistic divisions by examining painting, sculpture, architecture and the minor arts. Students will be expected to assimilate book and lecture information and give original insights on both quizzes and tests. The exams will require both short and long essays about the works and cultures discussed in class. Students are responsible for three major units of information.

Art History Survey I
Date: November 5, 12, 19,
December 3, 10, 2011

Art History Survey II
Date: September 24,
October 1, 8, 15, 29, 2011
Each class meets on Saturdays for 5 weeks.

Time: 8:00 a.m.-5:00 p.m.
Place: Boren Library Room 100
Instructor: John Bartos
Cost: $323.10
Regardless of your career goals, psychology can benefit your understanding of human nature and improve your interactions with other people; for example, studying psychology will give you invaluable insights about why we eat (and stop eating), how to look at art, and ways to understand conflicts at work or home.

General Psychology presents an introduction to the scientific principles governing the major domains of human behavior and cognition and their application. Ethical considerations are included. The course is required in most states for all college majors.

The General Psychology course satisfies the requirements of the SSC “optional required elective curriculum” and the National Standards for the Teaching of Psychology outlined by The National Task Force of The American Psychological Association, 1995.

Date: September 24, October 1, 8, 15, 29, 2011
Class meets on Saturdays for 5 weeks.
Time: 8:00 a.m.-5:00 p.m.
Place: Haney Center Room 122
Instructor: Daryl Buchanan
Cost: $323.10
In today’s fast-paced world we often find ourselves in stressful situations. Add miscommunication and conflict to an already stressful situation and the results can be devastating to relationships, teamwork, productivity and our sense of well-being.

Introduction to Communication deals with the principles and techniques of preparing and evaluating communication behavior at the interpersonal and public level.

**Intro. Communications – zap 2828**
Date: September 24, October 1, 8, 15, 29, 2011

**Intro. Communications – zap 2823**
Date: November 5, 12, 19, December 3, 10, 2011

This class is offered twice. Each class meets on Saturdays for 5 weeks.

Time: 8:00 a.m.-5:00 p.m.
Place: CCLZ Tech Building Room 112
Instructor: Don Pilgrim
Cost: $323.10
Sociology majors study to understand how human beings relate to each other. Using theoretical models and carefully gathered data, sociologists seek to explain how and why we create families, build communities, engage in work, develop places to worship, and bring about social and cultural change.

The course is an introduction to the science of society. It familiarizes students with the major domains of sociological analysis and basic principles of sociological research. Special effort is made to link sociological concepts to everyday experience and to offer sociological insight into the personal problems we encounter in everyday life.

Date: November 5, 12, 19, December 3, 10, 2011
Class meets on Saturdays for 5 weeks.
Time: 8:00 a.m.-5:00 p.m.
Place: Haney Center Room 102
Instructor: William Copeland
Cost: $323.10
Principles of Advertising provides students with a basic understanding of all the major marketing communication functions, the major media alternatives, and the processes for integrating these activities in the most effective and efficient way in order to develop long-term, profitable customer relationships that build brands and create brand equity.

The purpose of this course is to offer cutting-edge thinking on advertising including “new” media options such as advertising on the world wide web and explain how advertising works in the real world. Advertising and brand promotion is a large part of the rise in consumer and advertising culture. This course provides a solid understanding of fundamentals and provides a structure for understanding why much of the conventional wisdom in advertising is no longer working well in an ever-changing field.

Date: November 5, 12, 19, December 3, 10, 2011
Class meets on Saturdays for 5 weeks.
Time: 8:00 a.m.-5:00 p.m.
Place: Haney Center Room 104
Instructor: Dustie Butner
Cost: $323.10
Principles of English Composition I & II
ENG 1113, Zap 2073 & ENG 1213, Zap 2059

The abilities to think critically and to communicate clearly and logically in writing are crucial to success in college and the professional world. This course will help you to improve your writing skills through a variety of writing assignments, introduce you to the technological resources available to writers, and instruct you in the use of sources. The goal is to prepare you for other academic courses and for your personal and professional writing needs. This course is a study of correct usage and writing modes, with particular emphasis upon writing short expository and persuasive essays. The course will focus on all aspects of the writing process:

- Brainstorming
- Pre-writing Techniques
- Developing a Thesis Statement
- Supporting the Thesis with Specific Information and Examples
- Organization
- Revision
- Editing
- Proofreading

Principles of English Composition II

Principles of English Composition II is a continuation of Principles of English Composition I. Study focuses on essays in various modes of exposition. A research paper is a requirement.

Principles of English Comp. I
Date: September 24, October 1, 8, 15, 29, 2011

Principles of English Comp. II
Date: November 5, 12, 19, December 3, 10
Each class meets on Saturdays for 5 weeks.
Time: 8:00 a.m.-5:00 p.m.
Place: CCLZ Tech Room 106
Instructor: Staff
Cost: $323.10
Principles of Public Relations
JOUR 2153, Zap 2229

To become employable in public relations today, you must learn to write effectively in the variety of formats expected of PR professionals. This course helps to instill confidence in your preparedness and overcome your fear of writing.

In this course, you will learn the basics of public relations by studying public relations practices, history, theory, ethical values, case studies and current events.

This course will enhance your communication skills and equip you with some of the tools necessary for success in public relations.

This course will include a combination of lecture and practical exercises including student presentations.

Date: November 5, 12, 19, December 3, 10, 2011
Class meets on Saturdays for 5 weeks.
Time: 8:00 a.m.-5:00 p.m.
Place: CCLZ Tech Room 101
Instructor: Yashanda Scruggs
Cost: $323.10
Insurance Education

BI 1301, Zap 2885

All courses are approved for Continuing Education credit in the following producer lines of authority: Property, Casualty, Life, Accident & Health, Title (legislative/ethics credit only) One hour of college credit available.

WEDNESDAY—OCTOBER 19, 2011
8:30 a.m. 4 Hours General- Due Vigilance: Economic Downturns and Insurance Fraud
12:20 p.m. Lunch (included with full-day registration)
1:00 p.m. 1 Hour Ethics-Must Ask . . . Don’t Tell: Insurance information an Privacy Protection
2:00 p.m. 3 Hours General-The Science of Risk: Technology in Underwriting and Claims Management

THURSDAY—OCTOBER 20, 2011
8:30 a.m. 2 Hours Legislative Update-Buyers Remorse: Modernization and Financial Services Reform
10:30 a.m. 2 Hours Ethics-The Law of Relationships: Reexamining Professional Standards of Conduct
12:20 p.m. Lunch (included with full-day registration)
1:00 p.m. 4 Hour General-Fooling Mother Nature: Catastrophes and Alternative Risk Financing

FRIDAY—OCTOBER 21, 2011
8:30 a.m. 4 Hours General-Pursuit of Legal Reform: The Insurance Industry in a Litigious Society
12:20 p.m. Lunch (included with full-day registration)
1:00 p.m. 4 Hour General-Elusive Horizons: Insurance Issues in

Date: October 19, 20, 21, 2011
Time: 8:30 a.m.-5:00 p.m.
Place: Haney Center  Room 122
Instructor: Michael Bricker
Cost: 24 Hours—$255
16 Hours—$185
8 Hours—$99
4 Hours $55
1 Hour Ethics—$20
2 Hours Ethics—$30
2 Hours Legislative $30
Dental Assisting Program
BI 1033, Zap 2833

The 60-hour Dental Assisting Program prepares students for entry level positions in one of the fastest growing health care positions – Dental Assisting. The purpose of this course is to familiarize the student with all areas of pre-clinical dental assisting and provide training in the professional skills required to function as an assistant in the dental practice. This course covers the following key areas and topics – Administrative Aspects include: the history of dentistry and dental assisting; introduction to the dental office; the legal aspects of dentistry; policies and guidelines. Clinical Aspects include: introduction to oral anatomy; dental operatory; dental equipment, introduction to tooth structure; primary and permanent teeth; the oral cavity and related structures; proper patient positioning; dental hand-pieces; sterilization; and other areas. In addition to entry-level administrative jobs, this course is ideal for students interested in pursuing a future formal Dental Hygienist program. There is no state or national certification objective with this course.

Date: October 4 through December 6, 2011
Class meets on Tuesdays and Thursdays.
Time: 6:30 p.m.-9:30 p.m.
Place: Haney Center Room 104
Instructor: Staff
Cost: $1,199 (Textbooks Included)
(Financial Aid Available For Those Who Qualify)
This 95 hour Electronic Health Record (EH R) Management program prepares students to understand and use electronic records in a medical practice. Access to health information is changing the ways doctors care for their patients. Doctors now have access to a patient’s medical history, surgeries, allergies to medicines, and recent doctor’s visits all at the press of a button. This recent technology that intertwines health information from a variety of sources is known as an electronic health record. An electronic health record (EH R) includes computerized lifelong healthcare data from a variety sources where every encounter an individual has with the healthcare system is documented and compiled for quick access. Electronic Health Record professionals are educated in the implementation and management of electronic health information using common electronic data interchange systems such as HL7, CDISC, and DICOM. Students will learn through classroom and computer lab training the necessary components consistent with maintaining the medical, legal, accreditation and regulatory requirements of the electronic health record and database. After the successful completion of this program, students will be prepared to sit for the National Healthcareer Association (NHA) Certified Electronic Health Record Specialist (CEHRS) exam.

Date: October 3 through December 12, 2011
Class meets on Mondays, Wednesdays and 4 Saturdays.
Time: Mon/Wed 6:00 p.m.-9:30 p.m.
Sat. (Oct. 8, 29, Nov. 19, Dec. 3) 9:00 a.m.-3:30 p.m.
Place: Haney Center Room 122
Instructor: Staff
Cost: $1,999 (Textbooks Included)
(Financial Aid Available For Those Who Qualify)
Medical/Health Sciences Course

Medical Billing & Coding Program
BI 1053, Zap 2832

This 80-hour billing and coding course offers the skills needed to solve insurance billing problems, how to manually file claims (using the CPT and ICD-9 manual), complete common insurance forms, trace delinquent claims, appeal denied claims and use generic forms to streamline billing procedures. The course covers the following areas: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), ICD-9 (Introduction and Guidelines) and basic claims processes for medical insurance and third party reimbursements. Students will learn how to find the service and codes using manuals, (CPT, ICD-9 and HCPCS).

After obtaining the practical work experience (6 months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC or CPC-H Apprentice); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams.

Date: October 3 through December 12, 2011
Class meets on Mondays, Wednesdays and 4 Saturdays.
Time: Mon/Wed 6:00 p.m.-9:30 p.m.
Sat. (10/15;11/12) 9:00 a.m.-3:00 p.m.
Place: Haney Center Room 121
Instructor: Staff
Cost: $1,799 (Textbooks Included)
(Financial Aid Available For Those Who Qualify)
Pharmacy Technician Certification

BI 1313, Zap 2815

This comprehensive 50 hour course will prepare students to enter the pharmacy field and to take the Pharmacy Technician Certification Board’s PTCB exam.

Pharmacy Technicians prepare medications for dispensing to patients. This generally includes retrieving drugs in the correct dosage form and strength, measuring the appropriate amount of drug and producing a prescription label. Pharmacy Technicians work with drugs to be administered orally, topically, for the eye, nose, etc. Depending upon the practice setting, a Pharmacy Technician is also involved in the admixture of drugs for intravenous use.

**Educational Requirements**

Students should have taken math and science in high school. A high school diploma or GED is required to sit for the PTCB exam. Good math skills are recommended.

**Date:** October 4 through November 29, 2011
**Class meets on Tuesday and Thursday evenings for 8 weeks.**
**Time:** 6:00-9:30 p.m.
**Place:** Haney Center Room 115
**Instructor:** Lanata Hickerson
**Price:** $999.00 (Textbooks included)
*(Financial Aid Available For Those Who Qualify)*
Why ServSafe®?

What makes ServSafe® training and certification the choice of the food service industry? The answers below make all the difference.

Because you need the **highest standard** of food safety training and certification.

Because the ServSafe Program has evolved to **meet the most urgent food safety training challenges** in our industry.

Because ServSafe is a **better way to learn**. It's more engaging, for greater comprehension and better application.

Because the ServSafe Program has **training options** to fit your needs.

Because food safety impacts your customers, your employees and your business. With so much on the line, the right preparation means everything.
Health & Safety Course

Food Safety is Constantly Making Headlines.

Make sure you know the latest news.

This is your link to food safety news, the latest industry trends, and other important food safety issues

ServSafe® Helps Protect You.

The ServSafe Ford Safety Program delivers much more than training. It combines critical information, exclusive tools, and real work resources to transform knowledge into action. In short, ServSafe puts the highest standard to work for you every day.

Put the highest standard in training and certification to work for your business and your customers.

Date: Sept. 22, 2011
Class meets on Thursday for 1 session.
Time: 8:30 a.m.-5:00 p.m.
Place: Haney 104
Instructor: Rick Hughes
Cost: $135.00
(Cost of course includes textbook and certification card.)